EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda
July 22, 2025 at 6:30 PM

NOTE: BOARD OF SUPERVISORS MEETINGS ARE NOW LIVESTREAMED TO OUR YOUTUBE CHANNEL: https://www.youtube.com/@eastfallowfieldtownship

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

    a. June 24, 2025 Board of Supervisors Meeting Minutes.

    PROPOSED MOTION: I make a motion to approve the June 24, 2025, Board of Supervisors meeting minutes as presented.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

    a. June Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

    b. June Westwood Fire Company EMS Report submitted for Board and resident review.

    c. June Modena Fire Company Fire Chief's Report submitted for Board and resident review.

    d. June Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

    e. June Modena Fire Company EMS Report submitted for Board and resident review.

4. 2025 Supervisor Liaison Appointments.

    PROPOSED MOTION: I make a motion to appoint the following 2025 Board liaisons as presented.

    Township Office –
    Police Department –
    Public Works Department –
    Emergency Services and Fire Marshal –
    Planning Commission –
    Historical Commission –
    Park and Recreation –
    Environmental Advisory Committee (EAC)–

    Note previous Liaison appointments made on January 6, 2025 are below:
    Township Office – Supervisor Wright
    Police Department – Supervisor DiRado
    Public Works Department – Chairman Nielsen
    Emergency Services and Fire Marshal –Supervisor Domboski
    Planning Commission – Supervisor Domboski
    Historical Commission – Vice Chairman Lambert
    Park and Recreation – Supervisor DiRado
    Environmental Advisory Committee (EAC)– Chairman Nielsen

EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda
July 22, 2025 at 6:30 PM

5. PRESENTATION- OVERVIEW OF 2024 AUDIT BY CARL HOGAN-WITHUM (Clifton Larson Allen, LLP)

6. TREASURER'S REPORT

   a. June 30, 2025 Treasurer's Report.

      PROPOSED MOTION: I make a motion to approve the June 30, 2025 Treasurer's Report as presented.

   b. Payment Authorizations.

      PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of June 25, 2025 through July 22, 2025, in the total amount of $____ as presented.

7. MANAGER'S REPORT

   a. Resolution to Approve Rules for Public Participation at Board of Supervisors Meetings

      PROPOSED MOTION: I make a motion to approve Resolution 2025-15 establishing rules for public participation at Board of Supervisor meetings.

   b. Bulk Trash Cleanup Day (Informational)

8. LEGAL

   a. Employment Agreement between Chief of Police and East Fallowfield Township

      PROPOSED MOTION: I make a motion approving the 3-year employment agreement in the form as presented between Chad Osborn and East Fallowfield Township for the position of Chief of Police.

   b. Rouse Chamberlin Escrow Release

      PROPOSED MOTION: I make a motion to approve the $5,000 cash escrow release for the Rouse Chamberlin Residential Subdivision.

   c. A Termination Agreement and Release between East Fallowfield Township and Traffic, Planning, and Design

      PROPOSED MOTION: I make a motion to approve a termination agreement and release in the form as presented between East Fallowfield Township and Traffic, Planning, and Design.

9. PARK AND RECREATION BOARD

   a. Summer Concert Event on August 21 (Class of '84)

   b. Family Fun Day on Saturday, August 2, 9:00am-2:00pm (Informational)

c. Proposal from YMCA of Greater Brandywine for Fit Truk

PROPOSED MOTION: I make a motion approving a proposal from the YMCA of Greater Brandywine for the Fit Truk at a cost not to exceed $250/hour from the Township's Park and Recreation fund for the Township's Family Health Fair on Saturday, August 2, 2025

d. Proposal from Crystal Murphy and the Music Notes

PROPOSED MOTION: I make a motion that the Township approve a proposal from Crystal Murphy and the Music Notes in the amount of $500 from the Township's Park and Recreation fund for a family concert on August 2, 2025.

e. Proposal from Jets Bounce Party Rental

PROPOSED MOTION: I make a motion that the Township approve a proposal from Jets Bounce Party Rental in the amount of $580 from the township's Park and Recreation fund for an inflatable rental at the Family Fun Event on August 2, 2025.

f. Proposal from Birthday Buddies

PROPOSED MOTION: I make a motion that the Township approve a proposal from Paintings on People in the amount of $350 from the Township's Park and Recreation fund for 'Bluey' character at the Family Fun Event on August 2, 2025.

10. PLANNING COMMISSION

a. No Report Submitted

11. POLICE DEPARTMENT

a. June Police Report submitted for Board and resident review

b. Purchase of Extended Warranty for 2025 Ford Interceptor from Flood Ford

PROPOSED MOTION: I make a motion approving the purchase of a 7-year 100,000 mile Premium Care Extended Service Plan from Flood Ford at a cost of $2,075.

c. Speed Study completed on Park Avenue (Informational)

12. PUBLIC WORKS DEPARTMENT

a. June Road Department Report submitted for Board and resident review.

13. ENVIRONMENTAL ADVISORY COUNCIL

a. Letter of Recommendation Renaming a Stream 'Schist Creek'

PROPOSED MOTION: I make a motion authorizing the board chairman to submit a letter of support to the Board of Geographic Names renaming the stream along Misty Patch Road as 'Schist Creek.'

14. HISTORICAL COMMISSION

a. No report submitted

b. Appointment of Jennifer Carling to the Historical Commission

PROPOSED MOTION: I make a motion to appoint Jennifer Carling to the Historical Commission for the term ending December 31, 2026.

Joe McCormick	Chairman	2020 to 2024	5 year term
Sue Monaghan	Secretary	2022 to 2026	5 year term
Connie McLaughlin	Member	2020 to 2024	5 year term
Vacant	***Member***	***2022 to 2026***	***5 year term***
Clarance Rhoades, III	Member	2022 to 2026	5 year term
Chad Peterson	Member	2022 to 2026	5 year term
Vacant	Member	2024 to 2028	5 year term
Vacant	Member	2022 to 2026	5 year term
Vacant	Member	2024 to 2028	5 year term

15. OLD BUSINESS

16. NEW BUSINESS

17. PUBLIC PARTICIPATION - 20 minutes

18. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting