



# EAST FALLOWFIELD TOWNSHIP



## Board of Supervisors Meeting Agenda November 14, 2023 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

a. October 24, 2023 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the October 24, 2023 Board of Supervisors Meeting Minutes.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. October Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. October Westwood Fire Company EMS Report submitted for Board and resident review.

c. October Modena Fire Company Fire Chief's Report submitted for Board and resident review.

d. October Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

e. October Modena Fire Company EMS Report submitted for Board and resident review.

4. TREASURER'S REPORT

a. October 31, 2023 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the October 31, 2023 Treasurer's Report as presented.

b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of October 25, 2023 through November 14, 2023 in the total amount of \$\_\_\_\_\_ as presented.

c. Establish Meridian Bank Sweep Account

PROPOSED MOTION: I make a motion to authorize the Township Manager to establish the Insured Cash Sweep Account with Meridian Bank and sign all documents.

5. TOWNSHIP MANAGER'S REPORT

a. Second Presentation of Proposed 2024 Budget

b. Advertisement of 2024 Budget.

PROPOSED MOTION: I move that the Township authorize the advertisement of the availability of the 2024 budget.

c. BAWA Fellowship Escrow Release No. 17 (Phase 1)



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PROPOSED MOTION: I make a motion that the Township approve Escrow Release No.17 for the BAWA Fellowship Residential Subdivision Phase 1, in the amount of \$79,080.00.

- d. Discussion on Purchase of 100 Mortonville Road (Informational)
- e. Authorize Simone Collins, Inc. to complete grant consulting work for 100 Mortonville Road

PROPOSED MOTION: I make a motion authorizing Simone Collins, Inc. to complete grant consulting work for a park master plan of 100 Mortonville Road at a cost not to exceed \$2,500.

- f. Resolution for DCED Statewide Local Share Assessment Grant

PROPOSED MOTION: I make a motion approving the submission of Resolution 2023-20 authorizing the submission of a grant application to DCED's Statewide Local Share Assessment (LSA) Grant in the amount of \$75,000 for a Park Master Plan of 100 Mortonville Road and authorizing the Township Manager to execute all documents.

- g. New Business.

### 6. LEGAL

- a. 2024 Independent Auditor Appointment, 2024 Reorganizational Meeting and Elected Auditors Meeting.

PROPOSED MOTION: I move that the Township authorize the advertisement of the intent to appoint BBD as its Auditor, to be considered at the Board meeting on January 2, 2024, as well as to advertise the organization meeting of the Board of Supervisors for 6:00 p.m. on January 2, 2024, and notice of the elected Township Auditor's meeting on January 3, 2024 at 6:00 p.m.

### 7. PLANNING COMMISSION

- a. No Report Submitted

### 8. POLICE DEPARTMENT

- a. October Police Report submitted for Board and resident review.

### 9. PUBLIC WORKS DEPARTMENT

- a. October Road Department Report submitted for Board and resident review.

### 10. HISTORICAL COMMISSION

- a. No Report Submitted.

### 11. PARK AND RECREATION BOARD

- a. No Report Submitted.
- b. Holiday Tree Lighting event is December 9 at 6:00PM

### 12. PLANNING COMMISSION



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- a. No Report Submitted

### 13. POLICE DEPARTMENT

- a. October Police Report submitted for Board and resident review.

### 14. PUBLIC WORKS DEPARTMENT

- a. October Road Department Report submitted for Board and resident review.

### 15. HISTORICAL COMMISSION

- a. October 4, 2023 Meeting Minutes Submitted.
- b. Demolition permit for 470 Buck Run Road.

### 16. OLD BUSINESS

### 17. NEW BUSINESS

### 18. PUBLIC PARTICIPATION - 20 minutes

### 19. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.