

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
May 28, 2024 Approved Minutes
6:31 p.m.

Members Present

Wilson Lambert, Chairman
Katja DiRado, Member
Al Wright, Member
Mike Domboski, Member

Township Staff Present

Scott Swichar, Township Manager
Lisa Ionata, Township Treasurer
Chad Osborn, Police Chief
Township Solicitor
Robert Sing

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Chairman Lambert called the meeting to order at 6:31 PM.

Chairman Lambert stated that there was an executive session on May 28, 2024 to discuss personnel matters.

2. DISCUSSION

A. APPROVAL OF MINUTES

May 14, 2024 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Supervisor Domboski made a motion to approve the May 14, 2024 Board of Supervisors meeting minutes as presented. Supervisor DiRado seconded.

VOTE: 4-0.

3. PRESENTATIONS

A. PRESENTATION- COMMENDATION/LIFE SAVING PRESENTED TO POLICE OFFICERS RAPPOLD and McALLISTER

B. PRESENTATION- OVERVIEW OF 2023 AUDIT BY CARL HOGAN-BBD, LLP

4. TREASURER'S REPORT

1) Payment Authorizations.

MOTION: Chairman Lambert made a motion to approve the Payment Authorizations for the period of May 15, 2024 through May 28, 2024 in the total amount of \$86,430.43 as presented. Supervisor DiRado seconded.

VOTE: 4-0.

2) Agreement with Coatesville Country Club for Volunteer Appreciation Brunch

MOTION: Supervisor DiRado made a motion to approve an agreement with Coatesville Country Club in the amount of \$3,020.00 to provide catering services for the Township's board appreciation brunch in March 2025. Supervisor Wright seconded.

VOTE: 4-0.

5. TOWNSHIP MANAGER'S REPORT

1) Purchase of Gasoline and Diesel Dispenser and Fuel Management System

Township Manager Swichar stated that the township is looking to replace its existing gasoline and diesel dispenser. Both dispensers are from the late 1970's and need to be updated as they are hard to maintain and find parts due to their age. Mr. Swichar stated that they received Sourcewell quotes from JF Petro and Blue1. The equipment is from Gasboy and both quotes have a fuel management system from EKOS. Mr. Swichar recommended the board accept the quote from JF Petro in the amount of \$67,715.65. The board received a grant in the amount of \$56,328 which will be used toward the purchase.

Supervisor Domboski questioned if the road foreman was involved in picking the vendor.

Mr. Swichar stated that the road foreman recommends the township select JF Petro. Mr. Swichar stated the fuel management software will cost \$179/month.

There was a discussion about the fuel management software.

MOTION: Supervisor Dirado made a motion approving a proposal from JF Petro to supply and install 2 dispenser pumps and a fuel management system in the amount of \$67,715.65 under the Sourcewell program from the Township's Capital Fund. \$56,328 will be reimbursed through a grant received from the DCED Local Share Account (LSA) grant program. Chairman Lambert seconded.

Supervisor DiRado questioned the length of the warranty.

Mr. Swichar stated that the warranty is one-year parts and labor.

VOTE: 4-0.

2) Application to the PA Department of Environmental Protection's Growing Greener Plus Grant Program

Township Manager Swichar stated that the township is still working through the project details and he recommends that the township revisit the application next year.

MOTION: Chairman Lambert moved to table. Supervisor Dirado seconded.

VOTE: 4-0.

- 3) Sale of 2003 Ford F-550 (VIN# 1FDAF57P63ED73176) - Resolution No. 2024-15.

Township Manager Swichar stated that the township sells its old vehicles that are retired from service and recommends that the township sell an old Ford F-550 on the website, Gov-Deals.

MOTION: Supervisor Domboski made a motion to approve Resolution No. 2024-15 authorizing the sale of a 2003 Ford F-550 as presented. Supervisor DiRado seconded.

VOTE: 4-0.

6. LEGAL

- 1) Stormwater Management Agreement for 102 Perry Court Road

MOTION: Supervisor Domboski moved that the Board approve the Stormwater Maintenance Agreement for 102 Perry Court in the form as presented, and authorize the plans to be released for recording. Chairman Lambert seconded.

VOTE: 4-0.

