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EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda
April 28, 2026 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

2. There was an executive session on April 28, 2026 to discuss legal matters.

3. APPROVAL OF MINUTES

    a. March 24, 2026 Board of Supervisors Meeting Minutes.

        PROPOSED MOTION: I make a motion to approve the March 24, 2026 Board of Supervisors meeting minutes as presented.

4. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

    a. March Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

    b. March Westwood Fire Company EMS Report submitted for Board and resident review.

    c. March Modena Fire Company Fire Chief's Report submitted for Board and resident review.

    d. March Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

    e. March Modena Fire Company EMS Report submitted for Board and resident review.

    f. Appointment of Emergency Management Coordinator (Bill Lewis)

        PROPOSED MOTION: I make a motion to approve the payment of a quarterly stipend of $172.21 to the Emergency Management Coordinator, Bill Lewis in recognition of ongoing emergency management responsibilities, with payments issued quarterly and to be funded from Fire/EMS Fund.

5. PRESENTATION: RACHAEL GRIFFITH FROM CHESTER COUNTY PLANNING COMMISSION, TO DISCUSS THE LAWN TO MEADOW CONVERSION PROGRAM

    PROPOSED MOTION: I make a motion authorizing the Township Manager to sign the Community Watershed forestry practice installation agreement and letter of match for the Lawn to Meadow municipal cohort/conversion program at the Township's community park.

6. TREASURER'S REPORT

    a. March 31, 2026 Treasurer's Report.

        PROPOSED MOTION: I make a motion to approve the March 31, 2026 Treasurer's Report as presented.

    b. Payment Authorizations.

        PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of March 25, 2026 through April 28, 2026 in the total amount of $____ as presented.

7. MANAGER'S REPORT

a. Consideration of a Resignation Letter from Board Chairman Mike Domboski

PROPOSED MOTION: I make a motion accepting the resignation of Board Chairman Mike Domboski from the East Fallowfield Township Board of Supervisors.

b. Election of Chairperson.

PROPOSED MOTION: I make a motion to appoint _____ as the Board of Supervisors Chairperson for the remainder of 2026.

c. Approval of Formal Announcement of Upcoming Vacancy for the Board of Supervisors

PROPOSED MOTION: I make a motion authorizing the township manager to post a formal announcement for the vacancy on the Board of Supervisors.

d. Interviews for the board vacancy will be conducted at the Township Board of Supervisors meeting on _____, 2026. (Informational)

e. 2026 Road Paving Project.

PROPOSED MOTION: I move that the Township award the low bid in the amount of $___ to ____ for the 2026 paving project.

f. Resolution for Disposition of Records.

PROPOSED MOTION: I make a motion to approve Resolution 2026-07 approving the destruction of Township records per the provided list per the PA Municipal Records Manual Retention Schedule.

g. Proposal from CompNet, Inc. to Transition to Microsoft 365

PROPOSED MOTION: I make a motion approving the labor proposal from CompNet Inc. in the amount of $3,960 to transition the Township's data from a local server to Microsoft cloud storage.

h. Appointments to the Municipal Building Committee: 2 vacancies (Informational)

i. Wage Increases for Non-Bargaining Unit Staff

PROPOSED MOTION: I make a motion to approve the following wage increases for the following non- bargaining unit staff retroactive to January 1, 2026:

Employee	Current Wage	Proposed Increase	Recommended
Nancy Baker	$/hour	___%	$___/hour
Christilla Walls	$ /hour	___%	$___/hour
Denise Verderosa	$/hour	___%	$__ /hour
Sue Sereditch	$/hour	___%	$___/hour
Dave Hindman	$/year	___%	$___/year

j. Retirement of Zoning Officer/Building Inspector Rob McLarnon (Keystone Municipal Services)

PROPOSED MOTION: I move to authorize the Township Manager to develop, advertise, and conduct a targeted Request for Proposals (RFP) for zoning administration, code enforcement and UCC building inspection services.

k. New Business

8. LEGAL

a. Holding Tank/Pump and Haul Agreement for 600 Doe Run Road (South Brandywine Elementary School)

PROPOSED MOTION: I move that township approve the holding tank/ pump and haul agreement in the form as presented and authorize the board president to sign the agreement.

b. Temporary Construction Easement Between East Fallowfield Township and Coatesville Area School District

PROPOSED MOTION: I make a motion approving a temporary construction easement between East Fallowfield Township and the Coatesville Area School District.

c. East Fallowfield Township Public Fire Hydrant Application to Pennsylvania America Water Company

PROPOSED MOTION: I move that the Township approve the Fire Hydrant Agreement, in the form as presented, for 600 Doe Run Road (South Brandywine Elementary School).

d. Memorandum of Understanding between East Fallowfield Township and East Fallowfield Township Police Officers Association

PROPOSED MOTION: I make a motion to approve a Memorandum of Understanding between East Fallowfield Township and East Fallowfield Township Police Officers Association as presented and authorize the Board Chairman or Vice Chairman to sign the document.

e. Zoning Board Hearing on May 6 at 7:00PM/Request for Variance Relief for 13 Juniata Drive (Informational)

f. New Business

9. PLANNING COMMISSION

a. No Report Submitted

b. Resignation of Planning Commission Member Ray Smith

MOTION: I make a motion to accept the resignation of Planning Commission Member Ray Smith

Ray Smith	**Chairperson**	**2026 to 2029**
Guido Guintini	Vice Chairperson	2026 to 2029
Deborah Stoff	Member	2024 to 2027
VACANT	Member	2023 to 2026
Charles Reed	Member	2023 to 2026

Sue Monaghan	Member	2026 to 2029
Jerry Dickinson	Member	2024 to 2027
Vacant	Alternate member	2024 to 2027

10. POLICE DEPARTMENT

a. March Police Report submitted for Board and resident review.

b. Written Offer Letter of Employment for Part-Time Police Officer

PROPOSED MOTION: I make a motion to tender a conditional offer of employment to Joshua Herzog to serve as part-time police officer at an hourly rate of $29.33 (2026 rate), pursuant to Act 57 and per the terms contained in the conditional offer letter dated April 28, 2026.

c. Written Offer Letter of Employment for Part-Time Police Administrative Assistant

PROPOSED MOTION: I make a motion to tender a conditional offer of employment to Tonya Carey to serve as part-time police administrative assistant at an hourly rate of $22.00/hour subject to a satisfactory background investigation and pre-employment physical.

11. PARK AND RECREATION BOARD

a. Report Submitted

b. Request from Wild Rec LLC Requesting Reduced Fee for Field Permit

PROPOSED MOTION: I make a motion approving the request from Wild Rec LLC to pay a reduced fee of $_____ for a field permit at the township park for youth soccer activities held on Fridays from May 8- June 12.

Note: In 2025, the board approved a reduced fee of $25/day for a field permit and $250 single security at the township park for youth soccer activities (informational)

c. Request for Facility Use Permit at Township Park

PROPOSED MOTION: I make a motion approving the request for a facility use permit for a pavilion rental for Coatesville Youth Lacrosse on May 30 from 2:00pm-6:00pm.

d. Proposal from Jets Bounce Party Rental

PROPOSED MOTION: I make a motion that the Township approve a proposal from Jets Bounce Party Rental in the amount of $600 from The township's Park and Recreation fund for an inflatable rental at the Liberty Fest America 250 event on June 27, 2026.

e. Proposal from The Driveway Band

PROPOSED MOTION: I make a motion that the Township approve a proposal from the Driveway Band in the amount of $995.00 from The township's Park and Recreation fund for musician performance at the Liberty Fest America 250 event on June 27, 2026.

f. Sponsorship monies received (to date) for Summer Concert Series is $14,000 (Informational)

12. PUBLIC WORKS DEPARTMENT

a. March Road Department Report submitted for Board and resident review.

13. HISTORICAL COMMISSION

14. OLD BUSINESS

15. NEW BUSINESS

16. PUBLIC PARTICIPATION - 20 minutes

We ask that all those speaking limit their comments to 3 minutes. Please stay on topic, present your comments in a spirit of cooperation and collaboration, and be respectful of the institution of Township Government in your words, tone and gestures. Please comply with any instructions I might give you during your statement. Thank you.

17. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
March 24, 2026 UnApproved Minutes
6:30 p.m.

Members Present
Mike Domboski, Chairman
Al Wright, Vice Chairman
Deborah Stoff, Member

Township Staff Present
Scott Swichar, Township Manager
Dave Hindman, Township Treasurer
Chad Osborn, Police Chief
Township Solicitor: Mike Crotty

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Chairman Domboski called the meeting to order at 6:33PM.

Chairman Domboski stated there was an executive session on March 24, 2026 to discuss legal matters.

Solicitor Crotty stated that, per Second Class Township Code, the majority of the board vote is needed to pass an action. For a board of 5, 3 votes are needed to pass an action. If three board members are present, all three board members need to vote yes to pass an action. A vote of 2-1 will not pass an action. This only applies to the Board of Supervisors.

2. DISCUSSION

A. APPROVAL OF MINUTES

February 24, 2026 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Chairman Domboski made a motion to approve the February 24, 2026 Board of Supervisors meeting minutes as presented.

Supervisor Stoff stated that there is a correction on page 6. She stated that Supervisor Lambert seconded the amended motion, not Vice Chairman Wright.

Motion died for lack of a second.

AMENDED MOTION: Chairman Domboski made a motion to approve the February 24, 2026 Board of Supervisors meeting minutes with the correction that page 6, item 3 Supervisor DiRado made the motion and Supervisor Lambert seconded it.

VOTE: 3-0. Motion passes.

B. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

1) February Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

2) February Westwood Fire Company EMS Report submitted for Board and resident review.

3) February Modena Fire Company Fire Chief's Report submitted for Board and resident review.

4) February Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

5) February Modena Fire Company EMS Report submitted for Board and resident review.

6) Westwood Fire Company – Request for Capital Funding for New Ambulance

MOTION: Vice Chairman Wright made a motion approving a capital improvement payment of $87,032 to Westwood Fire Company for the Braun Chief XL Ambulance from the Township's Fire/EMS fund. Chairman Domboski seconded.

Supervisor Stoff questioned who else is paying other than East Fallowfield and Valley Township.

Fire Chief John Sly, of Westwood Fire Company, stated that Valley Township and East Fallowfield are the only municipalities paying for this. He stated that Valley Township is paying for 75% of the expense or $348,000 and East Fallowfield is paying for 25%. The breakdown is based on call volume and service demand. Last year East Fallowfield was 23.8% of the call volume, but 25% is the average.

Township Manager Swichar stated that the township puts away funds every year for both Modena Fire Company and Westwood to be used for capital expenditures. Each department receives $36,600 a year or $73,200 for both departments. The money is held in reserves until the request is made.

VOTE: 3-0.

C. PRESENTATIONS

1) PRESENTATION: 2025 POLICE OFFICER OF THE YEAR AWARD PRESENTED TO POLICE OFFICER JOHN O'DONNELL. By CHIEF OSBORN.

Chief Osborn stated that Officer O'Donnell was selected by his peers.

3. TREASURER'S REPORT

1) February 28, 2026 Treasurer's Report.

MOTION: Vice Chairman Wright made a motion to approve the February 28, 2026 Treasurer's Report as presented. Supervisor Stoff seconded.

VOTE: 3-0.

2) Payment Authorizations.

MOTION: Chairman Domboski made a motion to approve the Payment Authorizations for the period of February 25, 2026 through March 24, 2026 in the total amount of $426,117.79 as presented. Supervisor Stoff seconded.

Treasurer Hindman stated that $87,000 is for the ambulance. The purchase of the F-250 is included in the expenditures, and there was an unexpected from PIRMA. Road salt expenditures were high.

VOTE: 3-0.

3) Approval of New Harbor Freight Commercial Account

MOTION: Vice Chairman Wright made a motion to approve the establishment of a Harbor Freight Commercial Account for East Fallowfield Township. Chairman Domboski seconded.

Philip Roomet, township resident, commented on the card.

Township Manager Swichar stated that the card will be a cost savings measure for the township.

VOTE: 3-0.

4. TOWNSHIP MANAGER'S REPORT

1) 2026 Road Paving Project

Township Manager Swichar stated that the township budgeted $318,953 for road paving. Township budgeted $226,262 in liquid fuels and $92,691 in the Capital Fund. Oil prices are high this year. Additional road paving will be on Saw Mill Road from Martingale to Mortonville as part of the Saw Mill Road culvert replacement project. The board has a list of roads in their packet. The township engineer recommends the road be paved. The bid specifications will have an escalator clause for liquid asphalt allowing for adjustments in either way.

MOTION: Chairman Domboski moved that the Township authorize the advertisement to request bids for the 2026 road paving project to resurface West Chester Road and South Caln roads as base bid and 17th avenue and Robin Road and alternates. Vice Chairman Wright seconded.

Philip Roomet, township resident, commented about a crater on Strasburg and Buck Run.

Nina Petro, township resident, commented on Park Avenue.

Shane Cloyd, township resident, commented on Fieldstone roads.

Township Manager Swichar stated that Park Avenue is a township road and Strasburg and Buck Run is a township road.

VOTE: 3-0.

2) Collective Bargaining Agreement with Teamsters for 2026-2028.

Township Manager Swichar stated that the proposed agreement is a 3-year agreement for 2026-2028. The wage increases will be 4%, 4%, and 4% retroactive to January 1. The contract also

provides a one-time increase to the road foreman rate to keep his pay consistent to other road foremen in Chester County. The Township will also pay the foreman rate to an employee who has been designated by the township to act in that capacity. They will also receive time and a half for all hours worked over 8 in a workday and automatic time and a half for hours worked snow plowing or salting outside of the regular work hours.

MOTION: Vice Chairman Wright made a motion to approve the 2026-2028 Collective Bargaining Agreement between the Teamsters and East Fallowfield Township as presented. Supervisor Stoff seconded.

Shane Cloyd, Township resident, asked a question about overtime.

VOTE: 3-0.

3) Request to Waive 2025 Trash Fee for 99 S. Brandywine Avenue

Township Manager Swichar stated that the Board has waived the trash fee for vacant properties in the past, however it would be difficult to monitor a property that is occupied to see if trash collection is being used. Also, the township is billed for each residential unit whether the homeowner chooses to use the service or not.

MOTION: Vice Chairman Wright made a motion denying a waiver of the 2026 trash fee for 99. S. Brandywine Avenue. Supervisor Stoff seconded.

Shane Cloyd, Township resident, asked a question about trash service.

Barry LiBero, Township resident, commented on the trash service.

VOTE: 3-0.

4) Proposal from CompNet, Inc. to Transition to a Cloud-Based Server

Township Manager Swichar stated the township's physical server is 10 years old and is nearing the end of its life. The Township's IT consultant is recommending the township transition to a cloud-based Microsoft 365 account.

MOTION: Vice Chairman Wright made a motion approving the labor proposal from CompNet Inc. in the amount of $3,960 to transition the Township's data from a local server to Microsoft cloud storage. Chairman Domboski seconded.

Chairman Domboski questioned if there is an annual fee.

Mr. Swichar stated there are licensing fees of about $1,000/year.

Supervisor Stoff questioned how much was budgeted in 2026.

Township Manager Swichar stated that the expense was budgeted for the last two years. However, the expense was not moved over to 2026.

Treasurer Hindman stated that $12,000 and $11,000 were budgeted in prior years.

Shane Cloyd, township resident, asked questions related to the server.

Philip Roomet, Township resident, commented on the proposed server.

VOTE: 1-2. Supervisor Stoff and Chairman Domboski voted nay.

5) Increase Cyber Liability Insurance Coverage

Township Manager Swichar stated that he recommends increasing the township's cyber policy from $250,000 to $1 million, which is consistent with other township's policies.

MOTION: Chairman Domboski made a motion authorizing the Township Manager to increase the Township's Cyber Liability Insurance Coverage from PIRMA from $250,000 to $1 million at an additional cost of $474/year. Vice Chairman Wright seconded.

Shane Cloyd, Township resident, asked a question about cost of existing policy.

Philip Roomet, township resident, made a comment.

Jerry Dickinson, township resident, made a comment.

Solicitor Crotty stated that the township must take certain measures and complete credit monitoring should damage occur.

VOTE: 3-0.

6) Grant Application to Chester County Preservation Partnership Program

Township Manager Swichar stated the grant request would be to complete the park upgrades at the parkland across from 7 Ts. The Township has already secured $250,000 from DCNR.

MOTION: Vice Chairman Wright made a motion to approve Resolution No. 2026-06, authorizing the submission of a grant application to the Chester County Preservation Partnership Program in the amount of $250,000 for park improvements. Supervisor Stoff seconded.

Vice Chairman Wright commented on input from the Park and Recreation board.

Teri Dickinson, Park and Recreation chair commented on park amenities.

Nina Petro, township resident, commented on the proposed project.

Shane Cloyd, Township resident, commented on the proposed project.

VOTE: 3-0.

7) Agreement with T.P.D for Utility Relocation work to Repair Drainage Pipe on Saw Mill Road

Township Manager Swichar stated that there is an agreement in the board's packet from T.P.D to provide full-time construction management and an alternate agreement from Pennoni to provide part-time construction oversight.

MOTION: Chairman Domboski made a motion to approve a supplemental agreement with Pennoni for construction management and construction observation services at a cost of $18,500 for the Saw Mill Road culvert replacement project. Supervisor Stoff seconded.

Vice Chairman Wright questioned if the $18,500 is an estimate.

Township Manager Swichar stated yes. The Township would be billed for time and materials.

Shane Cloyd, Township resident, asked a question about inspection.

VOTE: 3-0.

8) 2026 PIRMA Loss Control Grant Award of $5,000 Received for New Automated External Defibrillator (AED) Devices (Informational)

Township Manager Swichar stated that the Township will be purchasing these devices under the Police portion of the agenda.

Vice Chairman Wright questioned if these devices go in the patrol vehicles.

Supervisor Stoff questioned the life expectancy of the devices.

Chief Osborn stated they are in patrol vehicles and life expectancy is 10 years.

9) Appointments to the Municipal Building Committee (2 vacancies)

Chairman Domboski stated the building committee recommended Joe McCormick and Shane Cloyd.

MOTION: Vice Chairman Wright made a motion to table as the full compliment of supervisors is not present. Chairman Domboski seconded.

Shane Cloyd asked a question.

Philip Roomet asked a question.

VOTE: 3-0.

10) Township's Volunteer Appreciation Brunch on March 28 (Informational)

11) New Business: none

5. LEGAL

1) Tax Lien Exoneration Request from Chester County Tax Claim Bureau – Parcel 4704-0002950T

Solicitor Crotty stated that the parcel is 47-04-9.5. Chester County noted there are uncollectable real estate taxes. The amount at issue is $541.28. The request is for a mobile home that was removed.

MOTION: Vice Chairman Wright made a motion to approve the exoneration of an uncollectable real estate property tax lien for tax parcel number 4704-0002950T as requested by the Chester County Tax Claim Bureau. Chairman Domboski seconded.

Vice Chairman Wright questioned if the request is in perpetuity.

Solicitor Crotty stated that the request is only for 2025.

Supervisor Stoff questioned if it is privately owned land.

Solicitor Crotty stated it is a privately owned mobile home.

Shane Cloyd, township resident asked a question.

VOTE: 3-0.

2) Approval of Subdivision for 1855 Goosetown Road, UPI 47-6-5

Solicitor Crotty stated that the applicant is subdividing the lot into two parcels. They must comply with engineering and township review comments.

MOTION: Vice Chairman Wright moved that the Township approve the subdivision plans for 1855 Goosetown Road contingent upon the applicant addressing all of the Engineer's comments, per the form of the decision presented by the Township Solicitor. Supervisor Stoff seconded.

VOTE: 3-0.

3) Waiver of Liability/Hold Harmless Agreement for Broken Sewer Pipe Repair at 1513 West Chester Road (Sandra Simmons)

Solicitor Crotty stated that the township public works department is replacing the pipe. However, there is a drop shed that must be moved to install the pipe. There is a standard waiver.

MOTION: Chairman Domboski made a motion approving the waiver of liability/hold harmless agreement between East Fallowfield Township and Sandra Simmons for 1513 West Chester Road. Vice Chairman Wright seconded.

VOTE: 3-0.

6. PARK AND RECREATION BOARD

1) Agreement with Showstoppers for 2026 Summer Concert Series

MOTION: Chairman Domboski made a motion to authorize the township manager to sign an agreement with Showstoppers, Unlimited for a summer concert series at a cost of $7,550 from the Township's Park and Recreation fund. Supervisor Stoff seconded.

Vice Chairman Wright questioned the number of concerts this year.

Philip Roomet, township resident, asked a question.

VOTE: 3-0.

2) Teri Dickinson, Chair of the Park and Recreation board, provided an overview of the America 250 event.

3) Report Submitted

7) PLANNING COMMISSION

1) Report Submitted.

8) POLICE DEPARTMENT

1) February Police Report submitted for Board and resident review.

2) Purchase of New Automated External Defibrillator (AED) Devices

MOTION: Vice Chairman Wright made a motion approving a proposal from V.E Ralph & Sons to purchase 4 AED devices in the amount of $4,474.00 under the PA Costars program from the Township's Capital Fund. Supervisor Stoff seconded.

Chief Osborn stated that the AEDs will be funded by the PIRMA grant.

VOTE: 3-0.

3) Purchase of Extended Warranty for 2026 Ford Interceptor from Flood Ford

MOTION: Chairman Domboski made a motion approving the purchase of a 7-year 100,000 mile Premium Care Extended Service Plan from Flood Ford at a cost of $1,965. Vice Chairman Wright seconded.

Manager Swichar stated the plan is for the 2026 Interceptor.

Chief Osborn stated that the warranty is part of the township's fleet management plan.

VOTE: 3-0.

9) PUBLIC WORKS DEPARTMENT

1) February Road Department Report submitted for Board and resident review

2) Purchase of New Garage Door and Installation

MOTION: Vice Chairman Wright made a motion to approve a proposal from Smoker Door Sales in the amount of $7,210.00 for the replacement and installation of a new garage door and related hardware, to be funded by the Township's Capital Fund. Chairman Domboski seconded.

Chairman Domboski questioned which door is being replaced.

Manager Swichar stated the door is on the public works garage.

VOTE: 3-0.

10) HISTORICAL COMMISSION

1) Report Submitted.

11) OLD BUSINESS: None

12) NEW BUSINESS: None

13) PUBLIC PARTICIPATION:

Nina Petro, township resident, commented on the elected tax collector.

Shane Cloyd, township resident, commented on harvesting and dashboard updates.

Philip Roomet, township resident, commented on township ordinances.

14) ADJOURNMENT

MOTION: Chairman Domboski made a motion to adjourn the March 24, 2026 Board of Supervisors Meeting at 8:09 PM. Vice Chairman Wright seconded.

VOTE: 3-0.

Respectfully Submitted,



Scott Swichar,
Township Manager/Secretary

WESTWOOD FIRE COMPANY

EMS Report – March 2026
East Fallowfield Township Chester County

42 Total Responses, East Fallowfield Township

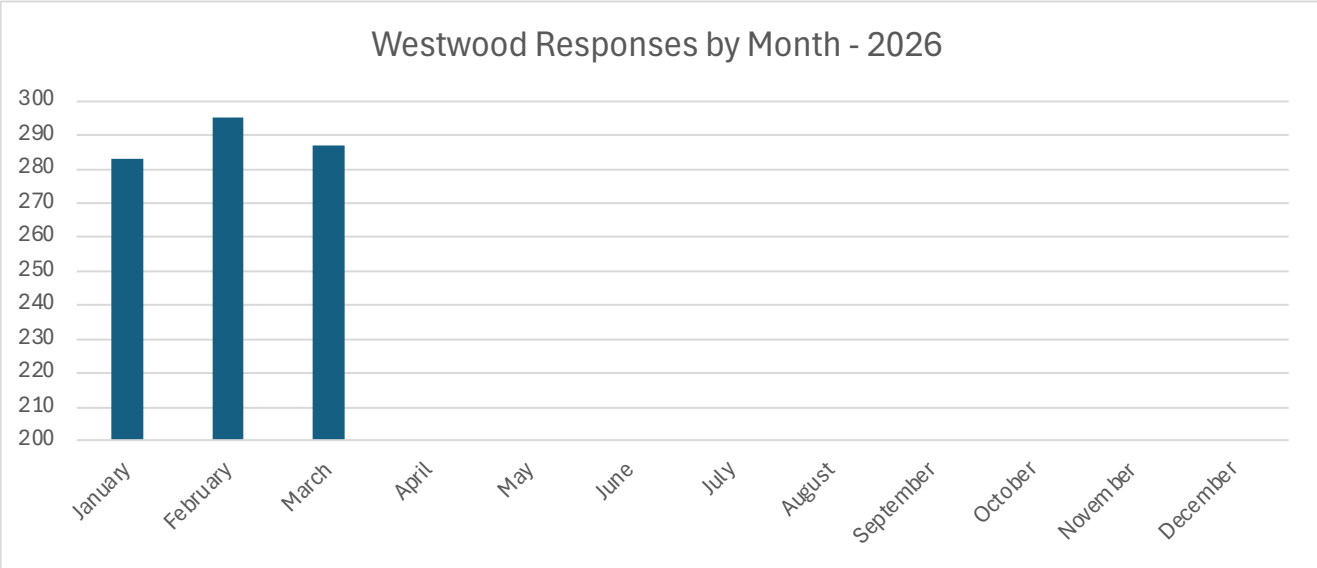
37 Responses Westwood Division
5 Responses Wagontown Division

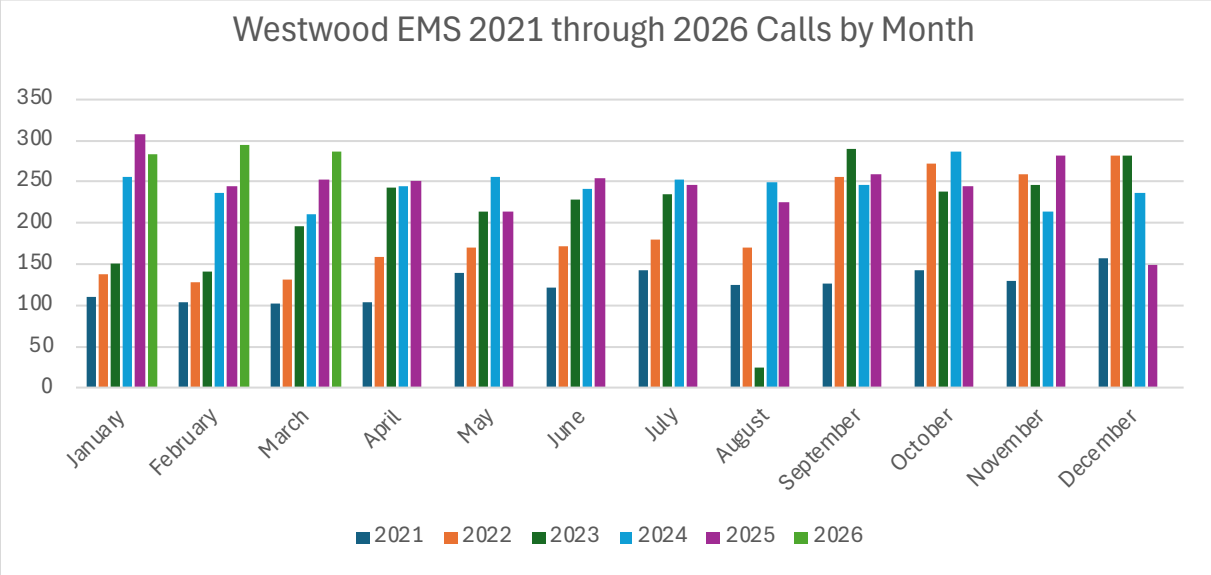
Call Types – East Fallowfield Township

Medical	**33**
Fall	**3**
Vehicular	**3**
Overdose	**1**
Injured Person	**1**
Cardiac Arrest	**1**

Westwood Total Calls: 287

John Sly – Director of EMS


Westwood Responses by Month - 2026
300
290
280
270
260
250
240
230
220
210
200
January
February
March
April
May
June
July
August
September
October
November
December


Westwood EMS 2021 through 2026 Calls by Month
350
300
250
200
150
100
50
0
January
February
March
April
May
June
July
August
September
October
November
December
2021
2022
2023
2024
2025
2026

Westwood Fire Company

Fire Chief's Report

March, 2026

Total Calls For March

31

Total Calls For March – East Fallowfield Township

6

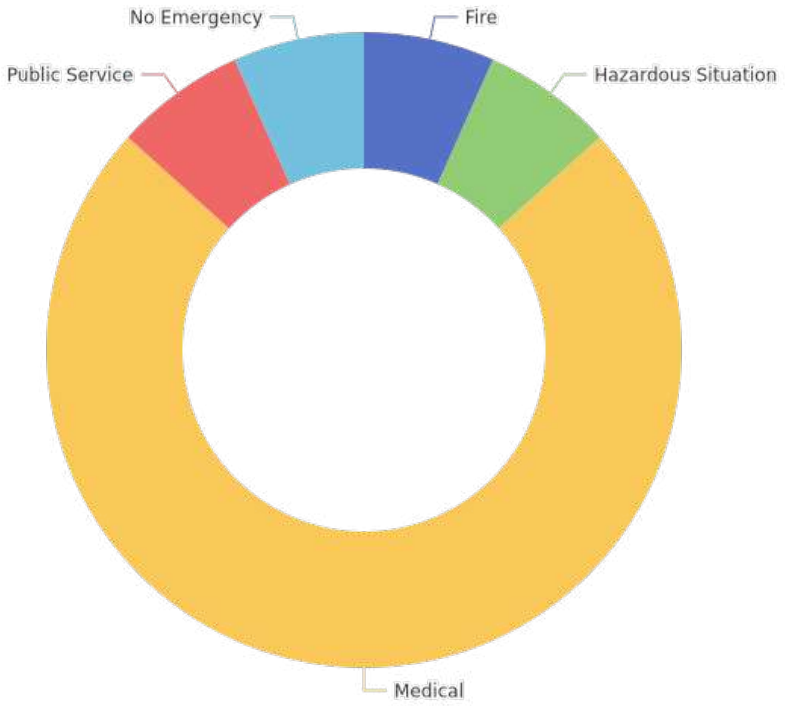
Call Types – East Fallowfield Township

Assist EMS	3
Motor Vehicle Accident	2
Fire Alarm	1

Total Time in Service: 7 *hours, 35 minutes*
Total Manpower: *115 (average 4 per call)*

