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EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda
August 26, 2025 at 6:30 PM

NOTE: BOARD OF SUPERVISORS MEETINGS ARE NOW LIVESTREAMED TO OUR YOUTUBE CHANNEL: https://www.youtube.com/@eastfallowfieldtownship

1. Call to order, silent meditation and pledge of allegiance.

2. Review Resolution 2025-15 establishing rules for public participation at Board of Supervisor meetings (Informational).

3. APPROVAL OF MINUTES

    a. July 22, 2025, Board of Supervisors Meeting Minutes.

        PROPOSED MOTION: I make a motion to approve the July 22, 2025, Board of Supervisors meeting minutes as presented.

4. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

    a. July Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

    b. July Westwood Fire Company EMS Report submitted for Board and resident review.

    c. July Modena Fire Company Fire Chief's Report submitted for Board and resident review.

    d. July Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

    e. July Modena Fire Company EMS Report submitted for Board and resident review.

    f. A Resolution Adopting the Emergency Operations Plan for East Fallowfield Township

        PROPOSED MOTION: I make a motion to approve Resolution No. 2025-16 adopting the East Fallowfield Township Emergency Operations Plan.

5. SUMMARY BY APPLICABLE BOARD LIAISON

    Township Office – Supervisor Wright
    Police Department – Supervisor DiRado
    Public Works Department –Supervisor McEvoy
    Emergency Services and Fire Marshal –Supervisor Domboski
    Planning Commission – Supervisor Domboski
    Historical Commission – Supervisor Lambert
    Park and Recreation –Supervisor Wright
    Environmental Advisory Committee (EAC)– Supervisor DiRado

6. TREASURER'S REPORT

    a. July 31, 2025, Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the July 31, 2025, Treasurer's Report as presented.

b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of July 23 through August 26, 2025, in the total amount of $____ as presented.

7. MANAGER'S REPORT

a. Approval of the 2025-2026 Chester County Consortium bid for Sodium Chloride.

PROPOSED MOTION: I make a motion to approve the 2024-2025 Chester County Consortium Bid to Chemical Equipment Labs for Sodium Chloride for $71.17 a ton. (Note:2024-2025 price was $70.20 a ton).

b. Approval of a Bulk Trash Drop-Off Event on Saturday, October 18, 2025

PROPOSED MOTION: I make a motion to approve a bulk trash drop-off event on Saturday, October 18 from 9:00am-3:00pm.

c. Agreement with T.P.D for Utility Relocation work to Repair Drainage Pipe on Saw Mill Road

PROPOSED MOTION: I make a motion to approve a supplemental agreement with Traffic, Planning, and Design, Inc. at an amount not to exceed $9,000 to complete utility relocation work related to a damaged drainage pipe on Saw Mill Road.

d. Meeting Schedule for 2026 Budget (Informational)

First Budget Workshop: October 14, 2025
First Presentation of Budget: October 28, 2025
Second Presentation of Budget/Authorize Advertisement of Budget: November 18
Budget Adoption (Proposed): December 9
Budget Adoption (If not adopted on December 9): December 16

e. Updates on Newlinville Traffic Calming Project, Municipal Building project, Mortonville Bridge (Informational)

f. New Business

8. LEGAL

a. A Resolution Establishing a 6-Month Moratorium on Ordinance 2024-01

PROPOSED MOTION: I make a motion approving Resolution No. 2025-17 establishing a 6-month moratorium on the implementation and enforcement of the Single Use Plastics Ban Ordinance 2024-01 and directing the township manager to conduct a survey on the implementation of the ordinance.

b. New Business

9. PARK AND RECREATION BOARD

   a. No report submitted

   b. Request from Wild Rec LLC Requesting Reduced Fee for Field Permit

      PROPOSED MOTION: I make a motion approving the request from Wild Rec LLC to pay a reduced fee of $_____ for a field permit at the township park for youth soccer activities held on Fridays from September 12- October 17.

   c. Request from Chester County Master Gardeners to use Park Pavilion for Picnic

      PROPOSED MOTION: I make a motion approving the request from Chester County Master Gardeners to use the park pavilion on September 14 from 3:00pm-6:00pm for up to 75 people for a picnic.

10. PLANNING COMMISSION

   a. No report provided

11. POLICE DEPARTMENT

   a. July Police Report submitted for Board and resident review

   b. Approving Updated Policies for the Police Department

      PROPOSED MOTION: I make a motion to approve the following updated policy for the Police Department: Authorized Weapons and Ammunition.

   c. Purchase of Ballistic Shields

      PROPOSED MOTION: I make a motion approving the purchase of two ballistic shields in the amount of $4,385.92 from Whitmer Public Safety Group from the Township's Capital Fund.

   d. Proposal from JPG Contracting Inc. for Repairs to Police Department Floor

      PROPOSED MOTION: I make a motion authorizing the Township Manager to sign a proposal from JPG Contracting to repair/install a section of flooring in the police department in the amount of $3,600.00 from the Township's Capital Fund.

12. PUBLIC WORKS DEPARTMENT

   a. July Road Department Report submitted for Board and resident review.

1. ENVIRONMENTAL ADVISORY COUNCIL

   a. No report Submitted

2. HISTORICAL COMMISSION

    a. No report submitted

3. OLD BUSINESS

4. NEW BUSINESS

5. PUBLIC PARTICIPATION - 20 minutes

6. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting

EAST FALLOWFIELD TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA
RESOLUTION NO. 2025-15

A RESOLUTION OF THE TOWNSHIP OF EAST FALLOWFIELD ADOPTING RULES FOR PUBLIC PARTICIPATION AT BOARD OF SUPERVISORS MEETINGS

WHEREAS, Section 710.1 of the Pennsylvania Sunshine Act (65 Pa.C.S.A. § 710.1) mandates that municipal governments provide residents or taxpayers with "a reasonable opportunity . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action;" and,

WHEREAS, Section 710 of the Sunshine Act (65 Pa.C.S.A. § 710) establishes that municipal governments may regulate public comment and the orderly administration of public meetings, affirming that "nothing in this chapter shall prohibit the agency from adopting by official action the rules and regulations necessary for the conduct of its meetings and the maintenance of order (65 Pa.C.S.A. § 710)"; and,

WHEREAS, comments from residents and stakeholders can provide important information and feedback to the Board of Supervisors that facilitates improved decision-making by members of the Board of Supervisors, and

WHEREAS, The purpose of the policy is to assure an orderly framework within which the business of the Township can be conducted by setting basic ground rules for public participation, encouraging the Board of Supervisors and the public to act toward each other with mutual respect and provide a framework for enforcing the rules; and

NOW, THEREFORE, BE IT RESOLVED that East Fallowfield Township, Chester County, Pennsylvania, establishes the following Rules of Conduct for the Board of Supervisors governing public comment at meetings of the Board of Supervisors:

1) Time will be reserved for public comment:

a) The first public comment period shall be permitted at the conclusion of the Board's discussion on agenda items designated as action items after a motion has been made and seconded. Such comments shall be restricted to the motion under consideration.

b) The second public comment period shall be held during the public participation period on the agenda and shall be for any matters of general concern before the Board of Supervisors.

c) During work session meetings, public comments will be taken at the end of the meeting on agenda and general business items.

2) The following individuals will have standing to offer comments:

a) Any resident or taxpayer of the East Fallowfield Township

b) Any person owning real estate in the Township of East Fallowfield or their representative.

c) Any authorized representative of an organization or entity whose primary place of business is in the Township of East Fallowfield.

3) A copy of this Resolution shall be on display or made available within the meeting room. Prior to making their comment, all speakers shall state their name, address, and their affiliation if they are speaking other than as a resident.

4) Public comment periods shall be administered by the Board Chair under the following rules:

a) Prior to the first public comment period, Board Chair shall read the following instructions:

i. "We ask that all those speaking limit their comments to 3 minutes. Please stay on topic, present your comments in a spirit of cooperation and collaboration, and be respectful of the institution of Township Government in your words, tone and gestures. Please comply with any instructions I might give you during your statement. Thank you."

b) Overall total public comment time in any comment period shall not be restricted except by vote of the Board of Supervisors.

c) At Board of Supervisors meetings, the Board of Supervisors Chairperson shall be the spokesperson for the Board, maintain decorum at the meetings, uniformly enforce the rules expressed in this Resolution, and will generally refer citizen concerns to the township manager for research by staff and reporting back to the Board of Supervisors.

d) Each speaker requesting time will be recognized only once during any comment period. Individuals may not give their time to other people.

e) A timer will be visible to speakers to indicate the amount of time that has elapsed during their comment. An auditory signal will inform speakers when 3 minutes have expired since they began their comment. The timer will continue to run until the speaker has completed their comment.

f) The Board of Supervisors Chair will recognize individuals to speak and determine the order of speaking.

g) If able, speakers must go up to the podium to address the Board of Supervisors. Unless it is necessary to provide a reasonable accommodation, comment will not be allowed from the audience sitting area.

h) Individuals must state their name and address for the record prior to making a public comment. Note that board meeting minutes will not include the name of the speaker unless the speaker clearly identifies themself.

i) The public comment period is not an appropriate time for a question-and-answer session. The Board is not required to answer questions posed during public comment. However, when applicable and appropriate, answers to questions raised during the public comment period will be provided at a later meeting or where appropriate through follow-up with the individual speaker.

j) Speakers should address the Board Chair directly and not directly question or engage dialogue with the Board of Supervisors members, township staff members or other individuals presenting at the meeting unless expressly permitted by the Board Chair. The issues handled by the Township's staff or professionals are often complex, and in order to make sure the information being disseminated to the public is accurate, responses to questions posed during a public meeting, will be provided by staff at a later date, during a public meeting or individually to the speaker at the direction of the Board Chair.

k) Any action or ruling taken by the Board Chair in managing public comment periods may be overruled by a majority vote of the Board.

l) Nothing herein shall be construed as a limitation on: presentations on matters of Township concern placed on the agenda by the Township; or comments by members of Township Board, staff or consultants, speaking in their official capacities; or any other action by the Township or Board as permitted by the Sunshine Act.

5) Any references to the Board Chair herein shall be construed to include the Board Chair, Vice-Chair, or his/her designee.

6) If a resident needs a reasonable accommodation to attend a meeting, they should contact the Township Manager no later than three days in advance so that the Township can make the accommodation for them to attend the meeting.

7) If in the judgement of the Board of Supervisors, the period for public comment is unusually long, the atmosphere has become unruly, or comments become repetitive, the Board of Supervisors may move to close public comment or defer all or portions of the public comment to a subsequent regular meeting or to a work session or to an advertised special meeting.

ADOPTED this 22nd day of July 2025, by the Board of Supervisors of East Fallowfield Township, Chester County, Pennsylvania.

BOARD OF SUPERVISORS
EAST FALLOWFIELD TOWNSHIP

Clare Small-McEvoy, Chair

Mike Dombroski, Vice Chair

Wilson T. Lambert, Jr., Member

Katja DiRado, Member

Al Wright, Member

Attest:

Township Manager/Secretary

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
July 22, 2025 UN**Approved Minutes**
6:31 p.m.

Members Present
Clare Small-McEvoy, Chairwoman
Mike Domboski, Vice Chairman
Wilson Lambert, Member
Katja DiRado, Member
Al Wright, Member

Township Staff Present
Scott Swichar, Township Manager
Dave Hindman, Township Treasurer
Chad Osborn, Police Chief
Township Solicitor
Mike Crotty

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Chairwoman McEvoy called the meeting to order at 6:31 PM.

2. DISCUSSION

A. An executive session was held on July 22, 2025 to discuss legal matters.

B. APPROVAL OF MINUTES

JUNE 24, 2025 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Chairwoman McEvoy made a motion to approve the June 24, 2025 Board of Supervisors meeting minutes as presented. Supervisor DiRado seconded.

VOTE: 5-0.

C. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

1) February Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

2) February Westwood Fire Company EMS Report submitted for Board and resident review.

3) February Modena Fire Company Fire Chief's Report submitted for Board and resident review.

4) February Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

5) February Modena Fire Company EMS Report submitted for Board and resident review.

D. 2025 Supervisor Liaison Appointments.

PROPOSED MOTION: Chairwoman McEvoy made a motion to appoint the following 2025 Board liaisons as presented. Supervisor Wright seconded.

Township Office – Supervisor Wright
Police Department – Supervisor DiRado
Public Works Department –Supervisor McEvoy
Emergency Services and Fire Marshal –Supervisor Domboski
Planning Commission – Supervisor Domboski
Historical Commission – Supervisor Lambert
Park and Recreation –Supervisor Wright
Environmental Advisory Committee (EAC)– Supervisor DiRado

Chairwoman McEvoy stated that the supervisor liaisons act as a conduit between the Board of Supervisors and the various committees.

VOTE: 5-0.

E. PRESENTATION- OVERVIEW OF 2024 AUDIT BY CARL HOGAN-WITHUM (Clifton Larson Allen, LLP)

Mr. Hogan stated that the independent auditors report is the only document that is required to be submitted to DCED. The audit reflects a clean or unmodified opinion meaning the numbers provided by management were fairly presented. The General Fund is made up of the general fund and the park and recreation fund. Income exceeded revenue by about $260,000. Beginning fund balance was $3.2 million and ending fund balance was $3.5. He stated that the township is extremely conservative. The township exceeded budget due to unanticipated revenues for real estate taxes, earned income taxes, and investment earnings. Within current year expenditures, there was a $400,000 transfer to the capital fund. For the special revenue fund, Liquid Fuels, which are annual appropriations through PennDOT, annual revenue reflects approximately $350,000. Expenditures exceeded revenue for the year due to the large amount of road projects being carried out during the year. In the Fire/EMS fund, there was a fund balance of $480,000 at the beginning of the year and revenues exceeded expenditures by about $160,000 and the ending fund balance is $654,000. Capital Projects Fund revenue consists of investment earnings and the $400,000 transfer from the General Fund. Expenditures are mostly vehicle purchases and associated equipment. Revenue exceeded expenditures by about $200,000. Ending fund balance was about $1,287,000 Beginning fund balance was $1.7 million. Regarding the trash fund, the township increased it annual trash fee by $140 a year, which is consistent with other municipalities also increasing the trash fee due to rising hauler costs. There was an excess of revenue over expenditures by about $189,000. The beginning fund balance was $470,000 and the ending fund balance was about $659,000. Mr. Hogan showed a slide that reflected increasing fund balance from 2015 until 2024 and that fund balance has leveled off at around $3.5 million. Mr. Hogan stated that there are no findings on internal controls or compliance. There is no outstanding debt, however there are outstanding loans that total $28,000 and the loans will mature in 2027. The good thing about the cash basis of accounting, which the township uses, is that the auditor can apply effective audit procedures and can confirm cash balances with the banks. The auditor can test 80% of revenue through direct third party confirmation or supporting

confirmation such as from the tax collector. The auditor also performs tests of controls over cash disbursements and payroll and test of compliance over grants.

Supervisor DiRado questioned if there is room for improvement.

Mr. Hogan stated that segregation of duties is important, which is already being performed by township office staff. There are compensating controls in place.

Chairwoman McEvoy questioned if the clean audit improves the bond rating.

Mr. Hogan stated it could improve the bond rating. They also look at fund balance and whether taxes are being increased on an annual basis.

Supervisor Wright questioned when the DCED report was submitted.

Mr. Hogan stated that the report is due in April and it was submitted in May of this year. DCED will not typically get involved in a late audit unless it is extremely late.

Solicitor Crotty stated there is a pending bill in the House to push deadline to end of the July.

3. TREASURER'S REPORT

1) June 30, 2025 Treasurer's Report

MOTION: Supervisor Wright made a motion to approve the June 30, 2025 Treasurer's Report as presented. Chairwoman McEvoy seconded.

VOTE: 5-0.

2) Payment Authorizations.

MOTION: Chairwoman McEvoy made a motion to approve the Payment Authorizations for the period of June 25, 2025 through July 22, 2025 in the total amount of $186,364.11 as presented. Supervisor DiRado seconded.

VOTE: 5-0.

4. TOWNSHIP MANAGER'S REPORT

1) Resolution to Approve Rules for Public Participation at Board of Supervisors Meetings

Township Manager Swichar stated that the board periodically reviews its public participation policy to ensure that meetings are being conducted in the most effective manner. The Board of Supervisors has some draft changes before them in the form of a Resolution. Most importantly, residents will be asked to go up to the podium and state their name and address. This will make it easier for residents watching the meeting on livestream to better hear the public speak and will make it easier to complete the meeting minutes. Also, a timer will be used to inform residents when 3 minutes has elapsed. Also, Mr. Swichar stated that questions from the public may be

provided at a later date. Mr. Swichar stated that if the Township is able to answer a question quickly, they will do so.

PROPOSED MOTION: Supervisor Wright made a motion to approve Resolution 2025-15 establishing rules for public participation at Board of Supervisor meetings. Chairwoman McEvoy seconded.

Township resident Shane Cloyd asked if the supervisors prepared the resolution.

Solicitor Crotty stated that the board is here to make decisions based on what is on the agenda and packet. There should not be an expectation that the manager or other staff will always have an answer directly at their fingertips. The expectation is that if the township has the answer it will be provided. If someone wishes to speak during public participation, they must identify where they live.

Chairwoman McEvoy stated the new rules will add more structure and better flow to the meetings.

Supervisor Wright stated that he asks that the public read the rules. The Board will iron out any kinks as necessary.

VOTE: 4-1. Vice Chairman Domboski voted nay.

2) Bulk Trash Cleanup Day (Informational)

Mr. Swichar stated that the township is looking at having a cleanup day in late September or October. This would be an opportunity to get rid of household trash and bulk items beyond what the current trash program currently takes. Residents would bring their bulk items to the township building. This woud be an opportunity for residents to clean out their basement or garage and also help prevent dumping which is always a problem. The township is working on a date and will have a date ready at the August meeting.

3) New Business:

5. LEGAL

1) Employment Agreement between Chief of Police and East Fallowfield Township

Solicitor Crotty stated that the proposed agreement is from January of 2025 until the end of 2027. The draft agreement spells out the salary, benefits, and hours.

MOTION: Supervisor DiRado made a motion approving the 3-year employment agreement in the form as presented between Chad Osborn and East Fallowfield Township for the position of Chief of Police. Supervisor Lambert seconded.

VOTE: 5-0.

2) Rouse Chamberlin Escrow Release

MOTION: Supervisor Wright made a motion to approve the $5,000 cash escrow release for the Rouse Chamberlin Residential Subdivision. Supervisor Lambert seconded.

Solicitor Crotty stated that as part of their maintenance bond, 18 months ago they put up additional escrow money to monitor trees. The engineer reviewed this work.

Nina Petro, township resident, questioned the location of the development.

VOTE: 5-0.

3) A Termination Agreement and Release between East Fallowfield Township and Traffic, Planning, and Design

Solicitor Crotty stated that the proposed agreement is a release between East Fallowfield Township and Traffic Planning and Design with respect to the Mortonville Road project. The contractor missed putting down some matting which caused a partial failure of the road. The road has since been fixed. TPD will pay the township $19,000 as part of the agreement.

MOTION: Vice Chairman Domboski made a motion to approve a termination agreement and release in the form as presented between East Fallowfield Township and Traffic, Planning, and Design. Supervisor Wright seconded.

Solicitor Crotty stated the repairs were covered by the contractor.

VOTE: 5-0.

6. PARK AND RECREATION BOARD

1) Chairwoman McEvoy stated the next Summer Concert Event is on August 21, Class of ’84 will be performing.

2) Family Fun Day on Saturday, August 2, 9:00am-2:00pm (Informational)

3) Proposal from YMCA of Greater Brandywine for Fit Truk

MOTION: Chairwoman McEvoy made a motion approving a proposal from the YMCA of Greater Brandywine for the Fit Truk at a cost not to exceed $250/hour from the Township’s Park and Recreation fund for the Township’s Family Health Fair on Saturday, August 2, 2025. Supervisor Wright seconded.

VOTE: 4-0. Vice Chairman Domboski stated that he recused himself from voting.

4) Proposal from Crystal Murphy and the Music Notes

MOTION: Chairwoman McEvoy made a motion that the Township approve a proposal from Crystal Murphy and the Music Notes in the amount of $500 from the Township's Park and Recreation fund for a family concert on August 2, 2025. Supervisor DiRado seconded.

VOTE: 5-0.

5) Proposal from Jets Bounce Party Rental

MOTION: Chairwoman McEvoy made a motion that the Township approve a proposal from Jets Bounce Party Rental in the amount of $580 from the township's Park and Recreation fund for an inflatable rental at the Family Fun Event on August 2, 2025. Vice Chairman Domboski seconded.

Supervisor DiRado questioned if the company has been a vendor in the past and if there is a certificate of insurance.

Teri Dickinson, chair of the park and recreation board, stated that the company has not been a vendor in the past and that there is a certificate of insurance.

VOTE: 5-0.

6) Proposal from Birthday Buddies

MOTION: Chairwoman McEvoy make a motion that the Township approve a proposal from Birthday Buddies in the amount of $350 from the Township's Park and Recreation fund for 'Bluey' character at the Family Fun Event on August 2, 2025. Supervisor Wright seconded.

VOTE: 5-0.

7. PLANNING COMMISSION

1) No Report Submitted

8. POLICE DEPARTMENT

1) June Police Report submitted for Board and resident review.

2) Purchase of Extended Warranty for 2025 Ford Interceptor from Flood Ford

MOTION: Chairwoman McEvoy made a motion approving the purchase of a 7-year 100,000-mile Premium Care Extended Service Plan from Flood Ford at a cost of $2,075. Supervisor DiRado seconded.

Supervisor Dirado questioned which vehicle had been replaced.

Chief Osborn stated that the 2018 Tahoe with the bad engine was replaced.

Supervisor Wright questioned if the policy is on all the vehicles.

Chief Osborn stated that a fleet management plan was developed and that the warranty program will protect police cars moving forward. The warranty provides protection on the tail end when the basic vehicle warranties are expiring on older vehicles.

VOTE: 5-0.

