

**EAST FALLOWFIELD TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION # 2021-14

**A RESOLUTION OF EAST FALLOWFIELD TOWNSHIP, CHESTER
COUNTY ADOPTING SURVEILLANCE CAMERA POLICY**

WHEREAS, East Fallowfield Township has installed surveillance cameras in the East Fallowfield Township Park to assist in protecting the safety and property of the Township and park visitors; and

WHEREAS, the Board of Supervisors of East Fallowfield Township desires to adopt a policy governing the use of the surveillance cameras and the retention and storage of surveillance camera video and/or images.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors as follows:

SECTION I. Policy Statements

- A. Appropriate signage will be installed to provide notice of the surveillance cameras and enhance their crime prevention value.
- B. Camera use will be limited to situations that do not violate the reasonable expectation of privacy as defined by law.
- C. The Township shall not conduct video monitoring based on the characteristics or classifications of race, gender, sexual orientation, national origin, disability or religion or for personal gain.
- D. The Police Chief will function as the surveillance camera coordinator.

SECTION II. Procedure

- A. Information obtained through video monitoring will be used exclusively for safety, security, compliance with Township policy and for law enforcement purposes. Should monitoring reveal activity that violates laws or policy, an investigation will be initiated.
- B. Recorded images will be routinely checked by the Police Chief and/or Township Manager.
- C. Recorded information will be stored in a secure location in a manner consistent with available technology, with access by authorized staff only.
- D. No attempt shall be made to alter any recording or data.
- E. Recordings shall be destroyed after 30 days unless the recording is subject to a civil, criminal or administrative investigation, or the subject of an anticipated litigation of

which the Township has been notified, in which case the recording shall be preserved by the custodian of records until the conclusion of the litigation or the expiration of the statute of limitations, as directed by the Solicitor.

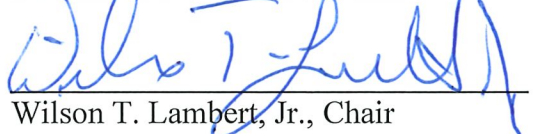
SECTION III. The provisions of this resolution are severable and, if any section, clause, sentence, part or provision is determined to be illegal, invalid or unconstitutional, such determination will not affect or impair any of the remaining sections, clauses, sentences, parts of provisions of this resolution. It is declared to be the intent of this Township that this resolution would have been adopted even if any such illegal, invalid or unconstitutional section, clause, sentence, part or provision had not been included in this resolution.

SECTION IV. All resolutions or parts of resolutions, conflicting or inconsistent herewith are hereby repealed.

RESOLVED and ADOPTED this 27th day of April, 2021. This Resolution shall take effect immediately.

EAST FALLOWFIELD TOWNSHIP

BOARD OF SUPERVISORS:



Wilson T. Lambert, Jr., Chair



Joe Heffern, Vice-Chair

Carol Kulp, Member

Katja DiRado, Member



John Nielsen, Member

ATTEST:



Scott M. Swichar, Township Manager Secretary