Michael McWilliams – Fire Chief

FDR-IR: Incident Count by Primary Incident Type



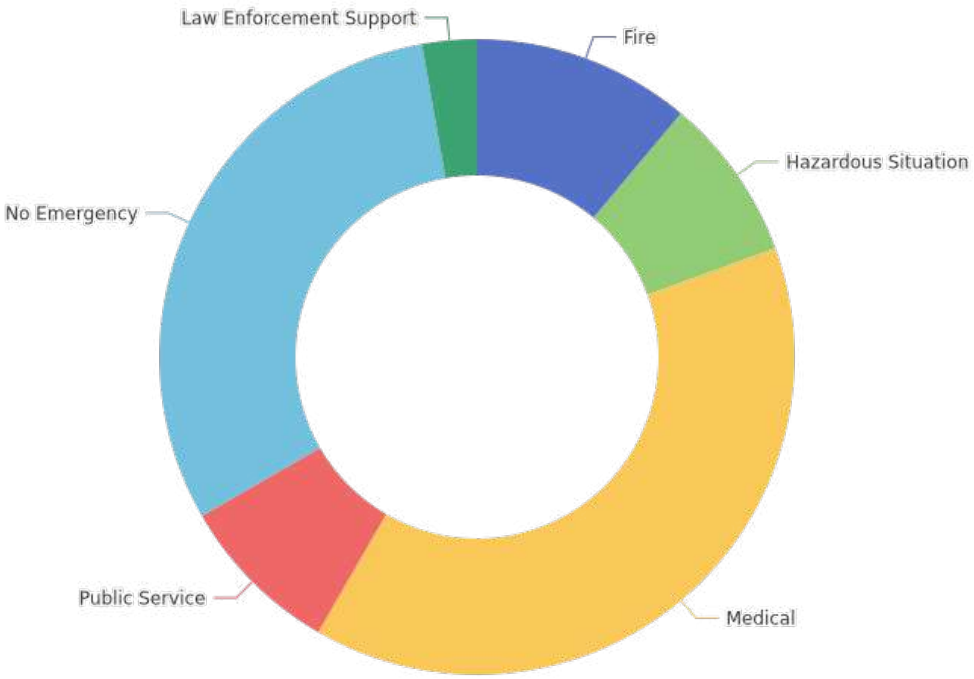
PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Fire	**1**	**6.67%**
Fire - Transportation Fire - Vehicle Fire - Passenger	1	6.67%
Hazardous Situation	**1**	**6.67%**
Hazardous Situation - Hazard Non-Chemical - Motor Vehicle Collision	1	6.67%
Medical	**11**	**73.33%**
Medical - Illness - Breathing Problems	4	26.67%
Medical - Illness - Cardiac Arrest	1	6.67%
Medical - Illness - Heart Problems	3	20.00%

FDR-IR: Incident Count by Primary Incident Type

Modena PC PA
Address: 5 N Brandywine Ave, Coatesville, PA, 19320

PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Medical - Illness - Stroke / CVA	1	6.67%
Medical - Injury / Trauma - Fall	2	13.33%
Public Service	**1**	**6.67%**
Public Service - Citizen Assist - Lift Assist	1	6.67%
No Emergency	**1**	**6.67%**
No Emergency - Cancelled	1	6.67%
Total	**15**	**100.00%**

FDR-IR: Incident Count by Primary Incident Type



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Fire	**4**	**11.11%**
Fire - Outside Fire - Dumpster / Other Outdoor Container Fire	1	2.78%
Fire - Structure Fire - Structural Involvement	1	2.78%
Fire - Structure Fire - Room and Contents Fire	1	2.78%
Fire - Transportation Fire - Vehicle Fire - Passenger	1	2.78%
Hazardous Situation	**3**	**8.33%**

FDR-IR: Incident Count by Primary Incident Type

Modena PC PA
Address: 5 N Brandywine Ave, Coatesville, PA, 19320

PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Hazardous Situation - Hazard Non-Chemical - Electrical Power Line Down / Arching / Malfunction	1	2.78%
Hazardous Situation - Hazard Non-Chemical - Motor Vehicle Collision	2	5.56%
Medical	**14**	**38.89%**
Medical - Illness - Breathing Problems	5	13.89%
Medical - Illness - Cardiac Arrest	1	2.78%
Medical - Illness - Convulsions / Seizures	1	2.78%
Medical - Illness - Heart Problems	3	8.33%
Medical - Illness - Sick Case	1	2.78%
Medical - Illness - Stroke / CVA	1	2.78%
Medical - Injury / Trauma - Fall	2	5.56%
Public Service	**3**	**8.33%**
Public Service - Citizen Assist - Lift Assist	1	2.78%
Public Service - Other - Standby	2	5.56%
No Emergency	**11**	**30.56%**
No Emergency - False Alarm - Malfunctioning Alarm	1	2.78%
No Emergency - False Alarm - Accidental Alarm	4	11.11%
No Emergency - Cancelled	6	16.67%
Law Enforcement Support	**1**	**2.78%**
Law Enforcement Support	1	2.78%
Total	**36**	**100.00%**



MONTHLY REPORT FOR MODENA FIRE CO. NO. 1 AMBULANCE
February EMS Report 2026

SHIFT BREAKDOWN (12 Hr Shifts – 0600 – 1800 / 1800 – 0600)	
Day	**59**
NIGHT	**45**
TOTAL	**104**

AMBULANCE	MILES
37-1/37-3	2169
37-2	408
Total	2577

Time on Calls	TIME
A1/A3	159.19
A2	70.0
TOTAL:	**229.19**

MCD:	NUMBER OF CALLS:
Caln Township	5
Coatesville	33
Downingtown	1
Elverson	1
East Fallowfield Township	29
Highland	XXX
Modena	2
Newlin Township	XXX
Sadsbury	1
South Coatesville	11
Valley Township	4
West Bradford Township	9
West Brandywine Township	6
West Marlborough Township	1

DISPOSITION	TOTAL
NOT ENTERED (Fire Standby / Recall / Refusal / ETC)	46
PENN Medicine – Chester County Hospital	43
Main Line Health – Paoli Memorial Hospital	11
Christiania Care West Grove	1
PENN Medicine – Lancaster General Hospital	Xxx
Children's Hospital of Philadelphia - KOP	2

CALL OUTCOME	TOTAL
No Services Required	15
Patient Dead At Scene – Resuscitation Attempted (Without Transport)	1
Patient Dead At Scene – No Resuscitation Attempted (Without Transport)	XXX
Patient Refused Care	2
Recalled Enroute	10
Recalled On-Scene	1
Recalled Prior to Response	1
Stand-by Public Safety, Fire, or EMS Operational Support Provided	1
Treated, Refused Transport	14
Treated, Released to IALS	XXX
Treated, Transferred Care	XXX
Treated, Transported ALS	22
Treated, Transported BLS	36
Total	**104**

Total Personal	11
Calls Answered	104
Modena Personal: Total	11
Volunteer	1
Career	10
Hours on Calls	229.19
Average Response Time	1.93 minutes
Average Wait Time at Hospital (Min 2 mins / Max 59 mins)	35 mins

Submitted: Lisann Thomas

GOVERNOR
JOSH SHAPIRO

April 17, 2026

Mr. William Lewis
EMC East Fallowfield Township
2264 Strasburg Road
Coatesville, PA 19320

Dear Mr. Lewis:

Based on the recommendation of your municipal officials, it is my great pleasure to appoint you to serve as the Emergency Management Coordinator for East Fallowfield Township.

Unfortunately, disasters do occur in Pennsylvania. Many communities are vulnerable to severe weather conditions, as well as transportation and industrial accidents that could impact residents. As one of the most flood-prone states in the nation, it is important that we work together to reduce the community impact of flooding to the degree possible. We must also work with community leaders to ensure that responsible land use decisions respect the potential for disasters; with residents to ensure that property is protected through adequate insurance; and with emergency responders to ensure that they are equipped and trained for conditions which may test their resources and capabilities.

As emergency management coordinator, you will be responsible for the development and administration of your community's emergency preparedness program. This includes developing emergency plans and procedures to coordinate emergency service response when disasters do occur. You will also serve as your municipal representative, working with the Chester County Emergency Management staff, as well as the Pennsylvania Emergency Management Agency (PEMA). In order to better understand and prepare for your new responsibilities, I urge you to take full advantage of the numerous training opportunities and other forms of assistance available through PEMA and your county program.

David R. Padfield, Director of PEMA, joins me in extending our congratulations on your appointment. We also thank you for your interest in serving your community.

Therefore, pursuant to provisions of the Pennsylvania Emergency Management Services Code, 35 Pa. C. S. Section 7101 et seq., and in accordance with the recommendations received, I hereby appoint you Coordinator of Emergency Management for East Fallowfield

Sincerely,

Governor Josh Shapiro

Chester County Municipal Lawn to Meadow Project

The Chester County Conservation District and Chester County Planning Commission have partnered to administer a DCNR-funded project that will assemble a cohort of Chester County municipalities to conduct lawn-to-meadow conversion projects on municipally-owned sites. These projects will serve as demonstration projects within the community, educating residents about the benefits of converting lawn areas to more ecologically beneficial landscapes, and inspiring more acres of lawn to be converted to meadow.

Meadows have many benefits over lawns:

- They require only annual mowing, reducing maintenance costs.
- They provide a food source for pollinators, such as birds, bees, and butterflies.
- They absorb stormwater at a much greater rate than lawn grasses given their deep root system.
- They provide 4-season beauty.

Municipalities currently committed to participating in the cohort include: Downingtown Borough, Caln Township, West Vincent Township, New Garden Township, and Chester County. The Conservation District will competitively select a contractor to perform site preparation and meadow seeding for each municipal site. Site prep will occur in the summer of 2026, with seeding in the fall. Site preparation is planned to involve two applications of non-specific herbicide application to kill existing vegetation. Seeds will be drill-seeded into the dead vegetation, which acts as a mulch and weed suppressant for the new seeds.

The Conservation District and Planning Commission will provide training to municipal staff on how to maintain the meadow as it grows. Municipalities will be responsible for maintaining the meadow and communicating about it to residents.

COMMUNITY & WATERSHED FORESTRY PRACTICE INSTALLATION AGREEMENT

This agreement, dated_____, between [LANDOWNER] and [GRANTEE] allows the [GRANTEE] and/or its Partners to undertake community & watershed forestry planting activities on land owned by the [LANDOWNER] in [NAME OF COUNTY], Commonwealth of Pennsylvania.

In signing this agreement, the [LANDOWNER] grants to the [GRANTEE], or its designees, the authority to complete the activities described in Appendix "A." The site plan drawings included in Appendix "A" show existing site conditions and work to be completed.

The [LANDOWNER] agrees to maintain the community & watershed forestry practice depicted in Appendix "A" under this agreement for at least twenty-five (25) years.

Appendix "B" identifies estimated planting costs and donations of supplies or equipment from the [GRANTEE] and its Partners to the [LANDOWNER] for carrying out these activities

The [LANDOWNER] grants the [GRANTEE] and its Partners vehicular and equipment access to the site with 48 hours prior notice to conduct project-related activities such as site analysis and design, installing trees, shrubs and other vegetative cover, inspecting completed work, maintenance and monitoring for at least 25 years. [LANDOWNER] does not have to be present unless otherwise requested by the project manager. The [LANDOWNER] retains all rights to control trespass and retains all responsibility for taxes, assessments, granting of right-of-way, control and eradication of noxious weeds, and other incidences of ownership.

The [LANDOWNER] agrees that all design and project implementation will be managed by the [GRANTEE] or its representatives.

[LANDOWNER]'s stewardship activities are described in Appendix "A." In the event that a natural circumstance, beyond the control of the [LANDOWNER], damages the constructed or installed components of the project, the [LANDOWNER] will not be required to repair these damages.

The [LANDOWNER] agrees to ensure that trees and shrubs planted in the project area are not cut, removed, mowed or otherwise disturbed, for at least 25 years, and the materials used to protect these plantings remain in place for their full recommended useful life.

The [LANDOWNER] shall notify the [GRANTEE] in writing, prior to the implementation of any action, if (1) the [LANDOWNER] ever proposed to convert facilities constructed, rehabilitated, or improved under this Agreement, (2) if the facility ever becomes obsolete and the [LANDOWNER] decides to destroy or remove the plantings, or (3) the [LANDOWNER] proposed to sell off lands developed, rehabilitated or improved with these state funds.

The [LANDOWNER] agrees to allow small signs to be installed identifying the community & watershed forestry planting project.

The [LANDOWNER] must obtain the [GRANTEE]'s written consent in order to modify the original site plan. This agreement may be modified at any time by mutual consent of the parties, subject to approval by the Department of Conservation and Natural Resources. Any written notice to the [GRANTEE] shall be sent to: [ADDRESS OF GRANTEE]. Any written notice to the [LANDOWNER] shall be sent to: [ADDRESS OF LANDOWNER]

If the [LANDOWNER] terminates this agreement, the [LANDOWNER] shall reimburse the [GRANTEE] and its Partners for their project installation costs, as identified in Appendix "B." The cost of the planting will be pro-rated based on a twenty-five (25) year project life.

The termination date of the agreement will determine when obligations between the parties shall end. At that date, any developments to the land will become the property of the [LANDOWNER], and there shall be no obligation to any of the parties.

The [LANDOWNER] guarantees ownership of the above-described land and warrants that no outstanding rights exist which interfere with the rights of the [GRANTEE] or its Partners under this agreement.

In the event the [LANDOWNER] transfers any of the lands designated and described in the attached site plan map, he/she shall take such steps as are necessary to inform the purchaser of the existence of this agreement. Additionally, any deed, lease, or other instrument of transfer will be made subject to this agreement so that the new landowner shall step into the role of [LANDOWNER] under this agreement. The [LANDOWNER] will notify the [GRANTEE] of any changes in ownership.

The [GRANTEE] is prohibited by law from making obligations that exceed available funds, and therefore the [GRANTEE] can only do that work which is funded. In the event funds are not available to do the restoration work within the period of time or in the manner described on the attached site plan, the [GRANTEE] will notify the [LANDOWNER] of that fact.

The [LANDOWNER] agrees, on behalf of himself/herself/themselves and his/her/their heirs, successors and assigns, to release the [GRANTEE] and their representatives from all claims arising out of and/or related to the project described in Exhibit"A."

Signature by the parties to this agreement signifies understanding of each party's rights and responsibilities.

_____	_____
[LANDOWNER] NAME (print)	DATE
_____	_____
[LANDOWNER] SIGNATURE	DATE
_____	_____
[GRANTEE] NAME (print)	DATE
_____	_____
[GRANTEE] SIGNATURE	DATE

APPENDIX A

COMMUNITY & WATERSHED FORESTRY PLANTING and STEWARDSHIP PLAN, MAP, SITE PLAN DRAWINGS

COMMUNITY & WATERSHED FORESTRY PLANTING AND STEWARDSHIP PLAN

The following is a listing of sequenced events which will take place during the planting period for the _____community & watershed forestry project(s).

- A visual inspection and PA-one-call will be done to ensure that the planting will not conflict with the right of way of any buried or overhead utility lines including but not limited to electric, gas, phone, water, and/or sewage..

- Materials may be delivered on site prior to scheduled planting date. These materials will be placed on a pre-determined site identified by landowner and project manager.

- All planting personnel will use previously identified access lanes for transporting planting materials and equipment to and from planting site.

- All excess planting materials will be removed from site upon completion of planting.

Better maintenance for a community & watershed forestry practice will lead to an increased survival of planted trees and shrubs and a swifter return to natural conditions. General landowner stewardship for a riparian buffer or lawn to tree conversion project, at a minimum, includes an annual inspection of the planted area, noting the condition of tree tubes -- including downed tubes, broken stakes, and trees emerging through the protective netting. General landowner stewardship for a lawn to meadow conversion project, at a minimum, includes an annual inspection of the planted area, noting the condition of the plantings and presence of any invasive species or noxious weeds that should be removed. The [LANDOWNER] shall complete the applicable basic routine maintenance as described above on an annual basis. Significant maintenance, such as tree replacements, shall be reported to the [GRANTEE]. The [LANDOWNER] may be contacted annually by the [GRANTEE] to inquire about the annual inspection. In response to the contact, the [GRANTEE] will make any needed maintenance decisions.

Attach MAPS and SITE PLAN DRAWINGS

APPENDIX B

PROJECT BUDGET, PARTNER CONTRIBUTIONS, SPECIAL PROVISIONS

PROJECT BUDGET

Project Contributions	**Cash**	**In-kind**
[GRANTEE]	$_____	$_____
Partner	$_____	$_____
Landowner	$_____	$_____
Total	**$_____**	**$_____**

Special Provisions:

For the first 5 (five) years of this agreement, the [LANDOWER] will steward the community & watershed forestry practice through annual maintenance, to offer the best opportunity for the plantings to thrive. Reasonable and routine maintenance should be carried out for the duration of the agreement. The [GRANTEE] will assist the [LANDOWNER] in determining the appropriate maintenance schedule and necessary maintenance activities for the first 5 years and for the remaining 20 years.

April 14, 2026

Rachael Griffith
Chester County Planning Commission
601 Westtown Rd., Suite 270
West Chester, PA 19380
rgriffith@chesco.org.

RE: East Fallowfield Township's Letter of Commitment to participating in "Chester County Lawn to Meadow Conversion on Public Lands" municipal cohort

Dear Ms. Griffith,

I am writing to you to express East Fallowfield Township's in-kind match commitment to the Chester County Conservation District's Chester County Lawn to Meadow Conversion on Public Lands project that has been awarded by the Department of Conservation and Natural Resources' (DCNR) Community Conservation Partnership Program (C2P2) Community and Watershed Forestry Grant.

East Fallowfield Township has been invited to include a project in this cohort, and we are committing to planting a 0.75 acre meadow at our Township Park, located at 900 Buck Run Rd. This project will be in a highly visible location, and will serve as a demonstration project for the community, potentially sparking interest in additional lawn to meadow conversion projects.

If awarded this grant, over the course of the three-year grant period, we commit to completing and documenting:

A value of $1,800 in staff and volunteer time spent

- planning and coordination of the project;
- educating public works staff members on meadow maintenance procedures with the assistance of Chester County Conservation District and Chester County Planning Commission;
- and educating the public, including but not limited to responding to calls, writing newsletter articles about the project, promoting an event highlighting the projects, and placing temporary signs in the project area.
- alternatively, we commit to providing $1,800 of cash match.

This value may be met in volunteer hours at a rate of $33.49 per hour, at staff persons' hourly rates, or using a combination of the two.

We also commit to all post-planting establishment maintenance, with the technical support of Chester County Conservation District and Chester County Planning Commission. Tasks must include mowing twice per year following the installation of the meadow and monitoring the meadow for invasive species. Tasks may include controlling invasive species using herbicide or mechanical methods. This service's value is estimated at $910 per acre for each of the two years following installation of the meadow. We

commit to documenting the value of this in-kind match based on either invoices paid to contractors who performed the work or staff timesheets of municipal staff who performed the work. Based on the size of the meadow we have proposed, we estimate this value at $1,365.

Benefits of Lawn to Habitat (Meadow) Conversion according to DCNR

-Improved water quality

-Reduce erosion

-Increased habitat for pollinators and birds

-Carbon sequestration

-Significantly less time and money spent mowing

-Natural, diverse landscapes improve mental health and offer natural walking spaces.

Here are some references and an example at Hibernia Park:

-

https://eastcoventry-pa.gov/vertical/sites/%7BA2FA46C5-686F-4B16-8376-0BDF39FCC483%7D/uploads/Lawn_Conversion-DCNR-edited.pdf

https://www.pa.gov/agencies/dcnr/newsroom/dcnr-announces-free-pocket-meadow-kits-for-residents

https://www.chescoplanning.org/Environmental/HOA/LawnConversion.cfm

https://www.phillyvoice.com/native-wildflower-meadow-chester-county-hibernia-park-coatesville/

TOWNSHIP of EAST FALLOWFIELD

FINANCIAL REPORT

April 28, 2026

Township of East Fallowfield
Bank Account Balances
as of March 31, 2026

Fund Name	Bank Account Name	Bank	Trial Balance	Bank Balance
Capital Projects Fund				
	Capital Projects Fund	Meridian Bank	$1,689,720	$1,689,720
	Capital Projects Fund	PLGIT	$554,690	$554,690
	Total Capital Projects Fund Account		**$2,244,411**	**$2,244,411**
General Fund				
	Fire/EMS	Meridian Bank	$850,212	$937,244
	General Fund (incl sweep acct balance)	Meridian Bank	$3,183,678	$3,213,309
	General Fund - Cash Dep Only	Fulton Bank	$3,995	$3,995
	Total General Fund Accounts		**$4,037,886**	**$4,154,549**
Liquid Fuels Fund				
	Liquid Fuels Fund	Meridian	$277,550	$277,550
	Total Liquid Fuels Account		**$277,550**	**$277,550**
Park & Recreation Fund				
	Parks & Recreation Fund	Meridian	$237,592	$237,592
	Total Park & Recreation Account		**$237,592**	**$237,592**
Rebill Fund				
	Rebill/Escrow	Meridian	$45,977	$45,977
	Total Rebill Account		**$45,977**	**$45,977**
Trash Fund				
	Trash	Meridian	$958,830	$958,858
	Total Trash Account		**$958,830**	**$958,858**
	East Fallowfield Township Bank Accounts- Meridian Bank		**$7,243,560**	**$7,360,251**
	East Fallowfield Township Bank Accounts- PLGIT		**$554,690**	**$554,690**
	East Fallowfield Township Bank Accounts- Fulton Bank		**$3,995**	**$3,995**
	Total of all East Fallowfield Township Bank Accounts		**$7,802,245**	**$7,918,936**

East Fallowfield Township
Detailed Budget vs Actual
March 31, 2026

	Actual Mar 2025	2025 Budget	% of Budget	Actual Mar 2026	2026 Budget	% of Budget
GENERAL FUND						
Revenue						
301 · Real Property Taxes						
301.10 · Real Property Taxes - Current	223,520.11	820,816.00	27%	248,485.57	820,129.00	30%
301.11 · Real Property Taxes - Fire/EMS		0.00	0%		0.00	0%
301.20 · Real Property Taxes - Prior Yea	23,655.69	80,000.00	30%	21,745.23	80,000.00	27%
301.24 · Real Property Taxes - Collect F	-9,443.04	-10,000.00	94%	-9,966.72	-13,000.00	77%
301 · Real Property Taxes - Other	0.00	0.00	0%	0.00	0.00	0%
Total 301 · Real Property Taxes	237,732.76	890,816.00	27%	260,264.08	887,129.00	29%
310 · Local Tax Enabling Act Taxes						
310.10 · Real Estate Transfer Tax	40,390.63	140,000.00	29%	77,714.34	152,150.00	51%
310.20 · Earned Income Tax—Current	409,087.51	1,674,000.00	24%	426,381.81	1,700,000.00	25%
310.24 · Earned Income Tax—Collector Fee	-5,001.48	-20,758.00	24%	-5,201.87	-20,740.00	25%
310.25 ·ChesCo. Tax Collection Comm.Fee	-807.78	0.00	0%	-1,554.28	-3,043.00	51%
310.50 · Local Services Tax—Current	8,335.31	27,500.00	30%	9,341.79	35,000.00	27%
310.54 · Local Services Tax-CollectorFee	-101.80	-341.00	30%	-113.98	-427.00	27%
Total 310 · Local Tax Enabling Act Taxes	451,902.39	1,820,401.00	25%	506,567.81	1,862,940.00	27%
321 · Business Licenses and Permits						
321.60 · Contractor Registration	0.00	0.00	0%	0.00	0.00	0%
321.61 · Peddler Permit	300.00	0.00	0%	0.00	0.00	0%
321.801 · Comcast Franchise Fee	14,060.65	60,000.00	23%	12,812.38	55,000.00	23%
321.802 · Verizon Franchise Fee	19,402.44	72,000.00	27%	17,428.47	73,000.00	24%
321.90 · Cable Tower Fee	300.00	300.00	100%	300.00	300.00	100%
Total 321 · Business Licenses and Permits	34,063.09	132,300.00	26%	30,540.85	128,300.00	24%
322 · Non-Business Licenses & Permits						
322.50 · Street Opening Permit	5,078.00	4,000.00	127%	575.00	3,600.00	16%
322.90 · Miscellaneous Permits	0.00	0.00	0%	0.00	0.00	0%
Total 322 · Non-Business Licenses & Permits	5,078.00	4,000.00	127%	575.00	3,600.00	16%
331 · Fines						
331.11 · Vehicle Code Violations	0.00	0.00	0%	0.00	0.00	0%
331.12 · Violations Ordin/Statues/Etc	4,101.49	12,000.00	34%	2,969.79	12,000.00	25%
331.13 · State Police Fines	0.00	4,000.00	0%	0.00	3,000.00	0%
Total 331 · Fines	4,101.49	16,000.00	26%	2,969.79	15,000.00	20%
341 · Interest Earnings						
341.01 · Interest on Checking	32,496.07	80,000.00	41%	23,774.98	90,000.00	26%
Total 341 · Interest Earnings	32,496.07	80,000.00	41%	23,774.98	90,000.00	26%
342 · Rents & Royalties						
342.53 · Royalties from Cell Tower	15,571.48	50,000.00	31%	12,904.33	50,000.00	26%
342 · Rents & Royalties - Other	0.00		0.00	0.00		0.00
Total 342 · Rents & Royalties	15,571.48	50,000.00	31%	12,904.33	50,000.00	26%
351 · Fed Capital & Operating Grants						
351.12 · FEMA Grant-Emerg Disaster Relife	0.00	0.00	0%	0.00	0.00	0%
Total 351 · Fed Capital & Operating Grants	0.00	0.00	0%	0.00	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
March 31, 2026

	Actual Mar 2025	2025 Budget	% of Budget	Actual Mar 2026	2026 Budget	% of Budget
354 · State Capital & Operating Grant						
354.02 · Public Safety	0.00	0.00	0%	0.00	0.00	0%
354.15 · Recycling/Act 101	0.00	0.00	0%	0.00	0.00	0%
354 · State Capital & Operating Grant - Other	0.00	0.00	0%	0.00	0.00	0%
Total 354 · State Capital & Operating Grant	0.00	0.00	0%	0.00	0.00	0%
355 · State Shared Revenue & Entitle						
355.01 · PURTA	0.00	2,000.00	0%	0.00	3,009.00	0%
355.05 · General Municipal Pension Syste	0.00	80,000.00	0%	0.00	112,745.00	0%
Total 355 · State Shared Revenue & Entitle	0.00	82,000.00	0%	0.00	115,754.00	0%
361 · Charges for Services						
361.31 · Prelim/Final SALDO Plan Fees	0.00	0.00	0%	0.00	0.00	0%
361.34 · Hearing Fees	4,500.00	1,500.00	300%	1,500.00	1,500.00	100%
361.74 · Postage	0.00	0.00	0%	0.00	0.00	0%
361.80 · Grass Cutting or Chipping Srvc	240.00	0.00	0%	0.00	0.00	0%
Total 361 · Charges for Services	4,740.00	1,500.00	316%	1,500.00	1,500.00	100%
362 · Public Safety						
362.100 · Police Services	90.00	500.00	18%	405.00	500.00	81%
362.105 · Special Police Services	0.00	500.00	0%	0.00	500.00	0%
362.11 · Police Reports - Copies	0.00	500.00	0%	0.00	500.00	0%
362.41 · Building Permits	17,891.14	120,000.00	15%	36,803.90	110,000.00	33%
362.42 · Stormwater Management Permits	640.75	2,000.00	32%	0.00	1,000.00	0%
362.50 · Burning Permit	130.00	400.00	33%	50.00	400.00	13%
Total 362 · Public Safety	18,751.89	123,900.00	15%	37,258.90	112,900.00	33%
364 · Sanitation						
364.30 · Trash - Current Year	0.00	0.00	0%	0.00	0.00	0%
364.50 · Recyclable Sales	0.00	0.00	0%	0.00	0.00	0%
364.90 · Trash - Dumpster	-76.00	0.00	0%	0.00	0.00	0%
364.91 · Scrap/TV Disposal	0.00	0.00	0%	0.00	0.00	0%
364.93 · Hazardous Waste Rebate	0.00	1,350.00	0%	1,350.36	1,200.00	113%
Total 364 · Sanitation	-76.00	1,350.00	-6%	1,350.36	1,200.00	113%
389 · Misc Revenue						
389.00 · Miscellaneous Revenue	27,129.96	2,500.00	1085%	16,191.00	1,000.00	1619%
389.10 · Insurance Refund	1,600.00	5,000.00	32%	0.00	0.00	0%
389 · Misc Revenue - Other	0.00	0.00	0%	0.00	0.00	0%
Total 389 · Misc Revenue	28,729.96	7,500.00	383%	16,191.00	1,000.00	1619%
391.10 · Sale of Fixed Assets	0.00	0.00	0%	0.00	2,000.00	0%
395 · Refunds of Prior Year Expend	0.00	0.00	0%	1,000.00	0.00	0%
Use of Reserves					1,231,677.00	
Total Revenue	833,091.13	3,209,767.00	26%	894,897.10	4,503,000.00	20%

East Fallowfield Township
Detailed Budget vs Actual
March 31, 2026

	Actual Mar 2025	2025 Budget	% of Budget	Actual Mar 2026	2026 Budget	% of Budget
Expense						
400 · Supervisors						
400.105 · Salaries	3,125.00	12,500.00	25%	3,125.00	12,500.00	25%
400.192 · FICA/Medicare	239.05	956.00	25%	239.05	956.00	25%
400.352 · Liability Insurance	0.00	0.00	0%	0.00	0.00	0%
400.460 · Conferences/Training	449.00	1,000.00	45%	17.94	1,000.00	2%
Total 400 · Supervisors	3,813.05	14,456.00	26%	3,381.99	14,456.00	23%
401 · Township Manager						
401.110 · Manager - Salary	32,400.00	140,400.00	23%	32,400.00	144,612.00	22%
401.197 · 457 Plan	648.00	2,808.00	23%	648.00	2,892.00	22%
401.315 · Employee Medical Contribution	-457.32	-1,900.00	24%	-457.32	-1,982.00	23%
401.317 · Other Costs	0.00	0.00	0%	0.00	0.00	0%
Total 401 · Township Manager	32,590.68	141,308.00	23%	32,590.68	145,522.00	22%
402 · Auditing Services						
402.311 · Annual Audit Fee	0.00	11,000.00	0%	0.00	11,500.00	0%
Total 402 · Auditing Services	0.00	11,000.00	0%	0.00	11,500.00	0%
402.315 · Health/Dental Empl Contribution	0.00	0.00	0%	0.00	0.00	0%
403 · Tax Collection						
403.430 · Tax Collection Committee Fee	0.00	0.00	0%	0.00	0.00	0%
Total 403 · Tax Collection	0.00	0.00	0%	0.00	0.00	0%
404 · Legal						
404.310 · Legal Services	17,167.27	120,000.00	14%	36,939.52	272,000.00	14%
404.314 · Special Legal - Unions	0.00	30,000.00	0%	3,202.50	15,000.00	21%
Total 404 · Legal	17,167.27	150,000.00	11%	40,142.02	287,000.00	14%
405 · Office Administration						
405.110 · Secretary - Wages	6,105.97	33,034.00	18%	6,380.79	32,832.00	19%
405.112 · Treasurer - Salary	21,883.65	96,408.00	23%	21,973.06	97,850.00	22%
405.115 · FT Admin - Wages	13,514.15	108,150.00	12%	13,523.14	128,916.00	10%
405.182 · Admin Salaries for Trash	0.00	-38,884.00	0%	0.00	-39,827.00	0%
405.187 · Admin Medical Opt Out 50%	0.00	9,698.00	0%	0.00	0.00	0%
405.192 · FICA/Medicare	5,526.28	29,658.00	19%	5,505.99	30,922.00	18%
405.194 · Unemployment Compensation	115.00	1,000.00	12%	27.09	1,075.00	3%
405.195 · Workers' Compensation	745.23	1,000.00	75%	1,052.30	1,370.00	77%
405.196 · Health/Dental Insurance	29,065.02	98,685.00	29%	33,794.19	193,044.00	18%
405.197 · Pension	3,114.84	21,279.00	15%	4,430.76	22,283.00	20%
405.198 · Life / AD&D	145.14	798.00	18%	177.39	880.00	20%
405.199 · STD/LTD	268.68	1,019.00	26%	467.76	2,689.00	17%
405.315 · Employee Medical Contrib	-1,207.65	-9,102.00	13%	-1,846.14	-13,652.00	14%
405.316 · Aflac Insurance	0.00	0.00	0%	0.00	0.00	0%
405.317 · Aflac Insurance - Employee Cont	0.00	0.00	0%	0.00	0.00	0%
405.353 · Surety & Fidelity - Bonding	4,824.00	4,000.00	121%	368.00	5,239.00	7%
405 · Office Administration - Other	0.00		0%	0.00		0%
Total 405 · Office Administration	84,100.31	356,743.00	24%	85,854.33	463,621.00	19%
406 · General Government						
406.210 · Office Supplies	889.26	3,000.00	30%	353.34	3,250.00	11%
406.215 · Postage	980.65	1,500.00	65%	102.18	2,490.00	4%
406.310 · Payroll Service	1,387.00	6,500.00	21%	1,726.69	5,025.00	34%
406.311 · Consultant/Bookkeeping Help	7,500.00	5,000.00	150%	0.00	0.00	0%

