



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda November 12, 2024 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

a. October 22, 2024 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the October 22, 2024 Board of Supervisors Meeting Minutes.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. October Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. October Westwood Fire Company EMS Report submitted for Board and resident review.

c. October Modena Fire Company Fire Chief's Report submitted for Board and resident review.

d. October Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

e. October Modena Fire Company EMS Report submitted for Board and resident review.

4. TREASURER'S REPORT

a. October 31, 2024 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the October 31, 2024 Treasurer's Report as presented.

b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of October 23, 2024 through November 12, 2024 in the total amount of \$_____ as presented.

5. TOWNSHIP MANAGER'S REPORT

a. Second Presentation of Proposed 2025 Budget

b. Advertisement of 2025 Budget.

PROPOSED MOTION: I move that the Township authorize the advertisement of the availability of the 2025 budget.

c. DCED Local Share Account (LSA) Grant Award of \$250,000

PROPOSED MOTION: I make a motion authorizing the Township Manager and Board Chairman to execute a grant agreement and sign all related documents with DCED accepting a grant in the amount of \$250,000 for replacement of the Saw Mill Road culvert.



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- d. Resignation of Township Treasurer David Fiorenza

PROPOSED MOTION: I make a motion to accept the resignation of Township Treasurer David Fiorenza.

- e. Agreement with M. Cynthia Quinn, CPA

PROPOSED MOTION; I make a motion approving a letter of engagement with M. Cynthia Quinn, CPA for bookkeeping and accounting services for East Fallowfield Township and authorize the Township Manager to sign the letter of engagement.

- f. New Business.

6. LEGAL

- a. 2025 Independent Auditor Appointment, 2025 Reorganizational Meeting and Elected Auditors Meeting.

PROPOSED MOTION: I move that the Township authorize the advertisement of the intent to appoint Withum (formerly BBD) as its Auditor, to be considered at the Board meeting on January 6, 2025, as well as to advertise the organization meeting of the Board of Supervisors for 6:00 p.m. on January 6, 2025, and notice of the elected Township Auditor's meeting on January 7, 2025 at 6:00 p.m.

7. PLANNING COMMISSION

- a. No Report Submitted

8. POLICE DEPARTMENT

- a. October Police Report submitted for Board and resident review.

9. PUBLIC WORKS DEPARTMENT

- a. October Road Department Report submitted for Board and resident review.

10. HISTORICAL COMMISSION

- a. No Report Submitted.

11. PARK AND RECREATION BOARD

- a. No Report Submitted.
- b. Holiday Tree Lighting event is December 7 at 6:00PM
- c. Proposal from JPG Contracting Inc. for Repairs to Boardwalk

PROPOSED MOTION: I make a motion authorizing the Township Manager to sign a proposal from JPG Contracting to repair a 12 foot section of boardwalk at the township park in the amount of \$3,800.00 from the Township's Park and Recreation Fund.



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12. OLD BUSINESS

13. NEW BUSINESS

14. PUBLIC PARTICIPATION - 20 minutes

15. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.