



# EAST FALLOWFIELD TOWNSHIP



## Board of Supervisors Meeting Agenda March 12, 2024 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.
2. There was an executive session on March 12, 2024 to discuss legal matters.
3. APPROVAL OF MINUTES

- a. February 27, 2024 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the February 27, 2024 Board of Supervisors meeting minutes as presented.

4. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- a. February Westwood Fire Company Fire Chief’s Report submitted for Board and resident review.
- b. February Westwood Fire Company EMS Report submitted for Board and resident review.
- c. February Modena Fire Company Fire Chief’s Report submitted for Board and resident review.
- d. February Modena Fire Company Fire Chief’s Report – East Fallowfield Calls Only submitted for Board and resident review.
- e. February Modena Fire Company EMS Report submitted for Board and resident review.

5. TREASURER’S REPORT

- a. February 29, 2024 Treasurer’s Report.

PROPOSED MOTION: I make a motion to approve the February 29, 2024 Treasurer’s Report as presented.

- b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of February 28, 2024 through March 12, 2024 in the total amount of \$\_\_\_\_ as presented.

6. MANAGER’S REPORT

- a. Wage Increases for Non-Bargaining Unit Staff

PROPOSED MOTION: I make a motion to approve a 4% wage increases for the following non-bargaining unit staff retroactive to January 1, 2024:

<u>Employee</u>	<u>Current Wage</u>	<u>Proposed Increase</u>	<u>Recommended</u>
-----------------	---------------------	--------------------------	--------------------



# EAST FALLOWFIELD TOWNSHIP



## Board of Supervisors Meeting Agenda

March 12, 2024 at 6:30 PM

Nancy Baker	\$23.11/hour	4%	\$24.03/hour
Denise Verderosa	\$45,864	4%	\$47,698 (annual)
Sue Sereditch	\$17.68	4%	\$18.39/hour
Chad Osborn	\$107,000	4%	\$111,280 (annual)
Lisa Ionata	\$90,000	4%	\$93,600 (annual)

b. 2024 Road Paving Project

PROPOSED MOTION: I move that the Township authorize the advertisement to request bids for the 2024 road paving project to resurface \_\_\_\_\_ roads.

c. A Resolution Authorizing the Township Manager to Approve and Release Certain Disbursements During the Intervals Between Board Meetings.

PROPOSED MOTION: I move that the Township approve Resolution No. 2024-07 authorizing the Township Manager to approve and release certain disbursements during the intervals between board meetings.

d. An Agreement with Stroud Water Research for Forrested Buffer Restoration

PROPOSED MOTION: I move that the Township approve an agreement with Stroud Water Research for a forested buffer restoration project on Township-owned land near the intersection of Doe Run Road and Strasburg Road.

e. PMHIC UHC 2024 Wellness Grant of \$1,600 for employee wellness initiatives (Informational)

f. New Business

### 7. LEGAL

a. Stormwater Management Agreement for 13 Juniata Drive

PROPOSED MOTION: I move that the Board approve the Stormwater Management Agreement for 13 Juniata Drive in the form as presented, and authorize the plans to be released for recording.

b. Approval of Land Development Application – 1700 Goosetown Road – Parcel No 47-5-98

PROPOSED MOTION: I move that the Township approve the preliminary/final land development plans for the Schlichtig application, per the form of the written decision prepared by the Township Solicitor.

c. Resolution No. 2024-08 A Resolution approving the adoption of revisions to the Employee Handbook/Personnel Manual for East Fallowfield Township

PROPOSED MOTION: I make a motion to approve Resolution No. 2024-08 approving revisions to the Employee Handbook/Personnel Manual for East Fallowfield Township as presented in the Resolution.



# EAST FALLOWFIELD TOWNSHIP



## Board of Supervisors Meeting Agenda

March 12, 2024 at 6:30 PM

- d. Memorandum of Understanding with Teamsters

PROPOSED MOTION: I move that the Board approve and authorize the execution of the Memorandum of Understanding between the Township and the Teamsters, in the form as presented.

### 8. PARK AND RECREATION BOARD

- a. Health Fair (Report by Park and Rec Chair, Teri Dickinson)
- b. Agreement with Showstoppers for 2024 Summer Concert Series

PROPOSED MOTION: I make a motion to authorize the township manager to sign an agreement with Showstoppers, Unlimited for a summer concert series at a cost of \$\_\_\_\_\_.

- c. Proposal from Crystal Murphy and the Music Notes

PROPOSED MOTION: I make a motion that the township approve a proposal from Crystal Murphy and the Music Notes for a family concert on August 3, rain date August 10

### 9. PLANNING COMMISSION

- a. No Report Submitted

### 10. POLICE DEPARTMENT

- a. February Police Report submitted for Board and resident review.

### 11. PUBLIC WORKS DEPARTMENT

- a. February Road Department Report submitted for Board and resident review.
- b. Purchase of Skid Steer Planer Attachment

PROPOSED MOTION: I make a motion authorizing the Township Manager to purchase a skid steer planer attachment from the Pennsylvania Co-Stars program from United Rentals at a cost of \$18,900 from the Township's ARPA fund.

### 12. HISTORICAL COMMISSION

- a. Report Submitted for Board and resident review.
- b. 30 Loop Road - Certificate of Appropriateness.

PROPOSED MOTION: I make a motion for the Board of Supervisors to approve Resolution No. 2024-09 to issue a Certificate of Appropriateness to the Building Code Official for the building project located at 30 Loop Road.

### 13. OLD BUSINESS

### 14. NEW BUSINESS

### 15. PUBLIC PARTICIPATION - 20 minutes



# EAST FALLOWFIELD TOWNSHIP

## Board of Supervisors Meeting Agenda

March 12, 2024 at 6:30 PM



### 16. ADJOURNMENT

*The agenda is finalized 24 hours before the regular meeting.*