

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
June 22, 2021 Approved minutes
6:32 p.m.

Members Present

Wilson Lambert, Chairman
Katja DiRado, Member
John Nielsen, Member
Carol Kulp, Member

Township Staff Present

Scott Swichar, Township Manager
Township Solicitor
Mike Crotty

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Chairman Lambert called the meeting to order at 6:32 PM.

2. DISCUSSION

A. APPROVAL OF MINUTES

May 25, 2021 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Supervisor DiRado made a motion to approve the May 25, 2021 Board of Supervisors meeting minutes as presented. Supervisor Nielsen seconded.

VOTE: 3-0. Supervisor DiRado abstained.

B. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

1. May Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
2. May Westwood Fire Company EMS Report submitted for Board and resident review
3. May Modena Fire Company Fire Chief's Report submitted for Board and resident review.
4. May Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

3. PRESENTATION-ERICK MARKLUND, BRANDYWINE CONSERVANCY, TO DISCUSS BIKE THE BRANDYWINE 2021

Mr. Marklund stated that the Brandywine Conservancy is requesting to hold the Bike the Brandywine event on either September 18 or September 25. The ride goes through the Township.

Supervisor Kulp questioned if the ride was held last year.

Mr. Marklund stated no.

MOTION: Supervisor Nielsen made a motion that the Township approve the request by Brandywine Conservancy to host the Bike the Brandywine Event on September 18 or September

25, 2021, on the roads as listed on their submission, subject to the requirement that the Township be named as an additional insured on their insurance for the event, that they arrange for fire police to secure the affected traffic intersections within the Township during the event. Chairman Lambert seconded.

Supervisor Nielsen questioned the route.

Mr. Marklund stated he would provide a copy of the route.

Supervisor DiRado questioned if the event could be promoted on the Township website and questioned if the route would be near the Laurels.

Mr. Marklund stated that the route will be on Apple Grove to Route 82, left on 841 to the Whip (rest stop) to Springdale, back to East Fallowfield from Buck Run Road. He stated he will forward the details of the event to Mr. Swichar. He stated that the last time the event was funded by William Penn Foundation was two years ago.

Supervisor DiRado questioned the fee.

Mr. Marklund stated the fee is approximately \$50.

VOTE: 4-0.

4. TREASURER'S REPORT

1) May 31, 2021 Treasurer's Report

MOTION: Chairman Lambert made a motion to approve the May 31, 2021 Treasurer's Report as presented. Supervisor Kulp seconded.

Supervisor Nielsen questioned the recycle act revenue, line item 354.15 and line item 389.10 insurance refund of \$38,839.27. He questioned if the insurance refund is for all employees. He questioned consulting for bookkeeping, line item 406.37. He questioned code enforcement, line item 413.210.

Treasurer Breslin stated recycling revenue was placed in the General Fund consistent with prior years. He stated that the insurance refund from BENECON is not budgeted. He stated that the insurance refund applies to administrative employees and police only. Bookkeeping expenses were paid to Peter Barsz. He stated that the Township receives 45% revenue from building permits.

Township Manager Swichar stated that the recycling grant reimbursement was for the automated collection truck. The money will be likely be moved back to the Capital Fund.

VOTE: 4-0.

2) 2020 Liquid Fuels Audit

Treasurer Breslin stated the liquid fuels audit was conducted this month and there were no material defects or items found.

3) Payment Authorizations.

MOTION: Chairman Lambert made a motion to approve the Payment Authorizations for the period of May 26, 2021 through June 22, 2021 in the total amount of \$352,373.60 as presented. Supervisor Nielsen seconded.

VOTE: 4-0.

5. TOWNSHIP MANAGER'S REPORT

1) Summer Seasonal Employment: Recommendation to Hire Seasonal Public Works Employee

Township Manager Swichar stated that Justin Thomas will be doing grass cutting.

MOTION: Supervisor Nielsen made a motion to hire Justin Thomas for part-time seasonal work in the Public Works Department at a rate of \$14.50/hour for the 2021 summer season. Chairman Lambert seconded.

VOTE: 4-0.

Supervisor Nielsen questioned if additional help is needed for grass cutting.

Township Manager Swichar said no.

2) 2021 Road Paving Project.

