

**EAST FALLOWFIELD TOWNSHIP  
CHESTER COUNTY, PENNSYLVANIA  
RESOLUTION NO. 2021-09**

**A RESOLUTION OF THE TOWNSHIP OF EAST FALLOWFIELD  
ESTABLISHING A MUNICIPAL BUILDING COMMITTEE**

**WHEREAS**, the Board of Supervisors of East Fallowfield Township has considered the need for a single municipal building facility to house police and administrative functions; and

**WHEREAS**, the configuration, size and general condition of facilities for police and administration are in need of upgrade and replacement; and

**NOW BE IT RESOLVED**, and it is hereby resolved by the Board of Supervisors of East Fallowfield Township as follows:

**A. Creation and Recognition of the Municipal Building Committee**

1. To advise, consult with and make recommendations to the Township Board of Supervisors, Planning Commission, Park and Recreation Board, and other applicable Township boards, commissions, agencies and departments concerning the scope, design, cost and feasibility of both contemplated and approved municipal building facility.
2. To recommend to the Township Board of Supervisors the approval and execution of architect, construction and other contracts for municipal building construction projects which are within its jurisdiction and for which necessary funds have been appropriated, being subject to the approval of the Township Board of Supervisors.

**B. Appointment, Term and Vacancy**

The Committee shall consist of five members appointed by the Township Board of Supervisors for the terms listed below, who may consist, *inter alia*, of members or representatives of the Township Board of Supervisors, the Township Planning Commission, Township staff, other Township commissions, Township residents, local business owners, and other individuals approved by the Board of Supervisors. The Township Manager shall serve as an advisor to the Municipal Building Committee. Members of the Committee shall be appointed for a term of one (1) year, with initial appointments as follows:

- |       |                        |
|-------|------------------------|
| _____ | term ending 12/31/2021 |
| _____ | term ending 12/31/2021 |
| _____ | term ending 12/31/2021 |
| _____ | term ending 12/31/2021 |
| _____ | term ending 12/31/2021 |

**C. Membership Requirements.**

All of the members of the Committee shall either be residents of the Township, representatives of businesses within the Township, or designated representatives of any of the entities set forth in section B above as approved by the Township Board of Supervisors.

**D. Powers and Duties**

The Committee shall serve in an advisory-only capacity to provide information and recommendations to the Township Board of Supervisors. Recommendations from the Committee shall be provided in writing, and meetings of the Committee shall be held pursuant to the Pennsylvania Open Meetings Act (aka the Sunshine Act). To the extent that the Committee desires to utilize the services of any Township Consultant, approval from the Board of Supervisors shall be required.

**E. Appropriation or Expenditure of Township Funds.**

The advisory-only Committee does not have any independent authority to expend Township funds. The Board of Supervisors may appropriate funds on an annual or semi-annual basis to support activities of the Committee. Any expenditure recommended by the Committee shall conform to the Township budget as well as all applicable Township ordinances, Township resolutions, and state and federal laws governing purchases and expenditures.


**F. Effective Date**

This Resolution shall become effective immediately upon adoption.

**ENACTED INTO RESOLUTION** this 23<sup>rd</sup> day of February 2021.

**BOARD OF SUPERVISORS  
EAST FALLOWFIELD TOWNSHIP**


  
\_\_\_\_\_  
Wilson T. Lambert, Jr., Chair

  
\_\_\_\_\_  
Joe Heffern, Vice-Chair

\_\_\_\_\_  
Carol Kulp, Member

  
\_\_\_\_\_  
Katja DiRado, Member

**Attest:**

  
\_\_\_\_\_  
Township Manager/Secretary

\_\_\_\_\_  
John Nielsen, Member