



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda March 24, 2026 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

a. February 24, 2026 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the February 24, 2026 Board of Supervisors meeting minutes as presented.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. February Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. February Westwood Fire Company EMS Report submitted for Board and resident review.

c. February Modena Fire Company Fire Chief's Report submitted for Board and resident review.

d. February Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

e. February Modena Fire Company EMS Report submitted for Board and resident review.

f. Westwood Fire Company – Request for Capital Funding for New Ambulance

PROPOSED MOTION: I make a motion approving a capital improvement payment of \$87,032 to Westwood Fire Company for the Braun Chief XL Ambulance from the Township's Fire/EMS fund.

4. PRESENTATION: POLICE OFFICER OF THE YEAR

5. TREASURER'S REPORT

a. February 28, 2026 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the February 28, 2026 Treasurer's Report as presented.

b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of February 25, 2026 through March 24, 2026 in the total amount of \$____ as presented.

c. Approval of New Harbor Freight Commercial Account

PROPOSED MOTION: I make a motion to approve the establishment of a Harbor Freight Commercial Account for East Fallowfield Township.

6. MANAGER'S REPORT

a. 2026 Road Paving Project



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PROPOSED MOTION: I move that the Township authorize the advertisement to request bids for the 2026 road paving project to resurface _____ roads.

- b. Collective Bargaining Agreement with Teamsters for 2026-2028.

PROPOSED MOTION: I make a motion to approve the 2026-2028 Collective Bargaining Agreement between the Teamsters and East Fallowfield Township as presented.

- c. Request to Waive 2025 Trash Fee for 99 S. Brandywine Avenue

PROPOSED MOTION: I make a motion approving/denying a waiver of the 2026 trash fee for 99. S. Brandywine Avenue

- d. Proposal from CompNet, Inc. to Transition to a Cloud-Based Server

PROPOSED MOTION: I make a motion approving the labor proposal from CompNet Inc. in the amount of \$3,960 to transition the Township's data from a local server to Microsoft cloud storage.

- e. Increase Cyber Liability Insurance Coverage

PROPOSED MOTION: I make a motion authorizing the Township Manager to increase the Township's Cyber Liability Insurance Coverage from PIRMA from \$250,000 to \$1 million at an additional cost of \$474/year.

- f. Grant Application to Chester County Preservation Partnership Program

PROPOSED MOTION: I make a motion to approve Resolution No. 2026-06, authorizing the submission of a grant application to the Chester County Preservation Partnership Program in the amount of \$250,000 for park improvements.

- g. Agreement with T.P.D for Utility Relocation work to Repair Drainage Pipe on Saw Mill Road

PROPOSED MOTION: I make a motion to approve a supplemental agreement with Traffic, Planning, and Design, Inc. for construction management and construction observation services at a cost of \$ _____ for the Saw Mill Road culvert replacement project.

- h. 2026 PIRMA Loss Control Grant Award of \$5,000 Received for New Automated External Defibrillator (AED) Devices (Informational)

- i. Appointments to the Municipal Building Committee (2 vacancies)

PROPOSED MOTION: I make a motion to appoint _____ to the Municipal Building Committee with the term ending 12/31/2026.

Vacant

Wilson Lambert
Katja DiRado

Vacant

John Ionata
Jerry Dickinson
Chuck Argue
Scott Swichar

Member 2026 to 2026

Member 2026 to 2026
Member 2026 to 2026

Member 2026 to 2026

Member 2026 to 2026
Member 2026 to 2026
Member 2026 to 2026
Advisor

1-year term

1 year-term
1 year-term
1 year-term
1 year term
1 year-term
1 year-term



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- j. Township's Volunteer Appreciation Brunch on March 28 (Informational)
- k. New Business

7. LEGAL

- a. Tax Lien Exoneration Request from Chester County Tax Claim Bureau – Parcel 4704-0002950T

PROPOSED MOTION: I make a motion to approve the exoneration of an uncollectable real estate property tax lien for tax parcel number 4704-0002950T as requested by the Chester County Tax Claim Bureau.

- b. Approval of Subdivision for 1855 Goosetown Road, UPI 47-6-5

PROPOSED MOTION: I move that the Township approve the subdivision plans for 1855 Goosetown Road contingent upon the applicant addressing all of the Engineer's comments, per the form of the decision presented by the Township Solicitor.

- c. Waiver of Liability/Hold Harmless Agreement for Broken Sewer Pipe Repair at 1513 West Chester Road (Sandra Simmons)

PROPOSED MOTION: I make a motion approving the waiver of liability/hold harmless agreement between East Fallowfield Township and Sandra Simmons for 1513 West Chester Road.

8. PARK AND RECREATION BOARD

- a. Agreement with Showstoppers for 2026 Summer Concert Series

PROPOSED MOTION: I make a motion to authorize the township manager to sign an agreement with Showstoppers, Unlimited for a summer concert series at a cost of \$7,550 from the Township's park and recreation fund.

- b. Report Submitted

9. PLANNING COMMISSION

- a. Report Submitted

10. POLICE DEPARTMENT

- a. February Police Report submitted for Board and resident review.
- b. Purchase of New Automated External Defibrillator (AED) Devices



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PROPOSED MOTION: I make a motion approving a proposal from V.E Ralph & Sons to purchase 4 AED devices in the amount of \$4,4774.00 under the PA Costars program from the Township's Capital Fund.

- c. Purchase of Extended Warranty for 2026 Ford Interceptor from Flood Ford

PROPOSED MOTION: I make a motion approving the purchase of a 7-year 100,000 mile Premium Care Extended Service Plan from Flood Ford at a cost of \$1,965.

11. PUBLIC WORKS DEPARTMENT

- a. February Road Department Report submitted for Board and resident review.
- b. Purchase of New Garage Door and Installation

PROPOSED MOTION: I make a motion to approve a proposal from Smoker Door Sales in the amount of \$7,210.00 for the replacement and installation of a new garage door and related hardware, to be funded by the Township's Capital Fund.

12. HISTORICAL COMMISSION

- a. Report Submitted.

13. OLD BUSINESS

14. NEW BUSINESS

15. PUBLIC PARTICIPATION - 20 minutes

16. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.