East Fallowfield Township
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	Actual Mar 2025	2025 Budget	% of Budget	Actual Mar 2026	2026 Budget	% of Budget
406.317 · Other Services/Charges	2,075.33	2,000.00	104%	519.90	2,615.00	20%
406.321 · Telephone	578.94	2,500.00	23%	579.66	2,400.00	24%
406.324 · Mobile Phone	328.27	1,500.00	22%	196.03	1,020.00	19%
406.341 · Advertising	1,132.98	5,000.00	23%	1,391.92	4,320.00	32%
406.342 · Printing/Newsletter	489.00	3,000.00	16%	502.00	1,000.00	50%
406.352 · Liability Insurance	6,382.97	7,350.00	87%	6,376.48	6,702.00	95%
406.384 · Rent - Copier/Postage Meter	669.00	3,000.00	22%	669.00	2,676.00	25%
406.391 · Credit Card Processing Fees	213.83	1,200.00	18%	0.00	0.00	0%
406.392 · Bank Fees	-1.32	100.00	-1%	270.03	900.00	30%
406.393 · Late Fees	0.00	0.00	0%	3.02	0.00	0%
406.420 · Dues/Memberships/Subscriptions	4,040.00	5,000.00	81%	4,647.00	6,005.00	77%
406.450 · Codification/Transparency	995.00	15,000.00	7%	1,045.00	13,000.00	8%
406.454 · Document Digitization	0.00	2,000.00	0%	650.00	5,000.00	13%
406.460 · Meetings and Education	3,124.24	12,000.00	26%	3,206.94	11,725.00	27%
406.520 · Library Donation	0.00	9,000.00	0%	0.00	9,000.00	0%
Total 406 · General Government	30,785.15	84,650.00	36%	22,239.19	77,128.00	29%
407 · IT						
407.325 · Internet Fees	1,127.33	4,000.00	28%	1,021.20	4,763.00	21%
407.452 · Contracted IT Service	2,920.50	14,000.00	21%	1,740.00	26,000.00	7%
407.453 · Computer Repairs/Maint/Equip	686.96	1,000.00	69%	713.44	1,000.00	71%
407.454 · Website	0.00	0.00	0%	0.00	0.00	0%
407.455 · Email Hosting	0.00	0.00	0%	0.00	25.00	0%
407.456 · Software/Web Applications	69.00	2,000.00	3%	261.00	1,510.00	17%
Total 407 · IT	4,803.79	21,000.00	23%	3,735.64	33,298.00	11%
408 · Engineering						
408.313 · Engineering Services	3,010.75	19,000.00	16%	3,230.38	20,000.00	16%
Total 408 · Engineering	3,010.75	19,000.00	16%	3,230.38	20,000.00	16%
409 · General Govt Buildings						
409.236 · Building Supplies	112.42	1,500.00	7%	226.80	1,000.00	23%
409.351 · Property Insurance	531.42	1,500.00	35%	0.00	2,231.00	0%
409.361 · Electricity	2,447.55	4,250.00	58%	1,740.41	6,600.00	26%
409.362 · Gas	4,025.22	7,000.00	58%	4,215.40	6,000.00	70%
409.373 · Building Repair/Maintenance	673.43	4,000.00	17%	1,183.15	4,790.00	25%
409.430 · Taxes	0.00	8,000.00	0%	798.98	8,103.00	10%
Total 409 · General Govt Buildings	7,790.04	26,250.00	30%	8,164.74	28,724.00	28%
410 · Police						
410.110 · Chief - Salary	24,396.00	114,618.00	21%	31,021.91	134,928.00	23%
410.112 · FT Officer - Salaries	103,353.21	441,514.00	23%	110,034.61	463,635.00	24%
410.114 · Admin Assistant - Wages	6,402.00	28,325.00	23%	5,521.93	29,744.00	19%
410.115 · PT Officer - Wages	34,301.34	137,719.00	25%	21,046.97	161,598.00	13%
410.171 · Leave - Vacation	0.00	54,957.00	0%	0.00	57,710.00	0%
410.172 · Leave - Holiday	10,634.46	41,955.00	25%	7,715.95	52,758.00	15%
410.176 · Leave - Personal	1,886.49	17,481.00	11%	4,945.96	18,357.00	27%
410.177 · Leave - Sick	8,058.34	19,963.00	40%	5,441.13	21,714.00	25%
410.178 · Leave - Chart/Kelly Time	19,684.76	45,452.00	43%	21,896.60	47,729.00	46%
410.180 · Overtime Pay	5,158.44	20,600.00	25%	8,022.46	21,000.00	38%
410.181 · Court Overtime Pay	2,900.24	16,480.00	18%	2,019.75	13,896.00	15%
410.182 · Special Detail - Prof. ERT	3,300.00	3,000.00	110%	3,630.00	3,630.00	100%
410.184 · Sick Pay Buy-Back	0.00	15,000.00	0%	0.00	15,000.00	0%
410.185 · Vacation Pay Buy-Back	0.00	0.00	0%	0.00	0.00	0%
410.187 · Medical Opt Out - 50%	4,610.16	20,000.00	23%	5,417.16	23,033.00	24%

East Fallowfield Township
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	Actual Mar 2025	2025 Budget	% of Budget	Actual Mar 2026	2026 Budget	% of Budget
410.188 · 457 Plan (Twp Contribution)	0.00	0.00	0%	934.14	4,048.00	23%
410.192 · FICA/Medicare	16,702.08	71,838.00	23%	16,794.32	81,174.00	21%
410.194 · Unemployment Compensation	273.51	5,000.00	5%	242.62	3,010.00	8%
410.195 · Workers' Compensation	15,769.86	39,900.00	40%	20,495.18	39,981.00	51%
410.196 · Health/Dental Insurance	59,944.35	239,769.00	25%	70,093.90	282,616.00	25%
410.197 · Pension	0.00	86,969.00	0%	33,707.97	85,217.00	40%
410.198 · Life / AD&D	790.23	3,479.00	23%	790.23	3,319.00	24%
410.199 · STD/LTD	973.14	3,111.00	31%	1,215.39	5,105.00	24%
410.210 · Office Supplies	89.16	2,000.00	4%	347.32	2,000.00	17%
410.215 · Postage	29.58	50.00	59%	0.00	50.00	0%
410.220 · Operating Supplies	0.00	2,500.00	0%	95.83	2,500.00	4%
410.224 · Medical Supplies	169.95	500.00	34%	533.20	1,000.00	53%
410.225 · Laboratory / Testing Supplies	265.00	2,500.00	11%	795.00	2,198.00	36%
410.231 · Vehicle Fuel - Gasoline	2,769.56	17,500.00	16%	3,942.01	17,000.00	23%
410.236 · Building Supplies	125.96	1,000.00	13%	87.33	800.00	11%
410.238 · Clothing and Uniforms	425.40	7,000.00	6%	1,495.83	6,000.00	25%
410.242 · Ammunition	0.00	5,000.00	0%	0.00	5,000.00	0%
410.261 · Vehicle Equipment	0.00	2,000.00	0%	63.42	2,000.00	3%
410.315 · Health/Dental - Employee Contri	-2,767.75	-11,988.00	23%	-3,261.00	-14,131.00	23%
410.316 · Aflac Insurance	518.91	1,927.00	27%	518.91	1,927.00	27%
410.317 · Aflac Insurance - Employee Cont	-444.78	-1,927.00	23%	-444.78	-1,927.00	23%
410.318 · Other Services & Charges	694.00	6,000.00	12%	2,491.00	4,000.00	62%
410.319 · Other	0.00	0.00	0%	0.00	0.00	0%
410.321 · Telephone	1,084.11	4,500.00	24%	1,085.94	4,500.00	24%
410.324 · Mobile Phones	578.27	900.00	64%	1,318.69	1,740.00	76%
410.325 · Internet	0.00	0.00	0%	0.00	0.00	0%
410.338 · Court Parking	0.00	0.00	0%	0.00	0.00	0%
410.351 · Property Insurance	705.80	1,995.00	35%	0.00	2,964.00	0%
410.352 · Liability Insurance	20,494.98	23,600.00	87%	20,474.77	21,520.00	95%
410.355 · Auto Insurance	8,644.95	13,650.00	63%	4,965.82	16,143.00	31%
410.361 · Electricity	583.96	2,250.00	26%	557.25	2,800.00	20%
410.362 · Gas	1,033.22	1,500.00	69%	497.76	1,650.00	30%
410.366 · Water	0.00	1,000.00	0%	200.13	840.00	24%
410.373 · Building Repair/Maintenance	749.08	3,000.00	25%	430.35	3,700.00	12%
410.374 · Vehicle/Equipment Repair	10,155.04	20,000.00	51%	15,992.46	18,000.00	89%
410.384 · Copier Rent	752.93	2,750.00	27%	689.49	3,250.00	21%
410.420 · Dues/Memberships/Subscriptions	4,796.08	2,000.00	240%	448.08	5,100.00	9%
410.450 · CODY - Contracted Service	21,477.58	27,835.00	77%	7,701.00	27,750.00	28%
410.452 · Contracted IT	1,880.00	5,000.00	38%	1,800.00	8,400.00	21%
410.454 · Computer Repair/Maint/Equip	2,117.00	3,000.00	71%	2,024.99	3,000.00	67%
410.460 · Meetings and Education	3,600.00	17,000.00	21%	300.00	17,000.00	2%
410.461 · Community Relations	39.68	1,000.00	4%	47.35	1,000.00	5%
Total 410 · Police	399,706.28	1,592,172.00	25%	436,186.33	1,736,976.00	25%

East Fallowfield Township
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	Actual Mar 2025	2025 Budget	% of Budget	Actual Mar 2026	2026 Budget	% of Budget
413 · Code Enforcement						
413.210 · Office Supplies	19.99	0.00	0%	10.77	20.00	54%
413.270 · Code Enforcement Software	0.00	12,500.00	0%	10,300.00	12,500.00	82%
413.310 · Code Enforcement/Zoning Srvcs	13,746.23	80,000.00	17%	22,612.23	71,500.00	32%
413.454 · UCC Permit Fee	837.00	2,500.00	33%	279.00	2,500.00	11%
413 · Code Enforcement - Other	0.00	0.00	0%	0.00	0.00	0%
Total 413 · Code Enforcement	14,603.22	95,000.00	15%	33,202.00	86,520.00	38%
414 · Planning & Zoning						
414.110 · Zoning Hearing Board Wages	0.00	1,500.00	0%	0.00	300.00	0%
414.192 · FICA/Medicare	0.00	115.00	0%	0.00	23.00	0%
414.247 · Planning Commission Budget	0.00	2,500.00	0%	0.00	2,000.00	0%
414.248 · Historic Commission Budget	0.00	2,500.00	0%	0.00	2,000.00	0%
414.310 · ZHB Court Reporter	0.00	2,500.00	0%	0.00	400.00	0%
414.314 · ZHB Legal Service	1,488.50	5,000.00	30%	0.00	1,500.00	0%
414.315 · PC Legal Service	0.00	0.00	0%	0.00	0.00	0%
414.317 · BOS Court Reporter	0.00	2,000.00	0%	0.00	0.00	0%
414.318 · Other	0.00	250.00	0%	0.00	0.00	0%
414.341 · Advertising	0.00	2,000.00	0%	0.00	550.00	0%
414.420 · Dues & Memberships	0.00	1,000.00	0%	0.00	250.00	0%
414.460 · Meetings and Education	320.00	500.00	64%	0.00	500.00	0%
Total 414 · Planning & Zoning	1,808.50	19,865.00	9%	0.00	7,523.00	0%
422 · Animal Control						
422.450 · SPCA	663.81	12,000.00	6%	2,302.44	17,000.00	14%
Total 422 · Animal Control	663.81	12,000.00	6%	2,302.44	17,000.00	14%
427 · Trash/Recycling						
427.367 · TV/Tire/Dumping Fees	0.00	0.00	0%	0.00	0.00	0%
427.420 · Recycling Authority Membership	2,000.00	0.00	0%	0.00	0.00	0%
Total 427 · Trash/Recycling	2,000.00	0.00	0%	0.00	0.00	0%
429 · ACT 537						
429.313 · ACT 537 - Engineering	168.75	5,000.00	3%	610.00	5,000.00	12%
429.314 · ACT 537 - Legal	0.00	1,000.00	0%	0.00	1,000.00	0%
Total 429 · ACT 537	168.75	6,000.00	3%	610.00	6,000.00	10%
430 · Public Works						
430.110 · Foreman - Salary	14,960.75	54,318.00	28%	14,865.49	56,147.00	26%
430.112 · FT Road Crew - Salaries	41,641.67	165,667.00	25%	49,784.41	215,756.00	23%
430.116 · PT - Road Crew	0.00	37,670.00	0%	0.00	0.00	0%
430.117 · PT - Snow Plowers	3,341.97	10,000.00	33%	4,594.00	7,500.00	61%
430.118 · PT - Summer Grass Cutters	0.00	20,000.00	0%	0.00	21,000.00	0%
430.171 · Leave - Vacation	816.49	3,570.00	23%	1,666.78	12,184.00	14%
430.172 · Leave - Holiday	2,919.12	8,569.00	34%	4,784.89	12,483.00	38%
430.176 · Leave - Personal	788.26	714.00	110%	61.56	1,320.00	5%
430.177 · Leave - Sick	2,061.48	7,141.00	29%	2,359.62	11,799.00	20%
430.180 · Foreman - Overtime Pay	4,534.79	6,000.00	76%	2,627.92	10,670.00	25%

East Fallowfield Township
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	Actual Mar 2025	2025 Budget	% of Budget	Actual Mar 2026	2026 Budget	% of Budget
430.181 · FT Road Crew - Overtime Pay	7,200.49	12,000.00	60%	6,045.96	20,414.00	30%
430.182 · PW Salaries for Trash	0.00	-63,869.00	0%	0.00	-81,483.00	0%
430.192 · FICA/Medicare	5,820.32	24,912.00	23%	6,467.39	28,249.00	23%
430.194 · Unemployment Compensation	109.16	3,850.00	3%	158.98	2,215.00	7%
430.195 · Workers' Compensation	10,374.91	26,250.00	40%	13,483.52	26,303.00	51%
430.196 · Health/Dental Insurance	20,901.96	92,250.00	23%	21,907.50	88,035.00	25%
430.197 · Pension	4,306.05	15,750.00	27%	4,417.44	20,446.00	22%
430.198 · Life / AD&D	64.50	427.00	15%	129.00	542.00	24%
430.199 · STD/LTD	173.04	1,194.00	14%	475.17	1,996.00	24%
430.210 · Office/Shop Supplies	2,511.14	2,500.00	100%	800.89	2,500.00	32%
430.220 · Operating Supplies	982.10	2,500.00	39%	325.69	1,000.00	33%
430.224 · Medical Supplies	53.21	0.00	0%	34.90	250.00	14%
430.231 · Vehicle Fuel - Gasoline	2,915.63	10,000.00	29%	2,656.55	13,260.00	20%
430.238 · Clothing/Uniform	1,440.00	1,440.00	100%	1,440.00	1,440.00	100%
430.242 · PA One Call	27.30	350.00	8%	94.01	480.00	20%
430.246 · Street Signs	27.00	500.00	5%	292.83	1,500.00	20%
430.250 · Repair/Maintenance Supplies	1,047.24	2,000.00	52%	1,364.51	2,000.00	68%
430.260 · Small Tools/Minor Equipment	933.99	5,505.00	17%	502.50	6,000.00	8%
430.315 · Health/Dental - Employee Contri	-1,929.36	-9,450.00	20%	-1,996.56	-8,868.00	23%
430.316 · Aflac Insurance	295.26	1,097.00	27%	295.26	1,097.00	27%
430.317 · Aflac Insurance-Employee Contr	-253.08	-1,097.00	23%	-253.08	-1,097.00	23%
430.318 · Other Services & Charges	119.00	2,000.00	6%	1,069.00	4,373.00	24%
430.324 · Mobile Phones	325.54	1,200.00	27%	208.99	945.00	22%
430.351 · Property Insurance	2,414.58	6,825.00	35%	0.00	10,141.00	0%
430.352 · Liability Insurance	5,927.05	6,825.00	87%	5,920.75	6,223.00	95%
430.355 · Auto Insurance	9,047.25	15,750.00	57%	6,310.18	20,512.00	31%
430.372 · Vehicle-Repair/Maintenance	5,679.58	12,500.00	45%	6,870.32	12,500.00	55%
430.373 · Building-Repair/Maintenance	974.24	1,000.00	97%	2,618.12	1,500.00	175%
430.374 · Equipment-Repair/Maintenance	8,930.47	7,500.00	119%	3,906.52	10,000.00	39%
430.420 · Dues & Memberships	130.00	250.00	52%	0.00	200.00	0%
430.460 · Meetings and Education	0.00	1,000.00	0%	0.00	1,000.00	0%
Total 430 · Public Works	161,613.10	496,608.00	33%	166,291.01	542,532.00	31%
438 · Maintenance & Repairs of Roads						
438.372 · Road Improvements	46.50	1,000.00	5%	1,928.98	1,000.00	193%
Total 438 · Maintenance & Repairs of Roads	46.50	1,000.00	5%	1,928.98	1,000.00	193%
446 · Stormwater Management						
446.313 · MS4 Engineering	694.00	20,000.00	3%	1,031.50	15,000.00	7%
446.314 · MS4 Legal	0.00	0.00	0%	0.00	0.00	0%
446.317 · MS4 Permit Compliance	2,500.00	10,000.00	25%	2,500.00	5,000.00	50%
Total 446 · Stormwater Management	3,194.00	30,000.00	11%	3,531.50	20,000.00	18%
454 · Parks						
454.247 · Park & Rec Commission Budget	0.00	0.00	0%	0.00	0.00	0%
454.371 · Park Maintenance	972.78	4,000.00	24%	1,044.58	4,200.00	25%
Total 454 · Parks	972.78	4,000.00	24%	1,044.58	4,200.00	25%
491 · Refund of Prior Year Revenues	0.00	0.00	0%	0.00	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
March 31, 2026

	Actual Mar 2025	2025 Budget	% of Budget	Actual Mar 2026	2026 Budget	% of Budget
492 · Interfund Operating Transfers						
492.10 · Transfer to General Fund-Reserv		2,917.00	0%		0.00	0%
492.18 · Transfer to Capital Funds	0.00	1,000,000.00	0%	0.00	1,000,000.00	0%
492.19 · Transfer to Trash Fund	0.00	0.00	0%	0.00	0.00	0%
492.36 · Tranfer to Liquid Fuels	0.00	0.00	0%	0.00	0.00	0%
492.36 · Tranfer to Fire/EMS	0.00	0.00	0%	0.00	0.00	0%
Total 492 · Interfund Operating Transfers	0.00	1,002,917.00	0%	0.00	1,000,000.00	0%
66900 · Reconciliation Discrepancies	-10,072.65	0.00	0%	0.00	0.00	0%
Total Expense	758,765.33	4,083,969.00	19%	844,435.81	4,503,000.00	19%
Net Income (Loss)	**74,325.80**	**-874,202.00**	-9%	**50,461.29**	**0.00**	0%

East Fallowfield Township
Detailed Budget vs Actual
March 31, 2026

	Actual Mar 2025	2025 Budget	% of Budget	Actual Mar 2026	2026 Budget	% of Budget
TRASH FUND						
Revenue						
Trash - Next Year/Sponsorship (Sponsorship for Bag Ordinance)			0%			0%
341.01 · Interest on Checking	2,456.87	7,000.00	35%	5,086.18	25,000.00	20%
354.00 · State Capital/Operating Grants	0.00	0.00	0%	0.00	0.00	0%
354.15 · Recycling / Act 101	4,702.03	0.00	0%	0.00	4,500.00	0%
364.30 · Trash - Current Year	342,075.25	1,234,800.00	28%	388,772.26	1,245,102.00	31%
364.31 · Trash - Prior Year	2,801.70	2,000.00	140%	5,264.68	2,500.00	211%
364.32 · Trash - Collections - 2005-2018	470.42	1,500.00	31%	4,598.56	750.00	613%
364.34 · Trash - Penalty Fees	0.00	0.00	0%	0.00	0.00	0%
364.35 · Trash Certifications	0.00	0.00	0%	0.00	0.00	0%
364.36 · Portnoff Notice Fee Collection	0.00	0.00	0%	0.00	0.00	0%
364.50 · Recyclable Sales	0.00	0.00	0%	0.00	0.00	0%
364.90 · Trash - Dumpster	175.00	250.00	70%	70.00	250.00	28%
364.91 · Scrap / TV Disposal	0.00	0.00	0%	88.00	0.00	0%
392.XX · Use of Reserves	0.00	0.00	0%	0.00	0.00	0%
Total Revenue	352,681.27	1,245,550.00	28%	403,879.68	1,278,102.00	32%
Expense						
427.112 · Trash Personnel Costs	0.00	102,753.00	0%	0.00	121,309.00	0%
427.310 · Trash Invoicing/Education		0.00	0%		0.00	0%
427.314 · Collection Notice Expense		600.00	0%		0.00	0%
427.317 · Hazardous Waste Collection	0.00	2,500.00	0%	0.00	3,000.00	0%
427.319 · TV/Tire/Dumping Fees - Bulk Trash Events	0.00	0.00	0%	0.00	27,410.00	0%
427.367 · Trash/Recycling Hauling Service	194,568.72	778,256.00	25%	208,044.96	832,528.00	25%
427.368 · Trash Tipping Fees	58,272.75	225,000.00	26%	53,362.38	256,855.00	21%
427.369 · Recycling Processing/Marketing	5,082.88	30,000.00	17%	5,320.80	25,000.00	21%
427.374 · Vehicle Repairs/Fuel		10,000.00	0%		10,000.00	0%
427.390 · Bank Charges		0.00	0%		0.00	0%
427.420 · Recycling Authority Membership	0.00	2,000.00	0%	2,000.00	2,000.00	100%
492.000 · Surplus added to Reserves		97,758.00	0%		0.00	0%
492.000 · Transfer to Capital Fund		0.00	0%		0.00	0%
66900 · Reconciliation Discrepancies		0.00	0%		0.00	0%
Total Expense	257,924.35	1,248,867.00	21%	268,728.14	1,278,102.00	21%
Net Income/(Loss)	**94,756.92**	**-3,317.00**	**-2857%**	**135,151.54**	**0.00**	**0%**

East Fallowfield Township
Detailed Budget vs Actual
March 31, 2026

	Actual Mar 2025	2025 Budget	% of Budget	Actual Mar 2026	2026 Budget	% of Budget
FIRE/EMS FUND						
Revenue						
301.11 · Real Property Taxes - Fire/EMS	195,668.11	748,140.00	26%	221,712.04	747,513.00	30%
341.02 · Interest on Checking	2,645.41	5,000.00	53%	5,428.63	20,000.00	27%
355.07 · Foreign Fire Insur Tax	0.00	51,232.00	0%	0.00	57,650.00	0%
Total Revenue	198,313.52	804,372.00	25%	227,140.67	825,163.00	28%
Expense						
411.110 · Salaries/Wages	344.42	1,378.00	25%	0.00	1,378.00	0%
411.192 · FICA/Medicare	26.36	105.00	25%	0.00	105.00	0%
411.194 · Unemployment Compensation	0.00	0.00	0%	7.41	30.00	25%
411.195 · Workers' Compensation	0.00	25,000.00	0%	0.00	20,000.00	0%
411.231 · Vehicle Fuel - Gasoline	1,370.64	7,000.00	20%	0.00	3,000.00	0%
411.238 · Clothing and Uniforms	0.00	0.00	0%	0.00	0.00	0%
411.242 · Supplies	89.10	0.00	0%	0.00	100.00	0%
411.317 · Other Services & Charges	0.00	0.00	0%	0.00	0.00	0%
411.324 · Mobile Phones	219.36	600.00	37%	75.62	660.00	11%
411.363 · Hydrant Service	8,911.91	31,000.00	29%	8,805.97	37,009.00	24%
411.374 · Vehicle Repair	0.00	0.00	0%	0.00	0.00	0%
411.420 · Dues and Memberships	225.00	350.00	64%	0.00	350.00	0%
411.460 · Meetings and Education	0.00	0.00	0%	0.00	0.00	0%
411.540 · Subsidy to Fire Companies	75,000.00	300,000.00	25%	75,344.42	300,000.00	25%
411.541 · Subsidy to Fire Relief Assoc.	0.00	51,232.00	0%	0.00	57,650.00	0%
411.542 · Subsidy to EMS Companies	45,527.00	182,108.00	25%	45,527.00	182,108.00	25%
411.543 · Capital Expenditures - Modena	0.00	20,000.00	0%	0.00	20,000.00	0%
411.544 · Capital Expenditures - Westwood	0.00	85,299.00	0%	87,032.00	85,299.00	102%
411.543 · Capital Expenditures - Reserve	0.00	53,200.00	0%	0.00	-32,099.00	0%
411.492 · Operating Expenditures Reserve	0.00	132,398.00	0%	0.00	149,573.00	0%
Total Expense	131,713.79	889,670.00	15%	216,792.42	825,163.00	26%
Net Income/(Loss)	**66,599.73**	**(85,298.00)**	**-78%**	**10,348.25**	**-**	**0%**

East Fallowfield Township
Detailed Budget vs Actual
March 31, 2026

	Actual Mar 2025	2025 Budget	% of Budget	Actual Mar 2026	2026 Budget	% of Budget
LIQUID FUELS FUND						
Revenue						
341.01 · Interest on Checking	480.00	0.00	0%	731.33	4,000.00	18%
354.03 · Winter/Severe Winter Agree	0.00	43,459.00	0%	0.00	40,000.00	0%
355.02 · Liquid Fuels Tax	290,409.96	286,070.00	102%	285,976.51	280,327.00	102%
355.03 · State Turnback Allocation	29,440.00	28,120.00	105%	29,440.00	29,440.00	100%
392.02 · Transfer from Capital Fund	0.00	75,000.00	0%	0.00	0.00	0%
392.35 · Use of Fund Balance	0.00	35,601.00	0%	0.00	0.00	0%
389.00 · Miscellaneous Revenue	0.00	0.00	0%	0.00	0.00	0%
Total Revenue	320,329.96	468,250.00	68%	316,147.84	353,767.00	89%
Expense						
430.232 · Diesel Fuel	4,618.56	12,000.00	38%	4,585.33	11,000.00	42%
430.260 · Small Tools/Minor Equipment	0.00	5,000.00	0%	0.00	0.00	0%
430.310 · Fuel Pump Repair	0.00	0.00	0%	0.00	0.00	0%
430.313 · Engineering Services	0.00	10,000.00	0%	0.00	0.00	0%
430.317 · Other	0.00	0.00	0%	0.00	0.00	0%
430.384 · Rental of Machinery /Equipment	1,038.00	0.00	0%	0.00	0.00	0%
430.740 · Capital Purchases	0.00	0.00	0%	0.00	0.00	0%
432.221 · Road Salt	83,206.63	45,000.00	185%	85,311.62	50,000.00	171%
433.220 · Traffic Control Devices/Signs	1,602.00	0.00	0%	0.00	0.00	0%
434.361 · Street Lights - Electricity	359.72	1,250.00	29%	401.30	1,505.00	27%
436.371 · Storm Drain Repairs	0.00	5,000.00	0%	0.00	3,000.00	0%
437.245 · Shop Supplies	0.00	0.00	0%	0.00	0.00	0%
437.372 · Vehicle-Repair/Maintenance	2,401.49	10,000.00	24%	540.39	10,000.00	5%
437.374 · Equipment-Repair/Maintenance	6,638.75	10,000.00	66%	6,270.53	10,000.00	63%
437.375 · Mower-Repair/Maintenance	0.00	0.00	0%	0.00	0.00	0%
438.220 · Aggregate {Asphalt/Stone/Etc}	4,989.54	20,000.00	25%	0.00	20,000.00	0%
438.310 · Highway/Shoulder - Maintenance	0.00	0.00	0%	0.00	22,000.00	0%
439.371 · Road Paving/Improvements	1,036.25	350,000.00	0%	0.00	226,262.00	0%
66900 · Reconciliation Discrepancies	0.00	0.00	0%	0.00	0.00	0%
Total Expense	105,890.94	468,250.00	23%	97,109.17	353,767.00	27%
Net Income/(Loss)	**214,439.02**	**0.00**	**0%**	**219,038.67**	**0.00**	**0%**

