

Park and Recreation Commission
Regularly Scheduled Meeting
September 2nd, 2008 Approved Minutes

PM made a motion to call meeting to order at 6:35 pm. The motion was seconded by BC. The vote was unanimous.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attendees: Peter Massaro (PM), Chris Makely (CM), Dan Johns (DJ), Brian Carling (BC), Jeanne Berlin (JBe), Joe Dietrich (JD), Bill Harker (BH), Sue Massaro – representative of the Friends of the Park (SM), Bill and Billy Hackmeister of Boy Scout Troop 55.

A. Old Business

1. P&RC meeting minutes
 - a. Review and discussion of P&RC August 5th, 2008 meeting minutes. PM made a motion to accept the meeting minutes as presented. The motion was seconded by BC. The vote was unanimous.
2. BOS Meeting on August 26th, 2008 (for informational purposes only)
 - a. As of July 31, 2008 fee-in-lieu balance – \$60,425.78
 - b. Jeanne Berlin provided this summary of the meeting:
 - a. Branford village homeowners association has expressed a desire to pave the gravel covered trail connector between the park and their development. CM will obtain a quote.
 - b. Other residents shared concerns about standing water in basins #1, 2 and 3. CM has met with Lechmanik and SC. The proposed interim remedy was to scarify the surface of the basins and to excavate a test pit to determine if more permeable soils are present below the surface.
 - c. See attached P&RC Summary of other topics presented.
3. Park Construction, Phase 1 – update
 - a. Rain gardens #4 and #5 - BC provided this update: an early heavy rain event has deposited excess silt. The capacity of the gardens has been significantly reduced. Sediment should be removed.
 - b. Planting rain gardens – BH provided this update: Patti Lechmanik is aware of the need to relocate the vegetation that is planned for the flag pole area. The new area (near the playground equipment) has been flagged.
 - c. Park entrance - CM provided this update: should be finished by the end of the week.
 - d. Informational kiosk – CM provided this update: the Road department is looking for ground markings depicting the location. P&RC will mark the location during meeting on Sept. 16, 2008.
 - e. Flag Pole area - Billy Hackmeister provided this update: looking for final guidance as to what P&RC is expecting for the flag pole area. It was decided that JD will send him a drawing of the designated area to be included in his package of information to be submitted to Boy Scout Council. Also, P&RC will meet at the park on September

- 16th to discuss, design and layout the flag pole area. A conceptual drawing will be subsequently provided to Billy. Billy offered this information about the flag pole:
- a. Height of 20-ft
 - b. Diameter of base 3-in
 - c. Diameter of top 2-in
 - d. Brushed aluminum finish
 - e. Suitable for flying a flag of 4-ft by 6-ft
 - f. Internal halyard system
- f. Four additional doggie stations were donated by Jeanne Berlin. The Township is looking for direction as to where they are to be installed. P&RC will show locations on map.
 - g. Signage to prevent motorists who drive to lower lot on gravel drive to keep from turning onto the paved trails. P&RC will provide proof, and cost estimate and request funding for purchase.
 - h. It was suggested that keys for the removal bollards be distributed to emergency services (police, fire and ambulance).
4. Budget discussion
 - a. Waiting for Chris Makely to provide budget items for review.
 5. Grand opening ceremony
 - a. Sue Massaro was present (representative of Friends of the Park) and asked if the Township would be willing to assist with the following tasks (BC has volunteered to help Township staff if needed):
 - a. Bring to park picnic tables, canopies
 - b. Layout the spaces for classic cars and crafters
 - c. Move informational kiosk. P&RC will paint on the ground the location and position for this to be placed.
 - d. Hang banner across Rt. 82 if purchase in time.
 6. Bird tours – Jan Bowers provided this update (electronically): she has left a phone and electronic message. No response.
 7. Wildlife crossing – Jan Bowers provided this update (electronically): she has prepared a position statement that was distributed during the meeting. All members are asked to review it and provide comments during the October 7th meeting. DJ also reported that he had spoken with Ms. Walton. She is glad to hear that P&RC will be following up on this at a subsequent meeting. She looks forward to an update/resolution.
 8. Dog walking policy – Jan Bowers provided this update (electronically): she has spoken with resident of West Whiteland and has provided the information she was looking for. No further action expected.
 9. Pond name – Brian Carling provided this update: Through his research with representatives of Friends of the Park, he has learned the pond is named Friends Pond. This topic will be discussed further at a subsequent meeting.

B. New Business

1. Next P&RC meeting (workshop) is scheduled for September 16th, 2008. Start time 6:30 pm. Meeting to be held in the park. Purpose to discuss and design flag pole area.
2. Review membership in the commission and the terms of each member.

Meeting adjourned at 8:05 pm.