3) Chief Osborn discussed a Speed Study completed on Park Avenue (Informational). He stated that the study determined the total number of cars, average speed of cars, violations, fastest speeds and provides recommendations on level of enforcement that should be made. The end result showed 380 cars over a 7-day period or 54 cars a day. The results indicate that the average speed for travel on Park Avenue is only 25 mph, even though the speed limit is 35 mph.

9. PUBLIC WORKS

1) June Road Department Report submitted for Board and resident review.

10. ENVIRONMENTAL ADVISORY COUNCIL

1) Letter of Recommendation Renaming a Stream 'Schist Creek'

MOTION: Vice Chairman Domboski made a motion authorizing the board chairwoman to submit a letter of support to the Board of Geographic Names renaming the stream along Misty Patch Road as 'Schist Creek.' Chairwoman McEvoy seconded.

Teri Dickinson, from the EAC, stated that EAC recommends the naming of the stream.

Supervisor Wright stated that the EAC is trying to give the creek name recognition.

VOTE: 5-0.

11. HISTORICAL COMMISSION

1) No Report Submitted

2) Appointment of Jennifer Carling to the Historical Commission

MOTION: Chairwoman McEvoy made a motion to appoint Jennifer Carling to the Historical Commission for the term ending December 31, 2026. Vice Chairman Domboski seconded.

Joe McCormick	Chairman	2020 to 2024	5 year term
Sue Monaghan	Secretary	2022 to 2026	5 year term
Connie McLaughlin	Member	2020 to 2024	5 year term
Jennifer Carling	***Member***	***2022 to 2026***	***5 year term***
Clarance Rhoades, III	Member	2022 to 2026	5 year term
Chad Peterson	Member	2022 to 2026	5 year term

Vacant	Member	2024 to 2028	5 year term
Vacant	Member	2022 to 2026	5 year term
Vacant	Member	2024 to 2028	5 year term

VOTE: 5-0.

12. OLD BUSINESS: None

13. NEW BUSINESS: None

14. PUBLIC PARTICIPATION

Mike Petro, 705 Buck Run Road, commented on the rules for public participation.

Connie McLaughlin, Park Avenue, commented on the rules for public participation.

Shane Cloyd questioned the status of Mortonville Road bridge, traffic calming, and asked a question about a right to know request that he submitted.

Steve Bauer, Clearfield Lane, commented on an incident involving a credit card that was hacked.

15. ADJOURNMENT

MOTION: Chairwoman McEvoy made a motion to adjourn the July 22, 2025, of Supervisors Meeting at 7:28 pm. Supervisor Wright seconded.

VOTE: 5-0.

Respectfully Submitted,



Scott Swichar,
Township Manager/Secretary



FIRE-RESCUE
ALS-BLS

JULY
2025

MONTHLY STATISTICAL REPORT

Proudly Serving

The Townships of

Valley • East Fallowfield • West Caln • West Brandywine • Wallace • Salisbury
Highland • West Sadsbury • Sadsbury Township in Chester & Lancaster Counties

The Boroughs of

Atglen • Christiana • Modena • South Coatesville • Parkesburg

The City of Coatesville

Westwood Fire Company

Fire Chief's Report

July, 2025

Total Calls For July

41

Total Calls For July – East Fallowfield Township

6

Call Types – East Fallowfield Township

Assist EMS	3
Automatic Fire Alarm	1
Vehicle Accident	1
Wires	1

Total Time in Service: 20 *hours, 39 minutes*
Total Manpower: *162 (average 4 per call)*

Michael McWilliams – Fire Chief

WESTWOOD FIRE COMPANY

EMS Report – July, 2025

East Fallowfield Township

246 Total Responses

Westwood Division

24 Total Responses, East Fallowfield Township

24 Responses Westwood Division
0 Responses Wagontown Division

Call Types – East Fallowfield Township

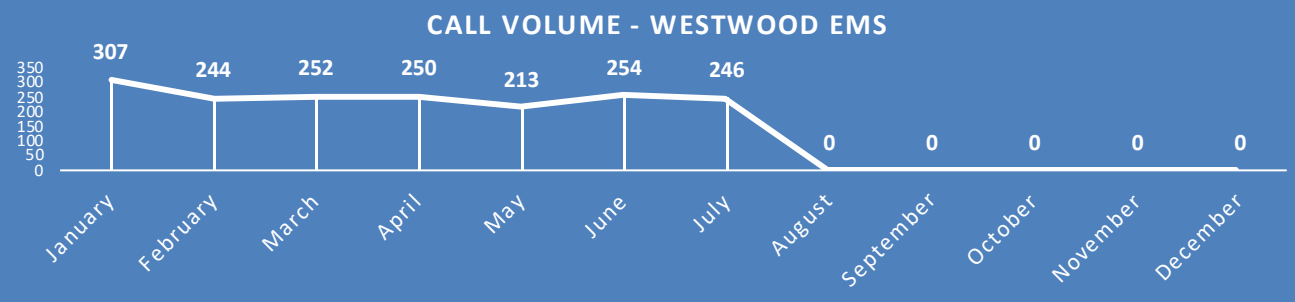
Overdose	2
Cardiac Arrest	2
Medical	18
Fall	1
Vehicle Accident	1

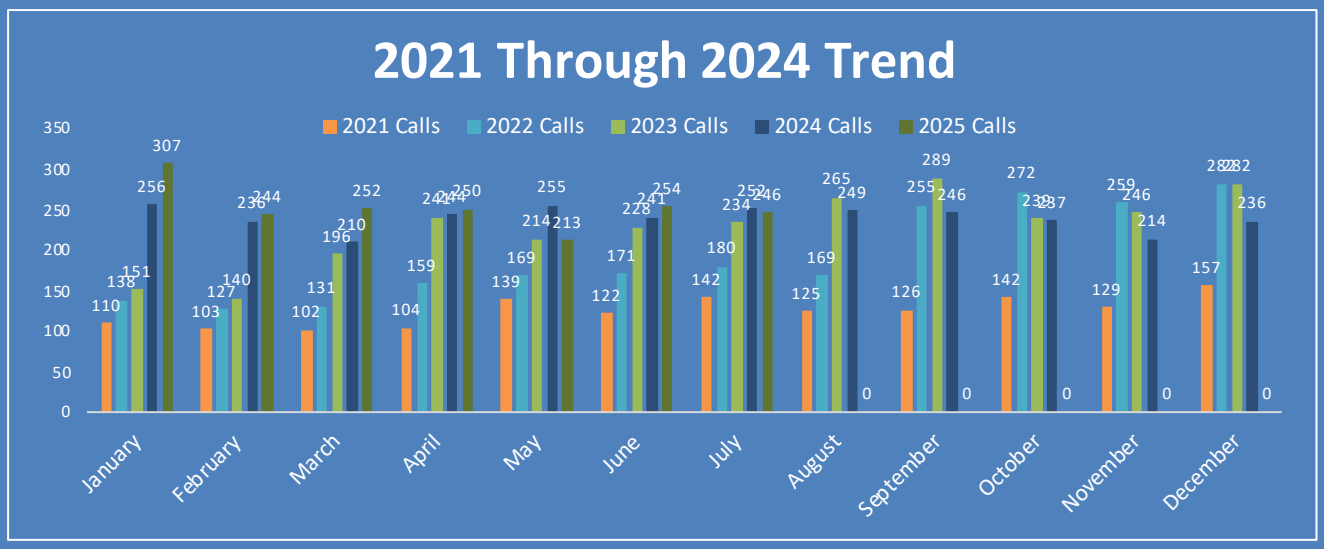
John Sly – Director of EMS

Westwood EMS - 2025

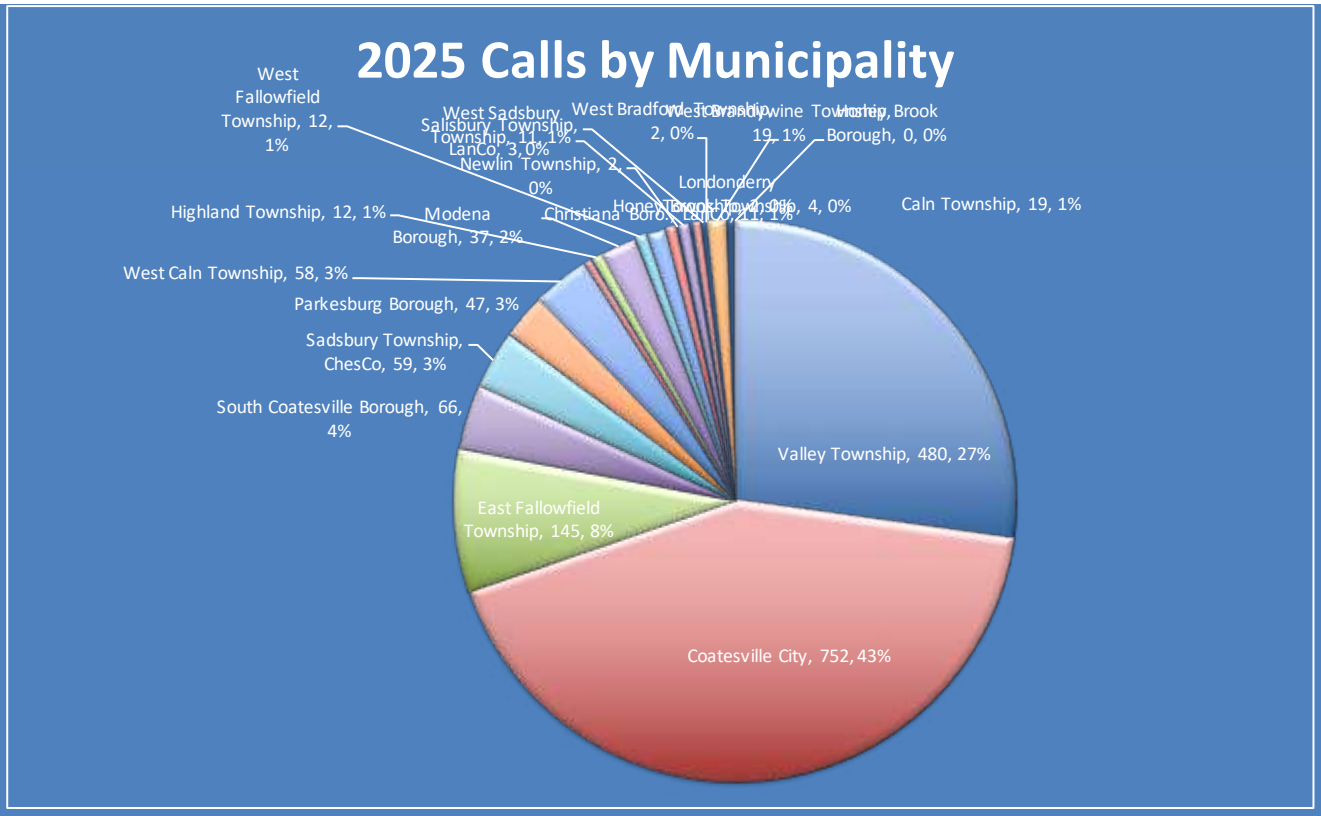
Westwood Division

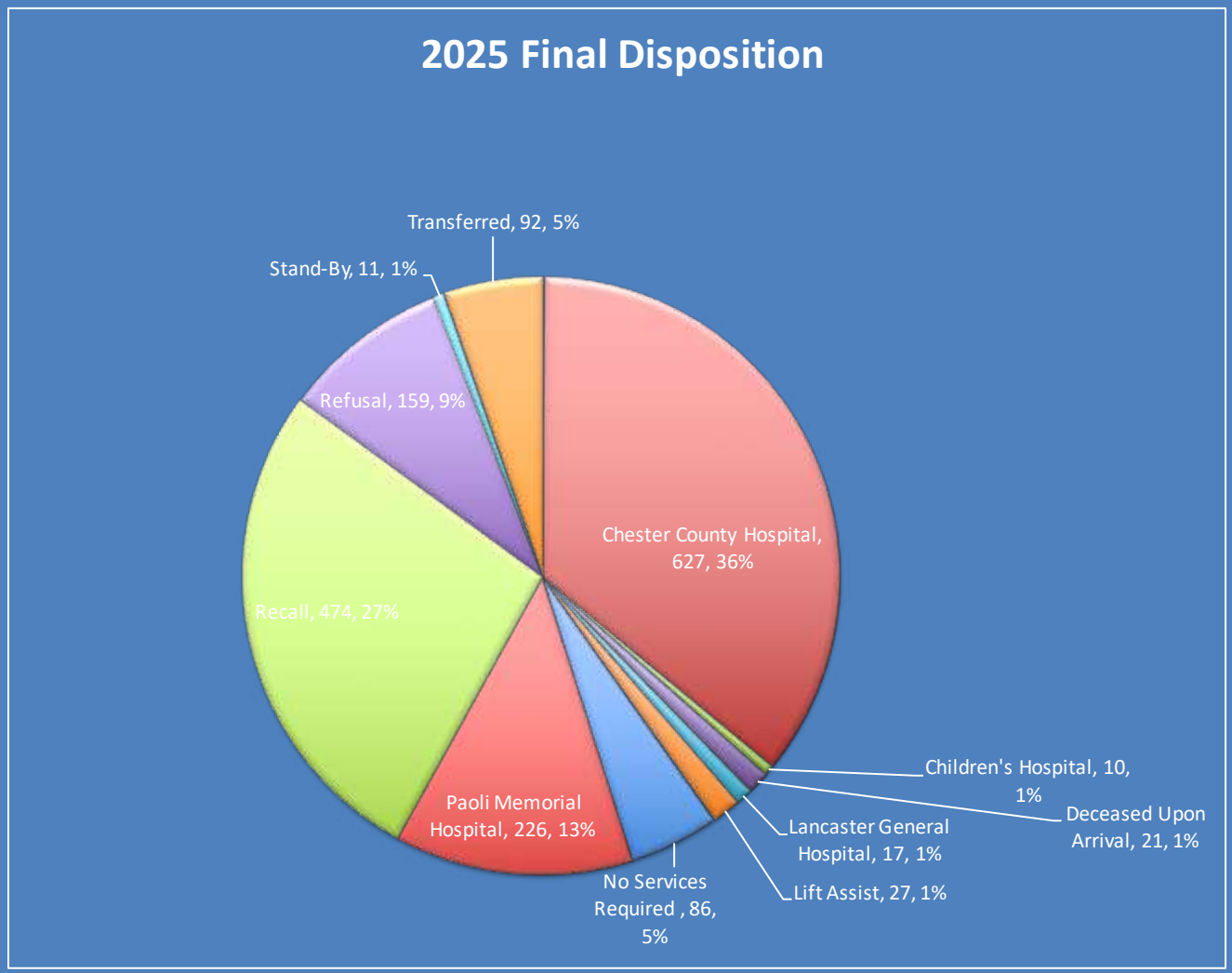
Total Calls YTD 1766








2025 Calls by Municipality
West Fallowfield Township, 12, 1%
West Sadsbury Township, 1, 0%
Salisbury Township, 11, 1%
LanCo, 3, 0%
Newlin Township, 2, 0%
West Bradford Township, 2, 0%
West Brandywine Township, 19, 1%
Honey Brook Borough, 0, 0%
Londonderry Township, 4, 0%
Caln Township, 19, 1%
Highland Township, 12, 1%
Modena Borough, 37, 2%
Christiana Boro, 1, 0%
LanCo, 21, 1%
West Caln Township, 58, 3%
Parkesburg Borough, 47, 3%
Sadsbury Township, ChesCo, 59, 3%
South Coatesville Borough, 66, 4%
Valley Township, 480, 27%
East Fallowfield Township, 145, 8%
Coatesville City, 752, 43%


2025 Final Disposition
Transferred, 92, 5%
Stand-By, 11, 1%
Refusal, 159, 9%
Recall, 474, 27%
Chester County Hospital, 627, 36%
Paoli Memorial Hospital, 226, 13%
No Services Required , 86, 5%
Lift Assist, 27, 1%
Lancaster General Hospital, 17, 1%
Deceased Upon Arrival, 21, 1%
Children's Hospital, 10, 1%



Fire Chief's Report

July 2025

41 Calls

Incident Types

1 Water Rescue	17 EMS Assist	1 Car
4 Fire Assist	1 Co Alarm	4 Fire Police
2 Fuel Spills	2 Wires	5 Relocate
1 Chiefs Notifications	3 Fire Alarms	

Area's Covered

3 Modena	8 South Coatesville	15 East Fallowfield
3 Valley	2 Coatesville	1 Downingtown
3 West Marlborough	2 West Bradford	1 West Vincent
1 Easttown	1 Malvern	1 Wallace

Time In Service and Man Hours

Time In Service, 18 Hours and 35 Minute
194 people answering the calls
Total Man Hours, 94 Hours and 23 Minutes

Property and Contents at Risk and Lost

Property at risk $4,000,000 Lost $0
Contents at risk $1,000,000 Lost $0

Units Ran and Mileage

Command 37 ran 40 miles
Brush 37 ran 0 miles
Utility 37 ran 47 miles
Squad ran 78 miles
Engine 37 ran 140 miles

Respectfully Submitted,
Chris Corle
Fire Chief



Tanker ran 50 miles

Respectfully Submitted,
Chris Corle
Fire Chief



Fire Chief's Report

July 2025

East Fallowfield Only

15 Calls

Incident Types

1 Fire Alarms 12 Ambulance Assist 1 Fire Police
1 Fuel Spill

Area's Covered

15 East Fallowfield

Time In Service and Man Hours

Time In Service, 5 Hours and 45 Minutes
64 people answering the calls
Total Man Hours, 26 Hours and 23 Minutes

Property and Contents at Risk and Lost

Property at risk $700,000 Lost $0
Contents at risk $200,000 Lost $0

Respectfully Submitted,
Frank Dowlin
Fire Chief



MONTHLY REPORT FOR MODENA FIRE CO. NO. 1 AMBULANCE
JULY EMS Report 2025

SHIFT BREAKDOWN (12 Hr Shifts – 0600 – 1800 / 1800 – 0600)	
Day	**48**
NIGHT	**70**
TOTAL	**118**

AMBULANCE	MILES
37-1/37-3	2126
37-2	1301
Total	3427

NUMBER OF CALLS	TIME
A1/A3	182 h 15 m
A2	
TOTAL: 111	**182 h 15 m**

MCD:	NUMBER OF CALLS:
Caln Township	4
Coatesville	32
Downingtown	1
Parkesburg	Xxx
East Fallowfield Township	29
Honeybrook	1
Modena	6
Newlin Township	Xxx
Sadsbury	1
South Coatesville	16
Valley Township	2
West Bradford Township	14
West Brandywine Township	1
West Marlborough Township	7

DISPOSITION	TOTAL
NOT ENTERED (Fire Standby / Recall / Refusal / ETC)	50
PENN Medicine – Chester County Hospital	49
Main Line Health – Paoli Memorial Hospital	18
Al Dupont Hospital For Children	
PENN Medicine – Lancaster General Hospital	
Children's Hospital of Philadelphia - KOP	1

CALL OUTCOME	TOTAL
No Services Required	14
Patient Dead At Scene – Resuscitation Attempted (Without Transport)	Xxx
Patient Dead At Scene – No Resuscitation Attempted (Without Transport)	3
Patient Refused Care	Xxx
Recalled Enroute	7
Recalled On-Scene	6
Recalled Prior to Response	4
Stand-by Public Safety, Fire, or EMS Operational Support Provided	Xxx
Treated, Refused Transport	17
Treated, Released to IALS	Xxx
Treated, Transferred Care	3
Treated, Transported ALS	30
Treated, Transported BLS	34
Total	**118**

Total Personal	15
Calls Answered	118
Modena Personal: Total	15
Volunteer	4
Career	11
Hours on Calls	182.15
Average Response Time	2.15 minutes
Average Wait Time at Hospital (Min 2 mins / Max 59 mins)	35 mins

Submitted: Liann Thomas

EAST FALLOWFIELD TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA
RESOLUTION NO. 2025-16

A RESOLUTION ADOPTING THE EMERGENCY MANAGEMENT PLAN OF EAST FALLOWFIELD TOWNSHIP

THIS RESOLUTION, approved and adopted by the elected officials of East Fallowfield Township, Chester County, Pennsylvania, on the date hereinafter set forth.

WHEREAS, Section 7503 of the Pennsylvania Emergency Management Services Code, 35 Pa. C.S. Section 7101 et seq. mandates that municipalities prepare, maintain and keep current an emergency operations plan for the prevention and minimization of injury and damage caused by a major emergency or disaster within this municipality; and

WHEREAS, in response to the mandate stated above, East Fallowfield Township has prepared an emergency operations plan to provide prompt and effective emergency response procedures to be followed in the event of a major emergency or disaster; and

WHEREAS, East Fallowfield Township has also prepared an emergency operations plan in order to reduce the potential effects of a major emergency or disaster and to protect the health, safety and welfare of the residents of East Fallowfield Township;

NOW, THEREFORE, we, the undersigned elected officials of East Fallowfield Township do hereby approve, adopt and place into immediate effect the Emergency Operations Plan of East Fallowfield Township. This Plan shall be reviewed every two years to make certain this plan conforms with the requirements of the Chester County Emergency Operations Guideline.

ADOPTED this 26th day of August, by the Board of Supervisors of East Fallowfield Township, Chester County, Pennsylvania.