East Fallowfield Township
Detailed Budget vs Actual
March 31, 2026

	Actual Mar 2025	2025 Budget	% of Budget	Actual Mar 2026	2026 Budget	% of Budget
PARK AND RECREATION FUND						
Revenue						
322.05 · Concert in the Park Sponsors	1,500.00	12,000.00	13%	1,000.00	12,000.00	8%
322.06 · Concert in the Park Vendors	0.00	430.00	0%	0.00	0.00	0%
341.01 · Interest on Checking	855.27	1,750.00	49%	1,512.06	4,250.00	36%
367.20 · Park & Rec - Fee in Lieu of	0.00	0.00	0%	0.00	0.00	0%
Use of Reserves	0.00	21,137.00	0%	0.00	63,750.00	0%
Transfer from General Fund	0.00	0.00	0%	0.00	0.00	0%
Donations	0.00	700.00	0%	0.00	0.00	0%
Memorial Park Bench	0.00	4,000.00	0%	0.00	0.00	0%
Pavillion Rental	0.00	750.00	0%	0.00	750.00	0%
Grants	0.00	40,000.00	0%	0.00	0.00	0%
Total Revenue	2,355.27	80,767.00	3%	2,512.06	80,750.00	3%
Expense						
Landscaping Shade Trees	0.00	1,500.00	0%	0.00	1,250.00	0%
Miscellaneous Expense	2,084.96	0.00	0%	401.22	0.00	0%
Pond Cleanup Project	0.00	0.00	0%	0.00	50,000.00	0%
Playground Equipment	0.00	26,267.00	0%	0.00	0.00	0%
ECA expenses from Donations	0.00	700.00	0%	0.00	0.00	0%
Park Public Bathroom	0.00	0.00	0%	0.00	0.00	0%
New Pavillion	0.00	0.00	0%	0.00	0.00	0%
Engineering Fees	0.00	0.00	0%	0.00	0.00	0%
454.24 · Bee/Butterfly Garden	0.00	0.00	0%	0.00	0.00	0%
454.25 · Tag's Memorial Garden	0.00	1,500.00	0%	0.00	1,000.00	0%
454.27 · Park & Rec Commission	0.00	0.00	0%	0.00	0.00	0%
Professional Services	0.00	0.00	0%	0.00	6,000.00	0%
454.461 - Lighting	0.00	0.00	0%	0.00	0.00	0%
454.493 · Park Events/Concert in the Park	3,750.00	12,000.00	31%	0.00	12,000.00	0%
454.49 · Park Events Other	0.00	8,000.00	0%	0.00	9,000.00	0%
Water Service (restroom)	0.00	0.00	0%	0.00	0.00	0%
Restroom Maintenance	331.77	1,500.00	22%	0.00	1,500.00	0%
492.000 · Surplus added to Reserves	0.00	33,800.00	0%	0.00	0.00	0%
Surveillance Cameras	0.00	0.00	0%	0.00	0.00	0%
Internet (cameras)	0.00	0.00	0%	0.00	0.00	0%
Transfer to Park & Rec Fund	0.00	0.00	0%	0.00	0.00	0%
Total Expense	6,166.73	85,267.00	7%	401.22	80,750.00	0%
Net Income/(Loss)	**-3,811.46**	**-4,500.00**	**85%**	**2,110.84**	**0.00**	**0%**

East Fallowfield Township
Detailed Budget vs Actual
March 31, 2026

	Actual Mar 2025	2025 Budget	% of Budget	Actual Mar 2026	2026 Budget	% of Budget
CAPITAL FUND						
Revenue						
Contributions		0.00	0%		0.00	0%
341.00 · Interest	10,006.47	20,000.00	50%	16,094.00	57,000.00	28%
354.00 · Commonwealth of PA Grant		0.00	0%		0.00	0%
387.00 · Contributions from Private Source		0.00	0%		0.00	0%
387.XX · DCED Reimb Grant - Mortonville Rd		891,000.00	0%		0.00	0%
387.XX · DCED Reimb Grant - Mortonville Rd Bridge			0%	100,000.00	300,000.00	33%
387.XX · DCED Reimb Grant - Sawmill Road Culvert			0%		250,000.00	0%
387.XX · DCED Reimb Grant - Fuel Pump		0.00	0%		56,328.00	0%
387.00 · Grant - Newlinville Traffic Calming		250,000.00	0%		250,000.00	0%
Sale of Fixed Assets		20,000.00	0%		0.00	0%
392.XX · Transfer in from Trash Fund		0.00	0%		0.00	0%
392.00 · Transfer in from General Fund		1,000,000.00	0%		0.00	0%
392.00 · Transfer to Municipal Building Project					1,000,000.00	0%
392.XX · Use of Reserves		482,941.00	0%		762,661.00	0%
Total Revenue	10,006.47	2,663,941.00	0%	116,094.00	2,675,989.00	4%
Expense						
Bank Fees	0.00	0.00	0%	0.00	0.00	0%
Document Digitization		5,000.00	0%		0.00	0%
Surveys and Studies	8,773.75	12,050.00	73%	0.00	12,000.00	0%
Township Website		25,000.00	0%		25,000.00	0%
Computers - revolving schedule		5,200.00	0%		4,000.00	0%
Computers - Server for Admin		12,000.00	0%			0%
Newlinville Village Master Plan			0%			0%
Newlinville Traffic Calming	4,316.00	200,000.00	2%	1,880.25		0%
Printing			0%			0%
Software and Services			0%			0%
Software and Services - PD Grant	5,388.41		0%	0.00		0%
Software and Services - Code Enforcement	12,800.00	30,000.00	43%	0.00		0%
Fuel Pump Replacement		0.00	0%	0.00		0%
410.74 · Police - Capital Purchase/Lease	48,500.00	174,275.00	28%	45,162.00	91,958.00	49%
430.74 · Capital Purchase - Mach/Equip	101,243.00		0%	68,548.00	207,000.00	33%
439.000 · Repairs & Maint. - Highways	25,306.25	1,245,113.00	2%	2,850.88	1,325,380.00	0%
454.00 · Capital Projects - Park			0%			0%
462.310 Subdivision/Land Development			0%			0%
471.00 · Capital Lease Principal Payment	2,520.66	10,159.00	25%	2,571.46	10,363.00	25%
472.00 · Loan interest	142.16	493.00	29%	91.36	288.00	32%
491.000 · Refund of Prior Year Expenditure			0%			0%
Transfer to Liquid Fuels	0.00	75,000.00	0%	0.00		0%
492.000 · Transfer to Parks & Rec Fund			0%			0%
Reserves - Municipal Building Project					1,000,000.00	0%
66900 · Reconciliation Discrepancies			0%			0%
Total Expense	208,990.23	1,794,290.00	12%	121,103.95	2,675,989.00	5%
Net Income/(Loss)	**-198,983.76**	**869,651.00**	**-23%**	**-5,009.95**	**0.00**	**0%**

East Fallowfield Township - General Fund
Payment Authorization Detail
March 25 through April 28, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
21st Century Media						
	Bill	04/10/2026	884465-4/10/26	04/20/2026	3	462.88
Total 21st Century Media						462.88
A & Z 2025 Lincoln Corp						
	Bill	04/03/2026	380	05/03/2026		119.00
Total A & Z 2025 Lincoln Corp						119.00
Bigfoot Automotive LLC						
	Bill	03/25/2026	13308	04/04/2026	19	71.00
	Bill	04/15/2026	13497	04/25/2026		2,100.64
	Bill	04/16/2026	13517	04/26/2026		1,149.60
Total Bigfoot Automotive LLC						3,321.24
Brian Hoskins Ford, Inc.						
	Bill	03/20/2026	174059	03/30/2026	24	212.50
Total Brian Hoskins Ford, Inc.						212.50
Burkholder Mfg, Inc.						
	Bill	04/09/2026	25390	04/19/2026	4	252.15
	Bill	04/09/2026	25373	04/19/2026	4	759.44
Total Burkholder Mfg, Inc.						1,011.59
CompNet, Inc.						
	Bill	03/31/2026	15135	04/30/2026		740.00
	Bill	03/31/2026	15136	04/30/2026		997.50
Total CompNet, Inc.						1,737.50
David Heiser's Inc.						
	Bill	03/20/2026	30974	03/30/2026	24	90.00
Total David Heiser's Inc.						90.00
Ekos, Inc.						
	Bill	04/21/2026	227742	05/01/2026		2,928.00
Total Ekos, Inc.						2,928.00
Fulton Bank CommUNITY Card						
	Bill	04/07/2026	3/7/26-4/7/26	04/17/2026	6	2,781.31
Total Fulton Bank CommUNITY Card						2,781.31
Groff Tractor and Equipment						
	Bill	04/07/2026	SWO251281-1	04/17/2026	6	4,779.88
Total Groff Tractor and Equipment						4,779.88
H. A. Weigand, Inc.						
	Bill	04/08/2026	127316	05/08/2026		811.00
Total H. A. Weigand, Inc.						811.00
H.A. Berkheimer, Inc.						
	Bill	03/31/2026	26030035	04/10/2026	13	21.42
Total H.A. Berkheimer, Inc.						21.42
Hatt's Industrial Supplies, Inc.						
	Bill	03/25/2026	3174476	04/04/2026	19	36.77
	Bill	03/30/2026	3175477	04/09/2026	14	2.99
Total Hatt's Industrial Supplies, Inc.						39.76
Herbert E. MacCombie, Jr. P.E.						
	Bill	03/27/2026	2026-03-001	04/06/2026	17	945.00
Total Herbert E. MacCombie, Jr. P.E.						945.00
Herrera, Pamela						
	Bill	03/29/2026	3/29/2026	04/08/2026	15	41.39
Total Herrera, Pamela						41.39
Honey Brook Outdoor Power						
	Bill	03/31/2026	105191	04/10/2026	13	325.25
Total Honey Brook Outdoor Power						325.25
John Winters (Exp Reimb)						
	Bill	03/24/2026	2026 Uniform Add'l	04/03/2026	20	115.00
Total John Winters (Exp Reimb)						115.00
Justin Gathercole (Exp Reimb)						
	Bill	03/24/2026	2026 Uniform Add'l	04/03/2026	20	115.00
Total Justin Gathercole (Exp Reimb)						115.00
Keystone Municipal Services, Inc.						
	Bill	03/25/2026	40387-40392	04/24/2026		4,317.41
	Bill	03/31/2026	40399-40404	04/30/2026		5,832.16
	Bill	04/09/2026	40467-40474	05/09/2026		2,342.41
Total Keystone Municipal Services, Inc.						12,491.98
Lewis, William						
	Bill	03/24/2026	2026 Uniform Add'l	04/03/2026	20	115.00
Total Lewis, William						115.00
LexisNexis Matthew Bender						
	Bill	03/18/2026	48899992	03/28/2026	26	86.08
Total LexisNexis Matthew Bender						86.08
NAPA Auto Parts {Coatesville}						
	Bill	04/03/2026	146418	04/13/2026	10	28.26
Total NAPA Auto Parts {Coatesville}						28.26
Nicklous Giunta (Exp Reimb)						
	Bill	03/24/2026	2026 Uniform Add'l	04/03/2026	20	115.00
Total Nicklous Giunta (Exp Reimb)						115.00
Paymerang, LLC.						

East Fallowfield Township - General Fund
Payment Authorization Detail
March 25 through April 28, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
	Bill	03/31/2026	IN-011028	04/10/2026	13	100.00
	Bill	03/31/2026	IN-011092	04/10/2026	13	20.00
	Bill	03/31/2026	IN-011166	04/10/2026	13	20.00
Total Paymerang, LLC.						140.00
Pennoni Associates Inc						
	Bill	03/25/2026	1317824	04/04/2026	19	86.50
	Bill	03/25/2026	1317825	04/04/2026	19	4,890.50
Total Pennoni Associates Inc						4,977.00
Petroleum Traders Corporation						
	Bill	04/06/2026	2176814	04/16/2026	7	486.54
	Bill	04/14/2026	2178907	04/24/2026		461.34
	Bill	04/21/2026	2180770	05/01/2026		290.28
Total Petroleum Traders Corporation						1,238.16
PowerDMS, Inc.						
	Bill	04/02/2026	INV-156258	04/12/2026	11	13,155.80
Total PowerDMS, Inc.						13,155.80
Sereditch, Susan						
	Bill	03/18/2026	3/18/2026-Expenses	04/17/2026	6	45.54
Total Sereditch, Susan						45.54
Siana Law, LLP						
	Bill	04/06/2026	104246	04/16/2026	7	3,754.38
	Bill	04/06/2026	104249	04/16/2026	7	1,122.87
	Bill	04/06/2026	104250	04/16/2026	7	775.50
	Bill	04/06/2026	104254	04/16/2026	7	70.50
Total Siana Law, LLP						5,723.25
Sirchie Acquisition Company						
	Bill	03/23/2026	0734870-IN	04/02/2026	21	68.54
Total Sirchie Acquisition Company						68.54
V. E. Ralph & Son, Inc.						
	Bill	03/31/2026	495489	04/10/2026	13	295.20
Total V. E. Ralph & Son, Inc.						295.20
Verderosa, Denise						
	Bill	03/28/2026	3/28/26-Mileage	04/07/2026	16	33.35
Total Verderosa, Denise						33.35
Verizon (Park Internet) 756-631-796						
	Bill	04/13/2026	756-631-796-4/13/26	04/23/2026		114.90
Total Verizon (Park Internet) 756-631-796						114.90
Verizon {Township Internet} 852-092-828						
	Bill	04/15/2026	852-092-828-4/15/26	04/25/2026		165.58
Total Verizon {Township Internet} 852-092-828						165.58
Verizon Wireless {Office-Police}						
	Bill	04/10/2026	6140755230	04/20/2026	3	174.24
Total Verizon Wireless {Office-Police}						174.24
Viking Termite & Pest Control, LLC.						
	Bill	04/01/2026	903843073	04/11/2026	12	80.00
Total Viking Termite & Pest Control, LLC.						80.00
Wright, Al						
	Bill	04/21/2026	4/21/26-PSATSMileage	05/01/2026		79.75
Total Wright, Al						79.75
TOTAL						**58,985.35**

East Fallowfield Township - Trash Fund
Payment Authorization Detail
March 25 through April 28, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
Chester County Solid Waste Authority						
	Bill	04/07/2026	78200	04/17/2026	16	4,873.62
	Bill	04/15/2026	78279	04/25/2026	8	5,091.20
Total Chester County Solid Waste Authority						9,964.82
TOTAL						**9,964.82**

East Fallowfield Township - Liquid Fuels Fund
Payment Authorization Detail
March 25 through April 28, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
Anderson Truck & Auto Repair, Inc						
	Bill	03/30/2026	119800	04/09/2026	14	524.29
Total Anderson Truck & Auto Repair, Inc						524.29
Hatt's Industrial Supplies, Inc.						
	Bill	03/25/2026	3174489	04/04/2026	19	111.96
	Bill	03/25/2026	3174497	04/04/2026	19	111.96
	Bill	03/25/2026	3174476	04/04/2026	19	111.96
	Bill	03/30/2026	3175477	04/09/2026	14	139.95
Total Hatt's Industrial Supplies, Inc.						475.83
TOTAL						**1,000.12**

East Fallowfield Township - Capital Fund
Payment Authorization Detail
March 25 through April 28, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
Cardemember Services						
	Bill	04/07/2026	3/7/26-4/7/26	04/17/2026	6	1,965.00
Total Cardemember Services						1,965.00
Pennoni Associates, Inc						
	Bill	03/25/2026	1317828	04/04/2026	19	1,089.50
Total Pennoni Associates, Inc						1,089.50
TOTAL						**3,054.50**

East Fallowfield Township - Park Recreation Fund
Payment Authorization Detail
March 25 through April 28, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
Carling, Brian (Reimb)						
	Bill	04/20/2026	4/20/26-LaMotte	05/05/2026		119.17
Total Carling, Brian (Reimb)						119.17
Fulton CommUNITY Visa Card						
	Bill	04/07/2026	3/7/26-4/7/26	04/22/2026	1	54.99
Total Fulton CommUNITY Visa Card						54.99
Jahaco						
	Bill	04/20/2026	1/22/2026-Bench	05/05/2026		899.00
Total Jahaco						899.00
TOTAL						**1,073.16**

East Fallowfield Township - Escrow Fund
Payment Authorization Detail
March 25 through April 28, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
Herbert E. MacCombie, Jr. P.E.						
	Bill	03/27/2026	2026-03-002	04/11/2026	12	210.00
	Bill	03/27/2026	2026-03-003	04/11/2026	12	210.00
	Bill	03/27/2026	2026-03-004	04/11/2026	12	490.00
Total Herbert E. MacCombie, Jr. P.E.						910.00
Pennoni Associates, Inc						
	Bill	03/25/2026	1317826	04/09/2026	14	1,564.25
	Bill	03/25/2026	1317827	04/09/2026	14	2,165.25
Total Pennoni Associates, Inc						3,729.50
Siana Law, LLP						
	Bill	04/06/2026	104248	04/21/2026	2	681.50
	Bill	04/06/2026	104251	04/21/2026	2	71.24
	Bill	04/06/2026	104252	04/21/2026	2	117.50
	Bill	04/06/2026	104253	04/21/2026	2	94.00
Total Siana Law, LLP						964.24
TOTAL						**5,603.74**

East Fallowfield Township - Interim Payments
PAYMENT AUTHORIZATION DETAIL
March 25 through April 28, 2026

Type	Num	Date	Name	Item	Account	Paid Amount
Bill Pmt -Check	43	04/16/2026	Pennsylvania American Water { Hydrants}		100.80 · Meridian Fire/EMS Account	2,922.28
Check	ONL0084	04/20/2026	Great American Financial Services{Office}		100.01 · Meridian Bank - GF - Checking	375.00
Bill Pmt -Check	ONL0085	04/15/2026	PSATS UC Group Trust Fund		100.01 · Meridian Bank - GF - Checking	1,688.35
Bill Pmt -Check	1033	04/07/2026	21st Century Media		100.01 · Meridian Bank - GF - Checking	329.39
Bill Pmt -Check	1034	04/07/2026	Aflac		100.01 · Meridian Bank - GF - Checking	232.62
Bill Pmt -Check	1035	04/07/2026	American United Life Insurance Company		100.01 · Meridian Bank - GF - Checking	1,084.98
Bill Pmt -Check	1036	04/07/2026	FP Mailing Solutions		100.01 · Meridian Bank - GF - Checking	56.85
Bill Pmt -Check	1037	04/07/2026	H. A. Thomson Co		100.01 · Meridian Bank - GF - Checking	474.00
Bill Pmt -Check	1038	04/07/2026	Kauffman Gas		100.01 · Meridian Bank - GF - Checking	544.71
Bill Pmt -Check	1039	04/07/2026	Longley Insurance Agency		100.01 · Meridian Bank - GF - Checking	9,933.00
Bill Pmt -Check	1040	04/07/2026	NAPA Auto Parts {Coatesville}		100.01 · Meridian Bank - GF - Checking	31.21
Bill Pmt -Check	1041	04/07/2026	PECO {12000} Twp Bldg		100.01 · Meridian Bank - GF - Checking	1,636.23
Bill Pmt -Check	1042	04/07/2026	PECO {73000} Police Bldg		100.01 · Meridian Bank - GF - Checking	193.19
Bill Pmt -Check	1043	04/07/2026	PECO {99000} Park		100.01 · Meridian Bank - GF - Checking	124.24
Bill Pmt -Check	1044	04/07/2026	Petroleum Traders Corporation		100.01 · Meridian Bank - GF - Checking	327.11
Bill Pmt -Check	1045	04/07/2026	Primo Brands - Office		100.01 · Meridian Bank - GF - Checking	129.37
Bill Pmt -Check	1046	04/07/2026	Rothwell Document Solutions		100.01 · Meridian Bank - GF - Checking	647.33
Bill Pmt -Check	1047	04/07/2026	Semperon Corporation		100.01 · Meridian Bank - GF - Checking	554.88
Bill Pmt -Check	1048	04/07/2026	Teamsters Health & Welfare Fund		100.01 · Meridian Bank - GF - Checking	7,210.04
Bill Pmt -Check	1049	04/07/2026	Verizon (Park Internet) 756-631-796		100.01 · Meridian Bank - GF - Checking	114.90
Bill Pmt -Check	1050	04/07/2026	Verizon {Township Internet} 753-895-532		100.01 · Meridian Bank - GF - Checking	99.00
Bill Pmt -Check	1051	04/07/2026	Verizon {Township Internet} 852-092-828		100.01 · Meridian Bank - GF - Checking	165.04
Bill Pmt -Check	1052	04/07/2026	Verizon Wireless {Office-Police}		100.01 · Meridian Bank - GF - Checking	174.54
Bill Pmt -Check	1053	04/17/2026	AmTrust North America		100.01 · Meridian Bank - GF - Checking	8,067.00
Bill Pmt -Check	1054	04/17/2026	Cleaning for Cures, LLC		100.01 · Meridian Bank - GF - Checking	300.00
Bill Pmt -Check	1055	04/17/2026	John Deere Financial		100.01 · Meridian Bank - GF - Checking	518.49
Bill Pmt -Check	1056	04/17/2026	Longley Insurance Agency		100.01 · Meridian Bank - GF - Checking	9,933.00
Bill Pmt -Check	1057	04/17/2026	Nancy Sage Sciarretta		100.01 · Meridian Bank - GF - Checking	260.50
Bill Pmt -Check	1058	04/17/2026	Pennsylvania American Water		100.01 · Meridian Bank - GF - Checking	235.79
Bill Pmt -Check	1059	04/17/2026	Pennsylvania Municipal Health Insur. Coop		100.01 · Meridian Bank - GF - Checking	34,928.03
Bill Pmt -Check	1060	04/17/2026	Petroleum Traders Corporation		100.01 · Meridian Bank - GF - Checking	592.42
Bill Pmt -Check	1061	04/17/2026	Witmer Public Safety Group		100.01 · Meridian Bank - GF - Checking	3,831.00
Bill Pmt -Check	73	04/07/2026	Chester County Solid Waste Authority		Meridian - Trash Account	9,378.04
Bill Pmt -Check	74	04/17/2026	A.J. BLOSENSKI INC		Meridian - Trash Account	69,348.32
Bill Pmt -Check	179	04/07/2026	PECO {21007} NEW75000		100.20 · Meridian Bank - 419	65.46
Bill Pmt -Check	180	04/17/2026	PECO {00401} NEW25000		100.20 · Meridian Bank - 419	10.01
Bill Pmt -Check	181	04/17/2026	PECO {01003} NEW01111		100.20 · Meridian Bank - 419	57.53
Bill Pmt -Check	182	04/17/2026	Petroleum Traders Corporation		100.20 · Meridian Bank - 419	137.75
Bill Pmt -Check	40	04/17/2026	Team Life, Inc.		Meridian Bank - 04430310	258.00
Bill Pmt -Check	41	04/17/2026	V.E. Ralph & Son, Inc.		Meridian Bank - 04430310	4,774.00
Bill Pmt -Check	55	04/17/2026	Madsen Tree Service, LLC.		100.30 · Meridian Bank Park/Rec- 4430328	800.00
Bill Pmt -Check	56	04/17/2026	Show Stoppers Unlimited		100.30 · Meridian Bank Park/Rec- 4430328	3,750.00
					Total Interim Bills Paid	**176,293.60**

East Fallowfield Township
Total of All Bills Paid March 25 through April 28, 2026

TOTAL ALL BILLS $ 255,975.29

East Fallowfield Township - Internal Transfers
PAYMENT AUTHORIZATION DETAIL
March 25 through April 28, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
East Fallowfield Township - Liquid Fuels						
	Bill	01/16/2026	1/16/2026-A	01/26/2026	87	1,036.25
	Bill	01/16/2026	1/16/2026-B	01/26/2026	87	262.88
Total East Fallowfield Township - Liquid Fuels						1,299.13
East Fallowfield Township - Park & Rec						
	Bill	01/01/2026	12/31/2025 CashDep	01/11/2026	102	50.00
Total East Fallowfield Township - Park & Rec						50.00
East Fallowfield Township - Trash						
	Bill	01/01/2026	12/31/2025-CashDep	01/11/2026	102	125.00
Total East Fallowfield Township - Trash						125.00
East Fallowfield Township						
	Bill	03/02/2026	3/2/26 - DCED LOAN	03/12/2026	42	2,662.82
Total East Fallowfield Township						2,662.82

Scott Swichar
Township Manager
East Fallowfield Township
2264 Strasburg Rd
East Fallowfield, PA 19320

March 31, 2026

Re: Board of Supervisors Resignation

Dear Mr. Swichar,

I am writing to formally resign from my position with East Fallowfield Township Board of Supervisors, effective 3/31/2026.

I want to clarify that this is due to personal circumstances that will require me to move out of the Township in the near future. I have enjoyed my time on the Board. I hope I was a productive member and a positive influence in executing my duties. I feel resigning now gives the Board ample time to find a replacement before budget season starts.

It has been a pleasure to serve Eat Fallowfield Township for all these years.

Sincerely,

Michael K Domboski

April 23, 2026

EFLWT 80005

Attn: Scott Swichar, Township Manager
East Fallowfield Township
2264 Strasburg Road
East Fallowfield, PA 19320

RE: **2026 Road Program**
Bid Tabulation and Award Recommendation

Dear Scott:

Attached herewith is a tabulation of the bids received on Wednesday, April 22, 2026, at 10:00 a.m. for the referenced contract. The bid results are as follows:

Contractor	Base Bid	Alternate 1	Alternate 2	Base Bid Plus Alternates
Long's Asphalt, Inc.	$ 261,860.45	$ 31,227.85	$ 96,374.95	$ 389,463.25
Sacks & Sons, Inc.	$ 283,030.79	$ 39,174.12	$ 107,390.05	$ 429,594.96
MECO Constructors, Inc.	$ 295,294.30	$ 36,403.90	$ 117,520.50	$ 449,218.70

We have enclosed a copy of the bid tabulations for your records. The lowest qualified bidder is Long's Asphalt, Inc., of Quarryville, PA with a base bid of **$261,860.45** and a total bid plus alternates of **$389,463.25.**

Long's Asphalt, Inc. has provided references, a history of completed work, and an inventory of equipment and we have reviewed this information. Based upon this information, we recommend this project be awarded to Long's Asphalt, Inc.

Please let us know if the Township intends to award only the base bid or the base bid plus either of the bid alternates. Once this determination is made, we will notify the low bidder and begin preparing the contract documents for execution.

Should you have any further questions or comments, please contact the undersigned.

Sincerely,
PENNONI ASSOCIATES INC.



Nathan M. Cline, PE
Township Engineer

EFLWT80005

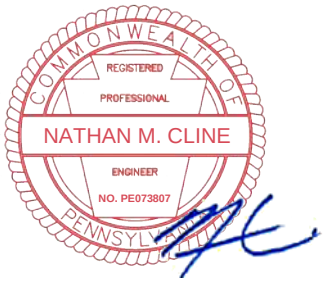
East Fallowfield Township
Tabulation of Bids Received Until 10:00 A.M.
Prevailing time on April 22, 2026

2026 Road Program

				Long's Asphalt, Inc. 856 Scotland Road Quarryville, PA 17566 Contact: Steve Long (717) 284-3186		Sacks & Sons, Inc. 1207 N Gravel Pike Zieglerville, PA 19492 Contact: Ttyler Sacks (610) 287-7393		MECO Constructors, Inc. 684 Dunksferry Road Bensalem, PA 19020 Contact: Bob Stauffer (267) 525-3150	
ITEM NO.	**APPROXIMATE QUANTITY/UNIT**		**DESCRIPTION**	**UNIT PRICE**	**AMOUNT**	**UNIT PRICE**	**AMOUNT**	**UNIT PRICE**	**AMOUNT**
			BASE BID						
1	323	SY	5-inch, 25mm Superpave Base Repair, PG 64-22	$45.35	$14,648.05	$46.55	$15,035.65	$51.00	$16,473.00
2	19,187	SY	1.5-inch Milling of Bituminous Pavement Surface	$2.40	$46,048.80	$2.23	$42,787.01	$3.10	$59,479.70
3	19,187	SY	1.5-inch, 9.5mm Superpave Wearing Course, PG 64-22, 3 to < 30 Million ESALs, SRL-H	$9.95	$190,910.65	$11.17	$214,318.79	$10.75	$206,260.25
4	7,071	LF	4-inch Double Yellow Hot Thermoplastic Pavement Markings	$1.45	$10,252.95	$1.54	$10,889.34	$1.85	$13,081.35
			TOTAL BID AMOUNT (Items 1 through 4)		**$261,860.45**		**$283,030.79**		**$295,294.30**
			ALTERNATE 1 - 17th Avenue						
A1.1	56	SY	5-inch, 25mm Superpave Base Repair, PG 64-22	$44.15	$2,472.40	$46.55	$2,606.80	$51.00	$2,856.00
A1.2	1,902	SY	1.5-inch Milling of Bituminous Pavement Surface	$2.55	$4,850.10	$2.87	$5,458.74	$3.70	$7,037.40
A1.3	1,902	SY	1.5-inch, 9.5mm Superpave Wearing Course, PG 64-22, 3 to < 30 Million ESALs, SRL-H	$10.80	$20,541.60	$14.16	$26,932.32	$11.50	$21,873.00
A1.4	22	TON	9.5mm Superpave Leveling Course	$115.00	$2,530.00	$149.58	$3,290.76	$135.00	$2,970.00
A1.5	575	LF	4-inch Double Yellow Hot Thermoplastic Pavement Markings	$1.45	$833.75	$1.54	$885.50	$2.90	$1,667.50
			TOTAL ALTERNATE 1		**$31,227.85**		**$39,174.12**		**$36,403.90**
			ALTERNATE 2 - Robin Lane						
A2.1	500	SY	5-inch, 25mm Superpave Base Repair, PG 64-22	$44.15	$22,075.00	$46.55	$23,275.00	$51.00	$25,500.00
A2.2	4,997	SY	1.5-inch Milling of Bituminous Pavement Surface	$2.55	$12,742.35	$2.40	$11,992.80	$4.50	$22,486.50
A2.3	4,997	SY	1.5-inch, 9.5mm Superpave Wearing Course, PG 64-22, 3 to < 30 Million ESALs, SRL-H	$10.80	$53,967.60	$12.57	$62,812.29	$12.00	$59,964.00
A2.4	66	TON	9.5mm Superpave Leveling Course	$115.00	$7,590.00	$141.06	$9,309.96	$145.00	$9,570.00
			TOTAL ALTERNATE 2		**$96,374.95**		**$107,390.05**		**$117,520.50**
			TOTAL BID WITH ALTERNATES		**$389,463.25**		**$429,594.96**		**$449,218.70**
			Bid Security	**10% Bid Bond**		**10% Bid Bond**		**10% Bid Bond**	

We Declare this to be a true Tabulation of Bids received on
April 22, 2026 by the Township of East Fallowfield for 2026 Road Program

PENNONI



Nathan M. Cline, PE PENNA. REG. NO. 073807

EAST FALLOWFIELD TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA

RESOLUTION 2026-07

A RESOLUTION AUTHORIZING DISPOSAL OF TOWNSHIP RECORDS

Resolved by the Board of Supervisors of East Fallowfield Township, Chester County, Pennsylvania, That

WHEREAS, by virtue of Resolution No. 2017-11, adopted on December 2nd, 2017, the East Fallowfield Township Board declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED That Board of Supervisors of East Fallowfield Township, Chester County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Office:

- 2011 / 2012 / 2013 / 2014 / 2015 / 2016 / 2017 / 2018 Check Registers – FN -11

  (7 year retention)

- 2018 Financial Statements – FN -16

  (Retain until completion of Audit)

- 2002 / 2003 / 2004 / 2011 / 2012 / 2013 / 2014 / 2015 / 2016 / 2017 / 2018 Bank Statements and Reconciliations – FN -9

  (7 year retention)

- 2004 / 2005 / 2010 / 2011 / 2012 / 2015 / 2014 / 2017 Deposit Slips – FN -13

  (7 year retention)

- 2002 / 2003 / 2009 / 2010 / 2011 / 2012 / 2013 / 2014 / 2015 / 2016 / 2017 / 2018 Annual Audit & Financial Reports – FN -4

  (5 year retention)

- 2002 / 2003/ 2004 / 2005 / 2006 / 2007 / 2008 / 2009 / 2010 / 2011 / 2012 / 2013 / 2014 / 2016 / 2017 Accounts Payable Files & Ledgers – FN -2

  (7 year retention)

- 2002 / 2003 / 2004 / 2005 / 2006 / 2007 / 2008 / 2009 / 2010 / 2011 Purchase Order Files – FN -18

  (7 year retention)

- 2010 / 2011 / 2014 Utility and Paid Receipts – FN -23

  (7 year retention)

- 2014 / 2015 Vendor Files – FN -24

  (Retain until superseded)

- 2013 / 2014 / 2015 / 2016 Annual Budgets and Related Records – FN -5

  (7 year retention)

- 2004 Accounts Receivable Files and Ledgers – FN -3

  (7 year retention)

- 2009 / 2010 / 2011 / 2012 Audit Work Papers – FN -7

  (3 year retention)

- 2018 Agendas – AL -2

  (One copy retained)

- 2001/ 2002 / 2003 / 2004 / 2005 / 2006 / 2007 / 2008 / 2009 / 2011 / 2012 / 2013 / 2014 / 2015 Liquid Fuel Tax Records – AL -20

  (7 year retention)

- 2019 / 2020 Insurance Claims & Polices – AL -17

  (6 year retention)

- 2008 / 2009 / 2010 / 2011 / 2012 / 2013 / 2014 / 2015 / 2016 / 2019 Administrative and Subject Files – AL -1

  (Retain as long as Administrative value)

- 2015 Recycling and Trash Records – Al -36

  (10 year retention)

- 2009 / 2010 / 2012 / 2013/ 2014 / 2015 / 2016 / 2017 Payroll Earnings and Deductions – PL -5

  (4 year retention)

- 2016 / 2017 Payroll Voucher (Check) Registers – PL -6

  (7 year retention)

- 2009 / 2010 / 2011 Workers Compensation Records – PS -14

  (4 year retention)

- 2001 / 2002 / 2003 / 2004 / 2005 / 2006 / 2007 / 2008 / 2009 Maintenance Records (Roads, Buildings, Facility) – PW -8

  (5 year retention)

- 2009 / 2010 / 2011 / 2012 / 2014 / 2015 / 2017 General and Special Tax Ledgers and Related Records – TA -6

  (7 year retention)

- 1994 / 1995 /1996 / 1997 / 2004 / 2005 / 2006 / 2007 / 2008 /2009 / 2010 / 2011 / 2012 / 2013 / 2014 / 2015 Tax Duplicated (Real Estate and Non-Real Estate) – TA -15

  (7 year retention)

- 1994 / 1995 / 1996 / 1997 Tax Bills, Paid Receipts – TA -12

  (2 year retention)

- 1994 / 1995 / 1996 / 1997 Tax Collector Return Sheets – TA -14

  (1 year retention)

RESOLVED AND ADOPTED this 28th day of April 2026, by the Board of Supervisors of East Fallowfield Township, Chester County, Pennsylvania.