Township Manager Swichar stated that the Township put the 2021 road paving project out to bid. The scope of work includes Wilmington Road (from Park Avenue to Route 82), the entire stretch of Rokeby Road as well as a drainage pipe, the entire stretch of Montgomery Drive, and the entire stretch of West Moreland Road. The Township budgeted \$240,000 for road paving. The Township had the bid opening yesterday and received six bids. DiRocco Brothers was the low bidder at \$233,813.85. There is a letter in the Board packet from the Township Engineer recommending the contract be awarded to DiRocco Brothers.

Supervisor Nielsen questioned if the township engineer inspects the work.

Township Manager Swichar stated that Township Engineer DellaPenna has an inspector that reviews the work.

MOTION: Supervisor DiRado moved that the Township award the low bid in the amount of \$233,813.85 to DiRocco Brothers, Inc. for the 2021 paving project. Chairman Lambert seconded.

Supervisor Nielsen if DiRocco Brothers was the same company that paved the parking lot.

Township Manager Swichar stated that John DiRocco paved the parking lot at the police station and municipal complex in 2019.

Supervisor DiRado questioned if Jane Street was considered for paving. She questioned if the road is paved.

Township Manager Swichar stated the road is in fact paved. There were some potholes that were paved earlier in the year.

Chief Porter stated there is a pothole at Springdale Road and Buck Run. He stated the road is a state highway.

VOTE: 4-0.

3) American Rescue Plan Funds Update and a Resolution to Establish New Bank Account

Township Manager stated the Township will be receiving \$790,000. The Township expects to receive the money in June. The Township was required to submit a grant application to DCED this month as a requirement to receive the grant funds. The Township submitted the grant application to DCED earlier this month. The Board has a proposed Resolution that will allow the Township to establish a separate bank account for the money in order to accurately report the spending.

MOTION: Supervisor Nielsen made a motion to approve Resolution No. 2021-19 authorizing an addition to the Fulton Bank Master agreement to add an additional bank account in order to segregate funds for the American Rescue Fund. Supervisor DiRado seconded.

Supervisor Nielsen questioned whether the money will come in one lump sum.

Supervisor DiRado questioned whether the account can pay interest.

Township Manager Swichar stated 50% of the \$790,000 funding will arrive initially.

Solicitor Crotty stated the second payment will arrive after 12 months.

Treasurer Breslin stated the new account will pay interest.

Township Manager Swichar stated the Township is looking to switch bank accounts. However, the money would be moved to another bank in a segregated account.

VOTE: 4-0.

4) A Resolution Authorizing the Submission of a Grant Application to the Pennsylvania Department of Transportation (PENNDOT) for the Automated Red Light Enforcement Program (ARLE)

Township Manager Swichar stated the Township is not proposing to install a red light camera in the township. Funding from red light cameras is used to fund the grant program. The Township looked at several ideas. The Newlinville Master Plan recommends traffic calming islands. There are two traffic calming islands in the plan, one is proposed near Harriton House, shown on panel A in the Newlinville Master Plan and the other island is proposed near the PECO substation as shown on panel C in the plan. He stated there is a traffic calming island at Strasburg Road and Bordley Lane in West Bradford Township. The grant program has no match requirement. The grant deadline is July 1. These improvements are priority A in the Newlinville Master Plan. The Resolution would authorize the Township to submit the grant application to PennDOT.

MOTION: Supervisor DiRado made a motion to approve Resolution No 2021-20 authorizing the submission of a grant application to the Pennsylvania Department of Transportation (PENNDOT)

for the Automated Red Light Enforcement Program for traffic calming measures as recommended in the Newlinville Master Plan. Chairman Lambert seconded.

Supervisor Nielsen questioned if there will be a traffic light.

Township Manager Swichar stated no. He stated there will be speed display boards installed as well.

Chairman Lambert questioned the anticipated date of completion.

Township Manager Swichar stated that the grant would not be awarded until next year.

Supervisor DiRado questioned if there would be an announcement on the website that the Township applied for the grant. She questioned if the grant would cover stormwater and whether Newlinville was impacted by flooding.

Township Manager Swichar stated yes. He stated that the ARLE grant does not provide funding for stormwater.