BOARD OF SUPERVISORS
EAST FALLOWFIELD TOWNSHIP

_____
Clare Small-McEvoy, Chair

_____
Mike Domboski, Vice Chair

_____
Wilson T. Lambert, Jr., Member

_____
Katja DiRado, Member

_____
Al Wright, Member

Attest:

_____
Township Manager/Secretary

TOWNSHIP of EAST FALLOWFIELD

FINANCIAL REPORT

August 26, 2025

Township of East Fallowfield
Bank Account Balances
as of July 31, 2025

Fund Name	Bank Account Name	Bank	Trial Balance	Bank Balance
Capital Projects Fund				
	Capital Projects Fund	Meridian Bank	$770,981	$770,981
	Capital Projects Fund	PLGIT	$540,033	$540,033
	Total Capital Projects Fund Account		**$1,311,014**	**$1,311,014**
General Fund				
	Fire/EMS	Meridian Bank	$1,079,631	$1,079,631
	General Fund (incl sweep acct balance)	Meridian Bank	$4,131,206	$4,153,268
	General Fund - Cash Dep Only	Fulton Bank	$2,996	$2,996
	Total General Fund Accounts		**$5,213,832**	**$5,235,894**
Liquid Fuels Fund				
	Liquid Fuels Fund	Meridian	$332,280	$332,280
	Total Liquid Fuels Account		**$332,280**	**$332,280**
Park & Recreation Fund				
	Parks & Recreation Fund	Meridian	$236,758	$239,438
	Total Park & Recreation Account		**$236,758**	**$239,438**
Rebill Fund				
	Rebill/Escrow	Meridian	$49,812	$56,220
	Total Rebill Account		**$49,812**	**$56,220**
Trash Fund				
	Trash	Meridian	$1,315,837	$1,315,837
	Total Trash Account		**$1,315,837**	**$1,315,837**
	East Fallowfield Township Bank Accounts- Meridian Bank		**$7,916,505**	**$7,947,654**
	East Fallowfield Township Bank Accounts- PLGIT		**$540,033**	**$540,033**
	East Fallowfield Township Bank Accounts- Fulton Bank		**$2,996**	**$2,996**
	Total of all East Fallowfield Township Bank Accounts		**$8,459,534**	**$8,490,683**

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2025

	Actual July 2024	2024 Budget	% of Budget	Actual July 2025	2025 Budget	% of Budget
GENERAL FUND						
Revenue						
301 · Real Property Taxes						
301.10 · Real Property Taxes - Current	797,592.89	818,211.00	97%	805,145.18	820,816.00	98%
301.11 · Real Property Taxes - Fire/EMS		0.00	0%		0.00	0%
301.20 · Real Property Taxes - Prior Yea	60,325.79	80,000.00	75%	54,087.28	80,000.00	68%
301.24 · Real Property Taxes - Collect F	-10,087.95	-10,000.00	101%	-10,899.99	-10,000.00	109%
301 · Real Property Taxes - Other	0.00	0.00	0%	0.00	0.00	0%
Total 301 · Real Property Taxes	847,830.73	888,211.00	95%	848,332.47	890,816.00	95%
310 · Local Tax Enabling Act Taxes						
310.10 · Real Estate Transfer Tax	96,851.91	145,000.00	67%	96,960.67	140,000.00	69%
310.20 · Earned Income Tax—Current	953,506.84	1,550,000.00	62%	974,243.52	1,674,000.00	58%
310.24 · Earned Income Tax—Collector Fee	-11,678.67	-19,220.00	61%	-11,896.38	-20,758.00	57%
310.25 ·ChesCo. Tax Collection Comm.Fee	-232.79	0.00	0%	-1,939.17	0.00	0%
310.50 · Local Services Tax—Current	18,281.31	25,000.00	73%	19,313.52	27,500.00	70%
310.54 · Local Services Tax-CollectorFee	-223.92	-310.00	72%	-235.75	-341.00	69%
Total 310 · Local Tax Enabling Act Taxes	1,056,504.68	1,700,470.00	62%	1,076,446.41	1,820,401.00	59%
321 · Business Licenses and Permits						
321.60 · Contractor Registration	0.00	0.00	0%	0.00	0.00	0%
321.61 · Peddler Permit	390.00	0.00	0%	300.00	0.00	0%
321.801 · Comcast Franchise Fee	30,401.79	65,000.00	47%	28,087.28	60,000.00	47%
321.802 · Verizon Franchise Fee	38,270.57	80,000.00	48%	37,489.01	72,000.00	52%
321.90 · Cable Tower Fee	300.00	400.00	75%	300.00	300.00	100%
Total 321 · Business Licenses and Permits	69,362.36	145,400.00	48%	66,176.29	132,300.00	50%
322 · Non-Business Licenses & Permits						
322.50 · Street Opening Permit	4,100.70	2,000.00	205%	5,533.00	4,000.00	138%
322.90 · Miscellaneous Permits	10.00	0.00	0%	0.00	0.00	0%
Total 322 · Non-Business Licenses & Permits	4,110.70	2,000.00	206%	5,533.00	4,000.00	138%
331 · Fines						
331.11 · Vehicle Code Violations	0.00	11,000.00	0%	0.00	0.00	0%
331.12 · Violations Ordin/Statues/Etc	7,995.02	1,750.00	457%	8,454.35	12,000.00	70%
331.13 · State Police Fines	2,061.51	0.00	0%	1,664.49	4,000.00	42%
Total 331 · Fines	10,056.53	12,750.00	79%	10,118.84	16,000.00	63%
341 · Interest Earnings						
341.01 · Interest on Checking	99,848.06	7,500.00	1331%	86,303.56	80,000.00	108%
Total 341 · Interest Earnings	99,848.06	7,500.00	1331%	86,303.56	80,000.00	108%
342 · Rents & Royalties						
342.53 · Royalties from Cell Tower	24,302.86	50,000.00	49%	29,244.81	50,000.00	58%
342 · Rents & Royalties - Other	0.00		0.00	0.00		0.00
Total 342 · Rents & Royalties	24,302.86	50,000.00	49%	29,244.81	50,000.00	58%
351 · Fed Capital & Operating Grants						
351.12 · FEMA Grant-Emerg Disaster Relife	2,284.66	0.00	0%	0.00	0.00	0%
Total 351 · Fed Capital & Operating Grants	2,284.66	0.00	0%	0.00	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2025

	Actual July 2024	2024 Budget	% of Budget	Actual July 2025	2025 Budget	% of Budget
354 · State Capital & Operating Grant						
354.02 · Public Safety	0.00	0.00	0%	0.00	0.00	0%
354.15 · Recycling/Act 101	0.00	0.00	0%	0.00	0.00	0%
354 · State Capital & Operating Grant - Other	639.04	0.00	0%	0.00	0.00	0%
Total 354 · State Capital & Operating Grant	639.04	0.00	0%	0.00	0.00	0%
355 · State Shared Revenue & Entitle						
355.01 · PURTA	0.00	2,000.00	0%	0.00	2,000.00	0%
355.05 · General Municipal Pension Syste	0.00	80,000.00	0%	0.00	80,000.00	0%
Total 355 · State Shared Revenue & Entitle	0.00	82,000.00	0%	0.00	82,000.00	0%
361 · Charges for Services						
361.31 · Prelim/Final SALDO Plan Fees	776.00	0.00	0%	0.00	0.00	0%
361.34 · Hearing Fees	0.00	3,000.00	0%	6,000.00	1,500.00	400%
361.74 · Postage	0.00	0.00	0%	0.00	0.00	0%
361.80 · Grass Cutting or Chipping Srvc	0.00	0.00	0%	240.00	0.00	0%
Total 361 · Charges for Services	776.00	3,000.00	26%	6,240.00	1,500.00	416%
362 · Public Safety						
362.100 · Police Services	118.40	500.00	24%	660.60	500.00	132%
362.105 · Special Police Services	20.00	500.00	4%	550.00	500.00	110%
362.11 · Police Reports - Copies	1,260.00	500.00	252%	0.00	500.00	0%
362.41 · Building Permits	94,369.09	97,500.00	97%	374,269.82	120,000.00	312%
362.42 · Stormwater Management Permits	1,990.75	0.00	0%	640.75	2,000.00	32%
362.50 · Burning Permit	310.00	300.00	103%	410.00	400.00	103%
Total 362 · Public Safety	98,068.24	99,300.00	99%	376,531.17	123,900.00	304%
364 · Sanitation						
364.30 · Trash - Current Year	0.00	0.00	0%	0.00	0.00	0%
364.50 · Recyclable Sales	0.00	0.00	0%	0.00	0.00	0%
364.90 · Trash - Dumpster	101.00	0.00	0%	-6.00	0.00	0%
364.91 · Scrap/TV Disposal	0.00	0.00	0%	0.00	0.00	0%
364.93 · Hazardous Waste Rebate	1,350.36	1,425.00	95%	1,350.36	1,350.00	100%
Total 364 · Sanitation	1,451.36	1,425.00	102%	1,344.36	1,350.00	100%
389 · Misc Revenue						
389.00 · Miscellaneous Revenue	2,443.23	2,500.00	98%	3,627.82	2,500.00	145%
389.10 · Insurance Refund	616.86	20,000.00	3%	52,113.14	5,000.00	1042%
389 · Misc Revenue - Other	0.00	0.00	0%	0.00	0.00	0%
Total 389 · Misc Revenue	3,060.09	22,500.00	14%	55,740.96	7,500.00	743%
391.10 · Sale of Fixed Assets	4,050.00	0.00	0%	9,801.00	0.00	0%
395 · Refunds of Prior Year Expend	0.00	0.00	0%	506.00	0.00	0%
Total Revenue	2,222,345.31	3,014,556.00	74%	2,572,318.87	3,209,767.00	80%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2025

	Actual July 2024	2024 Budget	% of Budget	Actual July 2025	2025 Budget	% of Budget
Expense						
400 · Supervisors						
400.105 · Salaries	6,250.00	12,500.00	50%	6,090.28	12,500.00	49%
400.192 · FICA/Medicare	478.10	956.00	50%	465.93	956.00	49%
400.352 · Liability Insurance	0.00	0.00	0%	0.00	0.00	0%
400.460 · Conferences/Training	966.82	1,000.00	97%	449.00	1,000.00	45%
Total 400 · Supervisors	7,694.92	14,456.00	53%	7,005.21	14,456.00	48%
401 · Township Manager						
401.110 · Manager - Salary	82,500.03	123,600.00	67%	81,000.00	140,400.00	58%
401.197 · 457 Plan	1,788.52	0.00	0%	1,620.00	2,808.00	58%
401.315 · Employee Medical Contribution	-1,219.52	-1,900.00	64%	-1,143.30	-1,900.00	60%
401.317 · Other Costs	355.45	0.00	0%	0.00	0.00	0%
Total 401 · Township Manager	83,424.48	121,700.00	69%	81,476.70	141,308.00	58%
402 · Auditing Services						
402.311 · Annual Audit Fee	10,000.00	11,000.00	91%	0.00	11,000.00	0%
Total 402 · Auditing Services	10,000.00	11,000.00	91%	0.00	11,000.00	0%
402.315 · Health/Dental Empl Contribution	0.00	0.00	0%	0.00	0.00	0%
403 · Tax Collection						
403.430 · Tax Collection Committee Fee	0.00	0.00	0%	0.00	0.00	0%
Total 403 · Tax Collection	0.00	0.00	0%	0.00	0.00	0%
404 · Legal						
404.310 · Legal Services	59,257.53	55,000.00	108%	45,217.30	120,000.00	38%
404.314 · Special Legal - Unions	84.00	15,000.00	1%	0.00	30,000.00	0%
Total 404 · Legal	59,341.53	70,000.00	85%	45,217.30	150,000.00	30%
405 · Office Administration						
405.110 · Secretary - Wages	16,753.61	34,900.00	48%	20,128.47	33,034.00	61%
405.112 · Treasurer - Salary	57,461.24	92,700.00	62%	54,943.28	96,408.00	57%
405.115 · FT Admin - Wages	31,225.89	97,240.00	32%	26,527.21	108,150.00	25%
405.182 · Admin Salaries for Trash	0.00	-27,023.00	0%	0.00	-38,884.00	0%
405.187 · Admin Medical Opt Out 50%	5,968.00	9,698.00	62%	0.00	9,698.00	0%
405.192 · FICA/Medicare	14,649.55	27,398.00	53%	13,626.03	29,658.00	46%
405.194 · Unemployment Compensation	2,448.50	1,925.00	127%	1,055.12	1,000.00	106%
405.195 · Workers' Compensation	636.58	500.00	127%	931.82	1,000.00	93%
405.196 · Health/Dental Insurance	37,955.26	84,462.00	45%	67,829.90	98,685.00	69%
405.197 · Pension	11,853.61	19,394.00	61%	-261.83	21,279.00	-1%
405.198 · Life / AD&D	413.91	760.00	54%	381.66	798.00	48%
405.199 · STD/LTD	1,031.17	1,020.00	101%	899.51	1,019.00	88%
405.315 · Employee Medical Contrib	-1,193.60	-4,223.00	28%	-3,337.86	-9,102.00	37%
405.316 · Aflac Insurance	0.00	0.00	0%	0.00	0.00	0%
405.317 · Aflac Insurance - Employee Cont	0.00	0.00	0%	0.00	0.00	0%
405.353 · Surety & Fidelity - Bonding	368.00	4,000.00	9%	4,824.00	4,000.00	121%
405 · Office Administration - Other	0.00		0%	0.00		0%
Total 405 · Office Administration	179,571.72	342,751.00	52%	187,547.31	356,743.00	53%
406 · General Government						
406.210 · Office Supplies	544.89	3,500.00	16%	1,783.35	3,000.00	59%
406.215 · Postage	1,518.52	4,000.00	38%	1,404.85	1,500.00	94%
406.310 · Payroll Service	2,828.14	7,000.00	40%	2,845.15	6,500.00	44%
406.311 · Consultant/Bookkeeping Help	0.00	0.00	0%	7,500.00	5,000.00	150%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2025

	Actual July 2024	2024 Budget	% of Budget	Actual July 2025	2025 Budget	% of Budget
406.317 · Other Services/Charges	244.83	4,000.00	6%	2,855.33	2,000.00	143%
406.321 · Telephone	1,347.56	3,000.00	45%	1,350.97	2,500.00	54%
406.324 · Mobile Phone	754.37	1,100.00	69%	563.62	1,500.00	38%
406.341 · Advertising	1,839.62	8,000.00	23%	2,539.88	5,000.00	51%
406.342 · Printing/Newsletter	489.00	3,000.00	16%	489.00	3,000.00	16%
406.352 · Liability Insurance	5,844.91	7,000.00	83%	6,382.97	7,350.00	87%
406.384 · Rent - Copier/Postage Meter	1,722.55	2,892.00	60%	1,552.00	3,000.00	52%
406.391 · Credit Card Processing Fees	781.77	1,000.00	78%	460.55	1,200.00	38%
406.392 · Bank Fees	0.00	150.00	0%	75.20	100.00	75%
406.393 · Late Fees	55.00	0.00	0%	0.00	0.00	0%
406.420 · Dues/Memberships/Subscriptions	3,404.38	5,000.00	68%	5,168.00	5,000.00	103%
406.450 · Codification/Transparency	995.00	1,800.00	55%	995.00	15,000.00	7%
406.454 · Document Digitization	0.00	2,000.00	0%	650.00	2,000.00	33%
406.460 · Meetings and Education	10,141.35	6,000.00	169%	5,202.86	12,000.00	43%
406.520 · Library Donation	0.00	9,000.00	0%	0.00	9,000.00	0%
Total 406 · General Government	32,511.89	68,442.00	48%	41,818.73	84,650.00	49%
407 · IT						
407.325 · Internet Fees	2,456.32	3,649.00	67%	2,468.98	4,000.00	62%
407.452 · Contracted IT Service	7,878.00	12,000.00	66%	9,424.50	14,000.00	67%
407.453 · Computer Repairs/Maint/Equip	280.89	1,000.00	28%	848.71	1,000.00	85%
407.454 · Website	0.00	0.00	0%	0.00	0.00	0%
407.455 · Email Hosting	23.44	0.00	0%	23.44	0.00	0%
407.456 · Software/Web Applications	866.39	4,000.00	22%	1,216.39	2,000.00	61%
Total 407 · IT	11,505.04	20,649.00	56%	13,982.02	21,000.00	67%
408 · Engineering						
408.313 · Engineering Services	3,457.00	35,000.00	10%	11,898.63	19,000.00	63%
Total 408 · Engineering	3,457.00	35,000.00	10%	11,898.63	19,000.00	63%
409 · General Govt Buildings						
409.236 · Building Supplies	985.97	1,000.00	99%	333.25	1,500.00	22%
409.351 · Property Insurance	745.56	1,000.00	75%	1,594.26	1,500.00	106%
409.361 · Electricity	2,494.38	5,000.00	50%	4,357.41	4,250.00	103%
409.362 · Gas	3,553.55	6,500.00	55%	5,464.19	7,000.00	78%
409.373 · Building Repair/Maintenance	2,804.86	4,000.00	70%	2,698.62	4,000.00	67%
409.430 · Taxes	7,384.46	8,000.00	92%	7,731.45	8,000.00	97%
Total 409 · General Govt Buildings	17,968.78	25,500.00	70%	22,179.18	26,250.00	84%
410 · Police						
410.110 · Chief - Salary	68,316.28	110,210.00	62%	70,260.22	114,618.00	61%
410.112 · FT Officer - Salaries	281,758.98	433,167.00	65%	250,661.37	441,514.00	57%
410.114 · Admin Assistant - Wages	15,844.36	30,215.00	52%	16,569.08	28,325.00	58%
410.115 · PT Officer - Wages	85,331.80	119,787.00	71%	81,916.07	137,719.00	59%
410.171 · Leave - Vacation	21,990.60	52,238.00	42%	12,792.99	54,957.00	23%
410.172 · Leave - Holiday	22,663.87	37,339.00	61%	47,852.49	41,955.00	114%
410.176 · Leave - Personal	6,344.28	16,972.00	37%	5,169.09	17,481.00	30%
410.177 · Leave - Sick	11,301.24	33,944.00	33%	15,865.15	19,963.00	79%
410.178 · Leave - Chart/Kelly Time	34,462.74	44,128.00	78%	37,494.03	45,452.00	82%
410.180 · Overtime Pay	9,872.31	25,000.00	39%	9,139.92	20,600.00	44%
410.181 · Court Overtime Pay	9,816.37	8,000.00	123%	7,479.98	16,480.00	45%
410.182 · Special Detail - Prof. ERT	3,000.00	3,000.00	100%	3,300.00	3,000.00	110%
410.184 · Sick Pay Buy-Back	9,781.80	6,000.00	163%	0.00	15,000.00	0%
410.187 · Medical Opt Out - 50%	11,936.00	19,396.00	62%	11,525.40	20,000.00	58%
410.188 · 457 Plan (Twp Contribution)				2,159.16	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2025

	Actual July 2024	2024 Budget	% of Budget	Actual July 2025	2025 Budget	% of Budget
410.192 · FICA/Medicare	44,502.21	69,692.00	64%	42,769.78	71,838.00	60%
410.194 · Unemployment Compensation	1,813.29	5,005.00	36%	2,993.06	5,000.00	60%
410.195 · Workers' Compensation	23,006.02	38,000.00	61%	23,214.49	39,900.00	58%
410.196 · Health/Dental Insurance	133,204.75	228,351.00	58%	139,898.95	239,769.00	58%
410.197 · Pension	0.00	65,000.00	0%	28,379.69	86,969.00	33%
410.198 · Life / AD&D	1,843.87	3,314.00	56%	1,843.87	3,479.00	53%
410.199 · STD/LTD	2,270.66	2,963.00	77%	2,593.66	3,111.00	83%
410.210 · Office Supplies	488.82	2,000.00	24%	571.76	2,000.00	29%
410.215 · Postage	0.00	50.00	0%	39.63	50.00	79%
410.220 · Operating Supplies	572.85	2,500.00	23%	917.98	2,500.00	37%
410.224 · Medical Supplies	376.73	500.00	75%	588.05	500.00	118%
410.225 · Laboratory / Testing Supplies	1,723.00	2,500.00	69%	1,325.00	2,500.00	53%
410.231 · Vehicle Fuel - Gasoline	8,875.78	17,500.00	51%	7,316.60	17,500.00	42%
410.236 · Building Supplies	546.15	1,000.00	55%	178.12	1,000.00	18%
410.238 · Clothing and Uniforms	3,541.00	6,000.00	59%	2,843.04	7,000.00	41%
410.242 · Ammunition	887.99	9,000.00	10%	4,114.19	5,000.00	82%
410.261 · Vehicle Equipment	0.00	2,000.00	0%	231.33	2,000.00	12%
410.315 · Health/Dental - Employee Contri	-7,024.80	-11,418.00	62%	-6,919.45	-11,988.00	58%
410.316 · Aflac Insurance	1,111.95	1,927.00	58%	1,111.95	1,927.00	58%
410.317 · Aflac Insurance - Employee Cont	-1,186.08	-1,927.00	62%	-1,111.95	-1,927.00	58%
410.318 · Other Services & Charges	1,672.14	13,000.00	13%	1,766.87	6,000.00	29%
410.319 · Other	0.00	0.00	0%	0.00	0.00	0%
410.321 · Telephone	2,520.89	4,500.00	56%	2,529.80	4,500.00	56%
410.324 · Mobile Phones	534.98	600.00	89%	705.98	900.00	78%
410.325 · Internet	0.00	0.00	0%	0.00	0.00	0%
410.338 · Court Parking	0.00	0.00	0%	0.00	0.00	0%
410.351 · Property Insurance	934.40	1,255.00	74%	2,117.40	1,995.00	106%
410.352 · Liability Insurance	19,705.68	23,600.00	83%	20,494.98	23,600.00	87%
410.355 · Auto Insurance	8,625.74	13,000.00	66%	13,525.24	13,650.00	99%
410.361 · Electricity	1,403.43	2,000.00	70%	1,197.36	2,250.00	53%
410.362 · Gas	560.75	3,000.00	19%	1,033.22	1,500.00	69%
410.366 · Water	612.93	750.00	82%	259.26	1,000.00	26%
410.373 · Building Repair/Maintenance	2,287.81	500.00	458%	1,618.56	3,000.00	54%
410.374 · Vehicle/Equipment Repair	13,346.60	15,000.00	89%	21,971.99	20,000.00	110%
410.384 · Copier Rent	1,643.42	2,500.00	66%	1,462.44	2,750.00	53%
410.420 · Dues/Memberships/Subscriptions	220.00	2,500.00	9%	4,867.16	2,000.00	243%
410.450 · CODY - Contracted Service	3,291.27	12,000.00	27%	21,477.58	27,835.00	77%
410.452 · Contracted IT	3,025.00	4,000.00	76%	6,653.00	5,000.00	133%
410.454 · Computer Repair/Maint/Equip	2,079.90	2,000.00	104%	2,146.75	3,000.00	72%
410.460 · Meetings and Education	1,150.50	15,000.00	8%	3,600.00	17,000.00	21%
410.461 · Community Relations	33.94	1,000.00	3%	85.13	1,000.00	9%
Total 410 · Police	872,624.20	1,499,558.00	58%	932,597.42	1,592,172.00	59%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2025

