



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda January 24, 2023 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

a. January 3, 2023 Board of Supervisors Reorganizational Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the January 3, 2023 Board of Supervisors Reorganizational meeting minutes as presented.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. December Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. December Westwood Fire Company EMS Report submitted for Board and resident review.

c. December Modena Fire Company Fire Chief's Report submitted for Board and resident review.

d. December Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

e. 2022 Year End Modena Fire Company Fire Chief's Report submitted for Board and resident review.

4. TREASURER'S REPORT

a. December 31, 2022 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the December 31, 2022 Treasurer's Report as presented.

b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of January 4, 2023 through January 24, 2023 in the total amount of \$ ____ as presented.

c. New Business.

5. MANAGER'S REPORT

a. Purchase of a Stainless Steel Body from US Municipal

PROPOSED MOTION: I make a motion authorizing the Township Manager to sign an agreement with US Municipal for the purchase of a stainless steel body and plow for the Ford F-550 truck at the cost of \$48,985.20 under the Pennsylvania Co-Stars Program.

b. Appointment of "As needed" snow plowers.

MOTION: I make a motion to appoint the following "as needed" snow plower as presented,

Snow Plower

Barry Hoxter-\$20.00/hour

c. Resolution for Chester County Municipal Grant Program assistance.



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PROPOSED MOTION: I make a motion approving the submission of Resolution No. 2023-04 approving the filing of an application for Chester County Municipal Grant Program Assistance.

- d. Resolution for Chester County Municipal Grant Program assistance.

PROPOSED MOTION: I make a motion approving the submission of Resolution No. 2023-05 approving the filing of an application for Chester County Municipal Grant Program Assistance.

- e. BAWA Fellowship Escrow Release No. 1 (Phase 14)

PROPOSED MOTION: I make a motion that the Township approve Escrow Release No. 1 for the BAWA Fellowship Residential Subdivision Phase 14, in the amount of \$10,023.75.

- f. BAWA Fellowship Escrow Release No. 2 (Phase 4)

PROPOSED MOTION: I make a motion that the Township approve Escrow Release No. 2 for the BAWA Fellowship Residential Subdivision Phase 4, in the amount of \$95,555.46.

- g. Resolution to Approve Township Employee Job Descriptions.

PROPOSED MOTION: I make a motion to adopt Resolution No. 2023-06 approving the revised job description for Chief of Police.

- h. Purchase of Gazebo

PROPOSED MOTION: I move that the township purchase a gazebo and installation from River Valley Recreation at a cost of \$91,813.00 from the Township's ARPA Fund under the Pennsylvania Co-Stars Program.

- f. New Business

6. LEGAL

- a. Draft Ordinance #2023-01 Amending Section 27-1702 (2) (I) Keeping of Large Animals

PROPOSED MOTION: I move that the Township authorize the advertisement of Ordinance #2023-01, Amending Section 27-1702 (2) (I), Keeping of Large Domestic Animals as Pets for adoption.

- b. Collective Bargaining Agreement with Teamsters and East Fallowfield Township

PROPOSED MOTION: I move that the Board approve and authorize the execution of the Collective Bargaining Agreement between East Fallowfield Township and the Teamsters, in the form as presented.

- c. A Resolution Updating the ARPA Account Agreement with Meridian Bank

PROPOSED MOTION: I move that the Township approve Resolution 2023-07 authorizing the Board of Supervisors to sign the ARPA account agreement with Meridian Bank.

- d. Draft Ordinance #2023-02 restating the Township's municipal contribution to PMRS pursuant to the Collective Bargaining Agreement for non-uniformed employees in Teamsters Local 312.



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PROPOSED MOTION: I move that the Township authorize the advertisement of Ordinance #2023-02 restating the Township's municipal contribution to PMRS pursuant to the Collective Bargaining Agreement for non-uniformed employees in Teamsters Local 107.

7. PLANNING COMMISSION

- a. No Reported Submitted.

8. POLICE DEPARTMENT

- a. December Police Report submitted for Board and resident review.
- b. A Resolution approving an Intermunicipal Agreement with Parkesburg Borough for Use of Live Scan Machine and Holding Cell

PROPOSED MOTION: I move that the Township approve Resolution 2023-08 authorizing the Township Manager to sign an intermunicipal agreement with Parkesburg Borough in the form as presented.

- c. An Agreement to Purchase CODY Pathfinder Software

PROPOSED MOTION: I make a motion approving an agreement with CODY for the purchase of CODY Pathfinder RMS.

9. PUBLIC WORKS DEPARTMENT

- a. December Road Department Report submitted for Board and resident review.

10. PARK AND RECREATION

- a. Report by Park and Recreation Chair, Teri Dickinson (National Rescue Dog Day)

11. HISTORICAL COMMISSION

- a. No Report Submitted.

12. OLD BUSINESS

13. NEW BUSINESS

14. PUBLIC PARTICIPATION - 20 minutes

15. ADJOURNMENT

16. The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.