



# EAST FALLOWFIELD TOWNSHIP

## Board of Supervisors Meeting Agenda

September 26, 2023 at 6:30 PM



1. Call to order, silent meditation, and pledge of allegiance.

2. APPROVAL OF MINUTES

a. August 22, 2023 Board of Supervisors Meeting Minutes

PROPOSED MOTION: I make a motion to approve the August 22, 2023 Board of Supervisors meeting minutes as presented.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. August Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. August Westwood Fire Company EMS Report submitted for Board and resident review.

c. August Modena Fire Company Fire Chief's Report submitted for Board and resident review.

d. August Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

e. August Modena Fire Company EMS Report submitted for Board and resident review.

4. PRESENTATION

a. Swearing in of Part-Time Police Officer James Grajewski (Judge Nancy Gill)

5. TREASURER'S REPORT

a. August 31, 2023 Treasurer's Report

PROPOSED MOTION: I make a motion to approve the August 31, 2023 Treasurer's Report as presented.

b. Payment Authorizations

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of August 23, 2023 through September 26, 2023 in the total amount of \$ as presented.



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- c. 2024 Minimum Municipal Obligation (MMO) for East Fallowfield Township - Police Pension Plan & Non-Uniform Pension Plan.
- d. Unclaimed Property Claim with the Pennsylvania Treasury (Informational)
- e. 2024 Budget Workshop is on October 10, 2023 at 6:30PM

### 6. MANAGER'S REPORT

- a. Agreement with Pennoni for Engineering Services Related to Traffic Calming in Newlinville

PROPOSED MOTION: I make a motion to approve an agreement with Pennoni Inc. in the amount of \$46,500 for engineering and design services related to traffic calming in Newlinville.

- b. Trash & Recycling Collection Contract.

PROPOSED MOTION: I make a motion to accept the \_\_\_\_ bid from \_\_\_\_ for the East Fallowfield Township residential solid waste and recycling collection contract and to authorize the Township Manager to execute a contract under the Bid Documents and Specification issued by the Township.

- c. Fee Schedule Resolution 2023-17.

PROPOSED MOTION: I make a motion to approve Resolution 2023-017 approving the revised Township Fee Schedule revising the stormwater management fee.

- d. Brandywine Creek Greenway Mini-Grant Program

PROPOSED MOTION: I make a motion authorizing the Township Manager to submit a grant application to the Brandywine Creek Greenway Mini Grant Program in the amount of \$12,000 for installation of gazebo lighting/outlets and for educational signage, benches and a permeable walkway for the pollinator garden at the Township Park.

- e. Update on DEP Recycling Technical Assistance Program (Informational)

- f. New Business

### 7. LEGAL

- a. Budget Process - Informational Update Only.



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- b. Stormwater Management Agreement for 2290 West Chester Road

PROPOSED MOTION: I move that the Board approve the Stormwater Management Agreement for 2290 West Chester Road in the form as presented, and authorize the plans to be released for recording.

- c. Application for Addition to Agricultural Security Area (Richard Rasmussen, Jr.)

PROPOSED MOTION: I move that the Township advertise notice of receipt of the Rasmussen ASA application, noting that it is available for review at the Township building for public inspection and that the Township will accept any proposed papers related to modifications to the Township Ag Security Area within fifteen (15) days.

### 8. PARK AND RECREATION BOARD

- a. Trunk or Treat on Saturday, October 21, 5:00pm-6:30pm

### 8. PLANNING COMMISSION

- a. No Planning Commission Report Submitted.
- b. Residential Rental Ordinance (Informational)

### 9. POLICE DEPARTMENT

- a. August Police Report submitted for Board and resident review.
- b. Approving New Policies for the Police Department

PROPOSED MOTION: I make a motion to approve the following new policies for the Police Department: Fitness and Wellness; Property and Evidence Control; Temporary Holding Facility; Vehicle Operations and Call Response; Child Abuse Investigations; Crime Victims Act; and Juvenile Offenders

### 10. PUBLIC WORKS DEPARTMENT

- a. August Road Department Report submitted for Board and resident review.

### 11. HISTORICAL COMMISSION

- a. No Report Submitted.

### 12. OLD BUSINESS



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13. NEW BUSINESS
14. PUBLIC PARTICIPATION - 20 minutes
15. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.