	Actual July 2024	2024 Budget	% of Budget	Actual July 2025	2025 Budget	% of Budget
413 · Code Enforcement						
413.210 · Office Supplies	0.00	0.00	0%	19.99	0.00	0%
413.270 · Code Enforcement Software	0.00	12,500.00	0%	0.00	12,500.00	0%
413.310 · Code Enforcement/Zoning Srvcs	45,341.97	45,000.00	101%	222,396.98	80,000.00	278%
413.454 · UCC Permit Fee	1,210.50	0.00	0%	837.00	2,500.00	33%
413 · Code Enforcement - Other	0.00	0.00	0%	0.00	0.00	0%
Total 413 · Code Enforcement	46,552.47	57,500.00	81%	223,253.97	95,000.00	235%
414 · Planning & Zoning						
414.110 · Zoning Hearing Board Wages	200.00	1,800.00	11%	600.00	1,500.00	40%
414.192 · FICA/Medicare	15.30	138.00	11%	45.90	115.00	40%
414.247 · Planning Commission Budget	480.00	3,000.00	16%	0.00	2,500.00	0%
414.248 · Historic Commission Budget	779.12	3,000.00	26%	0.00	2,500.00	0%
414.310 · ZHB Court Reporter	221.50	3,000.00	7%	869.75	2,500.00	35%
414.314 · ZHB Legal Service	1,434.97	5,000.00	29%	6,682.92	5,000.00	134%
414.315 · PC Legal Service	0.00	0.00	0%	0.00	0.00	0%
414.317 · BOS Court Reporter	0.00	2,000.00	0%	0.00	2,000.00	0%
414.318 · Other	0.00	300.00	0%	0.00	250.00	0%
414.341 · Advertising	407.78	2,000.00	20%	1,680.76	2,000.00	84%
414.420 · Dues & Memberships	0.00	1,000.00	0%	0.00	1,000.00	0%
414.460 · Meetings and Education	480.00	150.00	320%	320.00	500.00	64%
Total 414 · Planning & Zoning	4,018.67	21,388.00	19%	10,199.33	19,865.00	51%
422 · Animal Control						
422.450 · SPCA	3,178.80	8,000.00	40%	1,612.44	12,000.00	13%
Total 422 · Animal Control	3,178.80	8,000.00	40%	1,612.44	12,000.00	13%
427 · Trash/Recycling						
427.367 · TV/Tire/Dumping Fees	0.00	0.00	0%	288.00	0.00	0%
427.420 · Recycling Authority Membership	0.00	0.00	0%	0.00	0.00	0%
Total 427 · Trash/Recycling	0.00	0.00	0%	288.00	0.00	0%
429 · ACT 537						
429.313 · ACT 537 - Engineering	4,274.99	1,000.00	427%	405.00	5,000.00	8%
429.314 · ACT 537 - Legal	0.00	1,000.00	0%	0.00	1,000.00	0%
Total 429 · ACT 537	4,274.99	2,000.00	214%	405.00	6,000.00	7%
430 · Public Works						
430.110 · Foreman - Salary	35,072.20	67,808.00	52%	36,357.41	54,318.00	67%
430.112 · FT Road Crew - Salaries	95,151.21	184,794.00	51%	109,493.78	165,667.00	66%
430.116 · PT - Road Crew					37,670.00	0%
430.117 · PT - Snow Plowers	2,214.89	10,000.00	22%	3,341.97	10,000.00	33%
430.118 · PT - Summer Grass Cutters	8,763.67	38,189.00	23%	9,496.37	20,000.00	47%
430.171 · Leave - Vacation	6,669.37	4,370.00	153%	4,900.70	3,570.00	137%
430.172 · Leave - Holiday	6,529.50	7,645.00	85%	5,899.60	8,569.00	69%
430.176 · Leave - Personal	1,068.96	637.00	168%	822.16	714.00	115%
430.177 · Leave - Sick	4,110.75	6,371.00	65%	4,286.99	7,141.00	60%
430.180 · Foreman - Overtime Pay	6,731.66	0.00	0%	5,528.40	6,000.00	92%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2025

	Actual July 2024	2024 Budget	% of Budget	Actual July 2025	2025 Budget	% of Budget
430.181 · FT Road Crew - Overtime Pay	11,206.51	7,430.00	151%	11,076.96	12,000.00	92%
430.182 · PW Salaries for Trash	0.00	-33,373.00	0%	0.00	-63,869.00	0%
430.192 · FICA/Medicare	13,163.25	25,034.00	53%	14,209.74	24,912.00	57%
430.194 · Unemployment Compensation	1,422.30	3,850.00	37%	1,277.79	3,850.00	33%
430.195 · Workers' Compensation	15,518.40	25,000.00	62%	15,272.69	26,250.00	58%
430.196 · Health/Dental Insurance	48,779.57	90,000.00	54%	48,771.24	92,250.00	53%
430.197 · Pension	9,466.24	15,000.00	63%	9,982.33	15,750.00	63%
430.198 · Life / AD&D	150.50	406.00	37%	150.50	427.00	35%
430.199 · STD/LTD	400.50	1,137.00	35%	479.40	1,194.00	40%
430.210 · Office/Shop Supplies	1,993.99	1,000.00	199%	3,390.96	2,500.00	136%
430.220 · Operating Supplies	2,424.49	1,500.00	162%	2,375.60	2,500.00	95%
430.224 · Medical Supplies	0.00	0.00	0%	53.21	0.00	0%
430.231 · Vehicle Fuel - Gasoline	6,032.66	12,000.00	50%	7,089.93	10,000.00	71%
430.238 · Clothing/Uniform	1,440.00	1,080.00	133%	1,440.00	1,440.00	100%
430.242 · PA One Call	102.15	500.00	20%	133.98	350.00	38%
430.246 · Street Signs	229.71	1,000.00	23%	27.00	500.00	5%
430.250 · Repair/Maintenance Supplies	2,037.35	0.00	0%	1,129.25	2,000.00	56%
430.260 · Small Tools/Minor Equipment	1,318.13	2,000.00	66%	3,920.04	5,505.00	71%
430.315 · Health/Dental - Employee Contri	-4,775.17	-9,001.00	53%	-4,823.40	-9,450.00	51%
430.316 · Aflac Insurance	632.70	0.00	0%	632.70	1,097.00	58%
430.317 · Aflac Insurance-Employee Contr	-674.88	0.00	0%	-632.70	-1,097.00	58%
430.318 · Other Services & Charges	2,290.00	2,000.00	115%	4,896.67	2,000.00	245%
430.324 · Mobile Phones	536.80	1,200.00	45%	550.42	1,200.00	46%
430.351 · Property Insurance	4,839.54	6,500.00	74%	7,243.74	6,825.00	106%
430.352 · Liability Insurance	5,427.41	6,500.00	83%	5,927.05	6,825.00	87%
430.355 · Auto Insurance	9,952.76	15,000.00	66%	14,678.36	15,750.00	93%
430.372 · Vehicle-Repair/Maintenance	4,585.46	17,500.00	26%	7,957.24	12,500.00	64%
430.373 · Building-Repair/Maintenance	576.93	1,000.00	58%	974.24	1,000.00	97%
430.374 · Equipment-Repair/Maintenance	1,587.03	12,500.00	13%	10,801.80	7,500.00	144%
430.420 · Dues & Memberships	180.00	200.00	90%	130.00	250.00	52%
430.460 · Meetings and Education	1,073.40	0.00	0%		1,000.00	0%
Total 430 · Public Works	308,229.94	526,777.00	59%	349,244.12	496,608.00	70%
438 · Maintenance & Repairs of Roads						
438.372 · Road Improvements	1,152.84	0.00	0%	300.48	1,000.00	30%
Total 438 · Maintenance & Repairs of Roads	1,152.84	0.00	0%	300.48	1,000.00	30%
446 · Stormwater Management						
446.313 · MS4 Engineering	6,923.00	25,000.00	28%	3,581.25	20,000.00	18%
446.314 · MS4 Legal	28.36	0.00	0%	0.00	0.00	0%
446.317 · MS4 Permit Compliance	0.00	10,000.00	0%	2,500.00	10,000.00	25%
Total 446 · Stormwater Management	6,951.36	35,000.00	20%	6,081.25	30,000.00	20%
454 · Parks						
454.247 · Park & Rec Commission Budget	0.00	0.00	0%	0.00	0.00	0%
454.371 · Park Maintenance	2,342.76	3,500.00	67%	2,105.51	4,000.00	53%
Total 454 · Parks	2,342.76	3,500.00	67%	2,105.51	4,000.00	53%
491 · Refund of Prior Year Revenues	0.00	100.00	0%	0.00	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2025

	Actual July 2024	2024 Budget	% of Budget	Actual July 2025	2025 Budget	% of Budget
492 · Interfund Operating Transfers						
492.10 · Transfer to General Fund-Reserv					2,917.00	0%
492.18 · Transfer to Capital Funds	0.00	151,235.00	0%	0.00	1,000,000.00	0%
492.19 · Transfer to Trash Fund	0.00	0.00	0%	0.00	0.00	0%
492.36 · Tranfer to Liquid Fuels	0.00	0.00	0%	1,908.00	0.00	0%
492.36 · Tranfer to Fire/EMS	0.00	0.00	0%	0.00	0.00	0%
Total 492 · Interfund Operating Transfers	0.00	151,235.00	0%	1,908.00	1,002,917.00	0%
66900 · Reconciliation Discrepancies	0.00	0.00	0%	0.00	0.00	0%
Total Expense	1,654,801.39	3,014,556.00	55%	1,939,120.60	4,083,969.00	47%
Net Income (Loss)	**567,543.92**	**0.00**	0%	**633,198.27**	**-874,202.00**	-72%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2025

	Actual July 2024	2024 Budget	% of Budget	Actual July 2025	2025 Budget	% of Budget
TRASH FUND						
Revenue						
Trash - Next Year/Sponsorship (Sponsorship for Bag Ordinance)			0%			0%
341.01 · Interest on Checking	6,431.81	3,000.00	214%	16,207.08	7,000.00	232%
354.00 · State Capital/Operating Grants	0.00	0.00	0%	0.00	0.00	0%
354.15 · Recycling / Act 101	0.00	5,000.00	0%	4,702.03	0.00	0%
364.30 · Trash - Current Year	1,214,021.52	1,190,700.00	102%	1,235,049.81	1,234,800.00	100%
364.31 · Trash - Prior Year	3,757.20	0.00	0%	2,801.70	2,000.00	140%
364.32 · Trash - Collections - 2005-2018	1,879.80	0.00	0%	777.14	1,500.00	52%
364.34 · Trash - Penalty Fees	149.00	250.00	60%	0.00	0.00	0%
364.35 · Trash Certifications	0.00	0.00	0%	0.00	0.00	0%
364.36 · Portnoff Notice Fee Collection	0.00	1,000.00	0%	0.00	0.00	0%
364.50 · Recyclable Sales	0.00	0.00	0%	0.00	0.00	0%
364.90 · Trash - Dumpster	430.00	250.00	172%	286.00	250.00	114%
364.91 · Scrap / TV Disposal	0.00	0.00	0%	0.00	0.00	0%
392.XX · Use of Reserves	0.00	32,789.00	0%	0.00	0.00	0%
Total Revenue	1,226,669.33	1,232,989.00	99%	1,259,823.76	1,245,550.00	101%
Expense						
427.112 · Trash Personnel Costs	0.00	60,396.00	0%		102,753.00	0%
427.310 · Trash Invoicing/Education	0.00	0.00	0%		0.00	0%
427.314 · Collection Notice Expense	594.00	0.00	0%		600.00	0%
427.317 · Hazardous Waste Collection	0.00	2,000.00	0%		2,500.00	0%
427.319 · TV/Tire/Dumping Fees	0.00	0.00	0%		0.00	0%
427.367 · Trash/Recycling Hauling Service	458,233.11	727,176.00	63%	454,143.68	778,256.00	58%
427.368 · Trash Tipping Fees	116,396.68	250,000.00	47%	137,652.54	225,000.00	61%
427.369 · Recycling Processing/Marketing	8,960.10	30,000.00	30%	9,750.83	30,000.00	33%
427.374 · Vehicle Repairs/Fuel	0.00	10,000.00	0%		10,000.00	0%
427.390 · Bank Charges	0.00	0.00	0%		0.00	0%
427.420 · Recycling Authority Membership	2,000.00	2,000.00	100%	2,000.00	2,000.00	100%
492.000 · Surplus added to Reserves	0.00	118,628.00	0%		97,758.00	0%
492.000 · Transfer to Capital Fund	31,451.84	32,789.00	96%		0.00	0%
66900 · Reconciliation Discrepancies	0.00	0.00	0%		0.00	0%
Total Expense	617,635.73	1,232,989.00	50%	603,547.05	1,248,867.00	48%
Net Income/(Loss)	**609,033.60**	**0.00**	**0%**	**656,276.71**	**-3,317.00**	**-19785%**

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2025

	Actual July 2024	2024 Budget	% of Budget	Actual July 2025	2025 Budget	% of Budget
FIRE/EMS FUND						
Revenue						
301.11 · Real Property Taxes - Fire/EMS	695,100.18	715,934.00	97%	705,032.45	748,140.00	94%
341.02 · Interest on Checking	5,169.35	0.00	0%	13,788.33	5,000.00	276%
355.07 · Foreign Fire Insur Tax	0.00	51,232.00	0%		51,232.00	0%
Total Revenue	700,269.53	767,166.00	91%	718,820.78	804,372.00	89%
Expense						
411.110 · Salaries/Wages	688.84	1,378.00	50%	688.84	1,378.00	50%
411.192 · FICA/Medicare	52.72	105.00	50%	52.68	105.00	50%
411.194 · Unemployment Compensation	0.00	20.00	0%	14.82	0.00	0%
411.195 · Workers' Compensation	4,715.20	21,048.00	22%	0.00	25,000.00	0%
411.231 · Vehicle Fuel - Gasoline	5,265.23	7,000.00	75%	1,614.69	7,000.00	23%
411.238 · Clothing and Uniforms	0.00	0.00	0%	0.00	0.00	0%
411.242 · Supplies	0.00	0.00	0%	89.10	0.00	0%
411.317 · Other Services & Charges	0.00	0.00	0%	0.00	0.00	0%
411.324 · Mobile Phones	382.06	725.00	53%	383.88	600.00	64%
411.363 · Hydrant Service	18,159.68	30,000.00	61%	20,616.23	31,000.00	67%
411.374 · Vehicle Repair	0.00	0.00	0%	0.00	0.00	0%
411.420 · Dues and Memberships	175.00	350.00	50%	225.00	350.00	64%
411.460 · Meetings and Education	0.00	0.00	0%	0.00	0.00	0%
411.540 · Subsidy to Fire Companies	150,000.00	300,000.00	50%	150,000.00	300,000.00	50%
411.541 · Subsidy to Fire Relief Assoc.	0.00	51,232.00	0%	0.00	51,232.00	0%
411.542 · Subsidy to EMS Companies	91,054.00	182,108.00	50%	91,054.00	182,108.00	50%
411.543 · Capital Expenditures - Modena	20,000.00	73,200.00	27%	20,000.00	20,000.00	100%
411.544 · Capital Expenditures - Westwood	0.00			0.00	85,299.00	0%
411.543 · Capital Expenditures - Reserve	0.00			0.00	53,200.00	0%
411.492 · Operating Expenditures Reserve	0.00	100,000.00	0%	0.00	132,398.00	0%
Total Expense	290,492.73	767,166.00	38%	284,739.24	889,670.00	32%
Net Income/(Loss)	**409,776.80**	**-**	**0%**	**434,081.54**	**(85,298.00)**	**-509%**

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2025

	Actual July 2024	2024 Budget	% of Budget	Actual July 2025	2025 Budget	% of Budget
LIQUID FUELS FUND						
Revenue						
341.01 · Interest on Checking	0.00	100.00	0%	4,113.10	0.00	0%
354.03 · Winter/Severe Winter Agree	0.00	35,462.00	0%	0.00	43,459.00	0%
355.02 · Liquid Fuels Tax	291,388.80	285,545.00	102%	290,409.96	286,070.00	102%
355.03 · State Turnback Allocation	28,120.00	29,440.00	96%	29,440.00	28,120.00	105%
392.02 · Transfer from Capital Fund	0.00	0.00	0%	0.00	75,000.00	0%
392.35 · Use of Fund Balance	0.00	84,053.00	0%	0.00	35,601.00	0%
389.00 · Miscellaneous Revenue	0.00	0.00	0%	0.00	0.00	0%
Total Revenue	319,508.80	434,600.00	74%	323,963.06	468,250.00	69%
Expense						
430.232 · Diesel Fuel	6,218.21	12,000.00	52%	6,276.21	12,000.00	52%
430.260 · Small Tools/Minor Equipment	0.00	0.00	0%	3,195.00	5,000.00	64%
430.310 · Fuel Pump Repair	0.00	0.00	0%	0.00	0.00	0%
430.313 · Engineering Services	0.00	0.00	0%	0.00	10,000.00	0%
430.317 · Other	0.00	500.00	0%	0.00	0.00	0%
430.384 · Rental of Machinery /Equipment	0.00	0.00	0%	1,327.62	0.00	0%
430.740 · Capital Purchases	0.00	0.00	0%	0.00	0.00	0%
432.221 · Road Salt	37,244.50	40,000.00	93%	83,206.63	45,000.00	185%
433.220 · Traffic Control Devices/Signs	2,513.92	0.00	0%	1,602.00	0.00	0%
434.361 · Street Lights - Electricity	745.38	1,200.00	62%	921.06	1,250.00	74%
436.371 · Storm Drain Repairs	1,445.90	0.00	0%	2,157.35	5,000.00	43%
437.245 · Shop Supplies	0.00	0.00	0%	0.00	0.00	0%
437.372 · Vehicle-Repair/Maintenance	10,542.96	900.00	1171%	8,284.59	10,000.00	83%
437.374 · Equipment-Repair/Maintenance	11,252.27	0.00	0%	7,035.98	10,000.00	70%
437.375 · Mower-Repair/Maintenance	0.00	0.00	0%	0.00	0.00	0%
438.220 · Aggregate {Asphalt/Stone/Etc}	4,147.85	30,000.00	14%	10,988.85	20,000.00	55%
438.310 · Highway/Shoulder - Maintenance	0.00	0.00	0%	500.00	0.00	0%
439.371 · Road Paving/Improvements	7,433.25	350,000.00	2%	6,524.51	350,000.00	2%
66900 · Reconciliation Discrepancies	0.00	0.00	0%	0.00	0.00	0%
Total Expense	81,544.24	434,600.00	19%	132,019.80	468,250.00	28%
Net Income/(Loss)	**237,964.56**	**0.00**	**0%**	**191,943.26**	**0.00**	**0%**

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2025

	Actual July 2024	2024 Budget	% of Budget	Actual July 2025	2025 Budget	% of Budget
PARK AND RECREATION FUND						
Revenue						
322.05 · Concert in the Park Sponsors	12,250.00	12,000.00	102%	12,750.00	12,000.00	106%
322.06 · Concert in the Park Vendors	430.00	0.00	0%	90.00	430.00	21%
341.01 · Interest on Checking	1,701.31	2,000.00	85%	3,410.87	1,750.00	195%
367.20 · Park & Rec - Fee in Lieu of	0.00	0.00	0%	0.00	0.00	0%
Use of Reserves	0.00	45,000.00	0%	0.00	21,137.00	0%
Transfer from General Fund	0.00	0.00	0%	0.00	0.00	0%
Donations	0.00	1,500.00	0%	0.00	700.00	0%
Memorial Park Bench	0.00			0.00	4,000.00	0%
Pavillion Rental	700.00	750.00	93%	650.00	750.00	87%
Grants	0.00	0.00	0%	34,500.00	40,000.00	86%
Total Revenue	15,081.31	61,250.00	25%	51,400.87	80,767.00	64%
Expense						
Landscaping Shade Trees	0.00	1,000.00	0%	0.00	1,500.00	0%
Miscellaneous Expense	580.54	1,000.00	58%	7,965.88	0.00	0%
Playground Equipment	0.00	0.00	0%	18,576.00	26,267.00	71%
ECA expenses from Donations	0.00	0.00	0%	0.00	700.00	0%
Park Public Bathroom	0.00	0.00	0%	0.00	0.00	0%
New Pavillion	0.00	0.00	0%	0.00	0.00	0%
Engineering Fees	0.00	0.00	0%	0.00	0.00	0%
454.24 · Bee/Butterfly Garden	0.00	0.00	0%	0.00	0.00	0%
454.25 · Tag's Memorial Garden	4,389.90	10,000.00	44%	459.20	1,500.00	31%
454.27 · Park & Rec Commission	0.00	2,000.00	0%	0.00	0.00	0%
Professional Services	15,133.32	30,000.00	50%	6,250.00	0.00	0%
Lighting	4,332.00	5,000.00	87%	0.00	0.00	0%
454.493 · Park Events/Concert in the Park	9,493.85	10,000.00	95%	10,119.23	12,000.00	84%
454.49 · Park Events Other	1,812.34	0.00	0%	5,124.14	8,000.00	64%
Water Service (restroom)	0.00	0.00	0%	0.00	0.00	0%
Restroom Maintenance	0.00	2,250.00	0%	331.77	1,500.00	22%
492.000 · Surplus added to Reserves		0.00	0%	0.00	33,800.00	0%
Surveillance Cameras	0.00	0.00	0%	0.00	0.00	0%
Internet (cameras)	0.00	0.00	0%	0.00	0.00	0%
Transfer to Park & Rec Fund	0.00	0.00	0%	0.00	0.00	0%
Total Expense	35,741.95	61,250.00	58%	48,826.22	85,267.00	57%
Net Income/(Loss)	**-20,660.64**	**0.00**	**0%**	**2,574.65**	**-4,500.00**	**-57%**

