

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
November 26, 2024 **Approved Minutes**

Members Present

John Nielsen, Vice Chairman
Katja DiRado, Member
Mike Domboski, Member

Township Staff Present

Scott Swichar, Township Manager
Chad Osborn, Police Chief

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Vice Chairman Nielsen called the meeting to order at 6:30 PM.

2. DISCUSSION

A. APPROVAL OF MINUTES

NOVEMBER 12, 2024 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Supervisor Dirado made a motion to approve the November 12, 2024 Board of Supervisors meeting minutes as presented. Supervisor Domboski seconded.

VOTE: 2-0. Vice Chairman Nielsen abstained. Motion did not pass.

3. PUBLIC HEARING TO ADOPT OPEN SPACE PLAN

MOTION: Supervisor DiRado made a motion to approve Resolution No. 2024-23 adopting the Township's Open Space, Recreation, and Environmental Resources Plan as an amendment to the Township's Comprehensive Plan adopted in 2015. Supervisor Domboski seconded.

Peter Simone, of Simone Collins Landscape Architecture, thanked the township for working on the project. He stated that the township might want to consider adding designated parcels on the official map and making improvements at the community park.

Mark Gallant, of Chester County Planning Commission, stated that he was not the grant monitor for most of the process. He stated that he reviewed the plan and looks forward to watching the township implement recommendations in the plan.

VOTE: 3-0.

4. TREASURER'S REPORT

1) Payment Authorizations.

MOTION: Vice Chairman Nielsen made a motion to approve the Payment Authorizations for the period of November 13, 2024 through November 26, 2024 in the total amount of \$161,781.36 as presented. Supervisor DiRado seconded.

VOTE: 3-0.

5. TOWNSHIP MANAGER’S REPORT

1) Redevelopment Assistance Capital Program (RACP) Grant Award of \$1,000,000

Township Manager Swichar stated that the township received notification of a \$1 million grant award from the Redevelopment Assistance Capital Program (RACP). The grant will provide funding for construction related activities associated with a new township building such as land development, site work, highway occupancy permits, and extension of public water and sewer. He stated that this is a reimbursement grant and there is a matching fund requirement of 50% of the project cost. Approval of the grant agreement does not mean that the township is approving a township building. The township is only moving forward with accepting the grant.

MOTION: Supervisor DiRado made a motion authorizing the Township Manager and Board Chairman to execute a grant agreement and sign all related documents with Pennsylvania Department of Office of Budget accepting a Redevelopment Assistance Capital Program (RACP) grant in the amount of \$1,000,000 for Township Municipal Building Project. Vice Chairman Nielsen seconded.

Shane Cloyd, township resident, questioned if the grant application is publicly available and asked questions about the Right to Know process and whether the grant comes from tax dollars.

Solicitor Crotty stated that the Office of Open Records encourages municipalities to go through the right to know process because they keep statistics on which requests are approved or denied.

VOTE: 3-0.

2) New Business: none

6. LEGAL

1) Stormwater Management Agreement for 2401 Strasburg Road

Solicitor Crotty stated that the plans have been reviewed by the township engineer’s office. The agreement will be recorded with the county so that the landowner understands their obligation to take care of their facilities pursuant to the stormwater management ordinance.

MOTION: Supervisor DiRado moved that the Board approve the Stormwater Management Agreement for 2401 Strasburg Road in the form as presented, and authorized the plans to be released for recording. Vice Chairman Nielsen seconded.

VOTE: 3-0.

7. PLANNING COMMISSION

- 1) No Report Submitted
- 2) Appointment of Planning Commission Member Charles Reed

MOTION: Supervisor Domboski made a motion to appoint Charles Reed to the Planning Commission with a term ending 2026. Vice Chairman Nielsen seconded.

Michael Domboski	Chairman	2024 to 2027
Deborah Stoff	Vice Chair	2024 to 2027
Guido Guintini	Member	2022 to 2025
Joseph Heffern	Member	2023 to 2026
Ray Smith	Member	2022 to 2025
Charles Reed	Member	2023 to 2026
Sue Monaghan	Member	2022 to 2025

VOTE: 3-0.

- 3) Appointment of Alternate Planning Commission Member Jerry Dickinson

MOTION: Supervisor DiRado made a motion approving Resolution No. 2024-24 appointing Jerry Dickinson as an alternate member of the Planning Commission for a four year term expiring on November 26, 2028. Supervisor Domboski seconded.

VOTE: 3-0.

8. POLICE DEPARTMENT

- 1) New Business: None

9. PUBLIC WORKS DEPARTMENT

- 1) New Business: None

10. HISTORICAL COMMISSION

- 1) No Report Submitted.

11. PARK AND RECREATION BOARD

- 1) No Report Submitted.
- 2) Teri Dickinson, Park and Rec Chair, stated that the Tree Lighting at the park is on December 7 at 6:00PM

12. ENVIRONMENTAL ADVISORY COMMITTEE (EAC)

- 1) New Business: John Nielsen discussed a handout that was provided to the board of supervisors for funding opportunities for energy efficiency and green infrastructure, a garbage assessment of the West Branch of the Brandywine Creek report, as well as a possible lawn to meadow conversion at the township park. Mr. Nielsen stated that he would bring the lawn to meadow conversion up at the December 10 meeting.

13. OLD BUSINESS

Supervisor Domboski questioned the status of the estimate for Mortonville Bridge and the legal status of the Mortonville Road damage.

Township Manager Swichar stated he reached out to the township engineer and is waiting for an estimate.

Solicitor Crotty stated that they heard back from the contractor, and they offered a partial fix to the geotextile fabric. The Township engineer is reviewing the proposal.

14. NEW BUSINESS:

Vice Chairman Nielsen stated that there is a painting party at People's Hall on Saturday, November 30.

15. PUBLIC PARTICIPATION:

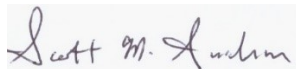
Shane Cloyd, Township resident, had questions about line items in the proposed township budget.

16. ADJOURNMENT

MOTION: Vice Chairman made a motion to adjourn the November 26, 2024 Board of Supervisors Meeting at 6:48 PM. Supervisor DiRado seconded.

VOTE: 3-0.

Respectfully Submitted,



Scott Swichar,
Township Manager/Secretary