- 2) Action Against Fieldstone Tri Corner, LLC

MOTION: Chairman Lambert moved that the Township authorize the Township Engineer and Solicitor to initiate action as to the uncompleted public improvements in the Fieldstone/Pelham Place subdivision, inclusive of completing a punch list, review of the open matters, declaring the developer and development in default, and pursuing the developer and surety for the same. Supervisor Domboski seconded.

There was a discussion on the topic.

VOTE: 4-0.

7. PARK AND RECREATION BOARD

- 1) Agreement with Birl Girl Designs for Face Painting at Township Summer Concert

MOTION: Supervisor Domboski made a motion approving a proposal from Birl Girl Designs in the amount of \$275 from the Park and Recreation Fund to provide face painting at the summer concert event on July 18, 2024. Supervisor DiRado seconded.

VOTE: 4-0.

2) Agreement with Paintings on People for Face Painting at Township Summer Concert

MOTION: Supervisor Domboski made a motion approving a proposal from Paintings on People in the amount of \$250 from the Park and Recreation Fund to provide face painting at the summer concert event on June 20, 2024. Supervisor DiRado seconded.

Supervisor DiRado questioned if the face painter will also be at the parade.

Teri Dickinson stated yes.

VOTE: 4-0.

3) Purchase of Two Concrete Benches for Pollinator Garden

MOTION: Supervisor DiRado made a motion approving the purchase of two concrete benches from TreeTop Products in the amount of \$1,725.55 from the Township's Park and Recreation Fund. Grant reimbursement will come from the Brandywine Creek Greenway Mini Grant. Supervisor Domboski seconded.

Supervisor DiRado questioned where the benches will be placed and what they will be made of.

Township Manager Swichar stated the benches are going in the middle of the garden. They will be made of concrete.

VOTE: 4-0.

8. PLANNING COMMISSION

1) No Report Submitted

9. POLICE DEPARTMENT

1) Purchase of Extended Warranty for 2024 Ford Interceptor from Flood Ford

MOTION: Supervisor Domboski made a motion approving the purchase of a 7-year 100,000 mile Premium Care Extended Service Plan from Flood Ford at a cost of \$2,125. Chairman Lambert seconded.

Supervisor DiRado questioned if the warranty is for the police.

Township Manager Swichar stated yes. He stated that the extended warranty is a great deal for the township as one repair could easily cost more than \$2,000.

VOTE: 4-0.

10. ENVIRONMENTAL ADVISORY COUNCIL (EAC)

1) Resignation of Dean Madsen from the Environmental Advisory Council (EAC)

MOTION: Supervisor DiRado made a motion to accept the resignation of Dean Madsen from Environmental Advisory Council (EAC) with the term ending 12/31/2024. Chairman Lambert seconded.

Joe Heffern	Member 2024 to 2024	1-year term
John Nielsen	Member 2024 to 2024	1-year term
Teri Dickinson	Member 2024 to 2024	1-year term
<i>VACANT</i>	<i>Member 2024 to 2024</i>	<i>1-year term</i>
Tanner Burns	Member 2024 to 2024	1-year term
Jeanne Berlin	Member 2024 to 2024	1-year term
Charles Reed	Member 2024 to 2024	1-year term
Paul Brenner	Member 2024 to 2024	1-year term
Roger Mustalish	Member 2024 to 2024	1-year term
Robert Diest	Member 2024 to 2024	1-year term
Katja DiRado	Alternate Member	1-year term

VOTE: 4-0.

11. HISTORICAL COMMISSION

12. OLD BUSINESS

Supervisor Domboski questioned the status of Mortonville Road and the Mortonville Road bridge.

13. NEW BUSINESS

Supervisor DiRado questioned if a guardrail could be placed on Goosetown Road before Woodward Road. She stated that a sign on South Bailey Road at West Chester Road is down.

14. PUBLIC PARTICIPATION

Shane Cloyd questioned whether a budget update could be provided at the board meeting, asked a question about police vehicles, and commented on live streaming of meetings.

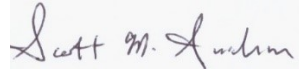
There was a discussion on live streaming of meetings.

15. ADJOURNMENT

MOTION: Supervisor DiRado made a motion to adjourn the May 28, 2024 of Supervisors Meeting at 7:58 pm. Chairman Lambert seconded.

VOTE: 4-0.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Scott M. Swichar". The signature is written in black ink on a light gray rectangular background.

Scott Swichar,
Township Manager/Secretary