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2025

	Actual July 2024	2024 Budget	% of Budget	Actual July 2025	2025 Budget	% of Budget
CAPITAL FUND						
Revenue						
Contributions	0.00	0.00	0%		0.00	0%
341.00 · Interest	21,001.98	5,000.00	420%	27,757.44	20,000.00	139%
354.00 · Commonwealth of PA Grant	199,154.30	0.00	0%	5,388.41	0.00	0%
387.00 · Contributions from Private Source	0.00	0.00	0%		0.00	0%
387.XX · DCED Reimb Grant - Mortonville Rd	0.00	0.00	0%		891,000.00	0%
387.XX · DCED Reimb Grant - Fuel Pump	0.00	56,328.00	0%		0.00	0%
387.00 · Grant - Newlinville Traffic Calming	0.00	250,000.00	0%		250,000.00	0%
Sale of Fixed Assets	0.00	20,000.00	0%		20,000.00	0%
392.XX · Transfer in from Trash Fund	31,451.84	32,789.00	96%		0.00	0%
392.00 · Transfer in from General Fund	0.00	151,235.00	0%		1,000,000.00	0%
392.XX · Use of Reserves	0.00	480,892.00	0%		482,941.00	0%
Total Revenue	251,608.12	996,244.00	25%	33,145.85	2,663,941.00	1%
Expense						
Bank Fees	0.00	0.00	0%	15.00	0.00	0%
Document Digitization	3,100.00	0.00	0%		5,000.00	0%
Surveys and Studies	0.00	106,650.00	0%	9,548.50	12,050.00	79%
Township Website	0.00	20,000.00	0%		25,000.00	0%
Computers - revolving schedule	0.00	5,000.00	0%		5,200.00	0%
Computers - Server for Admin	0.00	11,000.00	0%		12,000.00	0%
Newlinville Village Master Plan	0.00	0.00	0%			0%
Newlinville Traffic Calming	33,092.00	275,000.00	12%	15,321.75	200,000.00	8%
Printing	0.00	0.00	0%			0%
Software and Services	0.00	0.00	0%			0%
Software and Services - PD Grant	13,927.29	0.00	0%	5,388.41		0%
Software and Services - Code Enforcement	0.00	30,000.00	0%	12,800.00	30,000.00	43%
Fuel Pump Replacement	0.00	80,000.00	0%		0.00	0%
410.74 · Police - Capital Purchase/Lease	8,682.04	82,530.00	11%	64,643.15	174,275.00	37%
430.74 · Capital Purchase - Mach/Equip	72,496.54	250,413.00	29%	292,578.76		0%
439.000 · Repairs & Maint. - Highways	21,591.00	125,000.00	17%	79,190.64	1,245,113.00	6%
454.00 · Capital Projects - Park	0.00	0.00	0%			0%
462.310 Subdivision/Land Development	0.00	0.00	0%			0%
471.00 · Capital Lease Principal Payment	4,954.11	9,958.00	50%	7,562.05	10,159.00	74%
472.00 · Loan interest	371.53	693.00	54%	426.41	493.00	86%
491.000 · Refund of Prior Year Expenditure	-189.00	0.00	0%			0%
Transfer to Liquid Fuels					75,000.00	0%
492.000 · Transfer to Parks & Rec Fund	0.00	0.00	0%			0%
66900 · Reconciliation Discrepancies	0.00	0.00	0%			0%
Total Expense	158,025.51	996,244.00	16%	487,474.67	1,794,290.00	27%
Net Income/(Loss)	**93,582.61**	**0.00**	**0%**	**-454,328.82**	**869,651.00**	**-52%**

East Fallowfield Township - General Fund
Payment Authorization Detail
July 23 through August 26, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
A & Z 2025 Lincoln Corp						
	Bill	08/01/2025	311	08/31/2025		98.00
Total A & Z 2025 Lincoln Corp						98.00
ASAP Hydraulics, Inc.						
	Bill	07/18/2025	3997049	07/28/2025	22	200.47
Total ASAP Hydraulics, Inc.						200.47
Bigfoot Automotive LLC						
	Bill	07/23/2025	INV#11433	08/02/2025	17	497.96
	Bill	07/25/2025	INV#11459	08/04/2025	15	830.16
	Bill	07/25/2025	INV#11458	08/04/2025	15	77.75
Total Bigfoot Automotive LLC						1,405.87
Brandywine Valley SPCA						
	Bill	07/30/2025	July30	08/09/2025	10	263.52
Total Brandywine Valley SPCA						263.52
Brian Hoskins Ford, Inc.						
	Bill	07/17/2025	682658	07/27/2025	23	223.73
Total Brian Hoskins Ford, Inc.						223.73
Burkholder Mfg, Inc.						
	Bill	08/06/2025	19089	08/16/2025	3	28.95
Total Burkholder Mfg, Inc.						28.95
Chad Osborn (Exp Reimb)						
	Bill	07/29/2025	2025 Cell Stipend	08/08/2025	11	1,200.00
Total Chad Osborn (Exp Reimb)						1,200.00
Chester County Public Safety Training Cam						
	Bill	07/24/2025	ORD #132402	08/03/2025	16	50.00
Total Chester County Public Safety Training Cam						50.00
David Heiser's Inc.						
	Bill	08/04/2025	30088	08/14/2025	5	78.00
Total David Heiser's Inc.						78.00
Finish Line Home Services						
	Bill	07/16/2025	2981	07/26/2025	24	295.00
Total Finish Line Home Services						295.00
Fulton Bank CommUNITY Card						
	Bill	08/07/2025	7/10/2025-8/7/2025	08/17/2025	2	4,227.74
Total Fulton Bank CommUNITY Card						4,227.74
Gap Power						
	Bill	07/18/2025	2036540	07/28/2025	22	377.70
Total Gap Power						377.70
Groff Tractor and Equipment						
	Bill	08/11/2025	SWO241965-2	08/21/2025		1,033.33
Total Groff Tractor and Equipment						1,033.33
H. A. Weigand, Inc.						
	Bill	08/12/2025	126103	09/11/2025		2,475.10
Total H. A. Weigand, Inc.						2,475.10
Hatt's Industrial Supplies, Inc.						
	Bill	07/17/2025	3127777	07/27/2025	23	65.99
	Bill	07/31/2025	3130553	08/10/2025	9	43.76
Total Hatt's Industrial Supplies, Inc.						109.75
Honey Brook Outdoor Power						
	Bill	07/22/2025	102155	08/01/2025	18	76.87
	Bill	07/26/2025	102267	08/05/2025	14	32.22
	Bill	08/06/2025	102516	08/16/2025	3	51.95
Total Honey Brook Outdoor Power						161.04
Hoober, Inc. - Intercourse Parts						

East Fallowfield Township - General Fund
Payment Authorization Detail
July 23 through August 26, 2025

	Bill	07/10/2025	SI1083763	07/20/2025	30	28.21
Total Hoober, Inc. - Intercourse Parts						28.21
JF Petroleum Group						
	Bill	05/15/2025	PSER-1010776	06/14/2025	66	246.94
	Bill	07/25/2025	PSER-1032958	08/24/2025		350.00
Total JF Petroleum Group						596.94
John Deere Financial						
	Bill	04/29/2025	4/29/25-Stoltzfus	05/09/2025	102	129.00
	Bill	08/13/2025	CS41574	08/23/2025		40.99
	Bill	06/18/2025	P43449 Atlantic Trac	06/28/2025	52	24.26
Total John Deere Financial						194.25
Keystone Municipal Services, Inc.						
	Bill	07/31/2025	39392-39404	08/30/2025		2,876.11
	Bill	08/12/2025	39454-60; 39463	09/11/2025		5,030.13
Total Keystone Municipal Services, Inc.						7,906.24
Metropolitian Communications, Inc.						
	Bill	07/11/2025	IN000127983	07/21/2025	29	825.20
Total Metropolitian Communications, Inc.						825.20
NAPA Auto Parts {Coatesville}						
	Bill	07/17/2025	128055	07/27/2025	23	814.60
	Bill	07/23/2025	128494	08/02/2025	17	82.00
	Bill	07/24/2025	128578	08/03/2025	16	460.77
	Bill	08/13/2025	129990	08/23/2025		8.39
Total NAPA Auto Parts {Coatesville}						1,365.76
Paymerang, LLC.						
	Bill	06/30/2025	IN-000119	07/10/2025	40	100.00
	Bill	07/31/2025	IN-001110	08/10/2025	9	100.00
Total Paymerang, LLC.						200.00
Pennoni Associates Inc						
	Bill	07/18/2025	1284106	07/28/2025	22	459.25
Total Pennoni Associates Inc						459.25
Pennsylvania American Water						
	Bill	08/06/2025	210029460622-8/6/25	08/16/2025	3	71.19
Total Pennsylvania American Water						71.19
Pennsylvania One Call System, Inc.						
	Bill	07/31/2025	1113498	08/10/2025	9	35.39
Total Pennsylvania One Call System, Inc.						35.39
Petroleum Traders Corporation						
	Bill	08/04/2025	2108498	08/14/2025	5	611.85
	Bill	08/12/2025	2110679	08/22/2025		581.04
	Bill	08/19/2025	2112652	08/29/2025		485.08
Total Petroleum Traders Corporation						1,677.97
Primo Brands - Police						
	Bill	08/12/2025	15H0435888474-8/12/2	08/22/2025		3.99
Total Primo Brands - Police						3.99
Rothwell Document Solutions						
	Bill	07/28/2025	243235	08/07/2025	12	816.98
Total Rothwell Document Solutions						816.98
Sereditch, Susan						
	Bill	08/07/2025	8/7/2025-Expense	09/06/2025		63.65
Total Sereditch, Susan						63.65
Siana Law, LLP						
	Bill	08/05/2025	101999	08/15/2025	4	3,108.84
	Bill	08/05/2025	102000	08/15/2025	4	506.00
	Bill	08/05/2025	102001	08/15/2025	4	253.00
Total Siana Law, LLP						3,867.84
V. E. Ralph & Son, Inc.						

East Fallowfield Township - General Fund
Payment Authorization Detail
July 23 through August 26, 2025

	Bill	08/04/2025	486894	08/14/2025	5	213.60
Total V. E. Ralph & Son, Inc.						213.60
Verizon (Park Internet) 756-631-796						
	Bill	08/13/2025	756-631-796-8/13/25	08/23/2025		114.90
Total Verizon (Park Internet) 756-631-796						114.90
Verizon {Township Internet} 852-092-828						
	Bill	08/15/2025	852-092-828-8/15/25	08/25/2025		162.68
Total Verizon {Township Internet} 852-092-828						162.68
Verizon Wireless {Office-Police}						
	Bill	08/11/2025	6120721670	08/21/2025		242.27
Total Verizon Wireless {Office-Police}						242.27
Viking Termite & Pest Control, LLC.						
	Bill	08/01/2025	903165227	08/11/2025	8	80.00
Total Viking Termite & Pest Control, LLC.						80.00
White Horse Machine						
	Bill	07/18/2025	71766	07/28/2025	22	109.00
Total White Horse Machine						109.00
Witmer Public Safety Group						
	Bill	07/22/2025	INV719442	08/21/2025		93.18
	Bill	07/25/2025	INV722208	08/24/2025		684.52
	Bill	07/25/2025	INV722211	08/24/2025		119.95
	Bill	07/29/2025	INV724103	08/28/2025		144.82
	Bill	07/29/2025	INV723898	08/28/2025		119.95
Total Witmer Public Safety Group						1,162.42
TOTAL						**32,425.93**

East Fallowfield Township - Fire.EMS Fund
Payment Authorization Detail
July 23 through August 26, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
Modena Fire Company						
	Bill	08/04/2025	Q3-2025 EMS Support	08/14/2025	5	16,600.00
	Bill	08/04/2025	Q3-2025 Fire Support	08/14/2025	5	37,500.00
Total Modena Fire Company						54,100.00
Westwood Fire Company						
	Bill	08/04/2025	Q3-2025 EMS Support	08/14/2025	5	28,927.00
	Bill	08/04/2025	Q3-2025 Fire Support	08/14/2025	5	37,500.00
Total Westwood Fire Company						66,427.00
TOTAL						**120,527.00**

East Fallowfield Township - Trash Fund
Payment Authorization Detail
July 23 through August 26, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
Chester County Solid Waste Authority						
	Bill	08/07/2025	75671	08/17/2025	12	5,317.81
	Bill	08/15/2025	75758	08/25/2025	4	7,191.95
Total Chester County Solid Waste Authority						12,509.76
TOTAL						**12,509.76**

East Fallowfield Township - Liquid Fuels Fund
Payment Authorization Detail
July 23 through August 26, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
Long's Asphalt, Inc.						
	Bill	07/24/2025	4269	08/03/2025	16	306,413.90
Total Long's Asphalt, Inc.						306,413.90
Pennoni Associates Inc						
	Bill	07/18/2025	1284107	07/28/2025	22	1,314.63
Total Pennoni Associates Inc						1,314.63
Petroleum Traders Corporation						
	Bill	08/04/2025	2108497	08/14/2025	5	136.69
Total Petroleum Traders Corporation						136.69
TOTAL						**307,865.22**

East Fallowfield Township - Park Rec. Fund
Payment Authorization Detail
July 23 through August 26, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
Denise Verderosa						
	Bill	07/17/2025	7/17/25-Concert #2	08/01/2025	18	97.00
Total Denise Verderosa						97.00
Fulton CommUNITY Visa Card						
	Bill	08/07/2025	7/10/25-8/7/25	08/22/2025		662.04
Total Fulton CommUNITY Visa Card						662.04
Hatt's Industrial Supply						
	Bill	08/14/2025	3133358	08/29/2025		60.00
Total Hatt's Industrial Supply						60.00
NAPA Auto Parts						
	Bill	08/14/2025	130092	08/29/2025		94.72
Total NAPA Auto Parts						94.72
Weaver Mulch						
	Bill	06/09/2025	649359	06/24/2025	56	81.00
	Bill	06/09/2025	649398	06/24/2025	56	94.99
	Bill	06/09/2025	649430	06/24/2025	56	54.00
	Bill	06/10/2025	649564	06/25/2025	55	27.00
Total Weaver Mulch						256.99
William Lewis						
	Bill	07/17/2025	7/17/25-Dinners	08/01/2025	18	47.00
Total William Lewis						47.00
TOTAL						**1,217.75**

East Fallowfield Township - Capital Fund
Payment Authorization Detail
July 23 through August 26, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
Gap Power						
	Bill	07/18/2025	2036540	07/28/2025	22	4,795.00
Total Gap Power						4,795.00
Long's Asphalt, Inc.						
	Bill	08/07/2025	4275	08/17/2025	2	35,102.35
Total Long's Asphalt, Inc.						35,102.35
Witmer Public Safety Group						
	Bill	07/29/2025	INV723728	08/08/2025	11	10,980.00
	Bill	07/30/2025	INV724587	08/09/2025	10	2,307.60
Total Witmer Public Safety Group						13,287.60
TOTAL						**53,184.95**

East Fallowfield Township - Rebill Fund
Payment Authorization Detail
July 23 through August 26, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
Herbert E. MacCombie, Jr. P.E.						
	Bill	08/01/2025	2025-07-001	08/16/2025	3	67.50
Total Herbert E. MacCombie, Jr. P.E.						67.50
Pennoni Associates, Inc						
	Bill	07/18/2025	1284103	08/02/2025	17	150.25
	Bill	07/18/2025	1284104	08/02/2025	17	2,967.50
	Bill	07/18/2025	1284105	08/02/2025	17	240.25
Total Pennoni Associates, Inc						3,358.00
TOTAL						**3,425.50**

Interim Payments
PAYMENT AUTHORIZATION DETAIL
July 23 through August 26, 2025

	Type	Num	Date	Name	Account	Paid Amount	Original Amount
	Check		**08/11/2025**		**100.01 · Meridian Bank - GF - Checking**		**-140.01**
					406.391 · Credit Card Processing Fees	-140.01	140.01
TOTAL						-140.01	140.01
	Bill Pmt -Check	**27**	**08/08/2025**	**Pennsylvania American Water { Hydrants}**	**100.80 · Meridian Fire/EMS Account**		**-2,926.08**
	Bill	210029592567-8/1/25	08/01/2025		411.363 · Hydrant Service	-2,926.08	2,926.08
TOTAL						-2,926.08	2,926.08
	Check	**ONL0062**	**08/05/2025**	**Meridian Bank**	**100.01 · Meridian Bank - GF - Checking**		**-70.41**
					406.392 · Bank Fees	-70.41	70.41
TOTAL						-70.41	70.41
	Bill Pmt -Check	**620**	**08/07/2025**	**Aflac**	**100.01 · Meridian Bank - GF - Checking**		**-348.93**
	Bill	797960	07/25/2025		410.316 · Aflac Insurance	-222.39	222.39
					430.316 · Aflac Insurance	-126.54	126.54
TOTAL						-348.93	348.93
	Bill Pmt -Check	**621**	**08/07/2025**	**American United Life Insurance Company**	**100.01 · Meridian Bank - GF - Checking**		**-981.68**
	Bill	G00620709-7/17/25	07/17/2025		405.198 · Life / AD&D	-59.13	59.13
					405.199 · STD/LTD	-155.92	155.92
					410.198 · Life / AD&D	-263.41	263.41
					410.199 · STD/LTD	-405.13	405.13
					430.198 · Life / AD&D	-21.50	21.50
					430.199 · STD/LTD	-76.59	76.59
TOTAL						-981.68	981.68
	Bill Pmt -Check	**622**	**08/07/2025**	**Cleaning for Cures, LLC**	**100.01 · Meridian Bank - GF - Checking**		**-300.00**
	Bill	3726	07/31/2025		409.373 · Building Repair/Maintenance	-200.00	200.00
					410.373 · Building Repair/Maintenance	-100.00	100.00
TOTAL						-300.00	300.00
	Bill Pmt -Check	**623**	**08/07/2025**	**CompNet, Inc.**	**100.01 · Meridian Bank - GF - Checking**		**-1,377.50**
	Bill	14606	07/31/2025		407.452 · Contracted IT Service	-780.00	780.00
					407.452 · Contracted IT Service	-80.00	80.00
					407.452 · Contracted IT Service	-77.50	77.50
	Bill	14605	07/31/2025		410.452 · Contracted IT	-300.00	300.00
					410.452 · Contracted IT	-140.00	140.00
TOTAL						-1,377.50	1,377.50
	Bill Pmt -Check	**624**	**08/07/2025**	**Longley Insurance Agency**	**100.01 · Meridian Bank - GF - Checking**		**-9,057.00**
	Bill	125101	07/21/2025		409.351 · Property Insurance	-531.42	531.42
					410.351 · Property Insurance	-705.80	705.80
					430.351 · Property Insurance	-2,414.58	2,414.58
					410.355 · Auto Insurance	-2,510.95	2,510.95
					430.355 · Auto Insurance	-2,894.25	2,894.25
TOTAL						-9,057.00	9,057.00
	Bill Pmt -Check	**625**	**08/07/2025**	**PECO {73000} Police Bldg**	**100.01 · Meridian Bank - GF - Checking**		**-529.77**
	Bill	5946073000-7/14/25	07/14/2025		410.361 · Electricity	-251.26	251.26
	Bill	5946073000-7/25/25	07/25/2025		410.361 · Electricity	-278.51	278.51
TOTAL						-529.77	529.77
	Bill Pmt -Check	**626**	**08/07/2025**	**PECO {99000} Park**	**100.01 · Meridian Bank - GF - Checking**		**-59.30**
	Bill	7417999000-7/25/25	07/25/2025		454.371 · Park Maintenance	-59.30	59.30
TOTAL						-59.30	59.30
	Bill Pmt -Check	**627**	**08/07/2025**	**Petroleum Traders Corporation**	**100.01 · Meridian Bank - GF - Checking**		**-1,563.19**
	Bill	2105232	07/22/2025		410.231 · Vehicle Fuel - Gasoline	-517.31	517.31
					430.231 · Vehicle Fuel - Gasoline	-458.92	458.92
	Bill	2106822	07/29/2025		410.231 · Vehicle Fuel - Gasoline	-324.04	324.04
					430.231 · Vehicle Fuel - Gasoline	-262.92	262.92
TOTAL						-1,563.19	1,563.19
	Bill Pmt -Check	**628**	**08/07/2025**	**Primo Brands - Office**	**100.01 · Meridian Bank - GF - Checking**		**-214.84**
	Bill	15G0435869060	07/22/2025		409.236 · Building Supplies	-10.00	10.00
					409.236 · Building Supplies	-204.84	204.84
TOTAL						-214.84	214.84
	Bill Pmt -Check	**629**	**08/07/2025**	**Primo Brands - Police**	**100.01 · Meridian Bank - GF - Checking**		**-23.99**
	Bill	25G0435888474	07/23/2025		410.236 · Building Supplies	-20.00	20.00
					410.236 · Building Supplies	-3.99	3.99
TOTAL						-23.99	23.99
	Bill Pmt -Check	**630**	**08/07/2025**	**Semperon Corporation**	**100.01 · Meridian Bank - GF - Checking**		**-554.38**
	Bill	SEMP-7832	08/01/2025		406.321 · Telephone	-192.99	192.99
	Bill	SEMP-7947	08/01/2025		410.321 · Telephone	-361.39	361.39
TOTAL						-554.38	554.38
	Bill Pmt -Check	**631**	**08/07/2025**	**Teamsters Health & Welfare Fund**	**100.01 · Meridian Bank - GF - Checking**		**-7,695.48**
	Bill	02531-001 - Sept2025	08/01/2025		430.196 · Health/Dental Insurance	-7,695.48	7,695.48
TOTAL						-7,695.48	7,695.48

