



EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda May 13, 2025 at 6:30 PM



BOARD OF SUPERVISORS MEETINGS ARE NOW LIVESTREAMED TO OUR YOUTUBE CHANNEL:
<https://www.youtube.com/@eastfallowfieldtownship>

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

a. March 25, 2025 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the March 25, 2025 Board of Supervisors meeting minutes as presented.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. March/April Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. March/April Westwood Fire Company EMS Report submitted for Board and resident review.

c. March Modena Fire Company Fire Chief's Report submitted for Board and resident review.

d. March Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

e. March Modena Fire Company EMS Report submitted for Board and resident review.

f. Fire Marshal's Quarterly Report for 2025

4. PRESENTATION: HONORABLE ANDY DINNIMAN TO DISCUSS RENAMING ROAD AFTER ZACHARIAH WALKER

5. INTERVIEWS FOR THE BOARD VACANCY POSITION

1. Deborah Stoff
2. Frangipani Martin
3. Eric Ramoth
4. Shane Cloyd
5. Jerome Dickinson
6. Clare Small-McEvoy

6. TREASURER'S REPORT

a. March 31, 2025 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the March 31, 2025 Treasurer's Report as presented.

b. April 30, 2025 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the April 30, 2025 Treasurer's Report as presented.



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c. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of March 26, 2025 through May 13, 2025 in the total amount of \$_____ as presented.

7. MANAGER'S REPORT

a. 2025 Road Paving Project.

PROPOSED MOTION: I move that the Township award the low bid in the amount of \$301,913.65 to Long's Asphalt for the 2025 paving project.

b. Approval of Bid for Newlinville Traffic Calming Project (Route 82/Doe Run Road)

PROPOSED MOTION: I make a motion approving the low bid for the Newlinville Traffic Calming Project on Route 82/Doe Run Road, from Construction Masters Services, LLC in the amount of \$156,121.85 per the recommendation of the Township Engineer, Pennoni, Inc.

c. Proposal from L&L Restoration, LLC. for Maintenance to Frog Hollow Bridge

PROPOSED MOTION: I make a motion authorizing the Township Manager to sign a proposal from L&L Restoration to make repairs to the Frog Hollow Bridge in the amount of \$23,000.00 from the Township's Capital Fund.

d. Resolution Approving the DCED Greenways, Trails, and Recreation Grant Application for the Community Park Improvements

PROPOSED MOTION: I move that the Township approve Resolution No. 2025-11 authorizing the Township Manager to submit a grant application to the DCED Greenways, Trails, and Recreation grant program in the amount of \$250,000 for community park improvements.

a. Appointment of Member to Municipal Building Committee

PROPOSED MOTION: I make a motion to appoint Charles Argue to the Municipal Building Committee with the term ending 12/31/2025.

Jennifer Wright	Member 2025 to 2025	1-year term
Wilson Lambert	Member 2025 to 2025	1 year-term
Katja DiRado	Member 2025 to 2025	1 year-term
Mike Domboski	Member 2025 to 2025	1 year-term
John Ionata	Member 2025 to 2025	1 year-term
Jerry Dickinson	Member 2025 to 2025	1 year-term
Vacant	Member 2025 to 2025	1 year-term
Scott Swichar	Advisor	

e. Approving an Agreement with ESRI for ArcGIS Geographic Information System



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PROPOSED MOTION: I make a motion approving an annual agreement with ESRI in the amount of \$929 for the purchase of a license for ARC GIS PRO and ARD GIS Online software from the Township's General Fund.

- f. Resolution No. 2025-12 to Appoint Voting Delegates to Chester County Tax Collection Committee.

PROPOSED MOTION: I make a motion to adopt Resolution 2025-12 to appoint voting delegates to the Chester County Tax Collection Committee

- g. Sale of 2013 Ford F-350 (VIN# 1FD8W3B60DEA75967) AND 2018 Chevy Tahoe (VIN#1GNSKDEC8JR295947) - Resolution No. 2025-13.

PROPOSED MOTION: I make a motion to approve Resolution No. 2025-13 authorizing the sale of surplus property as presented.

- h. New Business

8. LEGAL

- a. Approval of a Mutual Aid Plan and Agreement

PROPOSED MOTION: I move that the board approve and authorize the Township Manager and Police Chief to sign the mutual aid plan and agreement in the form as presented

- b. Stormwater Management O&M Agreement for 304 Martingale Circle

PROPOSED MOTION: I move that the Board approve the Stormwater Management Agreement for 304 Martingale Circle in the form as presented and authorize the plans to be released for recording.

9. PLANNING COMMISSION

- a. Transportation Improvement Inventory (TII) Report Submitted to Chester County Planning Commission.

10. POLICE DEPARTMENT

- a. March Police Report submitted for Board and resident review.

11. PARK AND RECREATION BOARD

- a. Report Submitted
- b. Agreement with Gaillyn Giles for Face Painting at Township Summer Concert

PROPOSED MOTION: I make a motion approving two proposals from Gaillyn Giles in the total amount of \$750 from the Park and Recreation Fund to provide face painting at Rescue Rally event on May 17, 2025 and the Star Spangled Bike Parade on June 28, 2025.

- c. Sponsorship monies received (to date) for Summer Concert Series is \$11,500 (Informational)



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12. PUBLIC WORKS DEPARTMENT

- a. March and April Road Department Report submitted for Board and resident review.
- b. Appointment of Hector Aquino as Part-Time Permanent Laborer

PROPOSED MOTION: I make a motion to hire Hector Aquino as a part-time permanent laborer in the public works department at an hourly rate of \$25.22 subject to a satisfactory criminal background check and pre-employment physical.

- c. Summer Seasonal Employment: Recommendation to Hire Seasonal Public Works Employee

PROPOSED MOTION: I make a motion to appoint Ryan Paradis as a seasonal grass cutter in the public works department at an hourly rate of \$17.00.

- d. Summer Seasonal Employment: Recommendation to Hire Seasonal Public Works Employee

PROPOSED MOTION: I make a motion to appoint Jordan Thomas as a seasonal grass cutter in the public works department at an hourly rate of \$17.00.

13. HISTORICAL COMMISSION

- a. Request Letter Submitted Regarding America250 Chester County

14. ENVIRONMENTAL ADVISORY COMMITTEE

- a. Request to change meeting date

PROPOSED MOTION: I make a motion approving a new meeting date for the Environmental Advisory Committee (EAC) from the 3rd Thursday of every month to the 2nd Wednesday of the month.

15. OLD BUSINESS

16. NEW BUSINESS

- a. Discussion on Single Use Plastic Bag and Single-Use Straw Ordinance (Supervisor Wright/Informational)

17. PUBLIC PARTICIPATION - 20 minutes

18. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.