



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda

April 25, 2023 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.
2. APPROVAL OF MINUTES
 - a. March 28, 2023 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the March 28, 2023 Board of Supervisors meeting minutes as presented.
3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES
 - a. March Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
 - b. March Westwood Fire Company EMS Report submitted for Board and resident review.
 - c. March Modena Fire Company Fire Chief's Report submitted for Board and resident review.
 - d. March Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
 - e. March Modena Fire Company EMS Report submitted for Board and resident review.
4. PRESENTATION
 - a. Swearing in of Part-Time Police Officer Corey Denton (Reverend Annalie Korengel and Judge Nancy Gill)
 - b. Overview of 2022 Audit by Carl Hogan-BBD, LLP
 - c. Overview of Greenhouse Gas Inventory presentation by Tanner Burns (Environmental Advisory Committee)
5. TREASURER'S REPORT
 - a. March 31, 2023 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the March 31, 2023 Treasurer's Report as presented.
 - b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of March 29, 2023 through April 25, 2023 in the total amount of \$ ____ as presented.
6. MANAGER'S REPORT
 - a. 2023 Road Paving Project.

PROPOSED MOTION: I move that the Township award the low bid in the amount of \$ ____ to ____ for the 2023 paving project.
 - b. Appointments to the Recreation, Open Space, Recreation, and Environmental Resources Plan Task Force



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PROPOSED MOTION: I move that the Township appoint _____ (select 7-15 member) to the Recreation, Open Space, Recreation, and Environmental Resources Plan Task Force.

- c. Approval of Concrete Work-BMK Construction

PROPOSED MOTION: I move that the Township approves a quote from BMK Construction in the amount of \$9,746.78 for concrete work at the Township's Park.

- d. Summer Seasonal Employment: Recommendation to Hire Seasonal Public Works Employee

PROPOSED MOTION: I make a motion to appoint Barry Hoxter as a seasonal grass cutter in the public works department.

- e. Resolution to Approve Township Employee Job Description.

PROPOSED MOTION: I make a motion to adopt Resolution No. 2023-14 approving the revised job description for Laborer.

- f. Update on Community Project Funding (Informational)
- g. PennDOT Bridge Project-Doe Run Road over Buck Run (Informational)
- h. New Business

7. LEGAL

- a. Coatesville Area School District – Memorandum of Understanding.

PROPOSED MOTION: I move that the Board approve and authorize the Police Chief to sign the Memorandum of Understanding with the Coatesville Area School District in the form as presented.

- b. Ordinance 2023-03 Adopting Revised East Fallowfield Township Stormwater Management Ordinance

PROPOSED MOTION: I make a motion adopting Ordinance 2023-03 implementing the Revised East Fallowfield Township Stormwater Management Ordinance.

- c. Zoning Board Hearing for 102 Perry Court (Spring City Group) continued to May 24, 2023 (Informational)

8. PARK AND RECREATION BOARD

- a. Report Submitted

9. PLANNING COMMISSION

- a. No Report Submitted

10. POLICE DEPARTMENT

- a. March Police Report submitted for Board and resident review.
- b. Approving New Policies for Police Department.



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PROPOSED MOTION: I make a motion to approve the following new policies for the Police Department: Arrest Procedures, Authorized weapons and ammunition, Code of Conduct, Command Protocol, Discrimination and harassment, and Duty to Intervene.

- c. Purchase of Lenovo Tower Server

PROPOSED MOTION: I make a motion to approve the purchase of a new Lenovo Tower Server at a cost of \$9,425.

- d. Written Offer Letter of Employment

PROPOSED MOTION: I make a motion to tender a conditional offer of employment to Robert Basquill to serve as part-time police officer at an hourly rate of \$26.27 (2023 rate), pursuant to Act 57 and per the terms contained in the conditional offer letter dated April 25, 2023.

11. PUBLIC WORKS DEPARTMENT

- a. March Road Department Report submitted for Board and resident review.
- b. Purchase of Ferris Zero Turn Mower

PROPOSED MOTION: I make a motion authorizing the township manager to purchase a Ferris 3300 Zero Turn Mower from Honey Book Outdoor Power through the PA Costars Purchasing Program from the ARPA Fund at a cost of \$15,703.00.

12. HISTORICAL COMMISSION

- a. Report submitted

13. OLD BUSINESS

14. NEW BUSINESS

15. PUBLIC PARTICIPATION - 20 minutes

16. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.