

**EAST FALLOWFIELD TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION # 2024-19

**A RESOLUTION APPROVING A NEW POSITION AND JOB DESCRIPTION
FOR EAST FALLOWFIELD TOWNSHIP PROGRAM COORDINATOR**

WHEREAS, the Board of Supervisors of East Fallowfield Township desires to provide the most effective and efficient services to the public; and

WHEREAS, conditions, trends and needs evolve within the Organization and review and assessment of staffing resources is important to ensure continued success; and

WHEREAS, the Township Manager recommends the new position of Program Coordinator in order to provide assistance with special projects and initiatives.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the new job description for the Program Coordinator position attached hereto are hereby adopted and approved; and

BE IT FURTHER RESOLVED that these job descriptions may be amended from time to time by the Township Manager with the approval of the Board of Supervisors.

ADOPTED this 25th day of June 2024 by the East Fallowfield Board of Supervisors, Chester County, Pennsylvania, in lawful session duly assembled.

**BOARD OF SUPERVISORS
EAST FALLOWFIELD TOWNSHIP**


Wilson T. Lambert, Jr., Chair




John Nielsen, Vice-Chair



Katja DiRado, Member



Al Wright, Member



Michael Domboski, Member

Attest:



Township Manager/Secretary