Supervisor Nielson stated that he is aware of traffic islands on Sadsbury on Route 30. He questioned if Route 82 will be expanded.

Township Manager Swichar stated the concept plan is in the Board packet. The project will go out to bid.

Supervisor DiRado questioned if sidewalks would be installed.

Township Manager Swichar said no.

VOTE: 3-1. Supervisor Kulp voted nay.

- 5) Sale of Public Works 1998 International 4700 Series Truck (VIN #1HTSLAAL9WH565908) - Resolution No. 2021-21.

Township Manager Swichar stated the Board has a Resolution authorizing the sale of the 1998 International Truck. The vehicle was replaced with the automated yard waste truck last year. Chairman Lambert seconded.

MOTION: Supervisor Nielsen made a motion to approve Resolution No. 2021-21 authorizing the sale of a 1998 International 4700 Series (VIN# 1HTSLAAL9WH565908) as presented

VOTE: 4-0.

6. LEGAL

- 1) No report

7. PARK AND RECREATION BOARD

1) 2021 Healing the Planet Grant Program

Al Wright, Chairman of the Park and Recreation Board, stated the Park Board discussed the Healing the Planet Grant program. The Board discussed building a gazebo at the park for more gathering space. They are requesting a \$25,000 grant from Giant to install a gazebo near the playground.

Supervisor Nielsen stated that the Coatesville has a gazebo.

Township Manager Swichar questioned the cost of the gazebo.

Mr. Wright stated he received an online estimate of \$35,000. The grant request is \$25,000. The Township should be responsible for the matching funds.

Supervisor DiRado questioned if there would be lights in the structure.

Mr. Wright stated they will build the structure first and could provide lighting it at a later point.

MOTION: Supervisor DiRado made a motion to authorize the submission of a grant application to the Healing the Planet Grant Program for the purchase of a gazebo in the township park. Chairman Lambert seconded.

VOTE: 4-0.

2) 2021 Star-Spangled Children's (and Patriotic Pets too) Parade on July 3, 2021, at 10:00am

Township Manager Swichar stated the event will be the second parade. Modena Fire Company will participate. Brandywine Veterinary Hospital will be sponsoring the ice cream truck.

Mr. Wright stated that the boy scouts were invited.

Supervisor Nielsen stated he spoke with Modena Chief Dowlin and the new retrofitted ambulance will be available at the parade.

8. PLANNING COMMISSION

1) No Report Submitted

2) Resignation of Planning Commission Member Dennis Crook

MOTION: Supervisor Nielsen moved that the Township accept the resignation of Planning Commission Member Dennis Crook. Chairman Lambert seconded.

Supervisor Nielsen requested that a letter of appreciation be provided to Mr. Crook.

Township Manager Swichar stated he would provide Mr. Crook a letter of appreciation.

Chairman Lambert stated Mr. Crook had a lot of skills and will be missed.

9. POLICE DEPARTMENT

- 1) May Police Report submitted for Board and resident review

10. PUBLIC WORKS DEPARTMENT

- 1) May Road Department Report submitted for Board and resident review.

11. HISTORICAL COMMISSION

- 1) No report submitted.

12. NEW BUSINESS

13. OLD BUSINESS

Supervisor DiRado questioned if the Township will have a butterfly garden.

Al Wright, Chairman of the Park and Recreation Board, stated that Park and Rec is aware of the recommendation.

Chairman Lambert stated that on page 4 of the May 25 minutes it states that Penn State is not aware of any natural products that can control weeds. Penn State does not think ground cover would work. The Board has tried to solve a problem.

Supervisor Nielsen stated he is hopeful that there is a product that does not involve using chemicals or the road crew for weed removal. He questioned if the weeds are dangerous to the public.

There was a Board discussion about residents using herbicide on roadsides.

Solicitor Crotty stated that the Township is allowed to clear the right of way. A homeowner can clear their land.

14. PUBLIC PARTICIPATION

None

15. ADJOURNMENT

MOTION: Supervisor Kulp made a motion to adjourn the June 22, 2021 of Supervisors Meeting at 7:36 PM. Chairman Lambert seconded.

VOTE: 4-0.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Scott M. Swichar", is displayed on a light gray rectangular background.

Scott Swichar,
Township Manager/Secretary