BOARD OF SUPERVISORS
EAST FALLOWFIELD TOWNSHIP

_____
Mike Domboksi, Chair

_____
Al Wright, Vice Chair

_____
Wilson T. Lambert, Jr., Member

_____
Katja DiRado, Member

_____
Deborah Stoff, Member

Attest:

_____
Township Manager/Secretary

East Fallowfield Township Infrastructure Proposal

1/26/2026

Introduction

East Fallowfield Township currently has one local server that functions as a Domain Controller and File Server. CompNet, Inc. recommends moving away from a local server and moving to Microsoft 365. Microsoft Entra ID will be used in place of the server for computer authentication, Microsoft OneDrive cloud storage will be used in place of the server to provide a user shared folder and Microsoft SharePoint Online will used in place of the server to provide access to the shared folders.

Scope

1. **Purchase and assign the appropriate Microsoft 365 licenses**
    a. Each account that logs onto a computer within the Township building will need a Microsoft 365 Business Standard license. This license will provide the ability to log onto the computer as well as access OneDrive, SharePoint, Teams and the Microsoft Office software (Outlook, Word, Excel, PowerPoint, etc.)
2. **Migrate the desktop and laptop computers to Microsoft 365**
    a. Sync the user's Desktop, Documents and Pictures folders with Microsoft OneDrive
    b. Remove each computer from the local Domain and add it to Microsoft Entra ID
    c. Log in with the Microsoft 365 account of the user that will be accessing the computer and verify they can access the needed programs and files
    d. We may need to work with Laserfiche when Denise's computer is migrated as their Agent is installed on her computer and may be running under her current profile
    e. Once data is in Microsoft 365, we recommend purchasing N-Able Microsoft 365 Backup licenses to backup the OneDrive and SharePoint
3. **Migrate the shared data from the server to Microsoft 365**
    a. Review the shared folders on the server and move the folders and files from the server to Microsoft SharePoint Online
    b. The QuickBooks files will be moved from the server to the accounting computer and will be configured for the backups to go to Microsoft SharePoint
    c. I do not believe that Laserfiche is accessing the server at all, but we will need to verify this
4. **Review and decommission the local server**

a. Once all computers and shared data have been moved to Microsoft 365 the server will be reviewed to see if any additional services are being used. Any needed services will be migrated off the server then it will be turned off
b. We will need to determine a time frame of how long the cloud backups of the server should be kept before being terminated

Project Cost Estimate

The following is a summary of the cost associated with the proposed work:

Licensing Estimate

Microsoft 365 Business Standard (6 licenses) $882.00 ($147.00 each), per year
(These licenses are in addition to the existing licenses)

N-Able Microsoft 365 Backup (6 licenses) $13.50 ($2.25 each), per month

Licensing Total **$1,044.00 per year**

Labor Estimate

Migration of 7 computers to Entra ID - 7-21 hours $2,520.00
- Scott's Laptop and Desktop, Rob's Laptop, Denise's Desktop, Sue's Desktop, Dave's Desktop and the Road Crew's Desktop

Migration of shared data to SharePoint Online - 3-8 hours $960.00

Decommissioning the local Server - 1-3 hours $360.00

Configuring the Microsoft 365 Backup - 1 hour $120.00

Labor Total **$3,960.00**

Confidentiality

We will treat all information received on this engagement as confidential. No client information will be shown to persons not associated with this engagement without prior permission from the client. This provision would extend beyond the completion date of this engagement.

Approval Section

I the undersigned Client accept this proposal for work to be performed by CompNet Inc. I have read this proposal thoroughly and any questions regarding it have been explained to my satisfaction. I have read the terms and conditions and fully agree with them.

CompNet, Inc.
Mark Davis
Senior Technical Consultant
549 Brandamore Road
Honey Brook, PA 19344

Name _____

Signature _____

Title _____

Date _____

East Fallowfield Township
2264 Strasburg Road
East Fallowfield, PA 19320

Name _____

Signature _____

Title _____

Date _____

East Fallowfield Township Infrastructure Proposal Comments & Concerns

4/8/2026

Based on some of the comments, questions and concerns raised at the March 2026 East Fallowfield Township meeting, we wanted to provide some additional clarification on the Infrastructure Proposal provided by CompNet, Inc.

- We recommend decommissioning the current local server, which is around 10 years old. Instead of purchasing a new on-site server or a cloud-based server, we recommend utilizing Microsoft 365 to provide computer authentication and store the Township data.

- The Microsoft 365 Business Standard annual licenses mentioned in the proposal include access to the Microsoft Office software (Word, Excel, PowerPoint, Outlook, etc.) as well as 1TB of SharePoint Storage shared between all accounts and 1TB of OneDrive storage per account. The 1TB of SharePoint storage and 1TB of OneDrive storage provides more than enough space to accommodate the current data as well as provide for future growth.

- Microsoft 365 Business Standard licenses are a yearly subscription that do not charge additional transactional fees for data transfers, file storage (up to 1TB each for SharePoint and OneDrive), maintenance or updates. If the 1TB limits provided for SharePoint and OneDrive are surpassed, then additional storage will need to be purchased, or data will need to be deleted or archived.

- As part of the decommissioning of the server, the current 3rd party cloud backup will be discontinued after a yet to be determined amount of time and the data stored in SharePoint and OneDrive will be backed up by the N-Able Microsoft 365 Backup licenses mentioned in the proposal. Only accounts with access to SharePoint and OneDrive will be assigned these licenses.

- The data stored in SharePoint and OneDrive is secured by Microsoft when in transit and at rest, and files are scanned for malware/viruses as they are uploaded. The Microsoft 365 accounts for East Fallowfield also have Multi-Factor Authentication enabled.
    - When data is in transit from clients, as well as between datacenters, it is protected using best-in-class encryption.
    - When data is at rest it is encrypted at the disk level using BitLocker encryption and at the file level using keys

PUMP AND HAUL AGREEMENT
Doe Run Elementary School (aka South Brandywine Elementary School)

THIS AGREEMENT is made as of _____, 2026 by and between **EAST FALLOWFIELD TOWNSHIP** (the "Township"), a body corporate and politic, duly organized and existing under the laws of the Commonwealth of Pennsylvania, with a principal office for the conduct of business located at 2264 Strasburg Road, Coatesville, Chester County, Pennsylvania, and **COATESVILLE AREA SCHOOL DISTRICT** having offices at 3030 CG Zinn Road, Thorndale, PA 19372 (the "Developer").

Facility: Doe Run Pump Station (the "Pump Station")

Covered Development Site: Doe Run Elementary School (the "Affected Project")

Approved Sewage Hauler: Wm. P. McGovern, Inc.
920 S. Bolmar Street, West Chester, PA 19382
Phone: (610) 444-5797

Permit No.: 15004

Receiving Sewage Treatment Plant: Goose Creek Plant
351 Snyder Avenue, West Chester, PA 19382

PADEP Permit No.: NPDES Permit No. PA 0027031

Term of the Approval: 8 months

Sponsorship: The Township agrees that it will sponsor the proposed application to the DEP and will otherwise cooperate as necessary in seeking approval of any such application with respect to the Affected Project and the Doe Run Pump Station.

BACKGROUND

A. Pennsylvania American Water Company is the owner of a certain wastewater pumping facility to be constructed in East Fallowfield Township, Chester County, Pennsylvania (hereinafter "Doe Run Pump Station"). Developer is in the construction phase of the Affected Project, which will be served by the Doe Run Pump Station.

B. In order to address the sewer needs of the Affected Project prior to the complete construction and full operation of the Doe Run Pump Station, a temporary "pump and haul" operation must be used. The temporary "pump and haul" operation will include the placement of a temporary wastewater storage tank on the Doe Run Elementary School project site to which wastewater from the school will flow by gravity. Wastewater will be removed from the storage tank by the Approved Sewage Hauler using vacuum trucks until construction of the Doe Run Pump Station is completed and wastewater flows are available to operate the pump station.

C. The Township and Developer have agreed that temporary sewage disposal shall be provided to the institutional development on the property subject to the terms and conditions of this Agreement until eight (8) months following DEP's approval or until such time as the Doe Run Pump Station is ready for operation.

AGREEMENT

Compliance with DEP Requirements: In compliance with the currently effective Pennsylvania Department of Environmental Protection (the "DEP") *Requirements for "Pump and Haul" Temporary Use of Department Approved and/or Permitted Sewerage Systems* (revision date 08/28/2012), and in consideration of the matters recited above and terms set forth the Township and Coatesville Area School District each intending to be legally bound, hereby agree as follows:

I. BACKGROUND INCORPORATED

The Background Paragraphs recited above on Pages 1 and 2 are incorporated herein as part of this Agreement as though set forth at length herein:

II. TERMS

(a.) Sewage Facilities Planning Module A copy of the DEP Sewage Facilities Planning Module approval letter included in Exhibit A.

(b.) Part II Construction and Operation Permit A copy of the DEP Water Quality Management Part II construction and operation permit is included as Exhibit B.

(c.) Justification The construction of the permitted pump station is intended to serve the sewage disposal needs of the Affected Project. The pump and haul is required so that the Developer can open the school in time for the 2026 Fall School Semester prior to the construction, completion, and testing of the collection and conveyance system and pump station prior to the final testing and final start-up of the constructed pump station. Therefore, the Developer has requested a pump and haul to service the project until the pump station construction is completed and approval to operate the pump station is granted by East Fallowfield Township and the PA DEP. The Township agreed to permit the Developer to install and utilize temporary waste disposal for the Affected Project by means of pump and haul until eight (8) months following DEP's approval of the pump and haul.

The estimated completion date for the conveyance system and pump station and connection of the Affected Project to the Pump Station is December 28, 2026.

If the start up of the permanent wastewater facilities is delayed, a revision or amendment to this Pump and Haul Agreement will be sought by the Developer. The Pump and Haul Agreement will be amended, as necessary, to support the requested additional time needed and pre-approved, at such time that a mutual written agreement, signed by all parties hereto, is entered into. However, no revisions to this Pump and Haul Agreement nor any

amendments to this Pump and Haul Agreement will be made without express written approval of the Township. Developer shall apply to the Township for any requested revision or amendment to the Pump and Haul Agreement prior to the end of Month 6.

The anticipated implementation schedule for the construction of the Pump Station and conveyance facilities are as follows:

Doe Run Pump Station Construction
Begin Construction: April 2026
Startup and Testing: November 2026
Facility Operational: December 2026

Gravity Collection and Conveyance System
Begin Construction: April 2026
Testing: September 2026
Facility Operational: October 2026

(d.) Elimination of Pump and Haul The Pump Station must be approved for operation by the Township and PA DEP prior to the elimination of the "pump and haul" program. The pump and haul may be terminated as soon as the pump station is available to come online regardless of the flows.

(e.) Sewage Hauler The approved sewage hauler is Wm. P. McGovern, Inc. The DEP hauling permit number is 15004. A copy of the agreement between Developer and hauler is in Exhibit C. The primary location for hauling wastewater for treatment and disposal will be the Goose Creek Plan located at 351 Snyder Avenue, West Chester, PA 19382. The NPDES Permit Number for the Goose Creek Plant is PA0027031. Should the Goose Creek Plant not be able to accept sewage from the Affected Project it shall be hauled to another DEP approved disposal facility having capacity. If for any reason Wm. P. McGovern, Inc. should no longer be the sewage hauler for the purposes of this Pump and Haul Agreement, each substitute hauler shall have a valid hauling permit and a copy of the agreement between Developer and the substitute hauler shall be provided to the Township.

(f.) Proposed Daily Sewage Flow As stated in the Planning Module Approval for the Affected Property, the daily wastewater flow from the school has been approved at 5,850 gallons per day. For purposes of this Pump and Haul Agreement and to ensure that the adequate storage capacity is provided for the school covered by this Agreement, a flow of 5,850 gpd pursuant to this Pump and Haul Agreement has been utilized for the Proposed Daily Sewage Flow.

(g.) Proposed Means of Storage The pump and haul program is proposed to use an underground storage tank for storage of wastewater from the school. It shall be connected to the conveyance system on the school property and located on the school property. At manhole SMH-1, temporary piping will be connected to the storage tank. of wastewater. Upon operational completion of the permanent conveyance and Pump Station, the temporary piping will be removed and SMH-1 will be connected to the

completed conveyance system.

(h.) Total Storage A total of three (3) days storage will be provided. The Developer will install a 20,000 gallon underground wastewater holding tank. With an approved daily anticipated wastewater flow of 5,850 gallons, three (3) days of flow is 17,550 gallons.

Two (2) alarm float switches will be installed in the underground storage tank and set to initiate an alarm when the system is at 75% storage capacity and approximately 100% storage capacity.

(i.) System Modifications No permanent modifications to the sanitary sewer system or pump station will be necessary or permitted to implement the pump and haul and provide the required storage capacity.

(j.) Infiltration The construction of the Affected Project's gravity sanitary sewer system will be inspected and tested after construction in the presence of a Township representative to ensure water tightness and limit the possibility of leaking and groundwater or storm water infiltration prior to commencing the pump and haul. The implementation of the pump and haul program will not create additional sources of infiltration.

(k.) Alarms The pump and haul facility will be equipped with an alarm and automatic notification system to notify the responsible person(s) when the water level in the storage system is at approximately 75% of its capacity and when the water level in the storage system is at 100% of its capacity. The alarm notification system will be provided with a landline phone service connection and hard wired with electrical service available at the site. The alarm system will provide 24- hour monitoring and will call out to the preprogrammed number(s) of the designated responsible person(s) and include a visual and audible alarm at the holding tank site. The pump and haul facility contractor will set up and test the alarm notification system at the proposed location prior to starting the pump and haul to ensure that the alarms function as intended,

Two (2) alarm float switches will be installed in the underground holding hank and connected to the automatic alarm system. The float switches will initiate an alarm when the storage system is at approximately 75% storage capacity and 100% storage capacity. The level floats will secured to a float tree to ensure the floats do not move. One float will be set at elevation

(l.) Safety The gravity collection system between the school and holding tank is located below grade and all manholes are secured with cast iron frame and covers, The alarm system will be installed in a lockable enclosure to prevent unauthorized access. Electrical power and level float cables will be installed in conduit or buried under ground to prevent vandalism.

The pump and haul facilities will also be inspected on a regular schedule by either the sewage hauler, pump station contractor, or the developer's site representative. Inspections will be performed a minimum of three times per week with no more than two days between inspections and any issues observed will be reported to the responsible person(s) and steps taken by the Developer to correct the issue immediately.

(m.) Odor Prevention Pumping the storage system a minimum of every 3 days is expected to control odors. The pumping frequency will be increased if odors from the system are noticed by Developer and/or reported by the Township. Additional measures will be taken by Developer or its contractor to control odors if they become problematic as required by the Township or Township Engineer.

(n.) Decommissioning Plan The temporary pump and haul facilities will be decommissioned immediately after the Township and PA DEP determines that the Doe Run Pump Station can be safely placed into operation. Upon termination of the 'pump and haul' operation, the holding tank will be completely pumped out. Any accumulated debris will be hauled away by the sewage hauler. The temporary alarm system and level floats, and the holding tank will be removed. Any grading, seeding, or site restoration necessary as a result of the pump and haul facilities, as determined by the Township in its reasonable discretion, will be completed by Developer or its contractor.

The Developer or its engineer will prepare a final decommissioning report and submit a copy to the Township for review and approval within 15 days of terminating the pump and haul. A copy of the approved decommissioning report will be sent to the PA DEP by the Township within 30 days of terminating the pump and haul.

III. ADDITIONAL TERMS

(a) Inspections The Developer shall designate a responsible person who will have primary responsibility for the functioning of the facility. Said person shall provide a 24 hour contact phone number which shall be available to the Township to enable Township personnel to reach the contact person 24 hours/day 7 days/week until the facility is decommissioned. The Temporary Holding Facility will be inspected on a regular schedule at a minimum of three times per week and with no more than two days between inspections.

(b) Pumping Frequency The Temporary Holding Facility will be pumped every three days, at a minimum, as described in the agreement between the hauler and Developer found in Exhibit C.

(c) Inspection Log Developer through the hauler or other contractor of Developer will maintain a log of dates on each such inspection, the actual pumping dates, and the

quantity of sewage removed.

(d) Log Submission Developer through the hauler or other contractor of Developer will send monthly log reports to the DEP and the Township by the 10th day of the month following the reporting month.

(e) Escrow Accounts Developer has established an escrow account with the Township for the construction of the Pump Station and the gravity collection and conveyance system prior to utilizing the pump and haul system.

(f) Financial Assurances Developer will bear all of the costs associated with the pump and haul program and shall reimburse the Township for any costs incurred by the Township associated with the review, approval, and implementation of this Agreement and the pump and haul operations including, but not limited to, the Township's professionals review, inspection fees, and attorney's fees. The Developer has posted and currently maintains an escrow account with the Township to cover the costs incurred by the Township associated with the review, approval and implementation of this Agreement and the pump and haul operations including, but not limited to, the Township's professionals review, inspection fees and attorney's fees. The Township may draw on this account to pay for review and consulting fees associated with pump and haul. In the event that the Township draws down on the financial surety or the escrow account, as applicable, Developer shall post a replacement financial surety or additional escrow within ten days in the amount originally posted.

Developer will post a financial surety or an escrow account with the Township to cover the costs sewage pumping and inspections in the amount of Five Thousand Dollars ($5,000.00) ("Pumping Security"). The Pumping Security shall be in the form and substance satisfactory to the Township. The Township may draw on the financial surety up to the full amount upon Developer's failure to pump or inspect in accordance with this agreement. In the event that the Township draws down on the Pumping Security, Developer shall post a replacement Pumping Security within ten days in the amount originally posted. In the event the amount posted by Developer in Pumping Security with the Township is inadequate to cover the costs for the pump and haul operation, the Township may utilize any unused portion of the Decommissioning Security as hereinafter defined to cover the cost of decommissioning the temporary pump and haul facilities.

Developer will be responsible for and will bear the costs associated with decommissioning the pump and haul facilities. Developer will post a financial surety or an escrow account with the Township in the amount of Twenty-Five Hundred Dollars ($2,500.00) to cover the cost of decommissioning the temporary pump and haul facilities. The financial surety shall be in form and substance satisfactory to the Township. The Township may draw on the financial surety or escrow account up to the full amount if Developer fails to comply with the terms of Paragraph II(n) above. Prior to drawing on the financial surety or escrow account, the Township shall give Developer 15 days written notice with an opportunity to cure the noncompliance

during the 15 day period that will start when Developer receives the notice. In the event the amount posted by Developer in financial surety or an escrow account with the Township is inadequate to cover the costs associated with decommissioning the pump and haul facilities, the Township may utilize any unused portion of the financial security or escrow account posted with the Township to cover the costs of the pump and haul operation.

Escrows shall be released within 30 days of submission of the decommissioning report to DEP.

(g) Decommissioning Report Developer will prepare a final decommissioning report and submit a copy to the Township for review and approval within 15 days of terminating the pump and haul. A copy of the approved decommissioning report will be sent to the PA DEP by the Township within 30 days of terminating the pump and haul.

IV. MISCELLANEOUS

(a) No Waiver. Any party may specifically waive any breach of the terms and conditions hereof by another party, but no waiver shall constitute a continuing waiver of similar or other breaches of terms and conditions hereof. A waiving party may at any time upon written notice to the breaching party, direct compliance with the waived terms and conditions hereof, and the breaching party shall thereafter comply as directed from such time forward,

(b) No Relation of Principal and Agent. Neither anything contained in this Agreement nor any act of the parties shall be deemed or construed by any party or by any third person to create the relationship of principal and agent, partnership, of joint venture, or of any association between the parties hereto. Nothing contained in this Agreement, and no act of the parties shall be construed to render any of the parties liable for the debts or obligations of the other, except to the extent expressly set forth in this Agreement.

(c) Notices. Every notice, demand request or other communication which any party requires or desires to give to make or communicate upon the other, shall be in writing and shall be given, made or communicated by either emailing the same or mailing the same by registered or certified mail, postage prepaid, return receipt requested, or hand delivered against receipt, or sent by Federal Express or similar, nationally recognized overnight carrier, as follows:

Scott M. Swichar, Manager
East Fallowfield Township
2264 Strasburg Road
Coatesville, PA 19320
Email: sswichar@eastfallowfield.org

Jeff Brazil, Director of Facilities Operation
Coatesville Area School District
3030 CG Zinn Road
Coatesville, PA 19320
Email: brazilj@casdschools.org

(d) Assignment. Developer may assign its rights and delegate its duties under this Agreement to a partnership, joint venture, Limited Liability Company, or other legal entity in which it has an ownership position, provided that the assignee is obligated to fulfill the obligations of Developer created by this Agreement and all promises and representations referred to in this Agreement.

(e) Captions. The captions of the sections and paragraphs of this Agreement are for convenience of reference only, and shall not be considered or referred to in resolving questions of interpretation and construction.

(f) Governing Law. This Agreement shall be construed and interpreted in accordance with the laws of the Commonwealth of Pennsylvania,

(g) No Third Party Beneficiary. The terms of this Agreement have been negotiated between Developer and the Township in light of their respective interests in the Project. The terms of this Agreement are not intended to confer any specific legal benefit, right, or obligation upon any person not a party to this Agreement. In determining the intent of the parties to this Agreement, any fact finder may accept as dispositive the parties intent as expressed in this Paragraph that no third party rights were intended to be granted and no third party remedies should be permitted with respect to this Agreement under any theory of third party beneficiary.

(h) Severability. If any of the terms and conditions hereof shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other of the remaining terms and conditions hereof and the terms and conditions hereof shall thereafter be construed as if such invalid, illegal, or unenforceable terms and conditions had never been contained herein.

(i) Integration: Amendment. This instrument constitutes the entire agreement of the parties hereto with respect to the subject matter hereof, and may not be varied by any prior or contemporaneous covenant, representation, warranty, or agreement relating thereto. This Agreement may not be altered, modified, amended, renewed, extended, or terminated unless by an instrument in writing duly executed by the parties then bound by the terms of this Agreement.

(j) Counterparts. This Agreement may be executed in duplicate counterparts, each of which when fully signed shall be deemed an original, and taken together shall constitute one agreement.

(k) Additional Capacity. Developer shall reserve the right to apply to the Township and/or the PA DEP for additional Pump and Haul capacity if the need arises.

(l) Indemnification. Developer saves, holds and keeps safe, harmless, and indemnified the Township, and their respective supervisors, members, officers, employees, contractors, and agents ("Identified Parties") from and against any and all claims, demands, actions, at law or in equity, causes of actions, penalties, DEP and/or U.S. Environmental Protection Agency sanctions, fines, judgments, court costs, attorneys' fees, and liabilities of eve1y kind and description, including for injury to and death of persons, moneta1y loss, damage to property and/or damages, including damage to the environment from pollution, suffered by the Indemnified Parties or any third person which are caused by or arise from the exercise by Developer, its agents, servants or employees, of the rights granted to Developer under this Agreement, including by reason of the design, construction, installation, and operation of the pump and haul process.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

EAST FALLOWFIELD TOWNSHIP,
CHESTER COUNTY, PENNSYLVANIA

Attest: _____ _____

Name: _____
Title: _____

DEVELOPER:

COATESVILLE AREA SCHOOL DISTRICT

Attest: _____ By: _____

Name: Dr. Anthony Rybarczyk
Title: Superintendent of Schools

EXHIBIT A

SEWAGE FACILITIES PLANNING MODULE APPROVAL LETTER

Pennsylvania
Department of Environmental Protection

SENT VIA ELECTRONIC MAIL ONLY

March 26, 2026

Mr. Scott M. Swichar, Manager
East Fallowfield Township
2264 Strasburg Road
East Fallowfield, PA 19320

Re: Act 537, Sewage Facilities Planning
CASD South Brandywine Elementary School
DEP CODE No. 1-15918-367-3J
APS ID No. 1133462, SITE ID No. 878400
East Fallowfield Township
Chester County

Dear Mr. Swichar:

This letter replaces our letter of June 17, 2025, concerning the above-referenced project. The June 17, 2025, contained a typographical error. This letter corrects the proposed project flow.

The Department of Environmental Protection ("DEP") has reviewed the above-referenced, proposed Official Plan revision. This project proposes the construction of a new 115,800-square-foot school building. The school will accommodate a total of 825 people (750 students and 75 staff). The proposed development is located at 600 Doe Run Road, on Tax Map Parcel 47-4-133, in East Fallowfield Township, Chester County.

This plan revision is approved.

This project will be connected to the Pennsylvania American Water Company – East Fallowfield Township collection system and will generate 5,850 gallons of sewage per day to be treated at the Pennsylvania American Water Company – Coatesville Wastewater Treatment Facility.

Planning approval is also granted through this revision for the construction and operation of a new sewage pumping station, which will convey sewage flows from the proposed elementary school to an existing manhole at Crossing Boulevard. The pumping station will be located at East Fallowfield Township Park and will have average design flows of 5,850 gallons of sewage

per day. Pennsylvania American Water Company must secure a DEP permit for the construction and operation of the proposed sewage pumping station.

Please be advised that additional sewage facilities planning is required prior to the any additional connections to the proposed pumping station.

Any person aggrieved by this action may appeal the action to the Environmental Hearing Board (Board), pursuant to Section 4 of the Environmental Hearing Board Act, 35 P.S. § 7514, and the Administrative Agency Law, 2 Pa.C.S. Chapter 5A. The Board's address is:

Environmental Hearing Board
Rachel Carson State Office Building, Second Floor
400 Market Street
P.O. Box 8457
Harrisburg, PA 17105-8457

TDD users may contact the Environmental Hearing Board through the Pennsylvania Relay Service, 800-654-5984.

Appeals must be filed with the Board within 30 days of receipt of notice of this action unless the appropriate statute provides a different time. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decisional law.

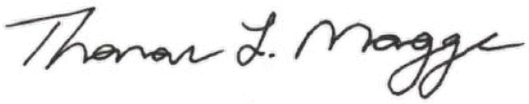
A Notice of Appeal form and the Board's rules of practice and procedure may be obtained online at www.ehb.pa.gov or by contacting the Secretary to the Board at 717-787-3483. The Notice of Appeal form and the Board's rules are also available in braille and on audiotape from the Secretary to the Board.

IMPORTANT LEGAL RIGHTS ARE AT STAKE. YOU SHOULD SHOW THIS DOCUMENT TO A LAWYER AT ONCE. IF YOU CANNOT AFFORD A LAWYER, YOU MAY QUALIFY FOR FREE PRO BONO REPRESENTATION. CALL THE SECRETARY TO THE BOARD AT 717-787-3483 FOR MORE INFORMATION. YOU DO NOT NEED A LAWYER TO FILE A NOTICE OF APPEAL WITH THE BOARD.

IF YOU WANT TO CHALLENGE THIS ACTION, YOUR APPEAL MUST BE FILED WITH AND RECEIVED BY THE BOARD WITHIN 30 DAYS OF RECEIPT OF NOTICE OF THIS ACTION.

If you have any questions or concerns, please contact Ms. Kelly A. Sweeney at 484.250.5182.

Sincerely,



Thomas L. Magge
Assistant Regional Director
Southeast Regional Office

cc: Chester County Health Department (via email)
Chester County Planning Commission (via email)
Chester County Conservation District (via email)
Mr. Stingel (via email)
Pennsylvania American Water Company (via email)
Coatesville Area School District (via email)
Planning Section

EXHIBIT B

WATER QUALITY MANAGEMENT PART II PERMIT

3850-PM-BCW0015d 3/2016
Permit

Pennsylvania Department of Environmental Protection

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF CLEAN WATER

WATER QUALITY MANAGEMENT PERMIT

PERMIT NO. 1525407

AMENDMENT NO. _____

APS ID. 1154541

AUTH. ID. 1556067

A. PERMITTEE (Name and Address): CLIENT ID#: **87712** **PA American Water Co.** **852 Wesley Drive** **Mechanicsburg, PA 17055-4436**	B. PROJECT/FACILITY (Name): **Coatesville Sewer System & STP**
C. LOCATION (Municipality, County): **East Fallowfield Township, Chester County**	SITE ID#: **254792**

D. This permit approves the construction of sewage facilities consisting of:

A pump station that will receive flow from a new Coatesville Area School District elementary school 10" gravity sewer main. The effluent will then be pumped via 4" force main with a total pump capacity of 132 gpm at 34 ft TDH to an existing sanitary sewer manhole on Crossing Boulevard. The pump station will consist of two (2) submersible grinder pumps, valves, controls, access covers, and all other appurtenances; precast concrete wet well with 8-ft interior diameter with effective wet well capacity of 751.6 gal; valve and metering chamber; 10" PVC pipe between manhole MH-B1 and proposed wet well; control building; extension of 1" water service line from 12" watermain in Doe Run Road to install yard hydrant

Pump Stations: **Doe Run Road Pump Station**	Manure Storage:	Sewage Treatment Facility:
Planning approved flow: 4 GPM	Volume: _____ MG	Annual Average Flow: _____ MGD
Peak instantaneous flow: 47 GPM	Freeboard: _____ inches	Design Hydraulic Capacity: _____ MGD
		Design Organic Capacity: _____ lb/day

E. APPROVAL GRANTED BY THIS PERMIT IS SUBJECT TO THE FOLLOWING:

1. **New Permits:** All construction, operations and procedures shall be in accordance with the Water Quality Management Permit application dated **12/16/25**, its supporting documentation and addendums dated _____, which are hereby made a part of this permit.

