

**East Fallowfield Township  
Planning Commission  
APPROVED Meeting Minutes  
January 11, 2021**

The January 11, 2021 meeting of the East Fallowfield Township Planning Commission (PC) was held via virtual on BlueJeans.

Attendees:

Michael Domboski, Chairman  
Susan Monaghan, Vice Chairman  
Al Wright, Member  
Joe Perzan, Member  
Jennifer Wright, Member

Not Present:

Dennis Crook, Member  
Pete Davis, Member

Call to Order: The meeting was called to order at 6:35 pm by Chairman Domboski.

1. Agenda Items: No Changes
2. Reorganization Meeting: Michael Domboski stated this was the purpose of tonight's meeting.
3. Election of 2021 Planning Commission Chairperson: Michael Domboski questioned the group for any requests or recommendations for a Chairperson.

**MOTION:** Al Wright made a motion for Michael Domboski to continue being the Chairperson for the next calendar year. Joe Perzan Seconded that motion.

**VOTE:** 4-0, Michael Domboski abstained from voting for himself.

4. Election of 2021 Planning Commission Vice Chairperson: Susan Monaghan suggested that Al Wright be the new 2021 Planning Commission Vice Chairperson.

**MOTION:** Michael Domboski made a motion of appointing Al Wright as the 2021 Planning Commission Vice Chairperson. Joe Perzan seconded the motion.

**VOTE:** 5-0

5. Election of 2021 Planning Commission Secretary: This was put on hold due to the priority of the Township's need for a Treasurer.

6. Election of 2021 Planning Commission Recording Secretary (Adm.): This was also put on hold.
7. NEW BUSINESS:
  - 7.1. Michael Domboski stated he had not heard from member Pete Davis in a long time. Chairman Domboski stated numerous and various attempts were made to reach him. Several other members confirmed that they have not seen or heard from him. The members agreed that the Planning Commission needs active and dedicated members.

**MOTION:** Al Wright made a motion to assume Pete Davis is no longer a member and the position is now open.

Susan Monaghan suggested referencing the bylaws about the proper way to proceed; i.e a formal letter to Pete Davis.

Michael Domboski stated he will look into the proper procedure and get that started. Chairman Domboski will also discuss with Township Manager Swichar about the proper channels of advertising for the position to be filled.

- 7.2. Newlinville Task Force: Michael Domboski informed the Planning Commission members that the Newlinville Task Force will be holding an informational meeting on January 20, 2021 at 6:30 pm.
- 7.3. Continuing Education Opportunities: Michael Domboski informed the Planning Commission that PMPEI is offering a variety of continuing education classes and that the members should look into taking some.
8. OLD BUSINESS:
  - 8.1. Chairman Domboski reminded the members that the next meeting was scheduled for January 18, 2021. Chairman Domboski suggested going over the coop ordinance and providing comments so the Planning Commission can send it over to Solicitor Crotty and Township Manager Swichar for review.
  - 8.2. Chairman Domboski questioned Joe Perzan if he will have any new information regarding the scenic byways. Joe Perzam responded that he had already sent what he found to Township Manager Swichar to review and had not heard back. Michael Domboski stated he will touch base with the Township Manager for an update.
9. Adjournment:

**MOTION:** Chairman Domboski made a motion for the January 11, 2021 Planning Commission meeting to adjourn at 6:54 pm. Sue Monaghan seconded.

**VOTE:** 5-0