

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
April 13, 2021 Approved minutes
6:30 p.m.

Members Present

Wilson Lambert, Chairman
Joe Heffern, Vice-Chairman
John Nielsen, Member
Katja DiRado, Member
Carol Kulp, Member

Township Staff Present

Scott Swichar, Township Manager

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Chairman Lambert called the meeting to order at 6:30 PM.

2. TOWNSHIP MANAGER'S REPORT

1) Purchase of a Zero Turn Mower

Township Manager Swichar stated that the township currently has four zero turn mowers. The Township is looking at replacing its oldest mower from 2007. The Township received an estimate from Honey Brook Outdoor Power for a new Ferris 300 mower in the amount of \$12,233.04 through the Pennsylvania Co-Stars program.

Chairman Lambert questioned the size of the mower deck and whether the cost to repair the mower exceeds the costs of a new mower.

Township Manager Swichar stated 61" and the cost to repair the mower continues to increase.

Supervisor Nielsen questioned if items are still being placed on Muncibid and whether the old mower will be placed on Muncibid.

Township Manager Swichar stated yes. He stated that the township will try to trade the old mower first to the dealer. If they are not interested, they will sell on Muncibid.

MOTION: Supervisor DiRado made a motion to authorize the purchase of a Zero Turn Mower from Honey Brook Outdoor Power, LLC from the Capital Fund under the Pennsylvania Co-Stars Purchasing Contract in the amount of \$12,233.04. Chairman Lambert seconded.

Supervisor DiRado questioned the warranty on the mower and whether it is cheaper to lease the mower. She questioned if there are additional features such as electronics on the new mower.

Township Manager stated there is a manufacturer's warranty through Ferris. He stated that since the Township keeps the mowers for many years, it makes sense to purchase them. There is a five year suspension warranty. There are no electronics on the mower.

VOTE: 5-0.

2) Purchase and Installation of Cameras at Township Park

Township Manager Swichar stated that the Board had discussed park cameras last year. The Park and Recreation Board had passed a motion last year recommending the installation of cameras at the restroom.

The Township received three estimates to install cameras and a DVR. The estimate from KIT Communications is \$8,971. The estimate from CIA Security Consultants is \$11,200. The estimate from United Technology is \$21,661.

The Township would need internet access. Verizon had installed conduit underground should the Board decide to move forward with the project.

The Township is not required to put the project out to bid or accept the lowest price. The price is under the bidding threshold. He stated that he recommends the estimate from KIT Communications since the proposal provides everything that the Township would need to monitor the site. Internet access would cost between \$120-150/month,

Supervisor Nielsen questioned if Verizon would provide public wifi access.

Township Manager Swichar stated that the Township would need to negotiate this feature with Verizon. He will discuss with Verizon.

Supervisor DiRado questioned if the cameras have night vision.

Township Manager Swichar stated yes.

Supervisor Nielsen questioned if the camera view would reach Buck Run Road.

Township Manager Swichar stated that the camera would read a license plate of a vehicle leaving the park. He stated a separate camera would need to be installed closer to the parking lot to be able to view Buck Run Road

Supervisor DiRado questioned the monitoring of the cameras and whether there is an alert system.

Township Manager Swichar stated that the cameras would not be continuously monitored. However, the software provides the ability to monitor them live, A DVR would be installed in the restroom to record motion. The police and the Township Manager would have access to the footage. The cameras can detect and record motion. However, if something happened, the township would be able to go back and view the footage of the incident. The restroom is not open yet. The Township is waiting for a final inspection. The Township will want a camera policy in place.

Supervisor Kulp questioned how the restroom will be locked at night.

Township Manager Swichar stated that magnetic locks are installed.

Chairman Lambert stated that the school district has a camera system that is incident driven.

Township Manager Swichar stated that West Bradford Township had an incident with their restrooms and the incident was captured on camera. Their vandalism has decreased since cameras were installed.

Vice Chairman Heffern questioned where the funding will come from to purchase the cameras.

Township Manager Swichar stated that the Township budgeted \$18,000 from Park and Recreation Fund for cameras. The park and recreation fund has a separate bank account.

