



EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda

October 25, 2022 at 6:30 PM



1. Call to order, silent meditation, and pledge of allegiance.
2. There was an executive session held on October 25, 2022, regarding personnel issues
3. APPROVAL OF MINUTES

- a. September 27, 2022 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the September 27, 2022 Board of Supervisors meeting minutes as presented.

4. RESOLUTION OF COMMENDATION TO POLICE OFFICERS JOHN HEWCZUK AND SEAN MARASCO

PROPOSED MOTION: I make a motion to approve Resolution No. 2022-17 commending Westwood Ambulance personnel and East Fallowfield Township Police Officers John Hewczuk and Sean Marasco for their heroic life saving efforts.

5. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- a. September Westwood Fire Company Fire Chief’s Report submitted for Board and resident review
- b. September Westwood Fire Company EMS Report submitted for Board and resident review.
- c. September Modena Fire Company Fire Chief’s Report submitted for Board and resident review.
- d. September Modena Fire Company Fire Chief’s Report – East Fallowfield Calls Only submitted for Board and resident review.
- e. September Modena Fire Company EMS Report submitted for Board and resident review.
- f. John Sly, President of Westwood Fire Company to request additional funds to provide Advanced Life Support (ALS) in East Fallowfield Township

5. TREASURER’S REPORT

- a. September 30, 2022 Treasurer’s Report

PROPOSED MOTION: I make a motion to approve the September 30, 2022 Treasurer’s Report as presented.

- b. Payment Authorizations

PROPOSED MOTION: I make a motion to approve the Payment Authorizations



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for the period of October 12, 2022 through October 25, 2022 in the total amount of \$ as presented

c. Approval of Change Order #4 (JVI, Inc.)

PROPOSED MOTION: I make a motion to approve change order #4 in the amount of \$7,453.47 for asphalt price adjustment for the Mortonville Road stabilization project

d. Approval of Change Order #5 (JVI, Inc.)

PROPOSED MOTION: I make a motion to approve change order #5 in the amount of \$12,403.50 for additional guardrails/line striping for the Mortonville Road stabilization project.

6. MANAGER'S REPORT

a. Local Law Enforcement Support Grant Program

PROPOSED MOTION: I make a motion authorizing the township manager to retroactively submit a grant proposal in the amount of \$903,000 (no local match required) to the Pennsylvania Commission on Crime and Delinquency for hardware/software upgrades, information technology improvements, and training initiatives for the township's police department.

b. Line Striping on Township Roadways

PROPOSED MOTION: I make a motion approving the estimate from Guidemark, Inc. in the amount of \$21,605 for roadway line striping from the Liquid Fuels Fund.

c. Borough of Modena Comprehensive Plan

PROPOSED MOTION: I make a motion approving the submission of comments from the East Fallowfield Township Planning Commission to the Borough of Modena regarding the Borough of Modena's Draft Comprehensive Plan.

d. A Resolution changing the scope, purpose and name of the Strategic Planning Steering Committee

PROPOSED MOTION: I make a motion to approve Resolution No. 2022-18 changing the scope, purpose, and name of the Strategic Planning Steering Committee.

e. A Resolution changing the depository information for Earned Income Taxes and Local Services Tax Revenue collected by Keystone Collections.



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PROPOSED MOTION: I make a motion to approve Resolution No. 2022-19 changing the depository information to Meridian Bank for all earned income taxes and local services tax revenue collected by Keystone Collections.

- f. Appointment of Temporary office employee, Jen Hewczuk

PROPOSED MOTION: I move that the township hire Jen Hewczuk as a temporary office employee at a rate of \$17/hour (no benefits). The position will not extend past July 28, 2023.

- g. Purchase of Ford F-550 Truck

PROPOSED MOTION: I move that the township purchase a Ford F-550 Truck and body from _____ in the amount of \$ _____ from the Township's Capital Fund.

- h. Volunteer Recognition Dinner (Informational)

6. LEGAL

- a. BAWA Fellowship Financial Security Agreement and Letter of Credit

PROPOSED MOTION: I make a motion to approve the BAWA Fellowship Financial Security Agreement and Fulton Bank Letter of Credit in the form as presented.

- b. A Resolution to Implement Act 57 of 2022 Property Tax Penalty Waiver Provisions

PROPOSED MOTION: I make a motion to approve Resolution No. 2022-20 implementing Act 57 of 2022 Property Tax Penalty Waiver Provisions

- c. Chester County Emergency Response Commission (Informational)

- d. Police General Orders Covering Use of Force and Community Engagement (Informational)

- e. Chicken Ordinance (Informational)

7. Park and Recreation Board

- a. Trunk or Treat event on October 28 at 5:00pm

- b. A Resolution Authorizing the Submission of a Grant Application to DCNR for the purchase of a gazebo.



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PROPOSED MOTION: I move that the Township approve Resolution 2022-21 approving the submission of a grant application to DCNR for the purchase of a park gazebo

8. PLANNING COMMISSION

a. No Planning Commission Report Submitted.

b. Appointment of Planning Commission Member Jonathan Egger

PROPOSED MOTION: I move that the Township accept the appointment of Planning Commission Member Jonathan Egger.

Michael Domboski	Chairman	2020 to 2023
Sue Monaghan	Vice Chairman	2020 to 2023
Alfred Wright	Member	2019 to 2022
Jonathan Egger	Member	2019 to 2022
Joe Perzan	Member	2019 to 2022
Vacant	Member	2022 to 2025
Jennifer Wright	Member	2022 to 2025

9. POLICE DEPARTMENT

a. September Police Report submitted for Board and resident review.

10. PUBLIC WORKS DEPARTMENT

a. September Road Department Report submitted for Board and resident review.

11. HISTORICAL COMMISSION

a. No Report Submitted.

12. NEW BUSINESS

13. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.