



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda

February 28, 2023 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.
2. There was an executive session held on February 6, 2023, regarding personnel issues.
3. APPROVAL OF MINUTES

- a. January 24, 2023 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the January 24, 2023 Board of Supervisors meeting minutes as presented.

4. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- a. January Westwood Fire Company Fire Chief’s Report submitted for Board and resident review.
- b. January Westwood Fire Company EMS Report submitted for Board and resident review.
- c. 2021 Westwood Fire Company Year End Financial Report
- d. January Modena Fire Company Fire Chief’s Report submitted for Board and resident review.
- e. January Modena Fire Company Fire Chief’s Report – East Fallowfield Calls Only submitted for Board and resident review.

5. APPOINTMENT OF PLANNING COMMISSION MEMBER DEBORAH STOFF

- a. PROPOSED MOTION: I make a motion to appoint Deborah Stoff to the Planning Commission with the term ending 2025.

Michael Domboski	Chairman	2020 to 2023
Sue Monaghan	Vice Chairman	2020 to 2023
Alfred Wright	Member	2023 to 2026
Jonathan Egger	Member	2023 to 2026
Joe Perzan	Member	2023 to 2026
Vacant	Member	2022 to 2025
Jennifer Wright	Member	2022 to 2025

6. PRESENTATION BY DAVID TURNER, OF DAVID’S DRIVE, TO DISCUSS THE INSTALLATION OF AN AED AT THE TOWNSHIP PARK
7. PRESENTATION BY KATHLEEN HOOD TO DISCUSS THE BICENTENNIAL FAREWELL TOUR OF THE MARQUIS DE LAFAYETTE

8. TREASURER’S REPORT

- a. January 31, 2022 Treasurer’s Report.

PROPOSED MOTION: I make a motion to approve the January 31, 2023 Treasurer’s Report as presented.

- b. Payment Authorizations.



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda February 28, 2023 at 6:30 PM

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of January 25, 2023 through February 28, 2023 in the total amount of \$_____ as presented.

- c. Change Signor on Township's PayTrace Account

PROPOSED MOTION: I make a motion to change the signor on the Township's PayTrace account from Christopher Makely to Scott Swichar and Lisa Ionata.

9. MANAGER'S REPORT

- a. Appointment of Township Engineer.

PROPOSED MOTION: I make a motion to appoint Nathan Cline from Pennoni as the 2023 Township Engineer, and approve his 2023 fee schedule as presented.

- b. A Resolution Authorizing the Township Manager to Approve and Release Certain Disbursements During the Intervals Between Board Meetings.

PROPOSED MOTION: I make a motion approving Resolution No. 2023-09 authorizing the Township Manager to approve and release certain disbursements during the intervals between board meetings.

- c. Grant Contract for Chester County Preservation Partnership Grant Program

PROPOSED MOTION: I make a motion authorizing the execution of a grant contract between East Fallowfield Township and Chester County Board of Commissioners for a park gazebo as part of the Preservation Partnership Grant Program.

- d. Grant Contract for Chester County Preservation Partnership Grant Program

PROPOSED MOTION: I make a motion authorizing the execution of a grant contract between East Fallowfield Township and Chester County Board of Commissioners for preservation of land at 221 Wilmington Road as part of the Preservation Partnership Grant Program.

- e. Approval of Teamsters Health & Welfare Fund Interim Agreement

PROPOSED MOTION: I make a motion to approve an interim agreement between the Teamsters Health and Welfare Fund and East Fallowfield Township.

- f. Purchase of Camera System for Public Works Garage and Township Building

PROPOSED MOTION: I make a motion approving the purchase of a camera system from KIT Communications in the amount of \$14,420.00 under the PA Costars program from the Township's ARPA Fund.

- g. The dates for PSATS' 2023 Annual Conference are April 23-26, 2023, at the Hershey Lodge

- h. New Business

10. LEGAL



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda February 28, 2023 at 6:30 PM

- a. Ordinance #2023-01 Amending Section 27-1702 (2) (I) Keeping of Large Animals

PROPOSED MOTION: I move that the Township adopt Ordinance #2023-01, Amending Section 27-1702 (2) (I), Keeping of Large Domestic Animals as Pets for adoption.