   Amendments: All construction, operations and procedures shall be in accordance with the Water Quality Management Permit Amendment application dated _____ and its supporting documentation and addendums dated _____, which are hereby made a part of this amendment.

   Except for any herein approved modifications, all terms, conditions, supporting documentation and addendums approved under Water Quality Management Permit No. _____ dated _____ shall remain in effect.

   Transfers: Water Quality Management Permit No. _____ dated _____ and conditions, supporting documentation and addendums are also made part of this transfer.

2. Permit Conditions Relating to Sewerage are attached and made part of this permit.
3. Special Conditions _____ are attached and made part of this permit.

F. THE AUTHORITY GRANTED BY THIS PERMIT IS SUBJECT TO THE FOLLOWING FURTHER QUALIFICATIONS:

1. If there is a conflict between the application or its supporting documents and amendments and the attached conditions, the attached conditions shall apply.
2. Failure to comply with the rules and regulations of DEP or with the terms or conditions of this permit shall void the authority given to the permittee by the issuance of this permit.
3. This permit is issued pursuant to the Clean Streams Law Act of June 22, 1937, P.L. 1987, as amended 35 P.S. §691.1 *et seq*. Issuance of this permit shall not relieve the permittee of any responsibility under any other law.

PERMIT ISSUED: **February 2, 2026**

BY: Thomas L. Magge

Thomas L. Magge
TITLE: **Clean Water Program Manager**
Southeast Regional Office

Pennsylvania Department of Environmental Protection

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF POINT AND NON-POINT SOURCE MANAGEMENT

PERMIT CONDITIONS RELATING TO SEWERAGE

For use in Water Quality Management Permits

(Check boxes that apply)

General

☒ 1. The Department of Environmental Protection (DEP) considers the licensed Professional Engineer whose seal is affixed to the design documents to be fully responsible for the adequacy of all aspects of the facility design.

☒ 2. The permittee shall adopt and enforce an ordinance requiring the abandonment of privies, cesspools or similar receptacles for human waste and onlot sewage disposal systems on the premises of occupied structures accessible to public sewers. All such structures must be connected to the public sewers.

☐ 3. The outfall sewer or drain shall be extended to the low water mark of the receiving body of water. Where necessary to ensure proper mixing and waste assimilation, an outfall sewer or drain may be extended with appurtenances below the low water mark and into the bed of a navigable stream provided that the permittee has secured an easement, right-of-way, license or lease from DEP in accordance with Section 15 of the Dam Safety and Encroachments Act, the Act of November 26, 1978, P.L. 1375, as amended.

☒ 4. The approval is specifically made contingent on the permittee acquiring all necessary property rights, by easement or otherwise, providing for the satisfactory construction, operation, maintenance and replacement of all sewers or sewerage structures in, along or across private property with full rights of ingress, egress and regress.

☒ 5. When construction of the approved sewerage facilities is completed and before they are placed in operation, the permittee shall notify DEP in writing so that a DEP representative may inspect the facilities.

☒ 6. The approval of the plans, and the authority granted in this permit, if not specifically extended, shall cease and be null and void 5 years from the issuance date of this permit unless construction or modification of the facilities covered by this permit has begun on or before the fifth anniversary of the permit date.

☒ 7. If, at any time, the sewerage facilities covered by this permit create a public nuisance, including but not limited to, causing malodors or causing environmental harm to waters of the Commonwealth, DEP may require the permittee to adopt appropriate remedial measures to abate the nuisance or harm.

☒ 8. If, after the issuance of this permit, DEP approves a municipal sewage facilities official plan or an amendment to an official plan under Act 537 (Pennsylvania Sewage Facilities Act, the Act of January 24, 1966, P.L. 1535 as amended) in which sewage from the herein approved facilities will be treated and disposed of at other planned facilities, the permittee shall, upon notification from the municipality or DEP, provide for the conveyance of its sewage to the planned facilities, abandon use and decommission the herein approved facilities including the proper disposal of solids, and notify DEP accordingly. The permittee shall adhere to schedules in the approved official plan, amendments to the plan, or other agreements between the permittee and municipality. This permit shall then, upon notice from DEP, terminate and become null and void and shall be relinquished to DEP.

☒ 9. This permit does not relieve the permittee of its obligations to comply with all federal, interstate, state or local laws, ordinances and regulations applicable to the sewerage facilities.

☒ 10. This permit does not give any real or personal property rights or grant any exclusive privileges, nor shall it be construed to grant or confirm any right, easement or interest in, on, to or over any lands which belong to the Commonwealth.

☒ 11. The authority granted by this permit is subject to all effluent requirements, monitoring requirements and other conditions as set forth in the NPDES Permit and all subsequent amendments and renewals. No discharge is authorized from these facilities unless approved by an NPDES Permit.

Construction

☒ 12. This permit is issued under the authorization of The Clean Streams Law and 25 Pa. Code Chapter 91. The permittee shall obtain all necessary permits, approvals and/or registrations under 25 Pa. Code Chapters 102, 105 and 106 prior to commencing construction of the facilities authorized by this permit, as applicable. The permittee should contact the DEP office that issued this permit if there are any questions concerning the applicability of additional permits.

☒ 13. The facilities shall be constructed under the supervision of a Pennsylvania licensed Professional Engineer in accordance with the approved reports, plans and specifications.

☒ 14. A Pennsylvania licensed Professional Engineer shall certify that construction of the permitted facilities was completed in accordance with the application and design plans submitted to DEP, using the "Post Construction Certification" form (3800-PM-WSFR0179a). It is the permittee's responsibility to ensure that a Professional Engineer is on-site to provide the necessary oversight and/or inspections to certify the facilities. The certification must be submitted to DEP before the facility is placed in operation. As-built drawings, photographs (if available) and a description of all deviations from the application and design plans must be submitted to DEP within 30 days of certification.

☒ 15. Manhole inverts shall be formed to facilitate the flow of the sewage and to prevent the stranding of sewage solids. The manhole structure shall be built to prevent undue infiltration, entrance of street wash or grit and provide safe access to facilitate manhole maintenance activities.

☐ 16. The local Waterways Conservation Officer of the Pennsylvania Fish and Boat Commission (PFBC) shall be notified when the construction of any stream crossing and/or outfall is started and completed. A written permit must be secured from the PFBC if the use of explosives in any waterways is required and the permittee shall notify the local Waterways Conservation Officer when explosives are to be used.

Operation and Maintenance

☒ 17. The permittee shall maintain records of "as-built" plans showing all the treatment facilities as actually constructed together with facility operation and maintenance (O&M) manuals and any other relevant information that may be required. Upon request, the "as-built" plans and O&M manuals shall be filed with DEP.

☒ 18. The sewers shall have adequate foundation support as soil conditions require. Trenches shall be back-filled to ensure that sewers will have proper structural stability, with minimum settling and adequate protection against breakage. Concrete used in connection with these sewers shall be protected from damage by water, freezing, drying or other harmful conditions until cured.

☒ 19. Stormwater from roofs, foundation drains, basement drains or other sources shall not be admitted directly to the sanitary sewers.

☒ 20. The approved sewers shall be maintained in good condition, kept free of deposits by flushing or other cleaning methods and repaired when necessary.

☒ 21. The sewerage facilities shall be properly operated and maintained to perform as designed.

☐ 22. The attention of the permittee is called to the highly explosive nature of certain gases generated by the digestion of sewage solids when these gases are mixed in proper proportions with air and to the highly toxic character of certain gases arising from such digestion or from sewage in poorly ventilated compartments or sewers. Therefore, at all places throughout the sewerage facilities where hazard of fire, explosion or danger from toxic gases may occur, the permittee shall post conspicuous permanent and legible warnings. The permittee shall instruct all employees concerning the aforesaid hazards, first aid and emergency methods of meeting such hazards and shall make all necessary equipment and material accessible.

☐ 23. An operator certified in accordance with the Water and Wastewater Systems Operator Certification Act of February 21, 2002, 63 P.S. §§1001, *et seq*. shall operate the sewage treatment plant.

☒ 24. The permittee shall properly control any industrial waste discharged into its sewerage system by regulating the rate and quality of such discharge, requiring necessary pretreatment and excluding industrial waste, if necessary, to protect the integrity or operation of the permittee's sewerage system.

☒ 25. There shall be no physical connection between a public water supply system and a sewer or appurtenance to it which would permit the passage of any sewage or polluted water into the potable water supply. No water pipe shall pass through or come in contact with any part of a sewer manhole.

☒ 26. All connections to the approved sanitary sewers must be in accordance with the official Act 537 Plan and, if applicable, a corrective action plan as contained in the approved Title 25 Pa. Code Chapter 94 Municipal Wasteload Management Annual Report.

☒ 27. Collected screenings, slurries, sludge and other solids shall be handled and disposed of in compliance with Title 25 Pa. Code Chapters 271, 273, 275, 283 and 285 (related to permits and requirements for land filling, land application, incineration and storage of sewage sludge), Federal Regulations 40 CFR 257 and the Federal Clean Water Act and its amendments.

Pennsylvania Department of Environmental Protection

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF CLEAN WATER

WATER QUALITY MANAGEMENT
POST CONSTRUCTION CERTIFICATION

PERMITTEE IDENTIFIER	
Permittee	PA American Water Co.
Municipality	East Fallowfield Township
County	Chester
WQM Permit No.	1525407
Facility Type	Sewage

All of the above information should be taken directly from the Water Quality Management Permit.

CERTIFICATION

This certification must be completed and returned to the permits section of the DEP's regional office issuing the WQM permit within 30 days of completion of the project and received by DEP prior to operation, and if requested, as-built drawings, photographs (if available) and a discussion of any DEP-approved deviations from the design plans during construction.

I, being a Registered Professional Engineer in Pennsylvania, do hereby certify to the best of my knowledge and belief, based upon personal observation and interviews, that the above facility approved under the Water Quality Management Permit has been constructed in accordance with the plans, specifications and modifications approved by DEP.

Construction Completion Date (MM/DD/YYYY): _____

	Professional Engineer
	Name _____ (Please Print or Type)
	Signature
	Date
	License Expiration Date
	Firm or Agency
	Telephone
	Permittee or Authorized Representative
	Name _____ (Please Print or Type)
Engineer's Seal	Signature
	Title
	Telephone

EXHIBIT C

APPROVED SEWAGE HAULER AGREEMENT

Wm. P. McGovern, Inc.

920 S. Bolmar Street
West Chester, PA 19382
Phone 610-444-5797 Fax 610-444-1254

April 7, 2026

Jeff Brazil
Coatesville Area School District
3030 CG Zinn Road
Thorndale, PA 19372

Re: Wastewater Pump and Haul Contract for the Doe Run Elementary School (aka South Brandywine Elementary School)

Dear Jeff:

Thank you for your interest in the services offered by Wm. P. McGovern, Inc. As you may know, Bill McGovern founded the McGovern business in 1974 and is still a 100% family-owned and operated business today. McGovern is known in the industry for providing outstanding service at an economically competitive rate. This business has been built on an uncompromising commitment to quality, integrity and an unmatched passion for customer satisfaction.

McGovern will provide pumping and hauling of the wastewater for the Doe Run Elementary School in East Fallowfield Township, Chester County, PA a minimum of once every three days for the following rate:

Cost: $.11/gallon with a 4000-gallon minimum

- These prices include the necessary DEP monthly reporting
- Prices are based on our standard business hours Monday-Friday 7am to 5pm
- After hours, evenings and weekends will include a surcharge of $285.00
- These prices are contingent on a safe and reasonable access to the site for a 4500-gallon vacuum truck. We need to be able to park our trucks within fifty (50) of the proposed holding tanks.

Wm. P. McGovern, Inc. will utilize the following treatment plant for disposal:

Goose Creek
351 Snyder Ave.
West Chester, PA 19382
NPDES# PA0027031
610-696-2320

Page 2. Doe Run Elementary School

These prices are valid for thirty days unless extended in writing. Our terms are net 30 days on all invoices. Any balances over 45 days will be charged 1.5% per month (18%APR) interest charge.

Wm. P. McGovern appreciates the opportunity to submit this proposal to the Coatesville Area School District. Upon agreeing to these terms and conditions, we ask for your acknowledgement in the area provided below.

Please contact me at 610-444-5797 if I can be of further assistance in discussing this matter. Visit our WEB site at WWW.MCGOVERNSEPTIC.COM for more information.

Sincerely,

Bruce Critchlow

BRUCE CRITCHLOW

Company: _____

Signature: _____

Printed Name: _____

P.O. #: _____

Date: _____

Billing Address: _____

_____

_____

EXHIBIT D

WASTEWATER TREATMENT FACILITY WILL SERVE LETTER

G. PROPOSED WASTEWATER DISPOSAL FACILITIES (See Section G of instructions)

Check all boxes that apply, and provide information on collection, conveyance and treatment facilities and EDU's served. This information will be used to determine consistency with Chapter 93 (relating to wastewater treatment requirements).

1. **COLLECTION SYSTEM**

a. Check appropriate box concerning collection system

☐ New collection system ☐ Pump Station ☐ Force Main

☐ Grinder pump(s) ☒ Extension to existing collection system ☐ Expansion of existing facility

Clean Streams Law Permit Number 1506404

b. Answer questions below on collection system

Number of EDU's and proposed connections to be served by collection system. EDU's 26

Connections 1

Name of:

existing collection or conveyance system East Fallowfield Township

owner Pennsylvania American Water Company

existing interceptor ~~Brook Crossing~~ West End Trunk Line

owner Pennsylvania American Water Company

2. **WASTEWATER TREATMENT FACILITY**

Check all boxes that apply, and provide information on collection, conveyance and treatment facilities and EDU's served. This information will be used to determine consistency with Chapter(s) 91 (relating to general provisions), 92 (relating to national Pollution Discharge Elimination System permitting, monitoring and compliance) and 93 (relating to water quality standards).

a. Check appropriate box and provide requested information concerning the treatment facility

☐ New facility ☒ Existing facility ☐ Upgrade of existing facility ☐ Expansion of existing facility

Name of existing facility Coatesville Wastewater Treatment Plant

NPDES Permit Number for existing facility 26859

Clean Streams Law Permit Number 1506404

Location of discharge point for a new facility. Latitude 39°58'23" Longitude 75°49'26"

b. The following certification statement must be completed and signed by the wastewater treatment facility permitee or their representative.

As an authorized representative of the permittee, I confirm that the Coatesville Wastewater Treatment Plant – PAWC (Name from above) sewage treatment facilities can accept sewage flows from this project without adversely affecting the facility's ability to achieve all applicable technology and water quality based effluent limits (see Section I) and conditions contained in the NPDES permit identified above.

Name of Permittee Agency, Authority, Municipality Pennsylvania American Water Company

Name of Responsible Agent Gerald A. DeBalko, P.E.

Agent Signature Gerald A DeBalko Date 10/7/2024

(Also see Section I. 4.)

Prepared By/Return To:
Michael G. Crotty, Esquire
Siana Law, LLP
941 Pottstown Pike, Suite 200
Chester Springs, PA 19425

Property Address: 2264 Strasburg Road, East Fallowfield, PA 19320
UPI No.: 47-4-599

TEMPORARY CONSTRUCTION EASEMENT AGREEMENT

This Agreement is made this ____ day of _____ 2026, by and between **EAST FALLOWFIELD TOWNSHIP**, a Second-Class Township, having a principal place of business at 2264 Strasburg Road, East Fallowfield, PA 19320 ("Township" or "Grantor") and **COATESVILLE AREA SCHOOL DISTRICT** ("Grantee"), with an administrative business address of 3030 C.G. Zinn Road, Thorndale, PA 19372, and (collectively, the "Parties").

WITNESSETH:

WHEREAS, Grantor is the owner of certain real property located along Doe Run Road, at Chester County UPI No. 47-4-599, memorialized by a Deed recorded in the Chester County Recorder of Deeds' Office at Book 5296, Page 768 (the "Property");

WHEREAS, the Grantee is engaging in a project for the construction of a new school, which requires in part stormwater management facilities, water facilities and sewage management facilities;

WHEREAS, as part of doing so, the Grantee requires temporary access through and across a portion of Grantor's Property for the staging of material and access, as more fully set forth and described on the Plan at Exhibit A;

WHEREAS, the Parties agree that, pursuant to the consideration herein, the Coatesville Area School District shall be granted a Temporary Construction Easement through and across a portion of the Property as more fully depicted in Exhibit A (the "Easement Area") for the purposes set forth herein.

NOW, THEREFORE, in consideration of the covenants herein contained, the receipt, sufficiency and adequacy of such is hereby acknowledged, and intending to be legally bound, the Parties agree as follows:

1. INCORPORATION OF RECITALS. The foregoing recitals, including Exhibit "A" (Easement Area) and Exhibit "B" (Legal Description of the Temporary Construction Easement Area) are incorporated by reference as if set forth herein at length.

2. REFERENCES TO TOWNSHIP. All references to the Township shall be construed to incorporate East Fallowfield Township, its governing body, elected and appointed officials, consultants, and heirs, successors and/or assigns.

3. REFERENCES TO GRANTEE. All references to Grantee shall be construed to incorporate Grantee Coatesville Area School District, its Board, consultants, successors and assigns.

4. MONETARY CONSIDERATION. In consideration for the Easement rights set forth herein and pursuant to the other terms herein, the Grantee shall pay Grantor nominal consideration of $1.00, the receipt and sufficiency of which is hereby acknowledged.

5. GRANT OF TEMPORARY CONSTRUCTION EASEMENT.

(a) Grantor hereby conveys and grants unto the Coatesville Area School District a temporary, non-exclusive easement ("Temporary Construction Easement"), over, under, in, along and upon the Easement Area, as more fully depicted in Exhibit A, for use in the construction of a water line and other underground utility improvements. No clearing or encroachment shall be permitted outside of the Easement Area.

(b) The Temporary Construction Easement shall expire on the earlier of the date that construction of the water line is completed, as certified in writing by the Township Engineer, or within twelve (12) months from the date of this Agreement, except as extended in writing by the Parties. Grantee agrees to provide Grantor with at least seven (7) days' notice prior to the commencement of any construction. Upon the expiration of the term of the Temporary Construction Easement, all of the rights and benefits of the Grantee to the Temporary Construction Easement area shall automatically terminate.

(c) Duty to Restore. Upon expiration of the Temporary Construction Easement, the Grantee shall restore the Easement Area to a condition reasonably similar to the condition that the Easement Area was in prior to the commencement of the construction and as agreed to by the Township.

6. MAINTENANCE OF THE TEMPORARY CONSTRUCTION EASEMENT AREA. The Coatesville Area School District shall be responsible for maintaining the Temporary Construction Easement Area such that the area is kept maintained in comparison with the entirety

of the property in regard to general maintenance of the area, which shall include debris and trash removal.

7. NOTICES. Any notice provided for or concerning this Agreement shall be in writing and be deemed sufficiently given when hand delivered or sent by U.S. Mail to the respective address of each party as set forth at the beginning of this Agreement, or to such address as a party may designate from time to time.

8. IMMUNITIES, INSURANCE AND INDEMNIFICATION. The Parties agree and recognize that the Township is subject to certain immunities with respect to the ownership and use of the Temporary Construction Easement, including, but not limited to the Pennsylvania Political Subdivision Tort Claims Act, 53 P.S. § 8541 *et seq*. Until such time as the Temporary Construction Easement is terminated, the Grantee and its contractors' shall maintain liability insurance, listing Grantor as an additional insured for the Temporary Construction Easement, and hereby agrees to defend and indemnify the Grantor with respect to any claims, losses, damages or expenses sought by a third party as a result of negligent acts, errors or omissions of Grantee with respect to the Temporary Construction Easement, and Township obligations hereunder.

9. CONTRACTORS' INSURANCE. During the Term of the Temporary Construction Easement, any contractor engaged by Grantee for the construction, maintenance or repair of the water lines shall procure and maintain with reputable insurers policies of insurance written on an occurrence basis or on claims made basis (in which event insurance shall be maintained during the Term of this Agreement), with limits not less than those indicated for the respective items as follows:

i. Statutory Workers' Compensation and Occupational Disease Insurance, including Employer's Liability Insurance complying with laws of each jurisdiction in which any work is to be performed or elsewhere as may be required. Employer's Liability Insurance shall be provided with a limit not less than: $500,000 each occurrence;

ii. Commercial Liability Insurance, including but not limited to all Premises and Operations, Contractual Liability, Products-Completed Operations Liability, Fire Legal Liability, Explosion, Collapse and Underground Damage Liability, Broad Form Property Damage Liability, as well as coverage on all Contractor's mobile equipment (other than motor vehicles licensed for highway use) owned, hired or used in the performance of this Agreement with limits not less than: $500,000 Bodily Injury, Personal Injury & Property Damage combined each occurrence and aggregate;

10. GRANTEE SHALL NOT PERMIT LIEN. Grantee shall not permit a lien to attach to all or any portion of, or interest in, the Property by reason of any work, labor, services, or materials done for, or supplied to, or claimed to have been done for or supplied to the Grantee. If any mechanic's, construction or other liens or orders for the payment of money shall be filed against all or any portion of or interest in the Property by reason of, or arising out of any labor or material furnished to Grantee or by reason of any change, alteration or addition by Grantee, or the cost or expense thereof, or any contract relating thereto, or against the Grantor as owner of the

Property, by reason of the Grantee's work or contract relating thereto, then, within forty five (45) days after the filing thereof, Grantee shall cause the liens to be canceled and discharged of record, by bond or otherwise, at the sole expense of the Grantee.

11. EASEMENT RUNNING WITH THE LAND. The easements, covenants, rights, privileges and obligations set forth herein shall constitute covenants, easements, rights, privileges and obligations running with the land described herein and shall inure to the benefit of and be binding upon the respective parties hereto and their successors in interest in and to the respective parcels of land benefitted and burdened by the easements, covenants, rights and privileges set forth herein, in perpetuity.

12. FURTHER ASSURANCES. The Parties shall at all times deal in good faith with each other as to the subject matter of this Agreement. The parties shall execute and deliver such further documents or instruments which are not inconsistent with the provisions of this Agreement and which are necessary and appropriate to fulfill all obligations of this Agreement.

13. RECORDING. This Agreement shall be recorded in the Office for the Recorder of Deed of Chester County, Pennsylvania.

14. AUTHORITY. Grantor and Grantee represent to the other, by their respective signatures below, that they have authority to enter into this Agreement; that there are no other parties in interest to the Agreement; and that no other consents or approvals are necessary or required to be obtained in order for the parties to enter into this Agreement and to perform their respective obligations under this Agreement.

15. ENTIRE UNDERSTANDING. This Agreement, together with the Exhibits hereto and made part hereof, constitutes the entire understanding and agreement of the Parties. The Agreement may not be amended, revoked, changed, altered or modified in any manner whatsoever, other than by written unanimous agreement of the Parties.

16. GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties hereto have duly executed this Agreement the day and year aforesaid.

EAST FALLOWFIELD TOWNSHIP, by and through its BOARD OF SUPERVISORS
GRANTOR

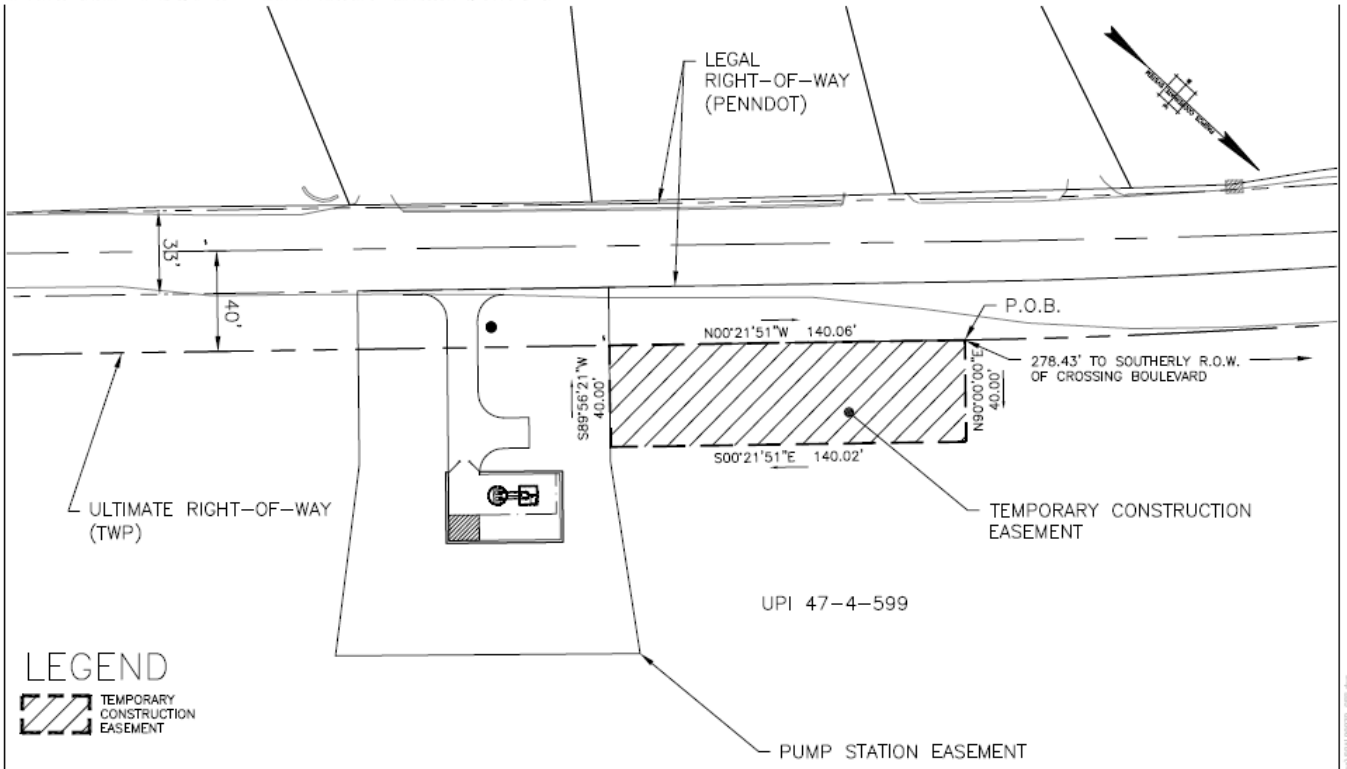
By: _____

COATESVILLE AREA SCHOOL DISTRICT
GRANTEE

By: _____
Name:

EXHIBIT "A"
EASEMENT AREA

COPYRIGHT 2026, T&M ASSOCIATES – ALL RIGHTS RESERVED
THE COPYING OR REUSE OF THIS DOCUMENT, OR PORTIONS THEREOF, FOR OTHER THAN THE ORIGINAL PROJECT OR THE PURPOSE ORIGINALLY INTENDED, WITHOUT THE WRITTEN PERMISSION OF T&M ASSOCIATES, IS PROHIBITED.



NOTES:
1. THIS PLAN DOES NOT REPRESENT A COMPREHENSIVE BOUNDARY SURVEY OF ANY PROPERTY SHOWN HEREON. THE INFORMATION SHOWN WAS DERIVED FROM PLANS OF RECORD, PLOTS OF DEEDS OF RECORD AND LIMITED FIELD SURVEYS AND SHOULD NOT BE USED FOR ANY PURPOSE OTHER THAN THAT FOR WHICH THIS PLAN WAS PREPARED, DEPICTION OF THE TEMPORARY CONSTRUCTION EASEMENT.

T&M ASSOCIATES
2000 Market St, Suite 800
Philadelphia, PA 19103
PH: (215) 282-7850
FX: (215) 627-3459
WWW.TANDMASSOCIATES.COM

EXHIBIT A

TEMPORARY CONSTRUCTION EASEMENT

RECORD PROPERTY OWNER(S): EAST FALLOWFIELD TOWNSHIP, 2264 STRASBURG RD, EAST FALLOWFIELD PA 19320
DEED BOOK 5296 PAGE 768

PROJECT NO.:	SGAL00070
DWG.:	EXHIBIT A
SHEET NO.:	1 OF 1
DATE:	04/24/2026
SCALE:	1"=50'
DRAWN BY	ROP

PRINTED SIZE 8.5"X11"

EXHIBIT "B"
LEGAL DESCRIPTION OF TEMPORARY CONSTRUCTION EASEMENT AREA

YOUR GOAL S. OUR MISSION.

April 24, 2026, Project No. SGAL00070

DESCRIPTION OF TEMPORARY CONSTRUCTION EASEMENT
PART OF UPI 47-4-599
EAST FALLOWFIELD TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA

ALL THAT CERTAIN easement situate in the East Fallowfield Township, County of Chester and Commonwealth of Pennsylvania, as shown on Exhibit A, Temporary Construction Easement, by T&M Associates, Consulting and Municipal Engineers, Philadelphia, Pennsylvania, dated April 24, 2026, being bound and described as follows, to wit:

BEGINNING at a point on the easterly ultimate right-of-way line of Doe Run Road (S.R. 0082) (variable width ultimate right-of-way, 40' from centerline at this portion), said point being a distance of 278.43 feet more or less from the southerly right-of-way of Crossing Boulevard (60 feet Wide), measured southeastwardly along the ultimate right-of-way of said Doe Run Road, and running, thence;

1). From the point of beginning, North 90 degrees 00 minutes 00 seconds East, a distance of 40.00 feet leaving the easterly ultimate right-of-way of said Doe Run Road, through land now or formerly of East Fallowfield Township (UPI 47-4-599) to a point, thence;

2). South 00 degrees 21 minutes 51 seconds West, a distance of 140.02 feet through the same to the point, thence;

3). South 89 degrees 54 minutes 21 seconds West, a distance of 40.00 feet through the same to the point on the easterly ultimate right-of-way of said Doe Run Road, thence;

4). North 00 degrees 21 minutes 51 seconds West, a distance of 140.06 feet along the easterly ultimate right-of-way of said Doe Run Road to the first mentioned point and place of Beginning.

Containing 5,602 square feet more or less as described herein.

