



# EAST FALLOWFIELD TOWNSHIP



## Board of Supervisors Meeting Agenda February 23, 2021 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

a. January 26, 2021 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the January 26, 2021 Board of Supervisors meeting minutes as presented.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. PRESENTATION ON AMBULANCE SERVICE BY ANTHONY MARTIN (TOWER DIRECT/MEDIC 93) AND JOHN SLY (WESTWOOD FIRE COMPANY)

b. January Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

c. January Westwood Fire Company EMS Report submitted for Board and resident review.

d. 2020 Westwood Fire Company Year End Financial Report

e. January Modena Fire Company Fire Chief's Report submitted for Board and resident review.

f. January Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

4. ZONING HEARING BOARD – INTERVIEW APPLICANT – TOWNSHIP RESIDENT JASON “JAKE” HEWSON

a. A Resolution to Appoint Jason “Jake” Hewson as a Zoning Hearing Board member for the term ending December 31, 2021.

PROPOSED MOTION: I make a motion to adopt Resolution 2021-06 appointing Jason “Jake” Hewson as a Zoning Hearing Board member for the term ending December 31, 2021.

Kathleen Moffitt – Member 2020 to 2022

Ellis Weiss - Member 2021 to 2023

*Vacant – Member 2019 to 2021*

5. PARK AND RECREATION BOARD-PRESENTATION BY AL WRIGHT ON TOWNSHIP RECREATION

6. TREASURER'S REPORT

a. January 31, 2021 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the January 31, 2021 Treasurer's Report as presented.

b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of January 27, 2021 through February 23, 2021 in the total amount of \$\_\_\_\_ as presented.



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### 7. MANAGER'S REPORT

- a. A Resolution of Commendation to the Public Works Department for their Outstanding Performance during the 2020 – 2021 Snow Plowing Season

PROPOSED MOTION: I make a motion to approve Resolution #2021-07 commending the public works laborers for their outstanding performance during the 2020-2021 snow plowing season.

- b. Update on Newlinville Master Plan
- c. Resignation of Planning Commission Member Edmund Davis

PROPOSED MOTION: I move that the Township accept the resignation of Planning Commission Member Edmund Davis.

- d. Resolution No. 2021-08 – A Resolution Approving the Adoption of Revisions to the Employee Handbook/Personnel Manual for East Fallowfield Township.

PROPOSED MOTION: I make a motion to approve Resolution No. 2021-08 approving the adoption of revisions to the Employee Handbook/Personnel Manual for East Fallowfield Township, as presented in the Resolution.

- e. Municipal Building Committee- A Resolution establishing a Municipal Building Committee

PROPOSED MOTION: I make a motion to approve Resolution No. 2021-09 establishing a Municipal Building Committee.

- f. Part-Time Laborer Employment: Recommendation to Hire Part-Time Public Works Employee

PROPOSED MOTION: I make a motion to hire William Lewis as a part-time laborer in the Public Works Department at a rate of \$20.00/hour per the collective bargaining agreement.

- g. Request from Boy Scouts Chester County Council to Use the Township Park for Cub Scout day camp on July 12-July 16, 2021
- h. New Business

### 8. LEGAL

- a. Ordinance #2021-01 Recreational Open Burning Regulations

PROPOSED MOTION: I move that the Township adopt Ordinance #2021-01 Recreational Open Burning Regulations

### 9. PLANNING COMMISSION

- a. No report submitted.

### 10. POLICE DEPARTMENT



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- a. January Police Report submitted for Board and resident review.
- b. Request for Approval to Hire Part-Time Police Officer Rebecca Sousa at \$20 per hour.

PROPOSED MOTION: I make a motion to hire Rebecca Sousa for the position of part-time Police Officer effective February 23, 2021, at the hourly rate of \$20 per the Collective Bargaining Agreement

### 11. PUBLIC WORKS DEPARTMENT

- a. January Road Department Report submitted for Board and resident review.

### 12. HISTORICAL COMMISSION

- a. No Report Submitted.

### 13. OLD BUSINESS

### 14. NEW BUSINESS

### 15. PUBLIC PARTICIPATION - 20 minutes

### 16. ADJOURNMENT

17. The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.