- b. Ordinance #2023-02 restating the Township's municipal contribution to PMRS pursuant to the Collective Bargaining Agreement for non-uniformed employees.

PROPOSED MOTION: I move that the Township adopt Ordinance #2023-02 restating the Township's municipal contribution to PMRS pursuant to the Collective Bargaining Agreement for non-uniformed employees in Teamsters Local 107.

- c. Authorize Township Solicitor to Attend Zoning Board Hearing on March 8, 2023 for Spring City Group-102 Perry Court Variance

PROPOSED MOTION: I make a motion authorizing the Township Solicitor to attend the zoning board hearing on March 8, 2023

11. PLANNING COMMISSION

- a. No report submitted.

12. POLICE DEPARTMENT

- a. January Police Report submitted for Board and resident review.
- b. Purchase of 2023 Ford Interceptor Police Car

PROPOSED MOTION: I make a motion approving the purchase of a 2023 Hybrid Ford Interceptor Police Car from Whitmoyer Ford in the amount of \$43,700 under the PA Costars program from the Township's ARPA Fund.

- c. Proposal to Upfit a 2023 Ford Interceptor Hybrid Police Car

PROPOSED MOTION: I make a motion approving the PA Co-Stars proposal from Metropolitan Communications, Inc, in the amount of \$16,287.30 from the Township's ARPA Fund.to upfit a Hybrid Ford Interceptor Police Car.

- d. An Agreement between Sergeant Brian Simmons and East Fallowfield Township

PROPOSED MOTION: I move that the Township approve an agreement between East Fallowfield Township and Sergeant Brian Simmons to attend the Northwestern School of Police Staff and Command education program.

- e. Written Offer Letter of Employment



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda February 28, 2023 at 6:30 PM

PROPOSED MOTION: I make a motion to tender a conditional offer of employment to Corey Denton to serve as part-time police officer at an hourly rate of \$26.27 (2023 rate), pursuant to Act 57 and per the terms contained in the conditional offer letter dated February 28, 2023.

- f. Agreement with SRW Strategies, LLC

PROPOSED MOTION: I move that the Township authorize the Township Manager to sign an agreement with SRW Strategies, LLC for services related to Act 57 compliance, at a cost not to exceed \$1,000.

- g. A Resolution authorizing the Execution of an Intergovernmental Cooperation Agreement for the Purpose of Joining with Other Municipalities as a Member of the Chester County Emergency Response Commission

PROPOSED MOTION: I move that the Township approve Resolution 2023-10 authorizing the Execution of an Intergovernmental Cooperation Agreement for the Purpose of Joining with Other Municipalities as a Member of the Chester County Emergency Response Commission.

- h. Approving a New Fiscal Management Policy for Police Department.

PROPOSED MOTION: I make a motion to approve the new Fiscal Management Policy for the Police Department.

- i. Purchase of CODY TraCS Interface Software to Provide In-Car Citation and Crash Reporting

PROPOSED MOTION: I make a motion to approve the purchase of CODY Trax Software at an annual cost of \$1,380.00.

13. PUBLIC WORKS DEPARTMENT

- a. January Road Department Report submitted for Board and resident review.

14. PARK AND RECREATION

- a. Park and Recreation Report Submitted
b. Agreement with Showstoppers for 2022 Summer Concert Series

PROPOSED MOTION: I make a motion to authorize the township manager to sign an agreement with Show Stoppers, Unlimited for a summer concert series at a cost of \$6,800.

- c. Approval for AKC for Use of Township Park and Recreational Facilities

PROPOSED MOTION: I make a motion approving an event hosted by AKC on _____subject to the terms of use on the Township Park and Recreational Facilities Application.

- d. Approval for Rescue and Recovery for Use of Township Park and Recreational Facilities

PROPOSED MOTION: I make a motion approving an event hosted by Rescue and Recovery on _____subject to the terms of use on the Township Park and Recreational Facilities Application.

15. HISTORICAL COMMISSION



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda February 28, 2023 at 6:30 PM

a. No Report Submitted.

16. OLD BUSINESS

17. NEW BUSINESS

18. PUBLIC PARTICIPATION - 20 minutes

19. ADJOURNMENT

20. The agenda is finalized 24 hours before the regular meeting.