



TOWNSHIP OF EAST FALLOWFIELD

HISTORICAL COMMISSION

MEETING AGENDA

DECEMBER 6, 2023

- I. Call to Order
- II. Roll Call
- III. Review and Approval of Minutes of Prior Meeting
- IV. Discussion of Open Issues
 - **Missing Historical Commission Records**
 - An adequate new “safe” cabinet has not been provided for HC use.
 - Copies of Jane Dorchester’s research were donated and have been retained by Chester County archives. Arrangements made to retrieve copies, which is ongoing.
 - Copies of some documents have been located at East Fallowfield Historical Society archives, and are being scanned and copied.
 - **Several binders have been recreated**
 - **Community Park – Strunk Fallout Shelter**
 - Chad Peterson to retake photo survey if access can be provided.
 - Will discuss access with Township manager – access may be possible later in the year.
 - **470 Buck Run Road**
 - Tax parcel 47-7-84.1 included in the historic resource inventory as a Class II, 2 ½ story Greek Revival structure built approximately 1840.
 - **Board of Supervisors to consider permit application at their next meeting.**
 - **30 Loop Road**
 - A parcel 47-7-29, a Township Class I historic resource, listed in the National Register; Ercildoun Historic District, formerly known as the James Fulton Tenant House. Property included in the National Register Ercildoun Historic District, and as such, all renovations must adhere to Zoning regulations for historic districts. The owner has undertaken extensive interior demolition and other work.
 - The Code Enforcement Officer did not receive an application for permit and has ordered the renovation to cease until such time as the owner reviews the renovation plans with the Historical Commission and a building permit is issued.
 - **Owner’s rep Tom Lowry submitted catalogs for roofing material and windows. The specific window planned for use was not specified, so the EFTHC was unable to approve the submittal. owner’s rep was advised to indicate the specific window they plan to install for review.**

- The following information suggested by Chad Peterson was requested:
 1. **Manufacturer series (i.e., MIRA, Classic, East, etc.)**
 2. **Window Type (i.e., double-hung, casement, etc.)**
 3. **Window sizes**
 4. **Lite Cut (i.e., 6 over 6 or 6 over 1, etc.)**
 5. **Casing and sill profiles**
 6. **Casing and sill material**
 7. **Will shutters be installed? If so, provide submission on style, material, and hardware.**
- **2960 Strasburg Road**
 - Tax parcel 47-4-96-E, a Class II Township historic resource, formerly a one-room schoolhouse, and Mt. Carmel Church. A new split cedar shake roof has been installed, as well as some demolition and general clean-up activities.
 - According to the Code Enforcement Officer, no permit application was submitted, and therefore the work had been undertaken without a building permit application or a review by the Historical Commission.
 - Owner, Jeff Harlan, and representatives attended the September 6, 2023 and October 4, 2023 Historical Commissions meeting to discuss proposed renovations and future utilization of the property. Owner committed to filing a permit application for future work.
 - **Owner's rep, Tom Lowry submitted information described above which was for both properties (Loop Road and Strasburg Road), as such, the same requirements for windows for this property apply.**
 - **Owner had requested a letter of support from the EFTHC to be presented at zoning hearing for a change in use petition for the property. Upon approval of window submittal, letter will be provided, a proposed copy is included as Attachment 1 below.**
- **America250 PA Chester County Commission**
 - The Historical Commission has been asked to participate with the county activities scheduled for the nation's 250th anniversary
- **Certified Local Government (CLG)**
 - Further investigation as to costs and value to the Township being evaluated.
- **East Fallowfield Elementary School**
 - Presently scheduled for demolition by the Coatesville School District
 - Presently an organized effort to save the structure and nominate it for National Register of Historic Places, possibly arrange for adaptive reuse.
 - EFTHC contacts and questioned as to why the building is not included in the Township historic resource inventory. Should it be included?

V. New Business

VI. Motion to Adjourn

VII. Attachments

Attachment No. 1- Proposed Letter for 2960 Strasburg Road Change of Use