Supervisor DiRado questioned if the township could add additional cameras.

Township Manager Swichar stated yes.

Al Wright, Township resident, stated that he wanted to revisit the concept of cameras and questioned if there has been vandalism at the park. He questioned if the restroom is a target. The Park and Recreation Board had investigated whether cameras are needed and whether the purchase can wait. Resident feedback on the cameras is important.

Vice Chairman Heffern stated there has been graffiti on the walkway to the pond. He questioned what would happen if there is no deterrent.

Supervisor DiRado stated the cameras should be installed prior to the summer.

Chairman Lambert stated that the restrooms are for safety purposes. The cameras will provide documentation if an incident does occur.

Supervisor Nielsen stated the cameras should be installed for safety and deterrent value. He stated that a police officer should be stationed in the park parking lot more often.

Vice Chairman Heffern stated the cameras are a passive system and are not intrusive.

Township resident, Sandra Stephenson stated that from a woman's perspective, she looks for places where cameras are present. She would feel safer in the park.

Supervisor Kulp stated she would be okay holding off on the purchase since Al Wright wanted to wait on the purchase.

Township Manager Swichar stated there is a three year warranty and a one year manufacturer's warranty.

Township resident, Al Wright questioned if the ongoing maintenance expenses will come from the Park and Recreation Fund.

Township Manager Swichar stated yes.

Supervisor Nielsen questioned the monthly fee.

Township Manager Swichar stated that internet is needed. They are waiting for a quote for a service plan for the cameras. The price of the internet is approximately \$120-\$150/month.

Supervisor Kulp questioned how the Park and Recreation will receive funding without new construction in the future.

Township Manager Swichar stated that the funding comes from the new construction.

MOTION: Vice Chairman Heffern made a motion to authorize the Township Manager to sign an agreement with KIT Communications for the purchase of five cameras and a video recorder to monitor the park restroom perimeter, playground area and parking lot entrance. Supervisor Nielsen seconded.

VOTE: 5-0.

3. OLD BUSINESS

Supervisor DiRado questioned if the Township can investigate using ground cover rather than using chemicals on the guard rails.

Township Manager Swichar stated he would review the matter and discuss with the township's traffic engineer.

The Board of Supervisors had a discussion on the topic of using ground cover.

Supervisor Nielsen stated that an Environmental Advisory Board is needed.

There was a board discussion on having an Environmental Advisory Board.

Supervisor DiRado questioned when the Board will be able to meet in person again and whether the board will have a brainstorming session on how to use stimulus funding.

Township Manager Swichar stated that Board is allowed to meet virtually because of the Governor's State of Emergency, Most townships in Chester County continue to meet virtually. The Board will meet after the Township receives more information on how we are allowed to spend the money.

Vice Chairman Heffern discussed the odor at the South Coatesville sewer plant.

The Board had a discussion about the odor at the South Coatesville sewer plant and possible action that the Township could take.

Township Manager Swichar stated he would contact DEP to discuss the issue.

Supervisor Kulp questioned the costs associated with the resolution Ready for 100 that was passed in March.

Township Manager Swichar stated that the Resolution only affects the Township.

There was a discussion among Board members regarding the Resolution.

4. NEW BUSINESS

5. PUBLIC PARTICIPATION

Al Wright, Township resident, questioned how a resident would know how much they are paying for trash.

Township Manager Swichar stated that the \$275 fee is listed on the County tax bill.

Supervisor Nielsen questioned who residents should call regarding trash questions.

Township Manager Swichar stated that residents should call the township building regarding trash questions. The Township is in the process of hiring a new office assistant to help with answering calls.

Supervisor Kulp questioned if the deer sign had been installed.

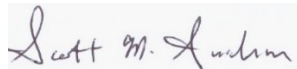
Township Manager Swichar stated that the sign was ordered. He will check on the status.

6. ADJOURNMENT

MOTION: Vice Chairman Heffern made a motion to adjourn the April 13, 2021 of Supervisors Meeting at 7:50 PM. Chairman Lambert seconded.

VOTE: 5-0

Respectfully Submitted,



Scott Swichar,
Township Manager/Secretary