



# EAST FALLOWFIELD TOWNSHIP



## Board of Supervisors Meeting Agenda

March 25, 2025 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.
2. APPROVAL OF MINUTES
  - a. February 25, 2025 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the February 25, 2025 Board of Supervisors meeting minutes as presented.
3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES
  - a. February Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
  - b. February Westwood Fire Company EMS Report submitted for Board and resident review.
  - c. February Modena Fire Company Fire Chief's Report submitted for Board and resident review.
  - d. February Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
  - e. February Modena Fire Company EMS Report submitted for Board and resident review.
4. PRESENTATION: POLICE OFFICER OF THE YEAR PRESENTATION
5. PRESENTATION: MICHELE PATTERSON OF HUMANE ACTION PENNSYLVANIA (RE: ANIMAL WELFARE AND PROTECTION)
6. TREASURER'S REPORT
  - a. February 28, 2025 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the February 28, 2025 Treasurer's Report as presented.
  - b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of February 26, 2025 through March 25, 2025 in the total amount of \$\_\_\_\_ as presented.
  - c. Transfer Funds from Meridian Bank Checking Account to Money Market Fund

PROPOSED MOTION: I make a motion authorizing the transfer of the balance from the Liquid Fuels checking account to Meridian Bank money market fund (interest rate is currently 3.2%).
7. MANAGER'S REPORT
  - a. Consideration of a Resignation Letter from Board Chairman John Nielsen



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PROPOSED MOTION: I make a motion accepting the resignation of Board Chairman John Nielsen from the East Fallowfield Township Board of Supervisors.

b. 2025 Road Paving Project

PROPOSED MOTION: I move that the Township authorize the advertisement to request bids for the 2025 road paving project to resurface\_\_\_\_\_roads.

c. Request to Waive 2025 Trash Fee for 198 Glenrose Avenue

PROPOSED MOTION: I make a motion approving a waiver of the 2025 trash fee for UPI 47-7-79

d. Request to Waive 2025 Trash Fee for 42 Rokeby Road

PROPOSED MOTION: I make a motion approving a waiver of the 2025 trash fee for UPI 47-7-166.1

e. Rejection of Bid for Newlinville Traffic Calming Project

PROPOSED MOTION: I make a motion rejecting the bid for Newlinville Traffic Calming, from JVI, in the amount of \$269,430 per the recommendation of the Township Engineer, Pennoni, Inc.

f. Authorize Readvertisement of Bids for Newlinville Traffic Calming Project

PROPOSED MOTION: I move that the Township authorize the readvertisement to request bids for the Newlinville Traffic Calming Project.

g. Wage Increases for Non-Bargaining Unit Staff

PROPOSED MOTION: I make a motion to approve the following wage increases for the following non- bargaining unit staff retroactive to January 1, 2025:

<u>Employee</u>	<u>Current Wage</u>	<u>Proposed Increase</u>	<u>Recommended</u>
Christilla Walls	\$22.00/hour	___%	\$___/hour
Denise Verderosa	\$55,000	___%	\$__ annual

h. A Resolution Approving the DCNR C2P2 Grant Application for the Community Park Improvements

PROPOSED MOTION: I move that the Township approve Resolution No. 2025-08 authorizing the Township Manager to submit a grant application to DCNR C2P2 in the amount of \$250,000 for community park improvements.

i. Authorization to Sign and Execute \$300,000 Grant Contract with DCED

PROPOSED MOTION: I make a motion authorizing the Board Chairman and Township Manager to sign and execute the grant agreement with DCED for a \$300,000 grant to rebuild the Mortonville Road Bridge.



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- j. Resolution Approving Live Streaming of Township Board of Supervisor Meetings

PROPOSED MOTION: I make a motion approving Resolution 2025-09 establishing a policy for livestreaming of the Township's Board of Supervisor meetings.

- k. PMHC UHC 2025 Wellness Grant of \$1,400 for employee wellness initiatives (Informational)

- l. New Business

### 8. LEGAL

- a. Doe Run (South Brandywine) Elementary School – Development Agreement, Financial Security Agreement, Stormwater Management Agreement

PROPOSED MOTION: I move that the Township approve the form of the Development Agreement, Financial Security Agreement and Stormwater Management Agreement for the Elementary School Project, in the form as presented.

- b. Approval of Sewage Facilities Planning Module (130 Fairview Road)

Proposed Motion: I move that the township approve Resolution No. 2025-10 authorizing the submission to DEP of the sewage facilities planning module for 130 Fairview Road subject to the conditions in the township's sewer engineer letter, dated March 17, 2025.

- c. Zoning Hearing Board Applications received for 185 Wilmington Road (hearing date scheduled for April 9, 2025), 300 Oaklyn Road (hearing date scheduled for March 26), and 310 Providence Road (hearing date scheduled for April 23) (Informational)

### 9. PARK AND RECREATION BOARD

- a. Agreement with Showstoppers for 2025 Summer Concert Series

PROPOSED MOTION: I make a motion to authorize the township manager to sign an agreement with Showstoppers, Unlimited for a summer concert series at a cost of \$7,550.

- b. Approval for Alcohol/Beer Sales at Township's Rescue Rally, Flea Market/Vendor Sale, and the Fall Festival/Cornhole Tournament

PROPOSED MOTION: I make a motion to authorize the sale and approve the consumption of beer and wine at the township's Rescue Rally event, Flea Market event, and Fall Festival/Cornhole event by approved vendors with a certificate of insurance naming the township as an additional insured.

- c. Report Submitted

### 10. PLANNING COMMISSION

- a. No Report Submitted

### 11. POLICE DEPARTMENT

- a. February Police Report submitted for Board and resident review.



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- b. Purchase of New Handguns and Accessories

PROPOSED MOTION: I make a motion approving a proposal from Witmer Public Safety Group to purchase 15 Glock handguns with Aimpoint COA red dot sight and accessories in the amount of \$9,162.00 under the PA Costars program from the Township's Capital Fund.

### 12. PUBLIC WORKS DEPARTMENT

- a. February Road Department Report submitted for Board and resident review.

### 13. HISTORICAL COMMISSION

- a. No Report Submitted.

### 14. OLD BUSINESS

### 15. NEW BUSINESS

### 16. PUBLIC PARTICIPATION - 20 minutes

### 17. ADJOURNMENT

*The agenda is finalized 24 hours before the regular meeting.*