



EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda

September 24, 2024 at 6:30 PM



1. Call to order, silent meditation, and pledge of allegiance.
2. APPROVAL OF MINUTES
 - a. August 13, 2024 Board of Supervisors Meeting Minutes

PROPOSED MOTION: I make a motion to approve the August 13, 2024 Board of Supervisors meeting minutes as presented.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- a. August Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
- b. August Westwood Fire Company EMS Report submitted for Board and resident review.
- c. August Modena Fire Company Fire Chief's Report submitted for Board and resident review.
- d. August Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
- e. August Modena Fire Company EMS Report submitted for Board and resident review.

4. PROPOSED ORDINANCE 2024-01 PROHIBITING THE USE OF SINGLE-USE CARRY OUT PLASTIC BAGS, POLYSTYRENE FOOD CONTAINERS, AND SINGLE-USE PLASTIC STRAWS BY COMMERCIAL ESTABLISHMENTS

PROPOSED MOTION: I make a motion adopting Ordinance 2024-01 prohibiting the use of single-use carry out plastic bags, polystyrene food containers, and single-use plastic straws by commercial establishments.

5. TREASURER'S REPORT

- a. August 31, 2024, Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the August 31, 2024, Treasurer's Report as presented.

- b. Payment Authorizations

PROPOSED MOTION: I make a motion to approve the Payment Authorizations



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for the period of August 14, 2024 through September 24, 2024 in the total amount of \$ as presented.

- c. 2025 Minimum Municipal Obligation (MMO) for East Fallowfield Township - Police Pension Plan & Non-Uniform Pension Plan.

6. MANAGER'S REPORT

- a. Appointment of Township Treasurer David Fiorenza

PROPOSED MOTION: I move that the Township appoint David Fiorenza to serve as full-time 2024 Township Treasurer at an hourly rate of \$40.00 subject to him becoming bonded.

- b. Appointment of Assistant Township Treasurer Lisa Ionata

PROPOSED MOTION: I move that the Township appoint Lisa Ionata serve as part-time assistant Treasurer at an hourly rate of \$45

- c. BAWA Fellowship Escrow Release No. 18 (Phase 1)

PROPOSED MOTION: I make a motion that the Township approve Escrow Release No.18 for the BAWA Fellowship Residential Subdivision Phase 1, in the amount of \$105,504.30.

- d. Advertise Public Hearing on October 22, 2024

PROPOSED MOTION: I make a motion to advertise a public hearing on October 22, 2024 to adopt the Open Space, Recreation, and Environmental Resources Plan as an amendment to the Township's Comprehensive Plan.

- e. Agreement with T.P.D for Engineering Services to Repair Drainage Pipe on Saw Mill Road

PROPOSED MOTION: I make a motion to approve an agreement with Traffic, Planning, and Design, Inc. at an amount not to exceed \$29,500 to complete final engineering design and bidding documents related to a damaged drainage pipe on Saw Mill Road.

- f. Road Map of Township Goals and Priorities for 2025-2029

PROPOSED MOTION: I make a motion to approve the Road Map of Township Goals and Priorities for 2025-2029.

- g. New Business



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6. LEGAL

- a.. Approval of Subdivision for 75 &77 Fellowship Drive (UPI’s 47-7-250 and 47- 7-251)

PROPOSED MOTION: I move that the Township approve the subdivision plans for 75 &77 Fellowship Drive contingent upon the applicant addressing all of the Engineer’s comments, per the form of the decision presented by the Township Solicitor.

- b. Zoning Hearing Board Application Received for 5 Primus Farm Lane (Informational)
- c. Fieldstone/Pelham Place Updates (Informational)

7. PARK AND RECREATION BOARD

- a. East Fallowfield Township Flea Market on October 12, 10:00am-12:00pm at the Township Park (Informational)
- b. A Playground Safety Inspection was conducted by certified playground safety inspector on September 13. Waiting for report (Informational)
- c. Report Submitted

8. PLANNING COMMISSION

- a. No Planning Commission Report Submitted.
- b. Resignation of Planning Commission Member Joe Perzan

PROPOSED MOTION: I move that the Township accept the resignation of Planning Commission Member Joe Perzan.

Michael Domboski	Chairman	2024 to 2027
Deborah Stoff	Vice Chair	2024 to 2027
Guido Guintini	Member	2022 to 2025
Joseph Heffern	Member	2023 to 2026
Ray Smith	Member	2022 to 2025
Joe Perzan	Member	2023 to 2026
Sue Monaghan	Member	2022 to 2025

9. POLICE DEPARTMENT

- a. August Police Report submitted for Board and resident review.
- b. Written Offer Letter of Employment



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PROPOSED MOTION: I make a motion to tender a conditional offer of employment to Patrick Gaffney to serve as part-time police officer at an hourly rate of \$27.12 (2024 rate), pursuant to Act 57 and per the terms contained in the conditional offer letter dated September 24, 2024.

- d. Retroactive Purchase of Video Manager EL Cloud from Motorola Solutions

PROPOSED MOTION: I make a motion approving a purchase from Motorola Solutions for the retroactive purchase of Video Manager El Cloud Software and Hosting in the amount of \$7,035 from the Township's Capital Fund.

- e. Accomplishments of Local Law Enforcement Support Grant (Informational Presentation)

10. PUBLIC WORKS DEPARTMENT

- a. August Road Department Report submitted for Board and resident review.

11. HISTORICAL COMMISSION

- a. Report Submitted.

12. OLD BUSINESS

13. NEW BUSINESS

14. PUBLIC PARTICIPATION - 20 minutes

15. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.