

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
November 10, 2020 approved minutes
6:32 p.m.

Members Present

Wilson Lambert, Chairman
Katja DiRado, Member
John Nielsen, Member

Township Staff Present

Scott Swichar, Township Manager

Other Attendees: John Sly, President of Westwood Fire Company

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Chairman Lambert called the meeting to order at 6:32 PM.

2. TOWNSHIP MANAGERS REPORT

2021 Budget Overview and Second Workshop:

Township Manager Scott Swichar stated second presentation on the budget is scheduled for November 24, 2020 and on that date the board can authorize advertisement of budget, which must be advertised twenty (20) days before adoption. December 22, 2020 the board could consider adopting the budget.

Township Manager Scott Swichar stated no real estate tax increase.

2021 General Fund Revenue of \$2,461,966 is \$520,964 less than 2020 General Fund Revenue due to the proposed budget for 2021 of moving Fire/EMS budget to separate fund. There is also decreased Real Estate Property taxes and decreased earned income tax.

2021 General Fund Expenditures of \$2,455,694 are \$523,441 less than 2020 General Fund Expenditures of \$2,979,135 which is also due to the proposed budget for 2021 of moving Fire/EMS budget to separate fund. There was not an immediate impact from the pandemic on East Fallowfield but there will be more impact felt in 2021. Township should be mindful due to decrease of funds coming in 2021 but should also continue to invest in infrastructure.

Revenue Comparison between 2020 adopted and 2021 proposed budget: Real estate tax is Township second largest revenue. 2021 Real Estate Property taxes of \$731,351 are estimated \$38,649 less than 2020 budget due to expected delinquency from COVID-19 pandemic. 2021 Real Estate Tax Valuation (as of 10/7/2020) has increased by \$3,779,318 since 2020. The increase in assessed valuation will offset some losses in Real Estate Property Tax Revenue.

Supervisor John Nielsen asked if the Fire/EMS is separate tax from residential.

Township Manager Scott Swichar stated expenditure reductions: 11% savings on new Life Insurance/AD&D and STD Policy (Nationwide to Benecon/One America). Elimination of Full-Time Treasure Position.

Township Manager Scott Swichar stated that under 405.115, part-time administrative assistant, a full-time position administrative assistant is budgeted for 2021.

Township Manager Scott Swichar stated that 2021 budget was edited to reflect a Community Charitable contribution. This line item revisited next year so the Board can decide who will get a community donation in 2021.

Township Manager Scott Swichar stated that a few changes were made to the Police Budget stating that the actual contractual salary increase is 3% instead of 3.25%. 410.197 Police Pension costs originally \$49,560 will increase to \$64,075, which is the actual MMO Cost.

Township Manager Scott Swichar stated the Township expected to sign a contract with the Teamsters by the end of the month.

Township Manager Scott Swichar stated the only change to FIRE/EMS is the subsidy to the EMS companies. The increase is from 132,800 to 156,800.

Township Manager Scott Swichar stated that a meeting took place with Westwood. Chairman Wilson Lambert, and Supervisor Katja DiRado regarding adding a Paramedic to the ambulance unit.

Township Manager Scott Swichar stated that Valley Township must also agree to Westwood's proposal to share an ambulance. Valley Township would be responsible for more costs due to more use of the ambulance service.

Chairman Wilson Lambert asked if Tower Health could provide a paramedic.

Supervisor Katja DiRado stated that the question was asked before.

Township Manager Scott Swichar stated that he will reach out to Tower Health regarding this situation.

Supervisor Katja DiRado and Chairman Wilson Lambert stated that it is important to have a paramedic in East Fallowfield.

Supervisor Katja DiRado stated that this service should be promoted to the public.

John Sly from Westwood stated that no money would be taken from the Township for service Valley is not able to budget. This will be an asset to the Township due to providing Mobile Intensive Care Unit (MICU).

John Sly stated that Tower Health covers 26 municipalities, and they are not always available. Township Manager Scott Swichar stated that he will follow up with Janice Rambo at Valley Township.

Township Manager Scott Swichar stated that under the Liquid Fuels he added a comparison between 2020 budgeted and 2020 projected.

Township Manager Scott Swichar no changes to the trash budget, fee will remain at \$275.00. Township Manager Scott Swichar stated the tipping fees went up \$2.00.

Supervisor Katja DiRado stated we should make the Township aware of the costs rising in trash disposal due to residents being home more and clearing out their homes.

Supervisor John Nielsen stated we should recommend alternatives rather than telling residents to slow down on clearing out their homes.

Supervisor Katja DiRado stated that the Park and Recreation Board should plan a community yard sale Where residents could get rid of used items.

Township Manager Scott Swichar stated that Green Drop could take any left over items.

Supervisor Katja DiRado stated that more trees should be added to the park. Township Manager Scott Swichar stated that he would go to the park with Supervisor Katja DiRado to see where she would like the trees planted.

Township Manager Scott Swichar stated that only change to the Capital Budget is adding \$96,000 for Mortonville Road for engineering.

Supervisor John Nielsen asked where the grant money is now. Township Manager Scott Swichar stated that funding will be reimbursed.

Supervisor Katja DiRado asked when Mortonville Road will be started.

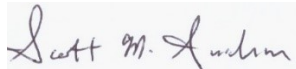
Township Manager Scott Swichar said the project will begin in 2021. Project must be done by June 2022 due to expiration of grants.

Supervisor John Nielsen asked who uses the fuel pumps in Township.

Township Manager Scott Swichar stated that public works, police, and township vehicles only and we need updated software to manage the system for protection.

Chairman Wilson Lambert stated if we move the tanks the costs would increase. Township Manager Scott Swichar stated that the Township would only be replacing the pumps not the tanks.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Scott M. Swichar", is displayed on a light gray rectangular background.

Scott Swichar,
Township Manager/Secretary