Robert O. Pelke, P.L.S.
License No. SU42306E

COMMONWEALTH OF PENNSYLVANIA
REGISTERED PROFESSIONAL
ROBERT O. PELKE
LAND SURVEYOR
NO. SU42306E

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: §§
COUNTY OF CHESTER :

On this, the ___ day of _____, 2026, before me, a notary public in and for the Commonwealth of Pennsylvania, the undersigned officer, personally appeared Clare Small-McEvoy, who acknowledged herself to be the Chairwomen of the East Fallowfield Township Board of Supervisors, and that she, as such official, being duly authorized to do so, executed the foregoing instrument for the purposes contained therein.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

NOTARY PUBLIC

_____
Printed Name

MY COMMISSION EXPIRES:

ACKNOWLEDGEMENT

COMMONWEALTH OF PENNSYLVANIA :
: §§
COUNTY OF CHESTER :

On this _____day of_____, 2026, before me, the undersigned officer, personally appeared _____, who acknowledged him/herself to be the authorized representative for Coatesville Area School District, and as such officer, being duly authorized to do so, executed the foregoing instrument for the purposes therein.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

_____
Notary Public

Scott Swichar

From: MICHAEL MCWILLIAMS <mcw4421@yahoo.com>
Sent: Tuesday, January 6, 2026 8:27 AM
To: Barry G. Stingel; firechief@westwoodfire.com
Cc: westwood@westwoodfire.com
Subject: Re: Doe Run Road - fire hydrant locations along Doe Run Road

Good morning,

I reviewed the plans and the locations of the hydrants are fine with me. If you need anything else from me, please let me know.

Thank you,

MIKE McWILLIAMS
Fire Chief
Westwood Fire Company
1403 Valley Road
Coatesville, PA 19320
610-383-0538
FireChief@WestwoodFire.com

Sent from Yahoo Mail for iPhone

On Tuesday, January 6, 2026, 8:25 AM, Barry G. Stingel <BStingel@tandmassociates.com> wrote:

> Good morning Mike,
>
> Resending the fire hydrant location plan for Doe Run Road per our discussion yesterday.
>
> Thank you,
>
> Barry

APPLICATION FOR PUBLIC FIRE HYDRANT

WBS Element No. _____

Project Description _____

This Application made in triplicate this ____ day of _____, _____, by **East Fallowfield Township**, (Applicant) (a Municipal corporation of the Commonwealth of Pennsylvania), hereinafter called the "Applicant", to the **Pennsylvania-American Water Company** (a corporation of the Commonwealth of Pennsylvania), doing business in the Township of East Fallowfield, hereinafter called the "Water Company."

The Applicant, upon the terms and conditions hereinafter set forth, hereby applies to the Water Company for the installation of (5) public fire hydrant(s) to be located at:

Hydrant #1 - #5 are located on Doe Run Road between Crest Place & 500 Ft Past South Brandywine Elementary School (S.R. 0082)

In consideration for which the Applicant agrees to be bound by all the terms and conditions of this application, and the Water Company's tariff as amended from time to time, and to pay the Water Company for service at the schedule of rates in effect from time to time during the rendition of such service.

The further terms and conditions upon which this application may be accepted by the Water Company are as follows:

First: The public fire hydrant shall be furnished, installed, inspected, and maintained by the Water Company.

Second: The use of the public fire hydrant will be restricted to the taking of water for the extinguishing of above-ground fires. Water shall not be taken from any fire hydrant for construction

purposes, extinguishing underground fires, sprinkling streets, flushing sewers or gutters, or for any other use unless specifically permitted by the Water Company for the particular time and occasion. If the Water Company grants permission to use the fire hydrant for purposes other than the extinguishment of fires, such use will be applied only if an approved backflow prevention device is attached to the hydrant. Said device shall be furnished by the Applicant.

Third: Whenever a change in location of a fire hydrant is ordered by the Applicant, such change will be made at the expense of the Applicant.

Fourth: The Water Company will undertake to use reasonable care and diligence in order to prevent and avoid interruptions and fluctuations in service, but it cannot and does not guarantee that such will not occur. The extent of the rights of the Applicant under this application is to receive, but only at times of fire, such supply of water as shall then be available and no other or greater. The Applicant agrees that the Water Company shall not be considered in any manner an insurer of property or persons, or to have undertaken to extinguish fires or to protect any persons or property against loss or damage by fire, or otherwise. The extent of the Company's liability for any and all claims for damages on account of any injury to property or persons by reason of fire, water, failure to supply water or pressure, or for any other cause whatsoever, shall be subject to the limitations set forth in Section 15.1 of its Tariff.

Fifth: The Applicant will indemnify, save harmless, and defend the Water Company from all claims, loss, costs, or damage on account of injury to persons or property occurring as a result of its use or operation, or the existence of said public fire hydrant(s) including but not limited to injury or damage to persons or property by reason of fire, water, failure to supply water or pressure, or for any other cause whatsoever, to the extent that the injury to persons or property is the result of the intentional acts or negligence of the Applicant, its employees or agents, and only to the extent that the Applicant could be held directly liable under the Pennsylvania Political Subdivision Tort Claims Act set forth in 42 Pa.C.S. § 8541 et seq.

Nothing in this paragraph shall be deemed a waiver, contractual or otherwise, of the protections afforded the Applicant at 42 Pa. C.S. § 8541 et seq.

Sixth: The Applicant will notify the Water Company of each occasion on which a public fire hydrant is used so that the Company may be able to make a follow-up inspection.

Seventh: The rights and obligations of the Applicant hereunder shall be further subject at all times to the rates, rules and regulations of the Water Company that now exist or which may hereafter be adopted.

Eighth: The Applicant agrees to provide any permits required by the Applicant relative to this application for public fire hydrant(s) contracted for or its future replacement.

IN WITNESS WHEREOF the Applicant through a duly authorized official has hereunto signed this Application the day and year first above written.

WITNESS APPLICANT

_____ By_____

_____
Print Name

_____
Title

IN WITNESS WHEREOF the Water Company hereby accepts the foregoing Application this day of _____, 20 ___.

WITNESS PENNSYLVANIA-AMERICAN WATER COMPANY

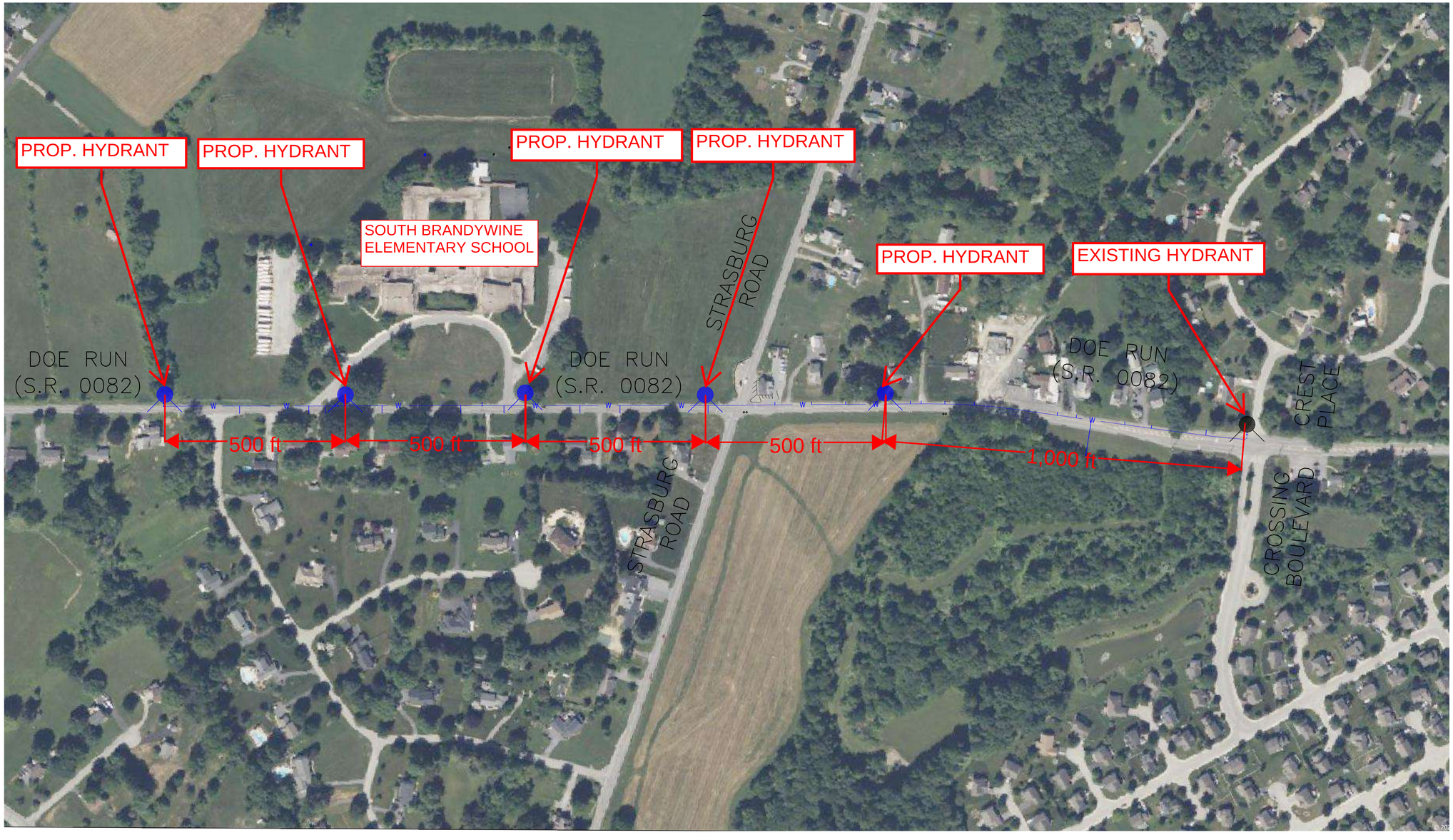
_____ By_____

Authorized Representative

DISTRICT	COUNTY	ROUTE	SECTION	SHEET
6-0	CHESTER	0082	---	1 OF 2

TOWNSHIP OF EAST FALLOWFIELD

REVISION	REVISIONS	DATE	BY



GRAPHIC SCALE

150' 75' 0 150' 300'

(IN FEET)

1 inch = 150 ft.

ATTENTION ALL CONTRACTORS: LOCATIONS OF ALL EXISTING UTILITIES SHOWN HEREON HAVE BEEN DEVELOPED FROM UTILITY COMPANY RECORDS AND/OR ABOVE-GROUND INSPECTION OF THE SITE. COMPLETENESS OR ACCURACY OF TYPE, SIZE, DEPTH OR HORIZONTAL LOCATION OF UNDERGROUND OR SUBSURFACE STRUCTURES CANNOT BE GUARANTEED. IN ACCORDANCE WITH PENNSYLVANIA ACT NUMBER 287 OF 1974 AS AMENDED BY ACT 121 OF 2008, CONTRACTORS MUST VERIFY LOCATION AND DEPTH OF ALL UNDERGROUND UTILITIES AND FACILITIES PRIOR TO START OF WORK. SERIAL NO.: 20233512731

PENNSYLVANIA AMERICAN WATER COMPANY

UTILITY ROADWAY OPENING PERMIT PLANS

S.R. 0082 DOE RUN ROAD

EAST FALLOWFIELD TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA

HOP APPLICATION NO: 389522

FIRE HYDRANT EXHIBIT

2000 MARKET STREET, SUITE 800
PHILADELPHIA, PA 19103
TEL 215-282-7850
FAX 215-627-3459
www.tandmassociates.com

OFFICES LOCATED IN:
DELAWARE, INDIANA, KENTUCKY, MASSACHUSETTS, MICHIGAN, NEW JERSEY, OHIO, PENNSYLVANIA AND CALIFORNIA

DRAWING	
DESIGNED BY: PRG	DATE: 12/16/2025
CHECKED BY: BGS	SCALE: AS NOTED
DRAWN BY: PRG	PROJECT NO.: SGAL00070

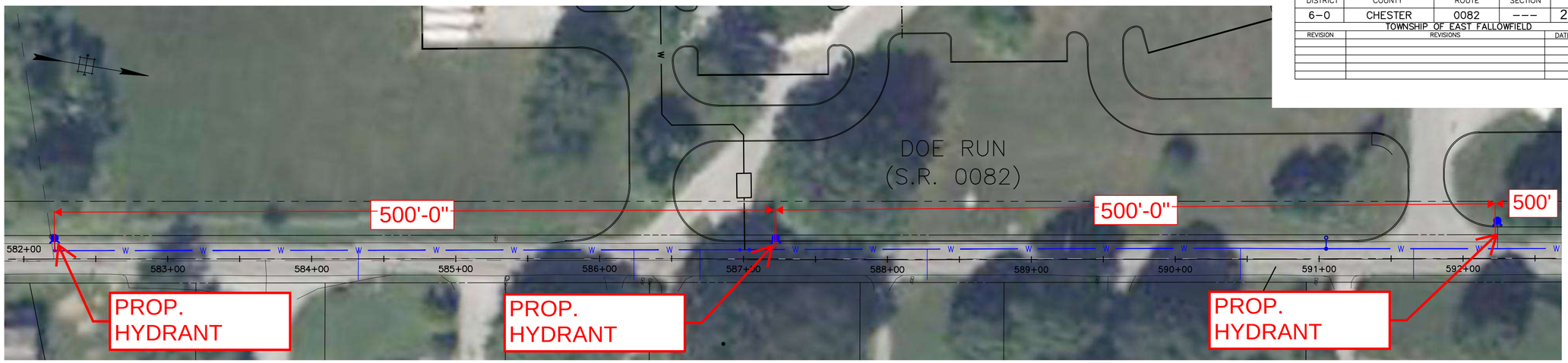
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PROJECT INFORMATION:
FILE PATH: G:\Projects\SGAL\00070\Plans\HOP Plans\Utility Permit San & Water\
FILE NAME: SGAL00070-UTILITY PERMIT PLANS.dwg
LAST SAVED DATE AND TIME: 16 Dec 2025, 1:31PM
LAST SAVE BY: Podilo

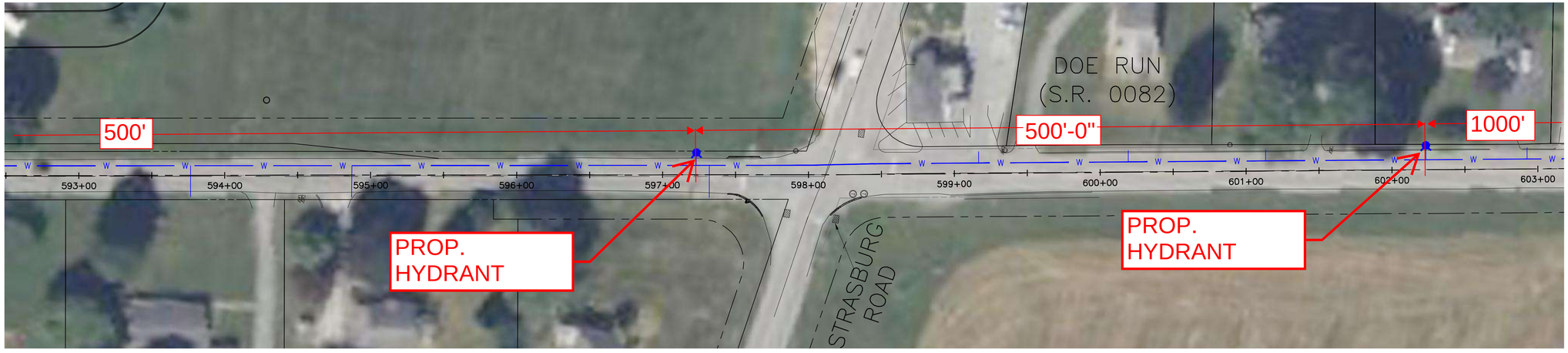
DISTRICT	COUNTY	ROUTE	SECTION	SHEET
6-0	CHESTER	0082	---	2 OF 2

TOWNSHIP OF EAST FALLOWFIELD

REVISION	REVISIONS	DATE	BY



CONTINUED SEE BELOW



CONTINUED SEE ABOVE



CONTINUED SEE ABOVE

GRAPHIC SCALE

40' 20' 0 40' 80'

(IN FEET)

Horizontal: 1 inch = 40 ft.

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PENNSYLVANIA AMERICAN WATER COMPANY

UTILITY ROADWAY OPENING PERMIT PLANS

S.R. 0082 DOE RUN ROAD

EAST FALLOWFIELD TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA

HOP APPLICATION NO: 3895222

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DRAWN BY: PRG	PROJECT NO.: SGAL00070

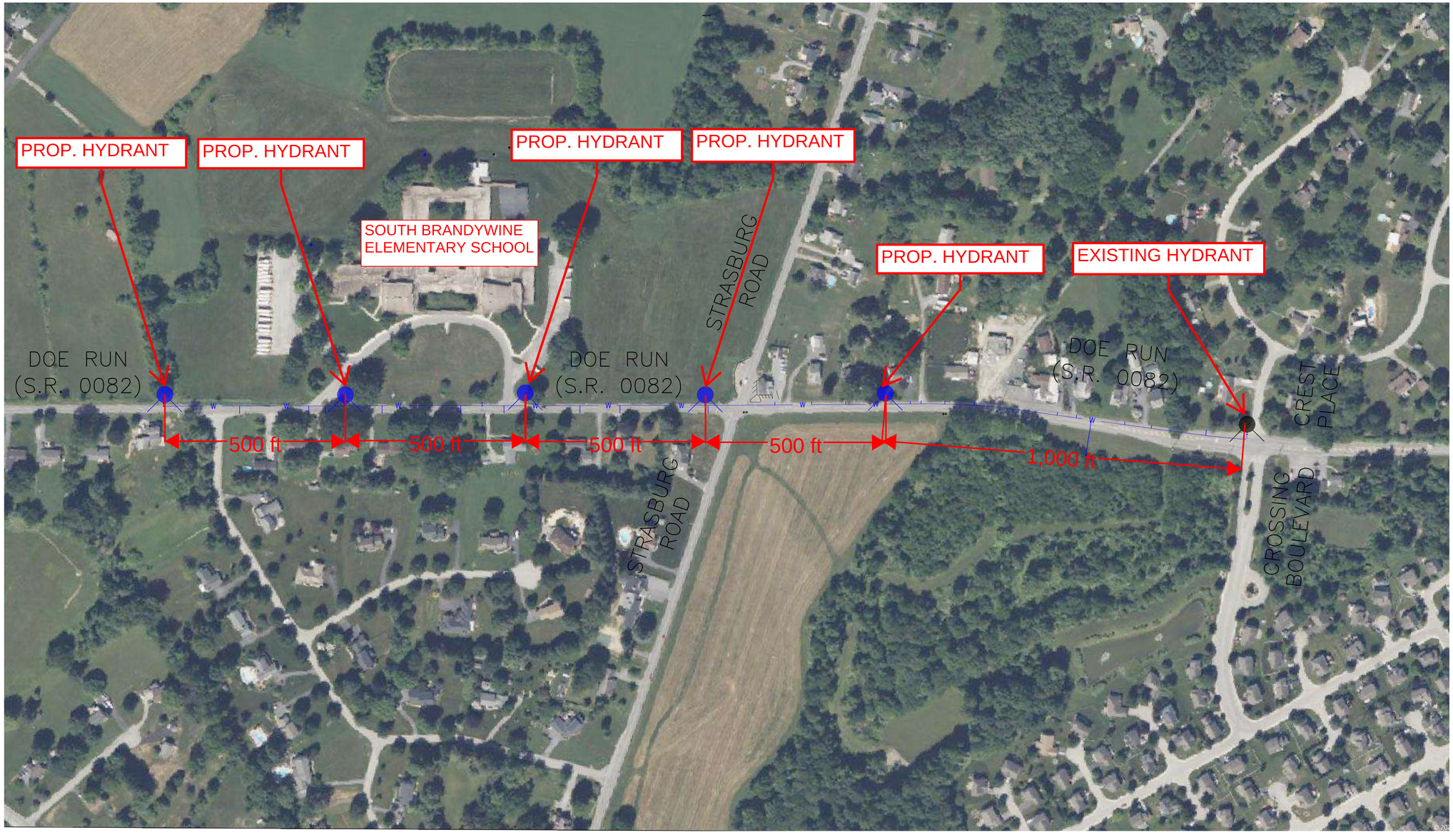
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FILE NAME: SGAL00070_DETAILS.dwg
LAST SAVED DATE AND TIME: 16 Dec 2025, 11:57AM
LAST SAVE BY: PGallo

DISTRICT	COUNTY	ROUTE	SECTION	SHEET
6-0	CHESTER	0082	---	1 OF 2

TOWNSHIP OF EAST FALLOWFIELD

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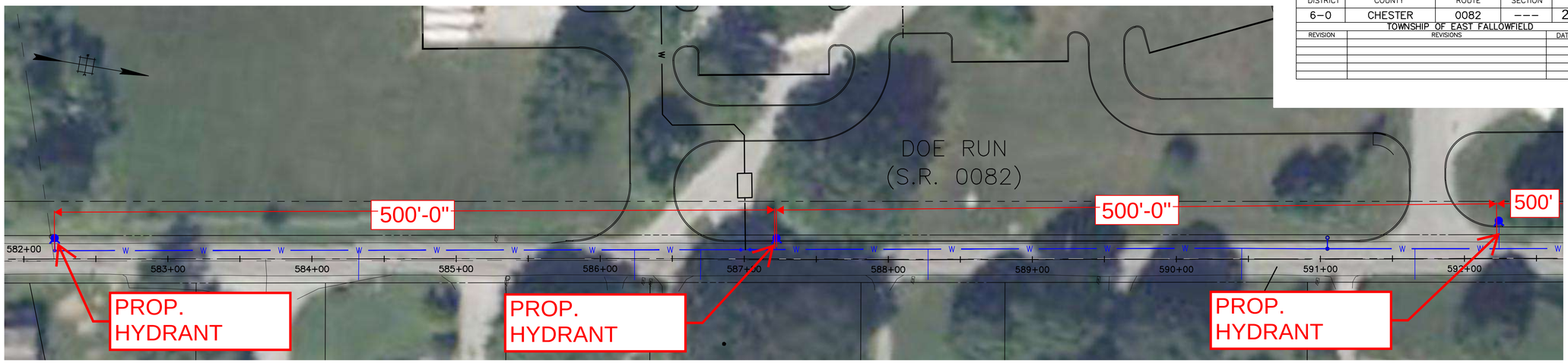
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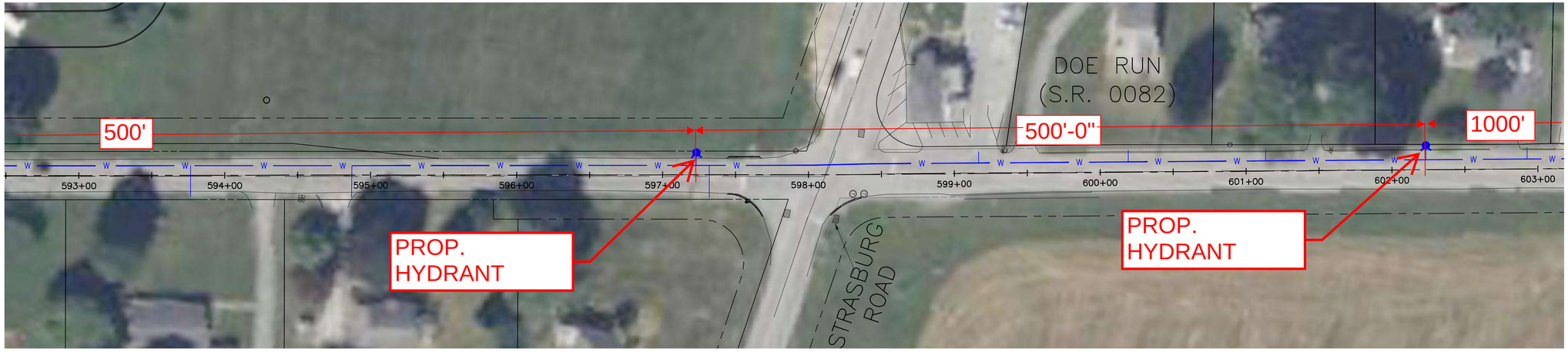
DISTRICT	COUNTY	ROUTE	SECTION	SHEET
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TOWNSHIP OF EAST FALLOWFIELD

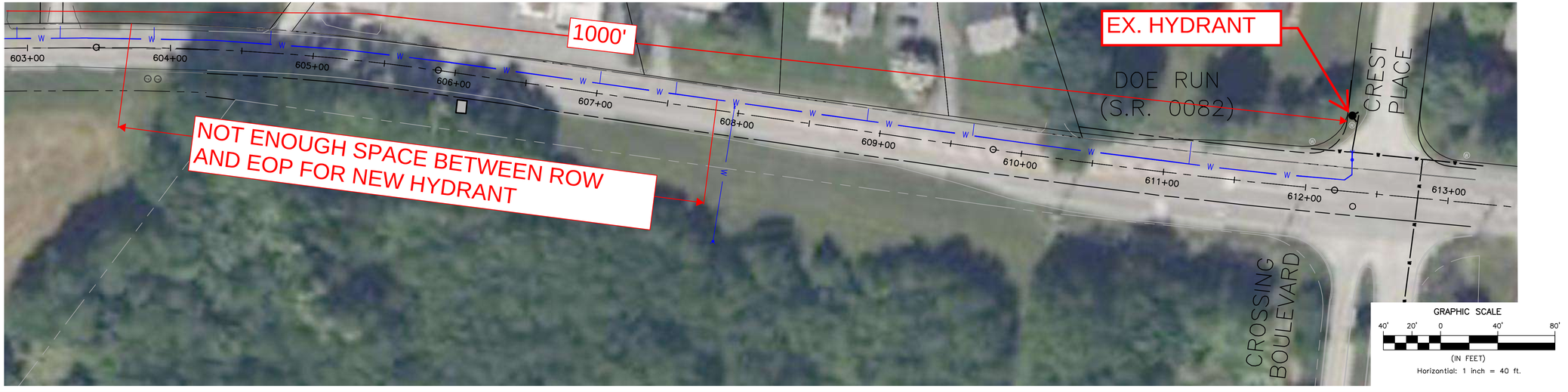
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PENNSYLVANIA AMERICAN WATER COMPANY

UTILITY ROADWAY OPENING PERMIT PLANS

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EAST FALLOWFIELD TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA

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secretary@eastfallowfield.org

2264 Strasburg Road
East Fallowfield, PA 19320
610-384-7144 (f) 610-384-7143

Zoning Hearing Board Application

Submission:

- Submit 11 full sets of whole application/complete packets.
- Check due at drop off made out to East Fallowfield Township for $1,500.

Check All Applicable Requests for Hearing:

X Request for Variance _____ Challenge to Validity of Zoning Ordinance

_____ Request for Special Exception _____ Appeal from Decision of Zoning Officer

---

Subject Property Address: 13 Juniata Dr, Coatesville, PA 19320

Tax Parcel #: 47-07-0217 Zoning District: R2

Name of Property Owner(s): Edgar T. Morrison III and Katherine L. Morrison

Property Owner Address: 13 Juniata Dr, Coatesville, PA 19320

Telephone #: 484-889-1475 Email: layzriver@gmail.com

Name of Applicant (if not owner): _____

Applicant Address: _____

Telephone #: _____ Email: _____

Interest of Applicant: _____
(ex. Tenant, equitable owner under agreement of sale, etc.)

Consultant/Attorney/Representative

Name: _____ Firm: _____

Address: _____

Telephone #: _____ Email: _____

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1. State the present use of the property which is the subject of this application: Residence

2. State the proposed use of the property which is the subject of this application: Residence

3. State the section(s) of the Zoning Ordinance under which the Hearing is being requested:
   27-1402-6-(2) (a)
   Request for variance to build a deck and place a shed in riparian zone 2.

4. Please describe the grounds for the application (attach additional explanations on a separate sheet if necessary):

   a. If a request for a variance, please set forth the variances requested and the hardship to support the granting of such variances: We would like to build a deck and place a shed on our property. Due to the challenging topography of our property and proximity to the riparian buffer this is the only area we can construct a deck to provide a level, safe outdoor living space. Our options for placement of the shed are limited also. The chosen site will provide a place to store our outdoor equipment and toold that is in a location that is not subject to frequent flooding.

   b. If a request for a special exception, please identify the proposed special exception, including the applicable section(s) of the Zoning Ordinance:

   c. If this is an appeal from a determination of the Zoning Officer, what was the determination, and what is the error alleged?:

   d. If a challenge to the validity of the Zoning Ordinance, please specify the Section(s) of the Zoning Ordinance claimed to be invalid and the grounds for such alleged invalidity:

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5. The following are additional requirements for all **special exception** requests:
(*include 7 copies of each of the following*)

   a. Written report providing all of the information required by Chapter 27 – Zoning, Part 22, §27-2203. Applications for Hearings

   b. Listing of names and addresses of adjoining property owners, including properties directly across a public right-of-way.

   c. Ground floor plans and elevations of proposed structures.

   d. A scaled site plan with sufficient detail and accuracy to demonstrate compliance with all applicable provisions of the Zoning Ordinance. Please note that photographs are helpful to the reviewer. Show all the following (*if applicable*):

      i. a dimensions and number of parking spaces
      ii. proposed/existing front yard setback from the property line with distance shown
      iii. proposed/existing side yard setback from the property line with distance shown
      iv. proposed/existing rear yard setback from the property line with distance shown
      v. location and size of building(s)
      vi. size of area to be used for storage use, warehouse use, work space or any other use of applicable facilities that may be helpful in reviewing the application
      vii. driveway location, dimensions, and material
      viii. sign location and dimensions
      ix. dumpster location and method of screening
      x. lighting location(s), type, size, and height
      xi. lot lines
      xii. clear sight triangle(s)
      xiii. any other information that would be helpful in the review process.

   e. A written description of the proposed use in sufficient detail to demonstrate compliance with all applicable provisions of the Zoning Ordinance, including the following:

      i. each of the Specific Criteria attached to the requested special exception as listed in Chapter 27 – Zoning, Part 22, §27-2207. Jurisdiction and Functions;
      ii. the Zone requirements in which the subject property is located (ex. setbacks, lot area, lot width, lot coverage, height, landscaping, etc.);
      iii. the General Provisions requirements listed in the Zoning Ordinance (ex. vehicular access, off-street parking and loading, signs, screening and landscaping, etc.);
      iv. for expansion or alteration of nonconforming uses, each of the criteria listed in

Chapter 27 – Zoning;

v. for substitution or replacement of nonconforming uses, those criteria listed in Chapter 27 – Zoning;
vi. for special exceptions proposed in the Floodplain Zone, those regulations contained in the Zoning Ordinance; and
vii. each of the General Criteria listed in the Zoning Ordinance.

f. Signs: If the applicant anticipates erecting a sign, the sign information must be submitted with the paperwork for this hearing. Signs must be approved by the Zoning Hearing Board at the hearing.

