

Park and Recreation Commission
Regularly Scheduled Meeting
August 5th, 2008 Approved Meeting Minutes

JBo made a motion to call the meeting to order @ 6:40 PM. Motion was seconded by BC.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attendees: Peter Massaro (PM), Joe Dietrich (JD), Jeanne Berlin (JBe), Jan Bowers (JBo), Brian Carling (BC), Dan Johns (DJ), Michael Green (MG)

A. Old Business

1. P&RC meeting minutes

- a. Review and discussion of P&RC July 1, 2008 meeting minutes. JBo motioned to accept meeting minutes as presented. Motion was seconded by BC.
- b. Review of action items.
 - a. JD is to prepare press release for Philadelphia Inquirer and Daily Local News. Jen Carling is coordinating similar efforts for Friends of the Park.
 - b. JD will work with Denise Miller to announce the Sept. 21 park event on the Township's website.
 - c. Chris Makely is to call Rep. Hershey and Sen. Dinniman to personally invite and determine if they are able to attend.

2. BOS Meeting on July 22nd, 2008 (for informational purposes only)

- a. As of June 30, 2008 fee-in-lieu balance – PM was not in attendance during the treasurer's report
- b. See attached P&RC Summary of other topics presented.

3. Park Construction, Phase 1 – update

- a. Status of rain garden #4 and #5 – BC provided this update: Lechmanik to provide written plan based upon interaction with SC and CDP. Subsequent to this meeting the parties involved met at the park and developed the following plan:
 - a. Scarify basin bottom.
 - b. Excavate small test pit w/in basin to determine soil profile. Possibly add gravel to excavated pits if absorbent soil is found below surface.
- b. Revised vegetation planting plan: FYI, Lechmanik has been asked and has agreed to plant the revised vegetation plan in the week leading up to the Grand opening ceremony.
- c. Park Entrance – CM provided this update: PADOT has approved revised storm sewer inlet design. Materials are to be ordered. Expected week of August 18th.
- d. Location of monument boulder – P&RC is satisfied with the location of the monument boulder.
- e. Location of informational kiosk – to be discussed during next workshop on August 19th.
- f. Location of flag pole – to be discussed during next workshop on August 19th.

- g. **Action item** – PM will send message to CDP for an update on the reimbursement of County and State grant money.
- 4. Budget discussion
 - a. Waiting for Chris Makely to provide budget items for review.
- 5. Grand opening ceremony
 - a. Request that the ribbon cutting ceremony date be posted on Township website. Please plan to include a brief list of activities and events.
 - b. JBe has completed a hand drawn map of the park trails with the intent of distributing this during the Grand opening ceremony. Considering putting condensed version of park rules on opposite side of trail map.
 - c. Discussion about outstanding tasks to be completed and assignments to volunteers.

B. New Business

- 1. Newsletter – JBe intends to visit Thorndale Printing on either August 6 or 7th to resolve outstanding issues of paper type, colors, etc.
- 2. Next P&RC meeting (workshop) is scheduled for August 19th, 2008. Start time 6:30 pm. Location to be at the park to discuss locations for informational kiosk and flag pole.
- 3. Bird tours – Larry Lewis, Early Bird Nature Tours 484-340-7672. earlybirdtours@comcast.net. JBo will contact Larry to learn what are his interests and how can the P&RC help or be supportive.
- 4. Resident (Donna Walton 610-384-8946) offered to purchase wildlife crossing sign if the township would post it. The discussion included obtaining permission from PADOT for posting sign since this is a state road. **Action item** – JDe will call PADOT to explore rules for posting such a sign. **Action item** – JBo will prepare a P&RC statement reflecting the views of the Commission regarding protection of all flora and fauna in the park. This will be further discussed. **Action item** – DJ will call this resident and explain the Commission's position and the actions we are taking to further follow up on her concern.
- 5. Dog walking policy – West Whiteland Township is looking for information on our park rules regarding dog walking in parks. Chrysanthe Spais 610-280-9403 cspais@cephalon.com. **Action item** - JBo to call and speak with Ms. Spais regarding our policy and to learn more about their needs and issues. **Action item** – PM to send JBo electronic version of park rules. An update will follow.
- 6. Posting park rules on website **Action item** – JBo will forward revised park rules to Denise.
- 7. Pond name – **Action item** – BC to research records to locate pond name determined during previous park event.
- 8. PECO Grant – BC has solicited the input of resident and CASH graduate Scott Beegle to prepare the CAD drawings to accompany the application.

Meeting adjournment