



EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda

October 24, 2023 at 6:30 PM



1. Call to order, silent meditation, and pledge of allegiance.
2. There was an executive session held on October 10, 2023, regarding personnel issues.
3. APPROVAL OF MINUTES
 - a. October 10, 2023 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the October 10, 2023 Board of Supervisors meeting minutes as presented.
4. COMMENDATION TO POLICE OFFICERS JOHN HEWCZUK AND COREY DENTON
5. ‘TRUNK OR TREAT’ AWARD PRESENTATION
6. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES
 - a. September Westwood Fire Company Fire Chief’s Report submitted for Board and resident review
 - b. September Westwood Fire Company EMS Report submitted for Board and resident review.
 - c. September Modena Fire Company Fire Chief’s Report submitted for Board and resident review.
 - d. September Modena Fire Company Fire Chief’s Report – East Fallowfield Calls Only submitted for Board and resident review.
 - e. September Modena Fire Company EMS Report submitted for Board and resident review.
 - f. John Sly, President of Westwood Fire Company to request additional funds to support Modena Fire Company and Westwood Fire Company.
7. TREASURER’S REPORT
 - a. Payment Authorizations

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of October 11, 2023 through October 24, 2023 in the total amount of \$ as presented
 - b. A Resolution Executing an Agreement of Services with Berkheimer

PROPOSED MOTION: I move that the Township approve Resolution No. 2023-18 authorizing the Township Manager to execute an Agreement of Services



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with Berkheimer dated _____, 2023, authorizing them to undertake collection of property taxes and trash fees.

- c. Transfer of Funds from Meridian Bank Capital Fund to PLGIT

PROPOSED MOTION I make a motion directing the Township Treasurer to transfer \$500,000 from Meridian Bank to PLGIT Prime Money Market.

8. MANAGER’S REPORT

- a. Resolution for DCED Statewide Local Share Assessment Grant

PROPOSED MOTION: I make a motion approving the submission of Resolution 2023-19 authorizing the submission of a grant application to DCED’s Statewide Local Share Assessment Grant for \$275,000 for a drainage/pipe replacement project on Saw Mill Road and authorizing the Township Manager to execute all documents.

- b. Agreement with T.P.D for Engineering Services to Repair Drainage Pipe on Saw Mill Road

PROPOSED MOTION: I make a motion to approve an agreement with Traffic, Planning, and Design, Inc. at an amount not to exceed \$____ to complete an erosion control plan and permitting tasks related to a damaged drainage pipe on Saw Mill Road.

- c. Appointment of John Winters as a Full-Time Laborer in the Public Works Department

PROPOSED MOTION: I make a motion to hire John Winters as a full-time laborer in the public works department at a rate of \$24.00/hour.

- d. Proposal from Madsen Tree Service for Tree Removal at Frog Hollow Road

PROPOSED MOTION: I make a motion to approve a proposal in the amount of \$3,500 from Madsen Tree Service, LLC for the removal of six dead trees on Frog Hollow Road.

- e. First Presentation of Budget (Informational)
- f. Establishing Sweep Account at Meridian Bank (Informational)

9. LEGAL

- a. Approval of Subdivision Application –315 and 317 Strode Avenue UPI 47-5A-1



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PROPOSED MOTION: I move that the Township approve the preliminary/final subdivision plans for the Charles Milewski Application, per the form of the written decision prepared by the Township Solicitor.

10. Park and Recreation Board

- a. Report and Calendar of Special Events Submitted.

11. PLANNING COMMISSION

- a. No Report Submitted

12. POLICE DEPARTMENT

- a. September Police Report submitted for Board and resident review.
- b. Approving New Policies for the Police Department

PROPOSED MOTION: I make a motion to approve the following new policies for the Police Department: Body Worn Camera; Property and Evidence Control; Temporary Holding Facility; Vehicle Operations and Call Response; Child Abuse Investigations; Crime Victims Act; and Juvenile Offenders

13. PUBLIC WORKS DEPARTMENT

- a. September Road Department Report submitted for Board and resident review.

14. HISTORICAL COMMISSION

- a. No Report Submitted.

15. OLD BUSINESS

16. NEW BUSINESS

- a. Fee in Lieu of for Park and Community Recreation (Supervisor Nielsen)

17. ADJOURNMENT

Note: The agenda is finalized 24 hours before the regular meeting.