Interim Payments
PAYMENT AUTHORIZATION DETAIL
July 23 through August 26, 2025

	Bill Pmt -Check	**632**	**08/07/2025**	**Verizon {Township Internet} 753-895-532**	**100.01 · Meridian Bank - GF - Checking**		**-99.00**
	Bill	753-895-532-7/27/25	07/27/2025		407.325 · Internet Fees	-99.00	99.00
TOTAL						-99.00	99.00
	Bill Pmt -Check	**633**	**08/07/2025**	**Verizon {Township Internet} 852-092-828**	**100.01 · Meridian Bank - GF - Checking**		**-161.39**
	Bill	852-092-828-7/15/25	07/15/2025		407.325 · Internet Fees	-161.39	161.39
TOTAL						-161.39	161.39
	Bill Pmt -Check	**634**	**08/07/2025**	**Verizon Wireless {Office-Police}**	**100.01 · Meridian Bank - GF - Checking**		**-250.68**
	Bill	6118218665	07/10/2025		406.324 · Mobile Phone	-52.72	52.72
					406.324 · Mobile Phone	-25.66	25.66
					430.324 · Mobile Phones	-29.99	29.99
					430.324 · Mobile Phones	-44.91	44.91
					410.324 · Mobile Phones	-42.56	42.56
					411.324 · Mobile Phones	-54.84	54.84
TOTAL						-250.68	250.68
	Bill Pmt -Check	**635**	**08/14/2025**	**AmTrust North America**	**100.01 · Meridian Bank - GF - Checking**		**-12,529.00**
	Bill	WWC3764406-3rd	08/06/2025		405.195 · Workers' Compensation	-186.59	186.59
					410.195 · Workers' Compensation	-7,444.63	7,444.63
					430.195 · Workers' Compensation	-4,897.78	4,897.78
TOTAL						-12,529.00	12,529.00
	Bill Pmt -Check	**636**	**08/14/2025**	**Pennsylvania American Water**	**100.01 · Meridian Bank - GF - Checking**		**-229.36**
	Bill	220039004224-8/6/25	08/06/2025		454.371 · Park Maintenance	-229.36	229.36
TOTAL						-229.36	229.36
	Bill Pmt -Check	**637**	**08/14/2025**	**Pennsylvania Municipal Health Insur. Coop**	**100.01 · Meridian Bank - GF - Checking**		**-29,679.87**
	Bill	225365-0	08/07/2025		405.196 · Health/Dental Insurance	-9,438.34	9,438.34
					405.196 · Health/Dental Insurance	-226.54	226.54
					405.196 · Health/Dental Insurance	-26.34	26.34
					410.196 · Health/Dental Insurance	-19,444.65	19,444.65
					410.196 · Health/Dental Insurance	-488.75	488.75
					410.196 · Health/Dental Insurance	-55.25	55.25
TOTAL						-29,679.87	29,679.87
	Bill Pmt -Check	**638**	**08/14/2025**	**Withum**	**100.01 · Meridian Bank - GF - Checking**		**-10,920.00**
	Bill	1477773	08/01/2025		402.311 · Annual Audit Fee	-10,920.00	10,920.00
TOTAL						-10,920.00	10,920.00
	Bill Pmt -Check	**11109**	**08/13/2025**	**Pennsylvania Municipal Retirement System**	**100.01 · Meridian Bank - GF - Checking**		**-345.92**
	Bill	8/13/2025 Payroll	08/13/2025		214 · Municipal (Non-Uni) Retirement	-345.92	345.92
TOTAL						-345.92	345.92
	Bill Pmt -Check	**45**	**08/07/2025**	**Chester County Solid Waste Authority**	**Meridian - Trash Account**		**-8,322.41**
	Bill	75500	07/22/2025		427.368 · Trash Tipping Fees (Trash Tipping Fees)	-4,670.41	4,670.41
	Bill	75585	07/31/2025		427.368 · Trash Tipping Fees (Trash Tipping Fees)	-3,652.00	3,652.00
TOTAL						-8,322.41	8,322.41
	Bill Pmt -Check	**46**	**08/07/2025**	**Treasurer of Chester County**	**Meridian - Trash Account**		**-1,820.50**
	Bill	Inv 2025-1	07/14/2025		427.317 · Hazardous Waste Collection (Hazardous Waste Collection)	-817.04	817.04
					427.317 · Hazardous Waste Collection (Hazardous Waste Collection)	-1,003.46	1,003.46
TOTAL						-1,820.50	1,820.50
	Bill Pmt -Check	**47**	**08/14/2025**	**A.J. BLOSENSKI INC**	**Meridian - Trash Account**		**-69,917.94**
	Bill	2562349W360	08/01/2025		427.367 · Trash/Recycling Hauling Service (Trash/Recycling Hauling Service)	-64,856.24	64,856.24
					427.369 · Recycling Processing/Marketing (Recycling Processing/Marketing)	-5,061.70	5,061.70
TOTAL						-69,917.94	69,917.94
	Bill Pmt -Check	**116**	**08/07/2025**	**PECO {21007} NEW75000**	**100.20 · Meridian Bank - 419**		**-58.71**
	Bill	3858675000-7/25/25	07/25/2025		434.361 · Street Lights - Electricity	-58.71	58.71
TOTAL						-58.71	58.71
	Bill Pmt -Check	**117**	**08/07/2025**	**Petroleum Traders Corporation**	**100.20 · Meridian Bank - 419**		**-756.59**
	Bill	2105229	07/22/2025		430.232 · Diesel Fuel	-756.59	756.59
TOTAL						-756.59	756.59
	Bill Pmt -Check	**118**	**08/14/2025**	**PECO {00401} NEW25000**	**100.20 · Meridian Bank - 419**		**-9.55**
	Bill	6355425000-8/4/25	08/04/2025		434.361 · Street Lights - Electricity	-9.55	9.55
TOTAL						-9.55	9.55
	Bill Pmt -Check	**119**	**08/14/2025**	**PECO {01003} NEW01111**	**100.20 · Meridian Bank - 419**		**-55.73**
	Bill	3968601111-8/5/25	08/05/2025		434.361 · Street Lights - Electricity	-55.73	55.73
TOTAL						-55.73	55.73
	Check	**176**	**07/23/2025**	**Rouse/Chamberlin, LTD**	**1000.31 · Meridian Rebill-Escrow**		**-5,000.00**
					248.41 · Rouse/Chamberlin LTD Pkg Escrow	-5,000.00	5,000.00
TOTAL						-5,000.00	5,000.00
						Total	**165,999.21**

TOTAL ALL BILLS	**$**	**697,155.32**

East Fallowfield Township
Interfund Transfers
July 23 through August 26, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
East Fallowfield Township						
	Check	08/04/2025	08/04/2025	08/04/2025	0	1,407.00
Total East Fallowfield Township						1,407.00

WEST BRADFORD TOWNSHIP CONSORTIUM SALT BID 2025-2026 ESTIMATED NEED:
SODIUM CHLORIDE 22,925 TON; SOLAR SALT 123 TON; DEICER 2,935 TON

AUGUST 6th - BIDS DUE @ NOON, OPENING @ 1 PM
AUGUST 12th - BID AWARDED @ 7 PM

COMPANY ADDRESS TELEPHONE FAX	ESTIMATED NEED						OVER ESTIMATED NEED					
	FOB			DELIVERED			FOB			DELIVERED		
	Sodium Chloride	Solar Salt	Deicer	Sodium Chloride	Solar Salt	Deicer	Sodium Chloride	Solar Salt	Deicer	Sodium Chloride	Solar Salt	Deicer
Cargill, Inc. 24950 Country Club Blvd. Suite 450 North Olmsted, OH 44070 Tel: 800-600-7258 salt_customercare@cargill.com	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Chemical Equipment Labs 3920A Providence Rd Newtown Square, PA 19073 Tel: 610-497-9390 orders@chemical equpmentlabs.com	$71.17	$88.12	$89.99	$71.17	$88.12	$89.99	$81.17	$98.12	$99.99	$81.17	$98.12	$99.99
Eastern Salt Company 134 Middle Street, Suite 210 Lowell, MA 01852 Tel: 978-251-8553 info@easternsalt.com	$75.90	$105.90	$100.90	$75.90	$105.90	$100.90	$75.90	$105.90	$100.90	$75.90	$105.90	$100.90
Morton Salt 444 W. Lake Street, Suite 3000 Chicago, IL 60606 Tel: 855-665-4450 bids@mortonsalt.com	$88.00	NO BID	$103.00	$88.20	NO BID	$103.20	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

2025-2026 Consortium Salt Bid Page Two

COMPANY ADDRESS TELEPHONE FAX	ESTIMATED NEED						OVER ESTIMATED NEED					
	FOB			DELIVERED			FOB			DELIVERED		
	Sodium Chloride	Solar Salt	Deicer	Sodium Chloride	Solar Salt	Deicer	Sodium Chloride	Solar Salt	Deicer	Sodium Chloride	Solar Salt	Deicer
Compass Minerals 9900 W.109th Street Suite 1000 Overland Park, KS 66210 Tel: 800-323-1641	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
Riverside Construction Materials, Inc. 355 Newbold Road Fairless Hills, PA 19030 Tel: 800-426-6273	$72.00	NO BID	$95.00	$72.00	NO BID	$95.00	$72.00	NO BID	$95.00	$72.00	NO BID	$95.00

1.877.873.9739
INFO@TPDINC.COM
WWW.TPDINC.COM

Professional Services Agreement – Supplement No. 001

Date: August 18, 2025 Client: East Fallowfield Township

Client Address: 2264 Strasburg Road
(no PO Boxes) East Fallowfield, PA 19320

Client Contact: Scott Swichar, Township Manager

Project Name: Sawmill Road Cross Pipe – Final Design and Bidding

Municipality/County/State: East Fallowfield Township, Chester County, PA

TPD Project Manager: Greg Richardson

TPD Project No.: EFTO.00018

Due to additional services that are required for this project ("Project"), Traffic Planning and Design, Inc. (TPD) is submitting this Supplement for your review and authorization. The original Agreement between East Fallowfield Township ("Client") and TPD is dated 9/17/2024 ("Original Agreement"). Unless specifically stated otherwise in this document, the Assumptions, and Terms and Conditions of the Original Agreement shall remain in full force and effect.

ADDITIONAL SCOPE OF SERVICES

Upon Client's authorization, TPD will perform the following tasks which represent additional services for this Project:

- Preparation of General Permits (GP-5) for utility companies, as a result of required utility relocations.
- Calculation of stream impacts for the utility relocations.
- Revisions to Property Plot plans for the additional easement areas needed for the temporary utility relocations.
- Updates to the Bid Package for the Utility Relocation work and specifications.

ESTIMATED FEE FOR SERVICES

TPD's flat fee for these professional services is **$9,000.00**. TPD will not proceed with services beyond this fee unless first obtaining additional authorization from Client.

Expenses such as copies, prints, postage, mileage, next-day mail, and hand-delivery of materials are **not** included in the fee for professional services and will be billed in addition to TPD's professional services.

{Continue to next page for Client Authorization of this Supplement}

AUTHORIZATION PAGE

Use of Agreement

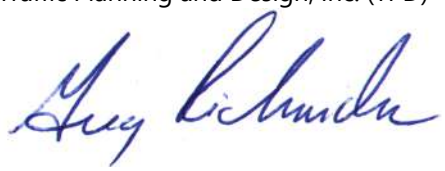
Client agrees that the Scope of Services and related provisions in this Agreement represent a valuable and unique work product developed by TPD specifically for this Project. As such, it may not be used or disclosed by Client for any purpose without TPD's express consent in writing unless required to be released as part of a Freedom of Information Act request. This specifically precludes Client from utilizing the enclosed Scope of Services for the purpose of soliciting competitive bids from other companies, unless TPD has been compensated for our services in developing the Scope of Services and related provisions.

Client Acceptance

TPD's offer of services under this Agreement shall remain valid for thirty (30) calendar days from the date of this Agreement. Acceptance of the Agreement after the end of the thirty (30) day period shall be valid only if TPD elects, in writing, to reaffirm the Agreement, and waives its right to re-evaluate and resubmit the Agreement. In order for TPD to begin our services, we request that Client review this Agreement and return the signed authorization to our office.

Prepared by:

Traffic Planning and Design, Inc. (TPD)



Greg Richardson, P.E. – Executive Vice-President

Client Authorization (TPD Job #EFTO.00018)

Client authorizes TPD to proceed with the services as described within this Agreement:

Signature: _____ Date: _____

Name (Please Print): _____

Title: _____ Firm: _____

E-mail Address: _____ Phone Number: _____

Billing Contact: _____ Billing Email: _____

Billing Address*: _____

City, State, Zip*: _____

** (If different than first page)*

Please retain one copy for your file and forward an executed copy to TPD.

Headquarters for Traffic Planning and Design, Inc. (TPD)
2500 East High Street, Suite 650
Pottstown, PA 19464
Phone 610.326.3100
www.TPDinc.com

TOWNSHIP OF EAST FALLOWFIELD
CHESTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2025-17

A Resolution Establishing a Moratorium on the Enforcement, Implementation and Effective Date of Ordinance No. 2024-1, Concerning the Prohibition of the Use of Single-Use Carry-Out Plastic Bags, Polystyrene Food Containers, and Single-Use Plastic Straws by Commercial Establishments

WHEREAS, pursuant to the Second Class Township Code, the Board of Supervisors ("Board") of East Fallowfield Township("Township") has the power to adopt and amend ordinances in which general or specific powers of the Township may be exercised. 53 P.S. § 66601;

WHEREAS, on October 22, 2024, the Board adopted Ordinance No. 2024-1, establishing the prohibition of the use of single-use carry-out plastics bags, polystyrene food containers, and single-use plastic straws by commercial townships, to be put in effect 185 days after that adoption;

WHEREAS, with the Board of Supervisors hereby determines that it and the community would benefit from additional to study the issues addressed in Ordinance No. 2024-1, to conduct public outreach and feedback surveys and to ascertain whether there are different or additional measures to address the concerns therein;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors for East Fallowfield Township, and it is hereby ordained and enacted, by the authority of the same, that a moratorium of six (6) months from the date of this Resolution is placed on the implementation, enforcement and effective date of Ordinance No. 2024-01. Such time period may be extended further by the Board of Supervisors. The moratorium is put in place to provide the Township with time to study the issues addressed by the Ordinance, ascertain whether different or additional measures will achieve the same purpose and conduct public outreach to provide feedback on the regulations. The decision of the Township to not enforce any provision of the Ordinance during the moratorium period shall not constitute a waiver by the Township of its rights of future enforcement hereunder, after the expiration of the moratorium period.

So resolved this 26th day of August, 2025.

BOARD OF SUPERVISORS
EAST FALLOWFIELD TOWNSHIP

_____
Clare Small-McEvoy, Chair

_____
Mike Domboski, Vice-Chair

_____
Wilson T. Lambert, Member

_____
Katja DiRado, Member

_____
Al Wright, Member

East Fallowfield Township
2264 Strasburg Road
East Fallowfield PA 19320
610-384-7144
secretary@eastfallowfield.org

APPLICATION FOR USE OF EAST FALLOWFIELD TOWNSHIP PARK & RECREATIONAL FACILITIES

RESERVATION/USAGE FEES: $250 per day Security Deposit (separate check/refundable)
$100 per day Usage Fee (separate check/non-refundable)

DATE: 08/18/25

APPLICANT NAME: Elysse Achuff

ORGANIZATION: Wild Rec LLC

PERMANENT ADDRESS: 530 Dupont St Philadelphia PA 19128

CONTACT PERSON: Elyssa Achuff

MOBILE PHONE: 215-531-2425

EMAIL: Hello@wildrecclub.com

FACILITY REQUESTED: [ ] Pavilion [X] Park/field

RENTAL DATE(S) & TIME(S): 09/12/25- 10/17/25, Fridays @ 1:00pm

OF ATTENDEES: 20

DESCRIBE USAGE: Soccer Practice

APPLICANT SHALL PROVIDE A PLAN TO DEPICT THE LAYOUT FOR THE PROPOSED USE. **PLEASE ATTACH YOUR PLAN TO THIS APPLICATION.**

LIABILITY INSURANCE IS MANDATORY FOR ALL PUBLIC EVENTS, LISTING THE EAST FALLOWFIELD TOWNSHIP AS AN ADDITIONAL INSURED. **PLEASE PROVIDE A COPY WITH THIS APPLICATION.**

Insurance Carrier Name: K & K Insurance

Policy Number: 9YAPG0001334486101

Amount of Coverage: $1,000,000

Rules of Conduct

The following rules of conduct shall apply to the public's use of the East Fallowfield Township ("the Township") Parks:

a. For events involving more than 50 participants, Fire, Police, or other Township-approved traffic controls must be put in place to direct traffic and parking for the event.

b. Any problems associated with the reservation of the park facilities must be reported to the Township within twenty-four (24) hours of the conclusion of the activity.

c. No storage of materials is permitted on site, except as specifically approved by the Township.

d. You are responsible for ensuring the appropriate supervision of all participants in the event and spectators. No children under the age of thirteen (13) shall be permitted without direct adult supervision.

e. You will be responsible for any damage or loss to the Township facilities as a result of the reserved use/rental (including by any participants and spectators of the event). The security deposit shall be applied against any costs that the Township is required to incur in addressing any damage to the Township facilities as a result of the rental. All remaining portions of the security deposit, if any, will be returned to the applicant by the Township within thirty (30) days after the conclusion of the rental.

f. No use of alcohol, tobacco, controlled substances or illegal drugs is permitted.

g. Use of threatening, abusive, profane or obscene language is prohibited.

h. Disposal of waste: All waste and garbage shall be disposed of in receptacles designated for that purpose. Applicant shall conduct a thorough cleaning of the site after the event in order to remove all trash and dog waste generated from the rental. To the extent that the Township is required to do so, Applicant shall be responsible for reimbursement of all costs to do so.

i. Hours: The parks shall be open daily, from sunrise to sunset. Use of the Parks is not permitted outside of such hours of operation, except as specially permitted by the Township or for Township-sponsored events.

j. Parking: Parking is only permitted in designated parking spaces. All illegally parked vehicles are subject to being towed at the owner's expense.

k. Representations: No statements, positions or actions of the group shall be construed as a statement, position or action of the Township. Any notices or flyers issued by a group that advertises a meeting at the Township park are subject to the prior approval of the Township, *inter alia*, in order to ensure that the application complies with this provision.

l. Pre-event Inspection: At least 72 hours before the event, Applicant shall inspect the site with the Township, for Applicant to confirm that the site and its condition is suitable for the purposes for which the rental is sought. The Township makes no warranty of the suitability of the park facility for the intended use.

m. Applicant shall require that all participants in the event sign a waiver and release, releasing the Township, its officials, employees, and representatives, from any and all injury to them resulting from the rental and Township Park facilities. Applicant shall provide the Township with a copy of such form in advance of the rental.

Cancellation: The Township reserves the right at any time to prohibit, cancel, rescind or limit the use of the Township facilities, regardless of prior approval for use, when necessitated by environmental conditions, Township staffing needs, inclement weather, past or present noncompliance with the instant Ordinance and regulations, and public safety considerations. The Township shall endeavor to provide approved applicants with a minimum of forty-eight (48) hours' prior notice before cancelling an approved event at the parks.

Release: Applicant hereby releases the Township, its employees, officials, consultants and representatives from any claims or liability associated with the rental. Applicant further agrees to defend and indemnify the Township, its employees, officials, consultants and representatives from any claims brought by third parties associated with the rental.

Applicant verifies that the facts set forth in this document are true and correct to the best of their knowledge, information, and belief, and are verified subject to the penalties for unsworn falsification to authorities under 18 Pa.C.S. § 4904.

BY SIGNATURE OF THE INSTANT APPLICATION, I agree that:

- I will be responsible for complying with all of the Rules of Conduct set forth above and all provisions of the Township Park Use Policy;
- I will be in attendance at the event;
- The Township facilities are suitable for my event; and
- I have the authorization of my organization to enter into this agreement.

NAME (PRINT) _____

SIGNATURE _____DATE_____

APPROVAL GRANTED_____DATE_____ Subject to the following conditions (if any)

_____

_____

APPLICATION REJECTED_____DATE_____REASON_____

2264 Strasburg Road
East Fallowfield, PA 19320
610-384-7144
www.eastfallowfield.org

Facility Use Permit Application

*** 1 fields are required***

RP

Applicant Name: The Pennsylvania State University on behalf of its Chester County Master Gardeners at Penn State Extension - Chester County

Permanent Address: 601 Westtown Road, Suite 370

City: West Chester **State:** PA **Zip:** 19380

Contact Person: Adam Bramucci

Phone #: 610-715-9418 **Date of Application:** 7/22/25

Email Address: adb167@psu.edu

Reservation Date: September 14, 2025

Available Times: **10:00 AM to 2:00 PM** **or** **2:00 PM to 6:00 PM**

Start Time: 3:00 pm **End Time:** 6:00 pm

Type of Event: Social Gathering and Picnic

# of Attendees: 65-75

Reserved Facility (Check One):

X Pavilion _____ Playfield _____ Other: _____

Reservation Fees: (See page 3 for details)

$100 Security Deposit AND $50 for Township Residents and Township Non-Profit Organizations (separate checks)

OR

$100 Security Deposit AND $100 for Non-Township Residents, Non-Township Non-Profit, All Businesses (separate checks)

RP RP

RESERVATION FEE $ 100 **SECURITY DEPOSIT $** 100

(Fees must accompany application -- make checks payable to East Fallowfield Township)

The Township reserves the right to require the applicant to provide evidence of appropriate insurance and liability coverages for certain activities or events. These requirements will be determined on a case by case basis by the Township and when deemed necessary must accompany the application for permit. Please check with the Township in advance to determine if insurance requirements apply.

Insurance Coverages Required (check with the Township Manager): _____

Evidence of Require Insurance Coverages Attached: Certificate of Insurance will be provided.

RP

2264 Strasburg Road
East Fallowfield, PA 19320
610-384-7144
www.eastfallowfield.org

Park Use Fees:

Security Deposit: A separate security deposit of $100.00 is required for each reservation of the pavilion, informal field or other area of the Park and must accompany the application for permit.

