EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda
August 26, 2025 at 6:30 PM

NOTE: BOARD OF SUPERVISORS MEETINGS ARE NOW LIVESTREAMED TO OUR YOUTUBE CHANNEL: https://www.youtube.com/@eastfallowfieldtownship

1. Call to order, silent meditation and pledge of allegiance.

2. Review Resolution 2025-15 establishing rules for public participation at Board of Supervisor meetings (Informational).

3. APPROVAL OF MINUTES

    a. July 22, 2025, Board of Supervisors Meeting Minutes.

        PROPOSED MOTION: I make a motion to approve the July 22, 2025, Board of Supervisors meeting minutes as presented.

4. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

    a. July Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

    b. July Westwood Fire Company EMS Report submitted for Board and resident review.

    c. July Modena Fire Company Fire Chief's Report submitted for Board and resident review.

    d. July Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

    e. July Modena Fire Company EMS Report submitted for Board and resident review.

    f. A Resolution Adopting the Emergency Operations Plan for East Fallowfield Township

        PROPOSED MOTION: I make a motion to approve Resolution No. 2025-16 adopting the East Fallowfield Township Emergency Operations Plan.

5. SUMMARY BY APPLICABLE BOARD LIAISON

    Township Office – Supervisor Wright
    Police Department – Supervisor DiRado
    Public Works Department –Supervisor McEvoy
    Emergency Services and Fire Marshal –Supervisor Domboski
    Planning Commission – Supervisor Domboski
    Historical Commission – Supervisor Lambert
    Park and Recreation –Supervisor Wright
    Environmental Advisory Committee (EAC)– Supervisor DiRado

6. TREASURER'S REPORT

    a. July 31, 2025, Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the July 31, 2025, Treasurer's Report as presented.

b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of July 23 through August 26, 2025, in the total amount of $____ as presented.

7. MANAGER'S REPORT

a. Approval of the 2025-2026 Chester County Consortium bid for Sodium Chloride.

PROPOSED MOTION: I make a motion to approve the 2024-2025 Chester County Consortium Bid to Chemical Equipment Labs for Sodium Chloride for $71.17 a ton. (Note:2024-2025 price was $70.20 a ton).

b. Approval of a Bulk Trash Drop-Off Event on Saturday, October 18, 2025

PROPOSED MOTION: I make a motion to approve a bulk trash drop-off event on Saturday, October 18 from 9:00am-3:00pm.

c. Agreement with T.P.D for Utility Relocation work to Repair Drainage Pipe on Saw Mill Road

PROPOSED MOTION: I make a motion to approve a supplemental agreement with Traffic, Planning, and Design, Inc. at an amount not to exceed $9,000 to complete utility relocation work related to a damaged drainage pipe on Saw Mill Road.

d. Meeting Schedule for 2026 Budget (Informational)

First Budget Workshop: October 14, 2025
First Presentation of Budget: October 28, 2025
Second Presentation of Budget/Authorize Advertisement of Budget: November 18
Budget Adoption (Proposed): December 9
Budget Adoption (If not adopted on December 9): December 16

e. Updates on Newlinville Traffic Calming Project, Municipal Building project, Mortonville Bridge (Informational)

f. New Business

8. LEGAL

a. A Resolution Establishing a 6-Month Moratorium on Ordinance 2024-01

PROPOSED MOTION: I make a motion approving Resolution No. 2025-17 establishing a 6-month moratorium on the implementation and enforcement of the Single Use Plastics Ban Ordinance 2024-01 and directing the township manager to conduct a survey on the implementation of the ordinance.

b. New Business

9. PARK AND RECREATION BOARD

   a. No report submitted

   b. Request from Wild Rec LLC Requesting Reduced Fee for Field Permit

      PROPOSED MOTION: I make a motion approving the request from Wild Rec LLC to pay a reduced fee of $_____ for a field permit at the township park for youth soccer activities held on Fridays from September 12- October 17.

   c. Request from Chester County Master Gardeners to use Park Pavilion for Picnic

      PROPOSED MOTION: I make a motion approving the request from Chester County Master Gardeners to use the park pavilion on September 14 from 3:00pm-6:00pm for up to 75 people for a picnic.

10. PLANNING COMMISSION

   a. No report provided

11. POLICE DEPARTMENT

   a. July Police Report submitted for Board and resident review

   b. Approving Updated Policies for the Police Department

      PROPOSED MOTION: I make a motion to approve the following updated policy for the Police Department: Authorized Weapons and Ammunition.

   c. Purchase of Ballistic Shields

      PROPOSED MOTION: I make a motion approving the purchase of two ballistic shields in the amount of $4,385.92 from Whitmer Public Safety Group from the Township's Capital Fund.

   d. Proposal from JPG Contracting Inc. for Repairs to Police Department Floor

      PROPOSED MOTION: I make a motion authorizing the Township Manager to sign a proposal from JPG Contracting to repair/install a section of flooring in the police department in the amount of $3,600.00 from the Township's Capital Fund.

12. PUBLIC WORKS DEPARTMENT

   a. July Road Department Report submitted for Board and resident review.

1. ENVIRONMENTAL ADVISORY COUNCIL

   a. No report Submitted

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2. HISTORICAL COMMISSION
    a. No report submitted
3. OLD BUSINESS
4. NEW BUSINESS
5. PUBLIC PARTICIPATION - 20 minutes
6. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting