



# EAST FALLOWFIELD TOWNSHIP



## Board of Supervisors Meeting Agenda December 10, 2024 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

a. November 26, 2024 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the November 26, 2024 Board of Supervisors meeting minutes as presented.

b. November 12, 2024 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the November 12, 2024 Board of Supervisors meeting minutes as presented.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. November Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. November Westwood Fire Company EMS Report submitted for Board and resident review.

c. November Modena Fire Company Fire Chief's Report submitted for Board and resident review.

d. November Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

e. November Modena Fire Company EMS Report submitted for Board and resident review.

4. PRESENTATION

a. Swearing in of Part-Time Police Officer Patrick Gaffney (Judge Nancy Gill)

5. TREASURER'S REPORT

a. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of November 27, 2024 through December 10, 2024 in the total amount of \$ \_\_\_\_\_ as presented.

6. TOWNSHIP MANAGER'S REPORT

a. Resolution to Authorize Transfer of Funds from the General Fund to Capital Fund.

PROPOSED MOTION: I make a motion to approve Resolution no. 2024-25 authorizing the transfer of unencumbered monies in the amount of \$400,000 from the General Fund to the Capital Fund to fund capital and infrastructure projects.

b. Three-Year Agreement with Cloudpermit for Permitting Software

PROPOSED MOTION: I make a motion that the Township approve a three-year agreement with Cloudpermit for online permitting software.



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- c. Donation to Coatesville Area Public Library for 2024

PROPOSED MOTION: I move that the Township make a 2024 donation of \$ \_\_\_\_\_ from the Township's General Fund to the Coatesville Area Public Library.

- d. Appointment of Assistant Township Treasurer

PROPOSED MOTION: I make a motion to hire \_\_\_\_\_ as Assistant Township Treasurer as discussed in executive session.

- e. Municipal Building Committee (Informational)

- f. New Business

### 7. LEGAL

- a. 2025 Budget.

PROPOSED MOTION: I move that the Board approve the 2025 budget as advertised.

- b. 2025 Tax Resolution Establishing Real Estate Millage.

PROPOSED MOTION: I move that the Township approve Resolution 2024-26, establishing the Township property tax rates for 2025 as follows: 2.00 mills general millage; 0.5 mills emergency services millage; and 1.25 mills fire tax millage.

- a. SPCA Contract 2025 - 2027.

PROPOSED MOTION: I move that the Township authorize the execution of the 2025-2027 SPCA Contract for a period of three years.

### 8. PLANNING COMMISSION

- a. No Report Submitted

### 9. POLICE DEPARTMENT

- a. November Police Report submitted for Board and resident review.  
b. Approving New Policies for the Police Department

PROPOSED MOTION: I make a motion to approve the following new policy for the Police Department: Audio and Video Recording; Body-Worn Cameras and In-Car Cameras.

### 10. PUBLIC WORKS DEPARTMENT

- a. November Road Department Report submitted for Board and resident review.

### 11. HISTORICAL COMMISSION

- a. No Report Submitted

### 12. ENVIRONMENTAL ADVISORY COUNCIL (EAC)

- a. Approval to Submit Lawn to Meadow Project Request to Chester County Conservation District



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PROPOSED MOTION: I make a motion authorizing the EAC to submit a letter to the Chester County Conservation District expressing interest in a lawn to meadow project at the township park.

### 13. PARK AND RECREATION BOARD

- a. No Report Submitted.

### 14. OLD BUSINESS

### 15. NEW BUSINESS

### 16. PUBLIC PARTICIPATION - 20 minutes

### 17. ADJOURNMENT