



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda December 22, 2020 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.
2. There was an executive session held on December 7, 2020, regarding personnel issues.
3. APPROVAL OF MINUTES
 - a. November 10, 2020 Board of Supervisors Meeting Minutes.
PROPOSED MOTION: I make a motion to approve the November 10, 2020 Board of Supervisors meeting minutes as presented.
 - b. November 24, 2020 Board of Supervisors Meeting Minutes.
PROPOSED MOTION: I make a motion to approve the November 24, 2020 Board of Supervisors meeting minutes as presented.
 - c. December 8, 2020 Board of Supervisors Meeting Minutes
PROPOSED MOTION: I make a motion to approve the December 8, 2020 Board of Supervisors meeting minutes as presented.
4. PARK & RECREATION COMMITTEE – INTERVIEW APPLICANTS – Al Wright and Sandra Stephens
 - a. Resignation of Park and Recreation Board Member Monica Strauser
PROPOSED MOTION: I move that the Township accept the resignation of Park and Recreation Board Member Monica Strauser.
PROPOSED MOTION: I make a motion to appoint_____ to the Park & Recreation Committee for the term ending _____.
PROPOSED MOTION: I make a motion to appoint_____ to the Park & Recreation Committee for the term ending _____.
Nicholas Marsico- Member 2020 to 2024
Monica Strauser- Member 2020 to 2024
VACANT - Member 2016 to 2020
Teri Dickinson - Member 2016 to 2020
Frederick Weiss - Member 2017 to 2021
Jennifer Wright- Member 2017 to 2021
Joe Heffern - Member 2019 to 2023
5. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES
 - a. November Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
 - b. November Westwood Fire Company EMS Report submitted for Board and resident review.
 - c. November Modena Fire Company Fire Chief's Report submitted for Board and resident review.



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- d. November Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
- e. November Modena Fire Company EMS Report submitted for Board and resident review.

6. TREASURER'S REPORT

- a. November 30, 2020 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the November 30, 2020 Treasurer's Report as presented.

- b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of November 25, 2020 through December 22, 2020 in the total amount of \$_____ as presented.

7. TOWNSHIP MANAGER'S REPORT

- a. Resolution to Authorize Transfer of Funds from the General Fund to Capital Fund.

PROPOSED MOTION: I make a motion to approve a Resolution no. 2020-14 authorizing the transfer of unencumbered monies in the amount of \$175,000 from the General Fund to the Capital Fund to fund capital and infrastructure projects.

- b. Resolution to Authorize Transfer of Funds from Capital Fund to Park and Recreation Fund

PROPOSED MOTION: I make a motion to approve a Resolution no. 2020-15 authorizing the transfer of unencumbered monies in the amount of \$20,000 from the Capital Fund to the Park and Recreation Fund to fund the park restroom project and reimburse Capital Fund when grants are received from DCED and Chester County Preservation Partnership Grant Program.

- c. Agreement for Fidelity/Crime Policy with Traveler's Casualty and Surety Company of America

PROPOSED MOTION: I make a motion to authorize the Township Manager to sign a Fidelity/Crime Insurance policy that includes faithful performance coverage with Traveler's Casualty and Surety Company of America for an annual premium of \$1,841.

- d. Amendment of Plan Documents between East Fallowfield Township and United Health Care

PROPOSED MOTION: I make a motion to approve amended plan documents from United Health Care so that employee benefits may continue beyond termination under the provision of a severance agreement.

- e. Bawa Muhaiydeen Fellowship Escrow Release No. 1 (Phase 1).

PROPOSED MOTION: I make a motion that the Township approve Escrow Release No. 1 for the Bawa Muhaiydeen Fellowship Project Phase 1, in the amount of \$55,812.40.

- f. Donation to Coatesville Area Public Library for 2020

PROPOSED MOTION: I move that the Township make a 2020 donation of \$_____ from the Township's General Fund to the Coatesville Area Public Library.

- g. Brandywine Creek Greenway Mini-Grant Award and Agreement Acceptance



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PROPOSED MOTION: I move that the Township accept a \$3600 grant award from the Brandywine Creek Greenway Mini-Grant Program and authorize the Township Manager to sign contract documents between the Brandywine Conservancy and East Fallowfield Township.

- h. New Business.

8. LEGAL

- a. 2021 Budget.

PROPOSED MOTION: I move that the Board approve the 2021 budget as advertised.

- b. 2021 Tax Resolution Establishing Real Estate Millage.

PROPOSED MOTION: I move that the Township approve Resolution 2020-16, establishing the Township property tax rates for 2021 as follows: 2.00 mills general millage; 0.44 mills emergency services millage; and 0.56 mills fire tax millage.

- c. Ordinance #2020-02 PMRS Pension Plan Amendment of Non-Uniform Pension Plan

PROPOSED MOTION: I move that the Township adopt Ordinance #2020-02 PMRS Non-Uniform Pension Plan Amendment.

- d. Ordinance #2020-03 PMRS Pension Plan Amendment of Uniform Pension Plan

PROPOSED MOTION: I move that the Township adopt Ordinance #2020-03 PMRS Uniform Pension Plan Amendment.

- e. Piper Group Subdivision Plan Final Approval for Signature/Recording

PROPOSED MOTION: I move that the Township approve the release of the plans for the Piper Group Tract for recording, together the execution by the Township of the stormwater Management Agreements associated with the project.

- f. Cell Tower Ordinance

- g. 2021 Bidding Thresholds

9. PLANNING COMMISSION

- a. No Report Submitted

10. POLICE DEPARTMENT

- a. November Police Report submitted for Board and resident review.

11. PUBLIC WORKS DEPARTMENT

- a. November Road Department Report submitted for Board and resident review.

12. HISTORICAL COMMISSION

- a. No Report Submitted.



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13. PARK AND RECREATION BOARD

- a. No Report Submitted.

14. OLD BUSINESS

15. NEW BUSINESS

16. PUBLIC PARTICIPATION - 20 minutes

17. ADJOURNMENT

18. The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.