



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda December 13, 2022 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

a. November 22, 2022 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the November 22, 2022 Board of Supervisors meeting minutes as presented.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- a. November Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
- b. November Westwood Fire Company EMS Report submitted for Board and resident review.
- c. November Modena Fire Company Fire Chief's Report submitted for Board and resident review.
- d. November Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
- e. November Modena Fire Company EMS Report submitted for Board and resident review.

4. PRESENTATION

- a. Jennifer McLuckie, from Coatesville Area Library, to provide library updates.
- b. Donation to Coatesville Area Public Library for 2022

PROPOSED MOTION: I move that the Township make a 2022 donation of \$_____ from the Township's General Fund to the Coatesville Area Public Library.

- c. Olivia Kirkpatrick, of GreenWeaver Landscapes to discuss concept plan for the memorial garden

5. TREASURER'S REPORT

a. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of November 23, 2021 through December 13, 2022 in the total amount of \$_____ as presented.

6. TOWNSHIP MANAGER'S REPORT

a. Resignation of Township Treasurer Joseph Breslin

PROPOSED MOTION: I make a motion to accept the resignation of Township Treasurer Joseph Breslin

b. Appointment of Township Treasurer Lisa Ionata



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda December 13, 2022 at 6:30 PM

PROPOSED MOTION: I move that the Township appoint Lisa Ionata to serve as full-time 2022 Township Treasurer subject to her becoming bonded.

- c. Agreement with M. Cynthia Quinn, C.P.A for Accounting Services

PROPOSED MOTION: I move that the township approve an agreement with M. Cynthia Quinn, C.P.A dated December 2, 2022 for accounting services at an hourly rate of \$70.00.

- d. Agreement with Intercounty Investigations and Solutions, Inc.

PROPOSED MOTION: I make a motion authorizing the retroactive approval of an agreement dated November 29, 2022 between East Fallowfield Township and Intercounty Investigations and Solutions, Inc. providing an Act 57 compliant pre-employment background investigation in the amount of \$2,495.

- e. An Agreement with DCED and Peer to Peer Consultant, David Steffan for a Technical Assistance Police Staffing Study

PROPOSED MOTION: I make a motion authorizing the Township Manager to sign an agreement with DCED Governor's Center for Local Government Services and Peer to Peer Consultant, David Steffan to provide technical assistance implement recommendations in the police management report and help transition the new police chief. .

- f. Resolution to Authorize Transfer of Funds from the General Fund to Capital Fund.

PROPOSED MOTION: I make a motion to approve a Resolution no. 2022-25 authorizing the transfer of unencumbered monies in the amount of \$350,000 from the General Fund to the Capital Fund to fund capital and infrastructure projects.

- g. BAWA Fellowship Escrow Release No. 2 (Phase 2)

PROPOSED MOTION: I make a motion that the Township approve Escrow Release No. 2 for the BAWA Fellowship Residential Subdivision Phase 2, in the amount of \$9,790.00.

- h. Resolution No. 2022-26 – A Resolution Approving the Adoption of Revisions to the Employee Handbook/Personnel Manual for East Fallowfield Township.

PROPOSED MOTION: I make a motion to approve Resolution No. 2022-26 approving the adoption of revisions to the Employee Handbook/Personnel Manual for East Fallowfield Township, as presented in the Resolution.

7. New Business

8. LEGAL

- a. 2022 Budget.

PROPOSED MOTION: I move that the Board approve the 2022 budget as advertised.

- b. 2023 Tax Resolution Establishing Real Estate Millage.



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda December 13, 2022 at 6:30 PM

PROPOSED MOTION: I move that the Township approve Resolution 2022-27, establishing the Township property tax rates for 2022 as follows: 2.00 mills general millage; 0.44 mills emergency services millage; and 0.56 mills fire tax millage.

c. Fee Schedule Resolution 2022-27

PROPOSED MOTION: I make a motion to approve Resolution 2022-28 approving the Township Fee Schedule to reflect the new trash fee of \$310

d. Ordinance #2022-04 Amending Open Burning Ordinance

PROPOSED MOTION: I move that the Township adopt Ordinance #2022-04 amending Exhibit 7-3-A of section 7-301, Open Burning Regulations.

e. 2023 Bidding Thresholds

9. PLANNING COMMISSION

- a. No Report Submitted

10. POLICE DEPARTMENT

- a. November Police Report submitted for Board and resident review.

11. PUBLIC WORKS DEPARTMENT

- a. November Road Department Report submitted for Board and resident review.

12. HISTORICAL COMMISSION

- a. No Report Submitted.

13. PARK AND RECREATION BOARD

- a. No Report Submitted.

14. OLD BUSINESS

15. NEW BUSINESS

16. PUBLIC PARTICIPATION - 20 minutes

17. ADJOURNMENT