Pavilion Use Fees (per four-hour block):

A. Township residents and Township Non-profit organizations:

1. Residents $50.00 – Monday-Sunday 10:00 am – 2:00 pm or to 2:00 pm – 6:00pm
2. No charge - Non-Profit Organizations: limited to two reservations per month.

B. Non-Township residents, Non-Township Non-Profit organizations and ALL businesses (per four-hour block):

1. $100.00 – Monday-Sunday 10:00 am – 2:00 pm or to 2:00 pm – 6:00pm

C. Informal Field Use Fees:

No use fee charged for informal play or for other areas of the Park.

Payment:

Must accompany application. Make check payable to "East Fallowfield Township".

Applicant's Signature:

I have read and agree to adhere to all Facility Use Permit Conditions (above) and Park rules and Regulations.

Name (please print): Richel Perretti Assistant Director of Procurement Compliance, Policy, and Contracts | Office of Central Procurement

Signature: Richel Perretti
Richel Perretti (Aug 4, 2025 12:05:56 EDT)

FOR TOWNSHIP USE ONLY:

Fee: $_____ Check #:_____ Date: _____

Security Deposit: $_____ Check #:_____ Date: _____

Office Representative: Approved_____ Denied: _____

Date:_____ Signature: _____

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 08/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA LLC Six PPG Place, Suite 400 Pittsburgh, PA 15222 CN102070675-PSU-Cas-25-26	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Lexington Insurance Company	19437
INSURED The Pennsylvania State University c/o Office of Risk Management Attn: Melanie Mueller 300 Science Park Rd, Suite 213 State College, PA 16802	INSURER B : N/A	N/A
	INSURER C : N/A	N/A
	INSURER D : N/A	N/A
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CLE-007384643-00 **REVISION NUMBER:** 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			13548335	03/01/2025	03/01/2026	EACH OCCURRENCE	$ 5,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 5,000,000
							MED EXP (Any one person)	$ N/A
							PERSONAL & ADV INJURY	$ 5,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 5,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 5,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N/A						E.L. EACH ACCIDENT	$
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: For Facility use permit application for the Chester County Master Gardners to reserve pavilion at East Fallowfield Township Park on September 14, 2025.

CERTIFICATE HOLDER

East Fallowfield Township
2264 Strasburg Road
East Fallowfield, PA 19320

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA LLC

Marsh USA LLC

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Chester County Department of Emergency Services

East Fallowfield Police Department



Year to Date Stats

Month	Count
JANUARY	688
FEBRUARY	643
MARCH	639
APRIL	636
MAY	675
JUNE	569
JULY	682
AUGUST	204
Year to Date Total:	**4,736**

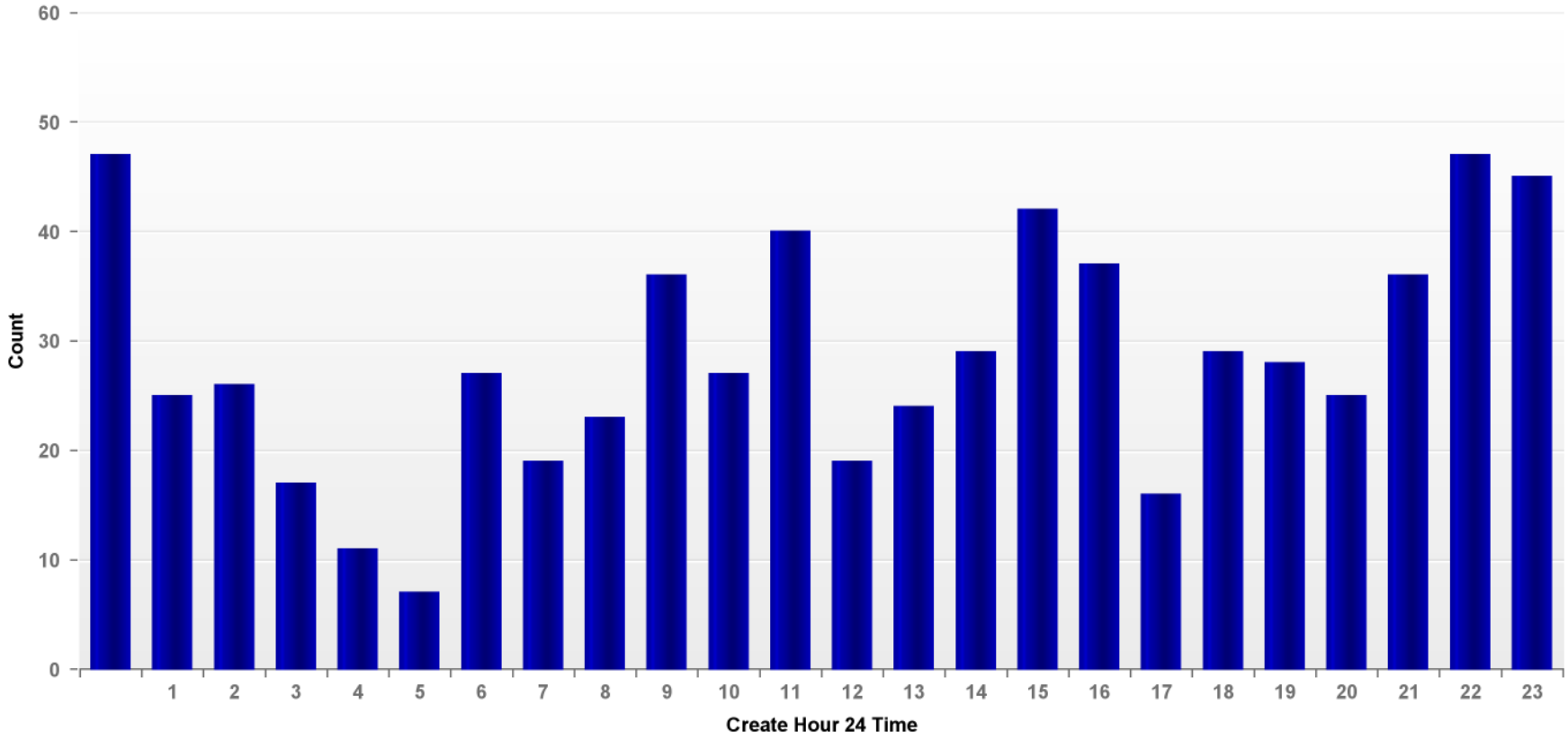
TOP Event SubType to Date	Count to Date
PATROL CHECK - OUTSIDE AREAS	2,057
BUSINESS CHECK	634
TRAFFIC STOP	554
REPORT	172
TRAFFIC-GENERAL/HAZARDS (PD)	135
PHONE ASSIGNMENT	106
SUSPICIOUS CONDITION(S)(JO/IP)	81
SCHOOL CHECK	62
ANIMAL COMPLAINT	60
FOR POLICE DEPT.INFORMATION	59
MISCELLANEOUS POLICE NATURE	59
DOMESTIC (JO/IP)	51

Chester County Department of Emergency Services

East Fallowfield Police Department

Monthly Event Count by Hour of the Day

Date Range:	JULY
Total Events:	682



Run Date: 08/12/2025 10:16:59 AM

Last DW Refresh Date: 08/12/2025 03:30:00 AM

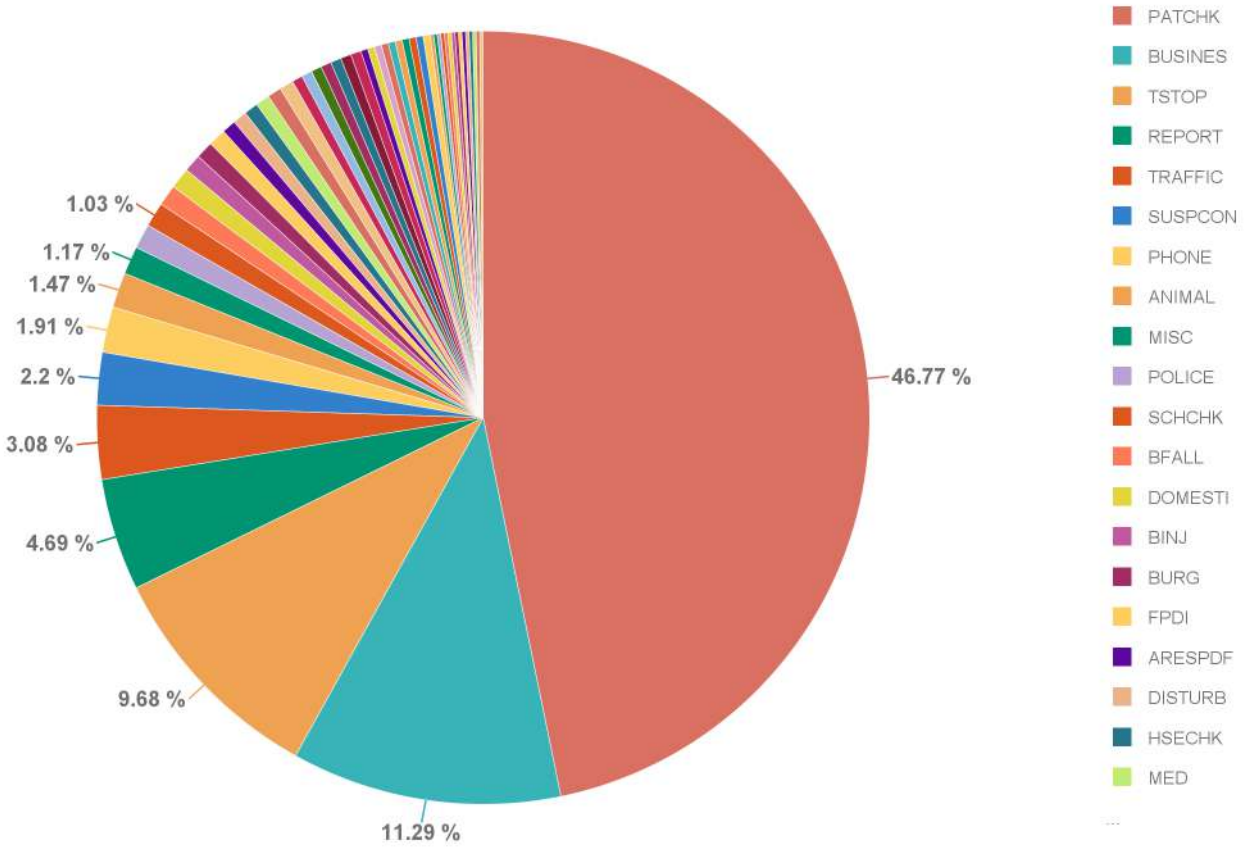
Chester County Department of Emergency Services

East Fallowfield Police Department

Monthly Event Count by All Sub Types

Date Range:	**JULY**
Total Events:	**682**

Event Type	Type	Count
POLICE	PATCHK	319
POLICE	BUSINES	77
POLICE	TSTOP	66
POLICE	REPORT	32
POLICE	TRAFFIC	21
POLICE	SUSPCON	15
POLICE	PHONE	13
POLICE	ANIMAL	10
ALARM	POLICE	7
POLICE	DOMESTI	6
POLICE	BURG	5
POLICE	WELLBNG	4
MEDICAL	BMENTAL	3
ACCIDENT	HR	2
MEDICAL	AMENTAL	2



Run Date: 08/12/2025 10:16:59 AM

Last DW Refresh Date: 08/12/2025 03:30:00 AM

Chester County Department of Emergency Services

East Fallowfield Police Department



Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
POLICE	PATROL CHECK - OUTSIDE AREAS	319
POLICE	BUSINESS CHECK	77
POLICE	TRAFFIC STOP	66
POLICE	REPORT	32
POLICE	TRAFFIC-GENERAL/HAZARDS (PD)	21
POLICE	SUSPICIOUS CONDITION(S)(JO/IP)	15
POLICE	PHONE ASSIGNMENT	13
POLICE	ANIMAL COMPLAINT	10
POLICE	MISCELLANEOUS POLICE NATURE	8
ALARM	POLICE	7
POLICE	SCHOOL CHECK	7
MEDICAL	FALL / LIFT ASSIST - BLS	6
POLICE	DOMESTIC (JO/IP)	6
MEDICAL	INJURED PERSON - BLS	5
POLICE	BURGLARY (JO/IP)	5
POLICE	FOR POLICE DEPT.INFORMATION	5
ALARM	MEDICAL - BLS	4
MEDICAL	RESPIRATORY DIFFICULTY - ALS	4
POLICE	DISTURBANCE (JO/IP)	4
POLICE	HOUSE CHECK	4

Chester County Department of Emergency Services

East Fallowfield Police Department



Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
POLICE	NOISE COMPLAINT (JO/IP)	4
POLICE	WELL-BEING CHECK	4
ALARM	FIRE	3
MEDICAL	EMOTIONAL DISORDER - BLS	3
MEDICAL	HEART PROBLEMS - ALS	3
MEDICAL	OVERDOSE - ALS	3
MEDICAL	SICK PERSON - BLS	3
POLICE	ERRATIC DRIVER (JO/IP)	3
POLICE	REPOSSESSION	3
ACCIDENT	BLS	2
ACCIDENT	HIT & RUN NO INJURY	2
MEDICAL	CVA/STROKE - ALS	2
MEDICAL	DIABETIC EMERGENCY - ALS	2
MEDICAL	DOA - BLS	2
MEDICAL	EMOTIONAL DISORDER - ALS	2
MEDICAL	FALLS - ALS	2
MEDICAL	UNRESPONSIVE PERSON - ALS	2
POLICE	KEYS - LOCKED (VEH,HSE,ETC)	2
POLICE	TRESPASSER(S) (JO/IP)	2
ACCIDENT	PROPERTY DAMAGE	1

Chester County Department of Emergency Services

East Fallowfield Police Department

Monthly Event Count by All Sub Types

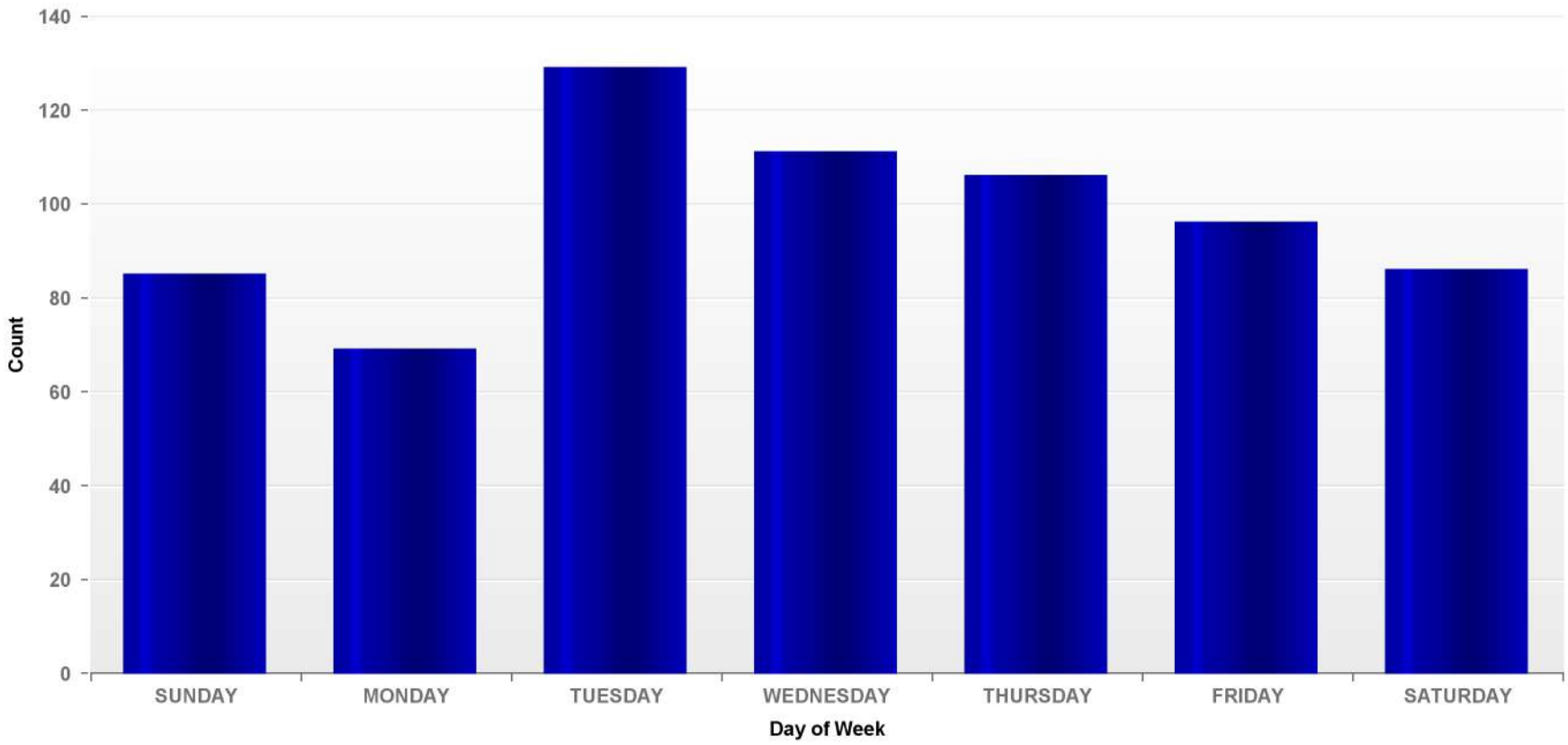
Event Type	Event Sub Types	Count
FIRE	FIRE POLICE REQUEST	1
FIRE	FUEL SPILL	1
FIRE	POLES,WIRES,TRANSFORMER	1
MEDICAL	ABDOMINAL PAIN - ALS	1
MEDICAL	ABDOMINAL PAIN - BLS	1
MEDICAL	ALLERGC/MED REACTION - ALS	1
MEDICAL	ASSAULT W/ INJ (JO/IP) - BLS	1
MEDICAL	HEMORRHAGING - ALS	1
MEDICAL	HYPO TENSION - ALS	1
MEDICAL	SHOOTING - W/INJ (JO/IP)-ALS	1
POLICE	ASSAULT - NO INJURIES (JO/IP)	1
POLICE	PFA SERVICE/VIOLATION	1
POLICE	SHOTS HEARD (JO/IP)	1
POLICE	SUBJECT PURSUIT	1

Chester County Department of Emergency Services

East Fallowfield Police Department

Monthly Event Count by Day of Week

Date Range:	JULY
Total Events:	682



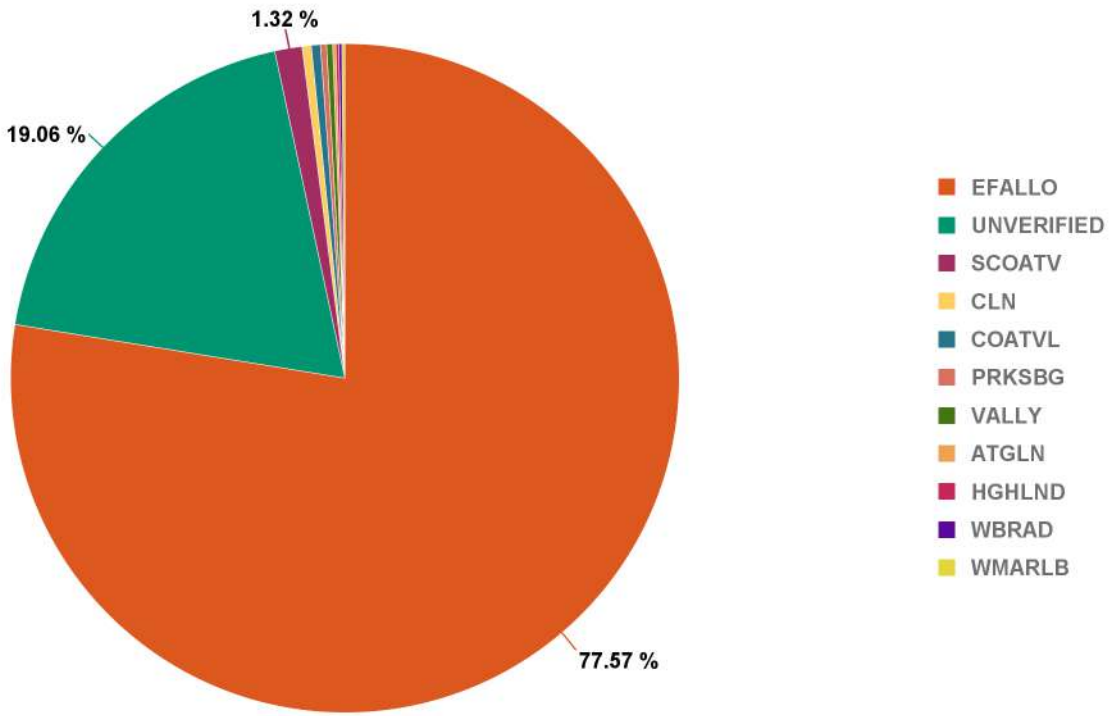
Chester County Department of Emergency Services

East Fallowfield Police Department

Monthly Event Count by Municipality

Date Range:	**JULY**
Total Events:	**682**

Event City	Count
EFALLO	529
UNVERIFIED	130
SCOATV	9
CLN	3
COATVL	3
PRKSBG	2
VALLY	2
ATGLN	1
HGHLND	1
WBRAD	1
WMARLB	1
Total:	**682**

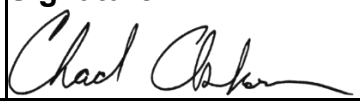


Run Date: 08/12/2025 10:16:59 AM

Last DW Refresh Date: 08/12/2025 03:30:00 AM

EAST FALLOWFIELD TOWNSHIP POLICE DEPARTMENT

POLICIES AND PROCEDURES

Subject: Authorized Weapons and Ammunition		**Number of Pages:** 16
Issue Date: 08/26/2025	**Expiration Date:** Until Amended or Rescinded	**Distribution List:** All Sworn Personnel
Authorized By: Chief Chad Osborn		**Signature:** 

PURPOSE

The purpose of this policy is to ensure the proper use, handling, and security of weapons issued to or carried by officers of this department. This includes providing guidelines for review, inspection, and prior approval of all weapons intended for use while on-duty and firearms carried under the authority of an officer's employment while off-duty.

