



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda November 22, 2022 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

a. October 11, 2022 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the October 11, 2022 Board of Supervisors meeting minutes as presented.

b. October 25, 2022 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the October 25, 2022 Board of Supervisors meeting minutes as presented.

c. November 7, 2022 Board of Supervisors Meeting Minutes

PROPOSED MOTION: I make a motion to approve the November 7, 2022 Board of Supervisors meeting minutes as presented.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. October Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. October Westwood Fire Company EMS Report submitted for Board and resident review.

c. October Modena Fire Company Fire Chief's Report submitted for Board and resident review.

d. October Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

e. October Modena Fire Company EMS Report submitted for Board and resident review.

4. PRESENTATION

a. 'Trunk or Treat' Winners Announced

b. Chuck Dobson, of Inland Design – Overview of Newlinville Village Drainage Study

c. Randy Waltermeyer, of Traffic Planning and Design- Saw Mill Road Drainage Pipe

PROPOSED MOTION: I make a motion to approve an agreement with Traffic Planning and Design Inc. at an amount not to exceed \$26,500 for engineering coordination services related to a damaged drainage pipe on Saw Mill Road.

5. TREASURER'S REPORT

a. October 31, 2022 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the October 31, 2022 Treasurer's Report as presented.

b. Payment Authorizations.



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PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of November 8, 2022 through November 22, 2022 in the total amount of \$ _____ as presented.

6. TOWNSHIP MANAGER'S REPORT

a. A Resolution for PA Small Water and Sewer ARPA Grant Program

PROPOSED MOTION: I make a motion to approve Resolution No. 2022-22_ authorizing the submission of a PA Small Water and Sewer Program Grant in the amount of \$ _____ from the Commonwealth Financing Authority to be used for stormwater controls in Newlinville Village.

b. 2023 Budget.

PROPOSED MOTION: I move that the Township authorize the advertisement of the availability of the 2023 budget.

c. BAWA Fellowship Escrow Release No. 3 (Phase 2)

PROPOSED MOTION: I make a motion that the Township approve Escrow Release No. 3 for the BAWA Fellowship Residential Subdivision Phase 2, in the amount of \$23,100.00.

d. PIRMA Loss Control Grant

PROPOSED MOTION: I make a motion authorizing the Township Manager to apply for the PIRMA Loss Control Grant for two Automated External Defibrillators (AED) for the municipal building/public works garage and for a 'Buzzy the Bumblebee' spring rider.

e. New Business.

7. LEGAL

a. 2023 Independent Auditor Appointment, 2023 Reorganizational Meeting and Elected Auditors Meeting.

PROPOSED MOTION: I move that the Township authorize the advertisement of the intent to appoint BBD as its Auditor, to be considered at the Board meeting on January 3, 2023, as well as to advertise the organization meeting of the Board of Supervisors for 6:00 p.m. on January 3, 2023, and notice of the elected Township Auditor's meeting on January 4, 2023 at 6:00 p.m.

b. A Resolution Accepting Deed In Lieu of Condemnation

PROPOSED MOTION: I make a motion to approve Resolution No. 2022-23 accepting a deed in lieu of Condemnation for tax parcel number # 47-7-47, known as 221 Wilmington Road and authorize the Township Supervisors, Township Manager and the Township to take any and all necessary actions to effectuate the purposes of this Resolution.

c. Written Offer Letter of Employment

PROPOSED MOTION: I make a motion to tender a conditional offer of employment to Chad Osbourne to serve as Chief of Police at an annual salary of \$107,000, pursuant to Act 57 and per the terms contained in the conditional offer letter dated November 22, 2022



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- d. Draft Ordinance #2022-04 Amending Open Burning Regulations

PROPOSED MOTION: I move that the Township authorize the advertisement of Ordinance #2022-04, Amending Exhibit 7-3-A of section 7-301, Open Burning Regulations for adoption.

- e. Ridgcrest Development Closeout and Dedication

PROPOSED MOTION: I move that the Township approve Resolution 2022-17 accepting dedication of roadways within Ridgcrest Subdivision.

PROPOSED MOTION: I move that the Board approve the execution of the Maintenance Bond and Dedication Agreement with Rouse Chamberlin for the Ridgcrest Subdivision.

- f. Alternate Sewage Enforcement Officer

PROPOSED MOTION: I move that the Township appoint Herbert MacCombie, Jr., P.E as the township's alternate sewage enforcement officer.

- g. Allan Myers Subdivision - 410 Doe Run Road (Final Plans Ready for Signature)

8. PLANNING COMMISSION

- a. No Report Submitted

9. POLICE DEPARTMENT

- a. October Police Report submitted for Board and resident review.

10. PUBLIC WORKS DEPARTMENT

- a. October Road Department Report submitted for Board and resident review.

11. HISTORICAL COMMISSION

- a. No Report Submitted.

12. PARK AND RECREATION BOARD

- a. Automated External Defibrillator (AED) at Township Park (Supervisor Al Wright)
- b. Annual Tree Lighting event on Saturday, December 3, 2022 at 5:30 pm
- c. Vision Partnership Program Grant Award of \$30,000 for Open Space, Recreation, and Environmental Resources Plan (Informational)
- d. Resignation of Park and Recreation Board Member

PROPOSED MOTION: I make a motion to accept the resignation of Park and Recreation Board Member Jennifer Wright.



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Al Wright	Member	2020 to 2024	5 year term
Frederick Weiss	Member	2022 to 2026	5 year term
Sandra Stephens	Member	2021 to 2025	5 year term
Jennifer Wright	Member	2022 to 2026	5 year term
Clare Small	Member	2019 to 2023	5 year term
Teri Dickinson	Member	2021 to 2025	5 year term
Christen Ali	Member	2022 to 2026	5 year term

- e. NEW BUSINESS
- f. PUBLIC PARTICIPATION - 20 minutes
- g. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting