

EAST FALLOWFIELD TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
February 8, 2022 Approved minutes  
6:30 p.m.

**Members Present**

Wilson Lambert, Jr., Chairman  
Joe Heffern, Vice Chairman  
Katja DiRado, Member  
John Nielsen, Member  
Al Wright, Member

**Township Staff Present**

Scott Swichar, Township Manager

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Chairman Lambert called the meeting to order at 6:30 PM.

2. Chairman Lambert stated there was an executive session held on January 27, 2022, regarding personnel issues.

3. TOWNSHIP MANAGER'S REPORT

- 1) Grant Contract for Chester County Preservation Partnership Grant Program

Township Manager Swichar stated that Chester County has a Preservation Partnership Grant program that provides funding to municipalities for preserving open space. The acquisition grant funds a maximum of 50% of the appraised value of open space to buy the land. The Township is currently looking at property in the township to preserve as open space. He stated that the township might want to move forward with an application to Chester County that is due on February 25, 2022. The grant application requires a signed contract page which is included in the board packet.

MOTION: Vice Chairman Heffern made a motion authorizing the execution of a grant contract between East Fallowfield Township and Chester County Board of Commissioners as part of the Preservation Partnership Grant Program. Supervisor Dirado seconded.

Supervisor DiRado asked for an explanation of the grant proposal.

Township Manager Swichar stated that the grant provides for 50% reimbursement of the appraised value of open space. If the township would consider an open space property, the grant would only cover land designated for open space.

Supervisor Wright stated that the township received money from the same grant in the past for the park.

Supervisor Nielsen questioned if the township could get everything together prior to the deadline.

Township Manager Swichar stated yes.

Vote: 5-0.

- 2) Resolution for Chester County Municipal Grant Program assistance.

Township Manager Swichar stated that the acquisition grant requires a resolution from the Board of Supervisors directing the township manager to sign all forms. A copy of the resolution is in the board's packet.

MOTION: Supervisor Nielsen made a motion approving the submission of Resolution No. 2022-04 approving the filing of an application for Chester County Municipal Grant Program Assistance. Vice Chairman Heffern seconded.

Supervisor DiRado questioned which project this applies to.

Township Manager Swichar stated that this applies to the open space property.

Vote: 5-0.

- 3) Engineering services from D.L. Howell & Associates for conceptual grading and stormwater plan

Township Manager Swichar stated that as the township is considering an open space property, he recommends a more detailed concept plan. He spoke to D.L. Howell and Associates and they offered to do the work for a cost not to exceed \$3,000.

MOTION: Supervisor Wright moved that the township approve a conceptual, grading, stormwater plan with D.L. Howell & Associates at a cost not to exceed \$3,000. Chairman Wilson seconded.

Supervisor DiRado questioned if the plan was related to Newlinville.

Township Manager Swichar stated the plan would be for an open space property.

Vote: 5-0.

#### 4. NEW BUSINESS

Supervisor Wright discussed whether the township should consider hiring a cleaning service to manage housekeeping for the park restroom.

There was a board discussion related to cleaning the park restroom.

Supervisor DiRado questioned the status of the Eagle Scout library project.

Vice Chairman Heffern stated that the lumber was purchased and they are looking for donations for the fixtures. The assembly will be done at his home.

Township resident Deane Madsen stated he would offer his assistance. He has an auger and wood to supply.

5. OLD BUSINESS


6. PUBLIC PARTICIPATION

7. ADJOURNMENT

MOTION: Supervisor DiRado made a motion to adjourn the February 8, 2022, 2022 of Supervisors Meeting at 6:46 PM. Chairman Lambert seconded.

VOTE: 5-0.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Scott M. Swichar", is written in black ink on a light-colored background.

Scott Swichar,  
Township Manager/Secretary