POLICY

It is the policy of this department to specify the weapons which will be issued to or authorized for use by members and to establish and implement programs and procedures to ensure the proficient, responsible, and safe use of those weapons.

DEFINITIONS

Authorized Firearm: A firearm that has been approved by the Chief of Police or his/her designee for use by sworn law enforcement personnel. This includes primary service handguns, secondary weapons, off-duty weapons, and shotguns and rifles used for law enforcement purposes.

Authorized Ammunition: The ammunition that has been approved by the Chief of Police or his/her designee for use by sworn law enforcement personnel.

Conducted Energy Weapon (CEW): A less-lethal weapon that uses propelled wires and/or contact points to conduct energy to a remote target, thereby controlling and overriding the central nervous system of the body.

Department Armorer: A member of the department, appointed by the Chief of Police, having the responsibility for the maintenance and repair of all firearms that are used by the department. A department armorer shall have completed the

required course of training by the firearm manufacturer for the weapon(s) that they are required to maintain and repair.

Primary Service Handgun: The firearm authorized by this agency to be carried as part of the service uniform and related equipment for sworn members or the authorized firearm to be carried by plain-clothes members.

Firearms Qualification: Firearm proficiency course which meets the requirements established by MPOETC.

Firearms Instructor: A weapons instructor with experience in conducting an approved weapons course, appointed by the Chief of Police, and having responsibility for all weapons and weapons training.

Secondary Weapon: A non-department-owned handgun or rifle which is authorized by the Chief of Police or their designee to be carried by officers while on duty.

PROCEDURE

I. General

A. Any weapon, whether owned by this department or owned personally by an officer, and all ammunition used in those weapons, must be approved and authorized by the Chief of Police or their designee. This applies to any weapon carried on-duty or carried off-duty as a result of authority granted to officers as a result of their employment. This does not apply to weapons carried and used for recreational purposes or carried under other legal guidelines such as a concealed carry permit.

B. Officers carrying any non-department-owned firearms under the authority of their employment must register their weapons with the department and receive approval from the Chief of Police.

C. Officers are prohibited from modifying or altering any department-owned weapons without the written approval of the Chief of Police or their designee.

D. When carrying department-owned weapons off-duty, officers must utilize department-issued ammunition.

E. Officers are not permitted to carry a department-owned weapon as part of any other employment without written authorization from the Chief of Police.

F. All weapons and ammunition authorized by this department are listed in Appendix A of this policy.

G. Officers are prohibited from carrying a department-owned weapon, or a personally owned weapon carried under the authority of their position, while under the influence of alcohol or any prescription drugs which have the capacity to affect the officer's mental or physical capability. Officers who are conducting investigations that may necessitate a violation of this requirement must receive written pre-authorization from the Chief of Police or their designee.

1. Any officer who is taking medication that can affect their mental or physical capability must notify their supervisor immediately.

H. Any off-duty incident involving a firearm must be immediately reported to an on-duty supervisor and to the law enforcement agency having jurisdiction where the incident occurred. The supervisor receiving notification shall immediately notify the Chief of Police. The Chief of Police may open an internal affairs case file for further investigation of these incidents.

1. For this requirement, an off-duty incident does not include target practice, hunting, or other recreational activity. Any other intentional discharge or any unintentional discharge must be reported.

I. In accordance with the provisions of 18 USC 44 § 926b (also known as the Law *Enforcement Officers Safety Act* or HR 218), all officers are permitted to carry a concealed firearm in any US state or commonwealth. While on personal business, officers are ordinary citizens who have the right to carry a concealed weapon. 18 USC 44 § 926b does not provide personnel with law enforcement powers or immunities outside their jurisdictions.

II. Required Training

A. All officers must receive initial training and be able to demonstrate satisfactory skill and proficiency on any weapons they will be authorized to utilize before approval is granted to carry those on-duty or off-duty. This applies to firearms, less-lethal weapon systems, and empty-hand/defensive tactics.

B. All officers authorized to carry weapons shall receive annual in-service training on the following policies:

1. Response to Resistance which includes deadly force and de-escalation.
2. Duty to Intervene.

C. Officers must successfully complete an authorized firearms qualification course annually for all firearms they are authorized to use.

D. All officers authorized to carry less-lethal weapons must receive annual in-service training on each weapon system they are authorized to use.

E. All officers shall receive annual in-service training on the following skills:

1. Empty-hand control;

2. Arrests (including post-arrest positioning); and

3. Defensive techniques.

F. All department weapons and tactics training courses shall be evaluated by an instructor certified to provide training on the particular weapon system or tactic being taught.

G. Each training or qualification course shall be documented for each authorized weapon system. This documentation shall include:

1. The officer completing the training;

2. Date and location of the training;

3. Satisfactory or unsatisfactory performance of the skill or knowledge; and

4. Name of the instructor who presented the training and evaluated the officer.

H. Any officer who fails to meet the established skill or knowledge level for a particular weapon system or skill shall be referred for remedial training. Remedial training shall be stipulated by the Chief of Police or their designee but in general shall entail:

1. Documentation of the initial failure;

2. The course of remedial instruction by a certified instructor; and

3. Retesting of skills or knowledge which demonstrates the officer's ability to meet the department's testing standards.

III. Department Issued Weapons and Authorized Ammunitions

A. Officers shall not modify, alter, or enhance any department-owned weapon without written permission from the Chief of Police or their designee. This includes the addition of grips, sights, lasers, or magazine extensions.

B. All weapons issued to an officer shall be inspected and approved by a department armorer or firearms instructor prior to issuance. Additional inspections will be done annually at firearms qualifications.

C. Department-issued weapons and authorized backup weapons are the only weapons to be carried on duty.

1. A list of authorized weapons shall be maintained by this department (see appendix A)

2. A list of authorized ammunition shall be maintained by this department (see appendix A). These are the only munitions permitted to be used in department-owned weapons. Officers carrying personally owned weapons under the authority of their employment must comply with the ammunition stipulations included in appendix A.

D. When carrying a weapon on duty, not in uniform, officers shall display their badge in a prominent location on their person and carry photographic identification (department-issued ID or MPOETC card).

1. If officers are working a plainclothes assignment, their badge and identification may be concealed but be carried in a manner easily presentable to identify them as law enforcement.

2. If an assignment requires an officer to carry a weapon but the possession of a badge or identification could present a safety risk, written permission shall be obtained from the Chief of Police or their designee to operate without identification.

a) Due to the risk of such assignments, the department shall ensure the officer has proper training and that safety protocols are in place to mitigate risk to the officer. Assignments of this nature shall be deconflicted with other law enforcement agencies who may be operating similar investigations.

IV. Officer Owned Firearms

A. Nothing in this policy is intended to restrict the rights of officers who are carrying a firearm under the rights afforded them through state or federal regulations (e.g. hunting, concealed carry, open carry).

B. Officers carrying a firearm under the authority granted through their employment are required to follow the guidelines for use of deadly force as provided in the Response to Resistance policy.

C. Officers are permitted to register and qualify with two personally owned handguns to carry these weapons under the authority granted through their employment. Any other weapon will be carried only under the authority granted by a carry permit or other legal means.

1. Officers shall complete the Off-Duty/Back-Up Personal Weapon Registration Form for all firearms they are seeking authorization for.

D. Firearms must meet the specifications listed in Appendix A.

E. Prior to every qualification, the officer must present the firearm to the department armorer or firearms instructor for evaluation. The armorer or instructor will ensure the firearm meets the specifications of the department, the firearm is functional and safe, and note any modifications to the weapon.

F. Once a firearm is evaluated and approved, an officer may not modify the weapon outside of standard cleaning and maintenance.

1. If an officer chooses to modify a firearm after it has been registered and evaluated, the officer must present this weapon to the department armorer or firearms instructor for additional evaluation. If the armorer or instructor believes the modification changes the operating characteristics of the firearm, the officer shall be required to complete an additional documented firearms qualification course before being authorized to carry the firearm under the authority of the officer's employment. If additional qualifications are not required, the modification shall be noted on the current Off-Duty/Back-Up Personal Weapon Registration Form.

V. Secondary Weapons

A. Officers may request permission from the Chief of Police to utilize a personally owned firearm while on duty by completing an Off-Duty/Back-Up Personal Weapon Registration Form.

B. The following weapon types may be authorized:

1. Rifles;

2. Handguns.

C. Each authorized Secondary Weapon must meet the department specifications listed in Appendix A.

D. In addition to the requirements listed in the Officer Owned Firearms Section of this policy, officers must demonstrate the same level of proficiency with their Secondary Weapons as required by department-owned firearms.

E. Handguns carried as a Secondary Weapon (i.e. backup guns), must be carried in a concealed and secure holster. The officer is required to ensure the security and retention of the weapon during all aspects of their job duties.

F. Department-issued or authorized ammunition must be used while utilizing Secondary Weapons on-duty.

VI. Department Authorized Less-Lethal Weapons

A. Only department-issued less-lethal weapons may be utilized on duty.

B. All less-lethal weapon systems must be used in accordance with manufacturer recommendations and department training.

C. Officers who are trained and certified are authorized the following less lethal weapons to subdue any person or persons who overtly demonstrates the intention to resist arrest or to physically injure themselves or others:

1. OC - may only be used to restrain, control, immobilize, incapacitate, or subdue a person who overtly refuses to comply with legal commands. OC spray may be used when verbal commands and empty-hand control are ineffective or these tactics would place an officer or another at risk for injury. OC spray is intended to temporarily incapacitate a person or animal. Officers attempting to perform an official duty and meeting resistance are authorized to use OC spray. Officers shall use OC spray in accordance with the department's "Response to Resistance" policy and the following guidelines:

a) Oleoresin Capsicum is the only authorized aerosol incapacitation agent approved for use by officers of this Department.

b) Only officers who have completed a department-approved training course may carry and use OC spray.

c) Officers shall not utilize OC on subjects known, or suspected to have a pepper allergy.

d) When utilizing OC spray and time allows, officers shall announce "Spray" or "OC" to warn other officers.

e) The officer should create distance between themselves and the subject and allow time for the spray to take effect.

f) When deploying OC at an individual or animal, it should be directed from the canister into the facial area; i.e., the eyes, nose, and mouth of the subject intended to be neutralized.

g) When OC is deployed in an outside environment, officers will avoid spraying upwind whenever possible to avoid disabling themselves or other officers.

h) After using OC spray, the subject shall be restrained and transported to a post-exposure cleansing site. Post-exposure cleansing shall be accomplished by use of methods outlined in departmental training. If a person exposed to OC spray requests medical assistance, the person shall be transported to a medical facility for examination as soon as possible.

i) Canisters of OC that have been depressurized by any application shall be given to a supervisor who will secure the canister and arrange for the issuance of a new canister to the officer(s).

2. Baton - The Expandable Baton shall only be used to subdue a combative person and shall only be used to strike those portions of the human anatomy that are designated in certification training, (i.e., the arms, legs, and lower abdominal region). The baton is not to be used to restrain or immobilize a person, nor is it to be used in conjunction with any come-along maneuvers.

a) Baton strikes outside of prescribed areas shall only be utilized when deadly force is permissible.

3. CEW - The Taser shall be used to restrain, control, immobilize, incapacitate, or subdue a person who overtly refuses to comply with legal commands. A taser may be used when verbal commands and empty-hand control are ineffective or these tactics would place an officer or another at risk for injury. A CEW is intended to temporarily incapacitate a person or animal. Officers attempting to perform an official duty and meeting resistance are authorized to use a department-issued CEW. Officers shall use the CEW in accordance with the department's "Response to
Resistance" policy and the following guidelines.

a) Officers shall carry the CEW on their non-dominant side in a cross-draw manner.

b) When utilizing CEW on a subject, an officer must allow the subject time to comply with verbal commands following deployment.

c) A CEW will not be utilized in the following situations:

(1) The subject is in an elevated position and will be at risk for injury from falling;

(2) The subject is in water or may fall into water;

(3) Subject or area contains explosives or flammable material;

(4) The subject is known or suspected to be pregnant;

(5) The subject is a small child, elderly, or infirm;

(6) The subject is sickly or has a low body-mass index (BMI).

d) It is not recommended to utilize a CEW for more than three (3) cycles. Officers shall consider the following:

(1) Cuffing a subject while restrained by CEW.

(2) Utilizing other force options.

(3) Officers must be able to clearly justify each activation or continuous activation.

e) The targeting of the CEW shall be in compliance with manufacturer recommendations.

(1) When possible, an officer shall avoid intentionally targeting the CEW on sensitive areas of the body such as the head, eyes, throat, chest/breast, groin, or known pre-existing injury area without legal justification.

(2) When using the CEW in a drive-stun manner, officers shall avoid targeting the neck, groin, or spine. It is recommended that drive-stuns be targeted to the forearms and outside the upper legs.

f) A CEW may be used on aggressive animals to protect the officer or another subject. The CEW may only momentarily incapacitate or stun the animal. If the animal does not flee

after the deployment, the officer will need to determine how to restrain the animal or separate those in danger.

g) The CEW stores various critical information regarding the weapon's use. Following any activation is a use of force situation, the officer utilizing the CEW shall:

(1) Notify their supervisor of the CEW's use;

(2) Document the CEW number utilized in the Incident Report.

h) Only department personnel certified as CEW instructors are authorized to download information from tasers.

4. **Beanbag Shotguns** - The Beanbag Shotgun is only authorized to be deployed by officers who have been trained and whose certification is current. Beanbag Shotguns shall only be used to subdue a combative person or an armed subject threatening harm to themselves or others. Officers should only target those portions of the human anatomy that are designated in certification training.

a) Targeting impact areas outside of prescribed areas shall only be utilized when deadly force is permissible.

b) When deploying a Beanbag Shotgun, a second officer shall be identified to act as lethal cover for the officer deploying the Beanbag Shotgun.

c) When possible, all officers on the scene should be advised that a Beanbag Shotgun has been deployed at the incident, and when possible, all officers should be advised prior to the use of the Beanbag Shotgun to reduce the risk of sympathetic fire from other officers.

d) Impact from a Beanbag round may only temporarily stun a subject; officers should ensure there is a plan of action for immediately after deployment to subdue the person as soon as possible.

D. Officers who have not completed training and received subsequent authorization are not permitted to carry or use those less-lethal weapons systems.

E. Less-lethal weapons are not to be modified, altered, or enhanced. Any changes must be approved by the Chief of Police and conducted by an instructor authorized on that weapon system.

1. This does not pertain to normal cleaning and maintenance of weapons.

2. If a deficiency or system failure is discovered, the weapon system shall be placed out of service and the department armorer or weapons instructor shall be notified.

VII. Maintenance and Recording Keeping of Weapons and Training

A. All officers shall be responsible for general cleaning and maintenance of their issued firearms to ensure they are in proper working condition. If any discrepancies are noted, they shall immediately notify their supervisor and a department armorer or firearms instructor.

B. The Chief of Police or their designee shall ensure that an inventory of all department-owned weapons and weapon accessories is kept current. This shall include but is not limited to:

1. Weapon description and serial number;

2. Officer the weapon is issued to;

3. Any approved modification.

C. Weapons that are not issued to an individual officer shall be listed by their storage location.

D. Weapons that are removed from service shall also be removed from the inventory.

E. The department shall maintain a repair and maintenance log for all department-owned weapons.

F. Department firearms instructors shall inspect each weapon during firearms qualifications.

1. Weapons not issued to an officer and all less-lethal systems shall be inspected by the department armorer or instructor at least annually.

G. Weapons that are found to be deficient or in need of repair shall be provided to the department armor or manufacture authorized armor.

H. Following repair, department-owned weapons shall be reviewed, inspected, and approved by an armorer or qualified weapons instructor prior to returning to service.

I. Any weapon which is not capable of safe function and not repairable shall be retired from service.

J. Records of all training courses, firearms, less-lethal, and qualifications, shall be completed and forwarded to the Chief of Police or their designee.

K. All Off-Duty Qualifications Forms shall be forwarded to the Chief of Police or their designee once the weapon is inspected and the officer has completed the qualification course.

L. All weapon and training records shall be kept by this department for 20 years.

AUTHORIZED WEAPONS AND AMMUNITION - APPENDIX A

Duty Firearms

Make	Model	Caliber
Glock	45	9 mm
Glock	X43	9 mm

Other Duty Firearms

Type	Make	Model	Caliber
Patrol Rifle	Colt	M16-A1	.223 cal / 5.56 mm
Patrol Rifle	Springfield Armory Saint	AR-15	.223 cal / 5.56 mm
Shotgun	Mossberg	590A1	12 Gauge
Shotgun	AROSSI	S.A. (Varmit)	.410 G

Personally Owned Patrol Rifles

Patrol Rifle	N/A	AR-15	.223 cal / 5.56 mm

Less Lethal Weapons / Munitions

Brand/Make	Type
Monadnock or ASP	Expandable straight baton
AXON (Taser)	X26/X26P Electronic Control Device
Combined Tactical Systems	Super Sock 12 Gauge Bean Bag

Duty Ammunition

Brand	Type	Caliber
Federal	147 Gr FMJ (Training)	9 mm
Federal	147 Gr HST JHP (Duty)	9 mm

Federal	55 Gr FMJ (Training)	.223 cal / 5.56 mm
Federal	55 Gr Hi Shok SP (Duty)	.223 cal / 5.56 mm
Federal	168 BTHP	7.62 mm

***Due to ammunition shortages caused by the United States military commitment, alternate manufacturers may be considered, but only upon approval by the Chief of Police or his/her designee.**

Off Duty Ammunition:

All off duty ammunition must conform to the following specifications:

1. Commercially manufactured new in the United States or Canada
2. .32 caliber 65 grain to .45 caliber 230 grain
3. Cannot be modified to increase lethality
4. FMJ, HST, JHP, or equivalent
5. Armor piercing rounds are prohibited

Witmer PUBLIC SAFETY GROUP, INC.

101 Independence Way
Coatesville, PA 19320
www.wpsginc.com
mlangella@officerstore.com
(571) 284-9274

Quote

Quote#	QUO255474
Date	07/07/2025
Exp. Date	07/14/2025

Bill To:

East Fallowfield Twp. Police Dept.
475 Doe Run Rd
E Fallowfield PA 19320-4271
United States

Ship To:

East Fallowfield Twp. Police Dept.
475 Doe Run Rd
E Fallowfield PA 19320-4271
United States

East Fallowfield Shield Quote 2025

Pricing Per Costars 012-E22-281

ID	Name	Terms	Sales Rep	Shipping Method
3441	East Fallowfield Twp. Police Dept.	Net 30	Michael Langella	Ground

#	Item Name	Description	Quantity	Unit Price	Amount
1	PB-SHLS40CVPN	Point Blank HOPLITE IIIA Shield 20X30 Curved w / View Port Retail: 3916-44%=2192.96	2	2,192.96	4,385.92

ACCEPTANCE OF QUOTATION

The above prices,specifications, and conditions are satisfactory and are hereby accepted.

Freight charges are estimated at the time of quote. Applicable freight costs will apply at time of shipment.

Quotation is valid until Jul 14,2025

Signature: _____ Date: _____

Subtotal:	4,385.92
Discount:	0.00
Tax Total:	0.00
Freight:	0.00
Total:	**4,385.92**

Estimate# 1000-115

1014 Hilton Road
Coatesville, PA 19320
jpgcontractingllc@yahoo.com
484-886-6673
facebook.com/woodworker7272

THIS QUOTE IS GOOD UNTIL 9/15/2025

License# : PA011099

Date : 7/15/2025

Contact Name: East Fallowfield Police Dept

Street Address:

City, State, ZIP Code: Coatesville, PA 19320

Phone/Email:

Service Description	Payment Terms
Flooring	50% Deposit

Quantity	Description	Notes	Cost
1	**Install new LVP flooring in main area**		**$3,600.00**

This is an approximation of the service specified. Changes made at any time prior or during the job could affect the total cost. JPG Contracting, LLC is not liable for product and guarentees craftmanship for one year at the completion of the job. The didposal of trash is included in this estimate. Additional costs could be incurred. We will provide written notification for any additional costs that the customer is responsible for.

Signature: Date:

Total	$3,600.00
Deposit	$ 1,800.00
Balance To Be Paid	$ 1,800.00

Make All Checks Payable To James Gregor

THANK YOU FOR YOUR BUSINESS!

East Fallowfield
Township

Road Department Monthly Report

July 2025

Activity	Hours	Year to Date
Sign Repair	7	70.5
Comp. Pick up	68	495.5
Road Maintenance	35	313
Brooks crossing	20	56
Gutter Work	13	117
Road Clean Up	56	143
Tree work	14	166
Storm Drains	59	314
Road Inspection	2	40.5
Mowing Twp Road	76	178
Parks	207	841
Plowing & Salting	0	130
Police Maint.	15	129
Equipment Maint.	89	872.5
Office Admin.& PA 1 Call	6	45.5
Holiday	32	160
Vacation	16	135
Sick	11	135.25
Personal	0	24
Overtime	28.5	354.5
Building Maint.	7	153.5
Trash & Recycling	2	58
Other	4	138
Total Hours	767.5	5096.3

Submitted By, Justin Gathercole

Vehicle Mileage Records

Roads Dept

Month: July. 2025

						Mileage Start	Mileage End	Total
2006 F-250						148,602	148,695	93
2013 F-350 Utility Body						5,380	6,255	875
2017 F-350						42,099	42,630	531
2023 F-550						2,824	3,029	205
2019 F-650						8289	8343	54
2020 F-750 Brush body						9287	9394	107
2016 Freight						12,886	12,934	48
2011 Freight						18,635	18,635	0
2005 Freight						36,232	36,241	9
2006 Freight						27,492	27,521	29
2022 Backhoe						569	608	39
2005 Loader						2,881	2,881	0
2018 Case skid steer						472	473	1
2003 TN 70						2,616	2,632	16
2005 TL 100						2543	2548	5