6. The following are additional requirements for all **variance** requests:
(include 7 copies of each of the following)

a. A written description of the proposed use in sufficient detail to demonstrate compliance with each of those criteria listed in Chapter 27 – Zoning, Part 22, §27-2207. Jurisdiction and Functions;

b. Listing of names and addresses of adjoining property owners.

c. A scaled site plan with sufficient detail and accuracy to depict the nature of the request and reflect its relationship with adjoining properties, and their improvements. Please note that photographs are helpful to the reviewer. Show all the following (*if applicable*):

i. dimensions and number of parking spaces
ii. proposed/existing front yard setback from the property line with distance shown
iii. proposed/existing side yard setback from the property line with distance shown
iv. proposed/existing rear yard setback from the property line with distance shown
v. location and size of building(s)
vi. size of area to be used for storage use, warehouse use, work space or any other use of applicable facilities that may be helpful in reviewing the variance application
vii. driveway location, dimensions, and material
viii. sign location and dimensions
ix. dumpster location and method of screening
x. lighting location(s), type, size, and height
xi. lot lines
xii. clear sight triangle(s)
xiii. any other information that would be helpful in the review process.

d. For use variances, a written report and scaled site plan demonstrating compliance with all applicable provisions of the Zoning Ordinance including the following:

i. the Zone requirements in which the subject property is located (ex, setbacks, lot area, lot width, lot coverage, height, landscaping, etc.);

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ii. the General Provisions requirements listed in the Zoning Ordinance (ex. vehicular access, off-street parking and loading, signs, screening and landscaping, etc.)

7. This application is not complete until the fee established for such applications by ordinance or resolution of the East Fallowfield Township Board of Supervisors has been paid by Applicant and all information required by this application has been furnished. The hearing fee is $1,500. (all checks should be made payable to "East Fallowfield Township".)

8. In making this application, the Applicant agrees to pay all fees required by the fee schedule adopted by the East Fallowfield Township Board of Supervisors by ordinance or resolution in effect on the date of the application.

9. Applicant agrees to post a sign(s) (provided by the Township) at conspicuous locations along the perimeter of the subject properly sufficient to notify potentially interested citizens of the zoning hearing. The sign(s) shall be posted continuously at least one week prior to the date of the hearing. Applicant agrees to return the sign(s) to the East Fallowfield Township Municipal Building on the night of the hearing.

10. If the application is approved, Applicant, in accordance with Chapter 27 – Zoning, Part 22, §27-2208. Expiration of Special Exception and Variance, will have six (6) months from the date of such approval to apply for and secure a zoning permit and commence the authorized construction. All authorized construction must be completed within twelve (12) months from the date of such approval. Should the applicant fail to obtain the necessary permits within said six (6) month period, or having obtained the permit should he fail to commence work thereunder within said six (6) month period, it shall be conclusively presumed that the applicant has waived, withdrawn, or abandoned his application, and all provisions, variances and permits granted to him shall be deemed automatically rescinded by the Board. Should the applicant commence construction or alteration within said six (6) month period, but should he fail to complete such construction or alteration within said twelve (12) month period, the Board may upon ten (10) days' notice in writing, rescind or revoke the granted variance or special exception, or the issuance of the permit, or permits, or the other action authorized to the applicant, if the Board finds that a good cause appears for the failure to complete within such twelve (12) month period, and if the Board further finds that conditions have so altered or changed in the interval since the granting of the variance, permit or action, that revocation or rescission of the action is justified.

BY SIGNING THIS APPLICATION, I, THE APPLICANT, DO HEREBY VERIFY THT I HAVE REVIEWED AND UNDERSTAND THE STATEMETNS MADE IN THIS APPLICATION AND THAT ALL SUCH STATEMENTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF. THESE STATEMENTS ARE BEING GIVEN BY ME TO INDUCE OFFICIAL ACTION ON THE PART OF THE EAST FALLOWFIELD TOWNSHIP ZONING HEARING BOARD, AND I UNDERSTAND

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THAT ANY FALSE STATEMENTS MADE HEREIN ARE BEING MADE SUBJECT TO PENALTIES OF 18 PA. C.S. §4904 RELATING TO UNSWORN FALSIFICATION TO AUTHORITIES.

Edgar T Morrison III — 3.19.26

Signature of Applicant* — Date

Edgar T Morrison III

Printed Name as Signed Above

*(*If the application is being made by a person other than the property owner, attach a written authorization from the owner consenting to the application and designating you as his agent.)*

FOR ADMINISTRATION USE ONLY:

Date Received: 2-2-26 — Received By: [signature]

Clock Date: 4-2-26 — Total Cost: 1500

Date Advertised (2 successive weeks no more than 30 days and no less than 7 days before the hearing)

First Date: _____ Second Date: _____

Property Posting (at least one week before hearing)

Completed by: _____ Date Posted: _____

Date of Hearing (within 60 days of application) _____

Date of Decision (within 45 days of last hearing) _____

Decision: _____

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Conditions of Approval: _____

_____

_____

_____

_____

_____

_____ _____ _____

Chairman Signature Secretary Signature Member Signature

Part 22

Zoning Hearing Board

§27-2201. Establishment and Membership.

There shall be a Zoning Hearing Board in accordance with the provisions of Article IX of the Municipalities Planning Code, Act 247, as amended, 53 P.S. §10901 et seq.

A. The Zoning Hearing Board shall consist of three members who shall be appointed by resolution of the Board and who shall be residents of the Township.

B. The Zoning Hearing Board shall designate one such member to serve until the first day of January following the effective date of this Chapter, one until the first day of the second January thereafter, and one until the first day of the third January thereafter. Shall appoint their successors on the expiration of their respective terms to serve 3 years, and shall fill any vacancy for the unexpired term of any member whose term becomes vacant.

C. Any Board member may be removed for malfeasance, misfeasance, or nonfeasance in office, or for other just cause by majority vote of the Board of Supervisors which appointed the member, taken after the member has received 15 days advance notice of the intent to take such a vote. A hearing will be held in connection with the vote if the member shall request it in writing.

D. The members of the Zoning Hearing Board shall hold no other office in the Township.

(Ord. 2002-06, 11/11/2002, §2201)

§27-2202. Organization.

1. The Zoning Hearing Board shall elect, from its members, its officers, who shall serve annual terms as such and may succeed themselves.
2. For the conduct of any public hearing and the taking of any action, quorum shall not be less than a majority of all the members of the Zoning Heating Board, but the Zoning Hearing Board may appoint a Hearing Officer from its own membership to conduct any hearing on its behalf and the parties may waive further action by the Zoning Hearing Board, as provided in

§27-2206 below.

3. The Zoning Heating Board may make, alter, and rescind rules and forms for its procedure consistent with the provisions of this Chapter and the laws of the Commonwealth.
4. The Zoning Hearing Board shall keep full public record of its business, which records shall be property of the Township, and shall submit a report of its activities to the Board of Supervisors; as requested.

(Ord. 2002-06, 11/11/2002, §2202)

§27-2203. Applications for Hearings.

1. Applications for hearings before the Zoning Hearing Board shall be filed with the Zoning Hearing Board or their designee, together with the proper fee.
2. An application for a special exception or variance from the terms of this Chapter shall state:
   a. The name and address of the applicant.
   b. An application for a special exception or variance from the terms of this Chapter shall state:

      i. A brief description and location of the real estate to be affected by such proposed change.
      ii. A statement of the present zoning classification of the real estate in question, the improvements thereon, and the present use thereof.
      iii. A statement of the section of this Chapter under or from which the exception or variance requested may be authorized, and reasons why it should be granted.
      iv. A reasonably accurate description of the present improvements and the additions intended to be made under the application or appeal, if any, indicating the size of such proposed improvements, material, and general construction thereof. In addition, there shall be attached, a plot plan to scale of the real estate to be affected, indicating the location and size of the lot and size of improvements now erected and proposed to be erected thereon.
      v. Any additional information as may be otherwise required by this Chapter.
3. Applications for other than special exception, or variance from terms of this Chapter shall contain sufficient written information to fully describe the intended use. Where, in the sole discretion of the Zoning Officer, it is inappropriate for the applicant to furnish plans and/or specifications, or any other relevant information incident to intended use, such information shall be required to be submitted with the application.
4. In the event that any required information is not furnished, the application shall be refused and the fee returned to the applicant.
5. The hearing before the Zoning Hearing Board or Hearing Officer shall be held within 60 days from the date of receipt of the applicant's request, unless the applicant has agreed in writing to an extension of time. Each subsequent hearing before the Zoning Hearing Board or Hearing Officer shall be held within 45 days of the prior hearing, unless otherwise agreed to in writing or on the record by the applicant. Any party aggrieved by the schedule or progress of the hearings may appeal to the Court of Common Pleas for judicial relief. The hearing shall be completed no later than 100 days after the completion of the applicant's case-in-chief, unless extended for good cause upon application to the Court of Common

Pleas. An applicant shall complete the presentation of his case-in-chief within 100 days of the first hearing. Upon the request of the applicant, the Zoning Hearing Board or Hearing Officer shall assure that the applicant receives at least 7 hours of hearings within the 100 days, including the first hearing. Persons opposed to the application shall complete the presentation of their opposition to the application within 100 days of the first hearing held after the completion of the applicant's case-in-chief. An applicant may, upon request, be granted additional hearings to complete his case-in-chief provided the persons opposed to the application are granted an equal number of additional hearings. Persons opposed to the application may, upon the written consent or consent on the record by the applicant and Township, be granted additional hearings to complete their opposition to the application provided the applicant is granted an equal number of additional hearings for rebuttal.

(Ord. 2002-06, 11/11/2002, §2203)

§27-2204. Notice of Hearings.

The Zoning Hearing Board shall give notice as follows:

A. By publishing a notice thereof in a newspaper of general circulation within the Township once a week for 2 successive weeks, not less than 7, nor more than 30 days prior to the hearing.

B. By mailing notice thereof to the applicant and to any person who has made timely request for the same. In addition, said notice of said hearing shall be conspicuously posted on the affected tract of land at least 1 week prior to the hearing.

C. By mailing notice thereof to the Township Zoning Officer, to the Chairman of the Township Board of Supervisors and to the Chairman of the Township Planning Commission.

D. The Zoning Hearing Board may mail notice thereof to the owner of every lot on the same street within 500 feet of the lot or building in question on every lot not on the same street within 200 feet of said lot building. But failure to give notice, either in part or in full, as stated by this paragraph, shall not invalidate any action taken by the Zoning Hearing Board.

E. The notice herein required shall state the name of the applicant, the location of the lot or building and the general nature of the question involved, and the date, time, and location of the hearing. In addition thereto, when a hearing is required under §27-2206, the notice shall state that the validity of the Chapter or map is in question and shall note that copy of the landowner's request, including plans and proposed amendments may be examined by the public at the Township during regular business hours.

(Ord. 2002-06, 11/11/2002, §2204)

§27-2205. Expenditures for Services; Fees.

1. Within the limits of funds appropriated by the Board of Supervisors, the Zoning Hearing Board may employ or contract for, secretaries, clerks, legal counsel, consultants, and other technical and clerical services. Members of the Zoning Hearing Board may receive compensation for the performance of their duties, as may be fixed by the Board of Supervisors.
2. The applicant before the Zoning Hearing Board shall deposit with the Treasurer of the Township, such a sum of money as set forth in the fee schedule adopted by resolution of the Boards of Supervisors to pay for the cost of the hearing.

3. The following administrative costs incurred by the Township relative to hearings before the Zoning Hearing Board shall be paid from the application filing fee:
   a. Cost of preparation of required notices.
   b. Cost of mailing notices, including postage.
   c. Cost of advertising.
   d. Cost of posting notice or verification.
   e. Duplication or copying costs.
   f. An equal share of the court reporter's attendance fee.
   g. Cost of stenographic record, if such record is requested by the Zoning Hearing Board or the applicant.
   h. Other costs related to the application.
4. Continued Hearings and Collection of Fees.
   a. In the event more than one hearing is necessary on any application, as promptly as may be possible following the initial hearing, the Zoning Hearing Board shall determine the total amount of all costs incurred, and shall deduct same from the application fee. In the event the application is, at any time, insufficient to cover the costs incurred or reasonably anticipated to be incurred, the Zoning Hearing Board shall notify the applicant, provide the applicant with a written copy of each item, and shall require the applicant to pay, within 10 days of such notification, any balance then due; together with a further minimum deposit of one- half of the initial filing fee. In the event of multiple hearings, all costs shall be reported and collected in accordance with this procedure.
   b. The failure of the Zoning Hearing Board to demand additional deposits from time to time shall not relieve the applicant of liability for costs, charges, expenses, and fees in excess of deposit; and in the event of default, such shall be recovered by such action as is by law provided.
   c. All fluids deposited by the application excess of the actual cost of the hearing or hearings shall be returned to the applicant upon completion of the proceeding.

(Ord. 2002-06, 11/11/2002, §2205)

§27-2206. Hearings.

The Zoning Hearing Board shall conduct hearings and make decisions in accordance with the following requirements:

A. Hearings of the Zoning Hearing Board shall be held at the call of the Chairman and at a reasonable time and place for public hearings notification of said hearing shall be provided as set forth in §27-2204.

B. The hearings shall be conducted by the Zoning Hearing Board or the Zoning Hearing Board may appoint any member or an independent attorney as the Hearing Officer. The decision, or where no decision is called for, the findings, shall be made by the Zoning Hearing Board, however, the appellant or the applicant, as the case may be, in addition to the Township, may, prior to the decision of the hearing, waive decision or findings by the Zoning Hearing Board and accept the decision or findings of the Hearing Officer as final.

C. The parties to the hearing shall be any person who is entitled to notice under §27-2204 without special request therefor, who has made timely appearance of record before the Zoning Hearing Board and any other person permitted to appear by the Zoning Hearing Board.

D. The Chairman or acting chairman of the Zoning Hearing Board or the Hearing Officer presiding shall have power to administer oaths and issue subpoenas to compel the attendance of witnesses and the production of relevant documents and papers, including witnesses and documents requested by the parties.

E. The parties shall have the right to be represented by counsel and shall be afforded the opportunity to respond and present evidence, to argue and to cross- examine adverse witnesses on all relevant issues.

F. Formal rules of evidence shall not apply, but irrelevant, immaterial, unduly repetitious and hearsay evidence shall be excluded and other inadmissible evidence may be excluded at the discretion of the Zoning Hearing Board.

G. The Zoning Hearing Board or the Hearing Officer, as the case may be, shall keep a stenographic record of the proceedings and a transcript of the proceedings and copies of graphic or written material received in evidence shall be made available to any party at cost.

H. The Zoning Hearing Board or the Zoning Hearing Officer shall not communicate, directly or indirectly, with any party or his representatives in connection with any issued involved, except upon notice of any communication, reports, staff memoranda, or other materials, except advice from their Solicitor, unless the parties are afforded an opportunity to contest the material so noticed and shall not inspect the site or its surroundings with any party or his representative after the commencement of the heating, unless all parties are given an opportunity to be present.

I. The Zoning Hearing Board or the Hearing Officer, as the case may be, shall render a written decision, or, when no decisions called for, make written findings on the application within 45 days after the last hearing before the Zoning Hearing Board or Hearing Officer.

   i. Each decision shall be accompanied by findings and conclusions based thereon; together with the reasons therefor. Conclusions based on any provisions of this Chapter or of any act, rule, or regulation, shall contain a reference to the provision relief was granted upon and the reasons why the conclusion is deemed appropriate in light of the facts found.

   ii. If the hearing is conducted by the Hearing Officer and there has been no stipulation that this decision or findings are final, the Zoning Hearing Board shall make its report and recommendations available to the parties within 45 days, and the parties shall be entitled to make written representations thereon to the Board prior to final decision or entry of its findings, and the decision of the Zoning Hearing Board shall be entered no later than 30 days after the report of the Hearing Officer.

   iii. Except for substantive challenges filed under §916.1 of the Municipalities Planning Code, 53 P.S. §10916.1, where the Zoning Hearing Board fails to render a decision within the 45-day period required by this clause; fails to hold a hearing within 60 days from the applicant's request, unless the applicant has agreed or shall agree in writing to an extension of time; or fails to complete the required hearing as provided in §27-2203.5, the decision shall be deemed to have been

rendered in favor of the applicant.

J. A copy of the final decision, or where no decision is called for, of the findings; shall be delivered to the applicant personally or mailed to him not later than the day following its date. To all other persons who have filed their name and address with the Zoning Hearing Board not later than the last day of the hearing, the Zoning Hearing Board shall provide, by mail or otherwise, brief notice of the decisions or findings and a statement of the place at which the full decision or findings may be examined.

(Ord. 2002-06, 11/11/2002, §2206)

§27-2207. Jurisdiction and Functions.

1. The Zoning Hearing Board shall have exclusive jurisdiction to hear and render final adjudications in the following matters:
   a. Substantive challenges to the validity of this Chapter, except those brought before the Board of Supervisors pursuant to §609.1. "Procedure for Landowner Curative Amendments," and §916.1(a)(2), "Challenge to Validity of Ordinance," of the Municipalities Planning Code, Act 247, as amended, 53 P.S.§§10609.1, 10916.1(a)Q).
   b. Challenges to the validity of this Chapter raising procedural questions or alleged defects in the process of enactment or adoption, which challenges shall be raised by an appeal taken within 30 days after the effective date of this Chapter. Where the ordinance appealed from is the initial zoning ordinance of the Township and a Zoning Hearing Board has not been previously established, the appeal raising procedural questions shall be taken directly to court.
   c. Appeals from the determination of the Zoning Officer including, but not limited to, the granting or denial of any permit, or failure to act on the application therefor, the issuance of any cease and desist order, or the registration or refusal to register any nonconforming use, structure, or lot.
   d. Appeals from a determination by the Township Engineer or the Zoning Officer with reference to the administration of Part 15, "Flood Hazard District," of this Chapter.
   e. Applications for variances from the terms of this Chapter pursuant to §910.2 of the Municipalities Planning Code, Act 247, as amended, 53 P.S. §10910.2.
   f. Applications for special exceptions under this Chapter pursuant to §912.1 of the Municipalities Planning Code, Act 247, as amended, 53 P.S. §10912.1.
   g. Appeals from the Zoning Officer's determination, under §916.2, "Procedure to Obtain Preliminary Opinion," of the Municipalities Planning Code, Act 247, as amended, 53 P.S. §10916.2.
   h. Appeals from the determination of the Zoning Officer or Township Engineer in the administration of this Chapter, or provision thereof, with reference to sedimentation and erosion control and stormwater management, insofar as the same relates to development.
2. *Variances.*
   a. The Zoning Hearing Board shall hear and decide requests for variances where it is alleged that the provisions of this Chapter inflict unnecessary hardship on the applicant. The Zoning Hearing Board may by rule prescribe the form of application, as provided by §27-2102, "General Permit Regulations." The Zoning Hearing Board

may grant a variance, provided the following findings are made, where relevant, in a given case:

i. That there are unique physical circumstances or conditions, including irregularity, narrowness, or shallowness of lot size or shape, or exceptional topographical or other physical conditions peculiar to the particular property, and that the unnecessary hardship is due to such conditions and not the circumstances or conditions generally created by the provisions of this Chapter in the neighborhood or district in which the property is located.

ii. That because of such physical circumstances or conditions, there is no possibility that the property can be developed in strict conformity with the provisions of this Chapter and that the authorization a variance is therefore necessary to enable the reasonable use of the property.

iii. That such unnecessary hardship has not been created by the applicant.

iv. That the variance, if authorized, will neither alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property, nor be detrimental to the public welfare.

v. That authorization of variances in the Flood Hazard District shall be consistent with the requirements of §27-1508 of this Chapter.

vi. That the variance, if authorized, will represent the minimum variance that will afford relief and will represent the least modification possible of the regulation in issue.

b. In granting any variance, the Hearing Board may attach such reasonable conditions and safeguards as it may deem necessary to implement the purposes of this Chapter.

3. *Special Exceptions.* The Zoning Hearing Board shall hear and decide requests for special exceptions where this Chapter has stated special exceptions are to be granted pursuant to the following express standards and criteria, in addition to such other considerations and determinations as may be required by the Municipalities Planning Code, Act 247, as amended, 53 P.S. §10101 et seq., and other provisions of this Chapter. The Zoning Hearing Board shall:

a. Give full consideration to the size, scope, extent, and character of the exception desired and assure itself that such request is consistent with the plan for future land use in East Fallowfield Township and with the spirit, purpose, and intent of this Chapter.

b. Take into consideration the character and type of development in the area surrounding the location for which the request is made and determine that the proposed change or modification, if permitted, will constitute an appropriate use in the area and will not substantially injure or detract from the use of surrounding property or from the character of the neighborhood.

c. Consider the public interest in, or the need for the proposed use or change that determines that the proposal will serve the best interest of the Township, the convenience of the community (where applicable) and the public health, safety, and general welfare.

d. Make certain that the proposed change is reasonable in terms of the logical, efficient, and economical extension of public services and facilities including, but not limited to, public water and sewer, police and fire protection, transportation, and public schools.

e. Be guided in its study, review, and recommendations by sound standards or subdivision practice, where applicable.

f. Review the recommendations of the Planning Commission on the proposed development plan, where such plan is required. The Zoning Hearing Board shall not be bound by such recommendations, nor shall the Zoning Hearing Board be bound by the action of the Board of Supervisors in relation to the development plan.

g. Guide the development of highway frontage insofar as possible so as to limit the total number of access points, reduce the need for on-street parking and encourage the frontage of buildings on parallel marginal roads or on roads perpendicular to the highways.

h. Consider, where pertinent, the effects of the proposal, with respect to congestion on the roads or highway, the most appropriate use of land, conserving the value of buildings, safety from fire, panic, and other dangers, adequacy of light and air; the prevention of overcrowding of land; congestion of population and adequacy of public and community services and determine that approval of the application will not have a substantially adverse effect thereon.

i. Be assured that the natural features and processes characterizing the proposed site and its surroundings shall not suffer unmitigated degradation, that the management of stormwater, the provisions of water or sewer service, and any other alterations to the site's pre-development conditions shall be consistent with Township goals, practices, and plans in these regards, and that demand for water and energy by the proposed, use shall be minimized to the optimal extent.

j. Impose such conditions, in addition to those required as are necessary to assure that the intent of this Chapter is complied with, and which are reasonably necessary to safeguard the health, safety, morals, and general welfare of the residents of the Township at large, and the residents and owners of the property adjacent to the area in which the proposed use is to be conducted. Conditions may include, but are not limited to, harmonious design of buildings, aesthetics, hours of operation, lighting, in accordance with §27-1809, "Lighting," of this Chapter, numbers of persons involved, and performance standards, in accordance with §27- 1810, "Performance Standards."

k. Special Conditions. In addition to conforming with the general standards above, and all other applicable regulations contained in this Chapter, the proposed special exceptions shall conform with all conditions for that use as given in Part 17.

(Ord. 2002-06, 11/11/2002, §2207)

§27-2208. Expiration of Special Exception and Variance.

Unless otherwise specified by the Zoning Hearing Board, a special exception or variance shall expire if the applicant fails to obtain a building permit or a use and occupancy permit, as the case may be, within 6 months from the date of authorization thereof.

(Ord. 2002-06, 11/11/2002, §2208)

§27-2209. Parties Appellant Before the Board.

An appeal to the Zoning Hearing Board under §§27-2207.1.A, .B, .C, .D, .G, and .H may be filed with the Zoning Hearing Board in writing by the landowner affected, any officer or agency of the Township, or any person aggrieved. Requests for a variance under §27-2207.2 and for a special exception under §27-2207.3 may be filed with the Zoning Hearing Board by any landowner or any tenant with the permission of such landowner.

(Ord. 2002-06, 11/11/2002, §2209)

§27-2210. Time Limitations.

1. No person shall be allowed to file any proceeding to the Zoning Hearing Board later than 30 days after an application for development, preliminary or final; has been approved by an appropriate Township officer, agency, or body if such proceeding is designed to secure reversal or to limit the approval in any manner unless such person alleges and proves, that he had no notice, knowledge, or reason to believe that such approval had been given:
    a. If such person has succeeded to his interest after such approval, he shall be bound by the knowledge of his predecessor in interest.
    b. The failure of anyone other than the landowner to appeal from an adverse decision on a tentative plan pursuant to §709 of the Municipalities Planning Code (MPC), Act 247, as amended, 53 P.S. §10709, or from an adverse decision by the Zoning Officer on a challenge to the validity of this Chapter or Zoning Map pursuant to §916.2 of the MPC, 53 P.S. §10916.2, shall preclude an appeal from a final approval except in the case where the final submission substantially deviates from the approved tentative approval.
2. All appeals from determinations adverse to the landowners shall be filed by the landowner within 30 days after notice of the determination is issued.

(Ord. 2002-06, 11/11/2002, §2210)

§27-2211. Stay of Proceedings.

1. Upon filing of any proceeding referred to in §27-2209, and during its pendency before the Zoning Hearing Board, all land development pursuant to any challenged ordinance, order, or approval of the Zoning Officer, or of any agency or body, and all official action thereunder, shall be stayed, unless the Zoning Officer or any other appropriate agency or body certifies to the Zoning Hearing Board facts indicating that such stay would cause imminent peril to life or property. In such case, the development or official action shall not be stayed otherwise than by a restraining order, which may be granted by the Zoning Hearing Board or by the court having jurisdiction of zoning appeals on petition after notice to the Zoning Officer or other appropriate agency or body.
2. When an application for development, preliminary or final, has been duly approved and

proceedings designed to reverse or limit the approval are filed with the Zoning Hearing Board by persons other than the applicant, the applicant may petition the court have jurisdiction of zoning appeals to order such persons to post bond as a condition to continuing the proceedings before the Zoning Hearing Board. Where such a petition is presented, the procedures outlined in §915.1(b), (c) and (d) of the Municipalities Planning Code, 53 P.S. §10915.1(b), (c) and (d) shall apply.

(Ord. 2002-06, 11/11/2002, §2211)

§27-2212. Appeals.

Any person aggrieved by any decision of the Zoning Hearing Board, or any taxpayer or any officer of the Township may, within 30 days after any decision of the Zoning Hearing Board, appeal to the Court of Common Pleas of Chester County.

(Ord. 2002-06, 11/11/2002, §2213)

Edgar Morrison
13 Juniata Dr
Coatesville, PA 19320
484-889-1475

Layzriver@gmail.com

2/20/2026

Re: Hardship Request for Deck and shed Construction within Riparian Zone 2 at 13 Juniata Dr, Coatesville, PA

Dear board members,

I am writing to respectfully request consideration of a hardship related to the construction of a deck within the designated riparian zone on my property located at 13 Juniata Dr.

Due to the unique physical characteristics of the property, strict adherence to the riparian setback requirements would create significant and practical hardship. The property is constrained by steep slopes, riparian buffers, and the location of the waterway, which effectively limits any reasonable location for a deck and shed outside of the riparian buffer. As a result, denying this request would prevent reasonable use and enjoyment of the property compared to similarly situated properties in the area. The shed will provide storage space for maintenance and recreational items.

The proposed deck and shed have been intentionally designed to minimize environmental impact. Specifically:

- Construction of the deck will use elevated design and no grading to avoid disturbance of the soil and existing vegetation.
- No removal of mature trees or native riparian vegetation is proposed.
- All work will comply with applicable erosion control and stormwater management practices.

The deck will be used solely for residential purposes and will not involve plumbing, roofing, or impervious surfaces that would increase runoff or negatively affect the riparian corridor. Its placement and design are intended to preserve the natural function of the riparian area while allowing reasonable access and use of the property.

Granting this hardship would not be detrimental to water quality, wildlife habitat, or downstream properties, and it would not set a precedent inconsistent with the intent of

Adjoining property owners for 13 Juniata Dr. Coatesville, PA 19320

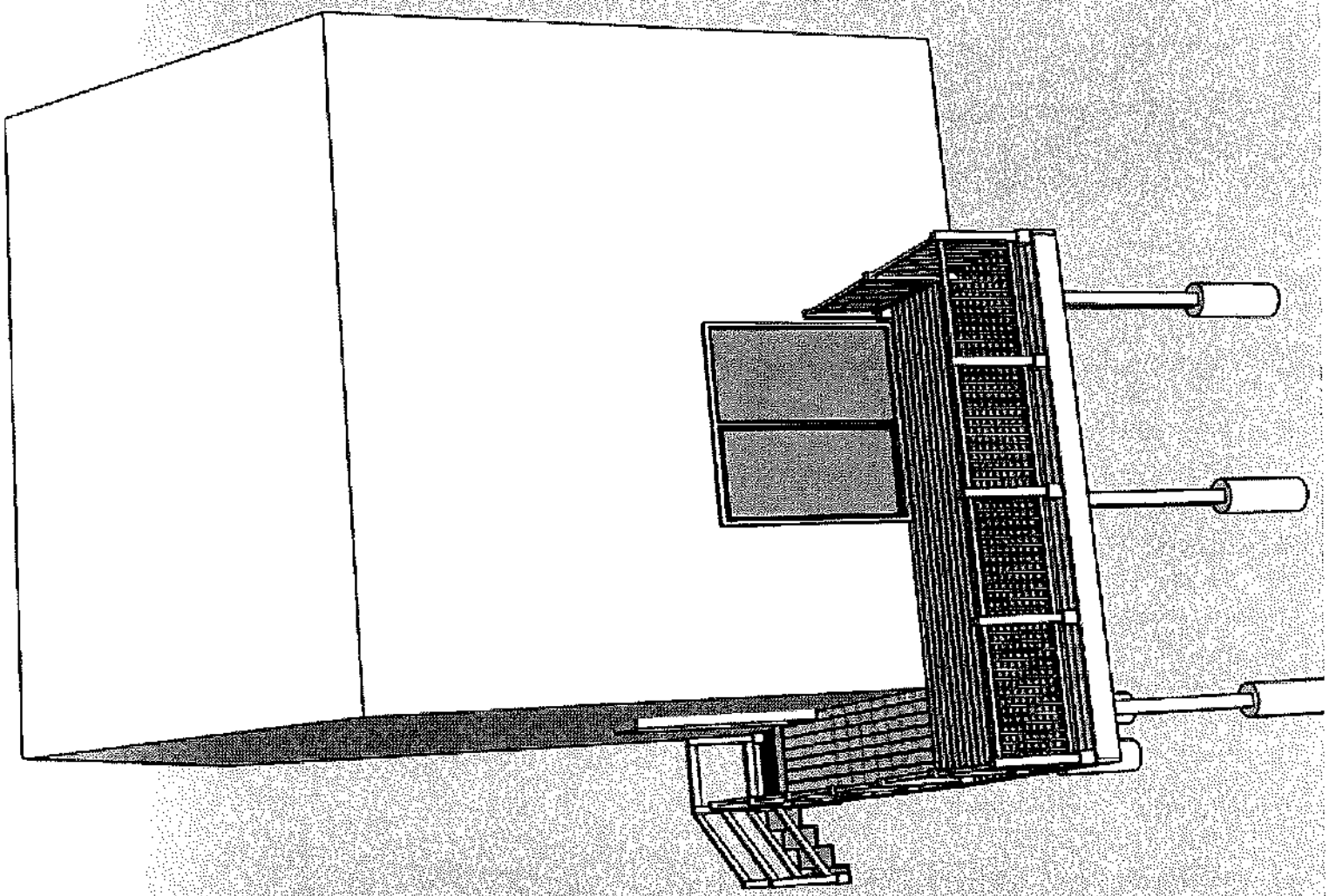
Fred and Maria Swanenburg
15 Juniata Dr
Coatesville, PA, 19320

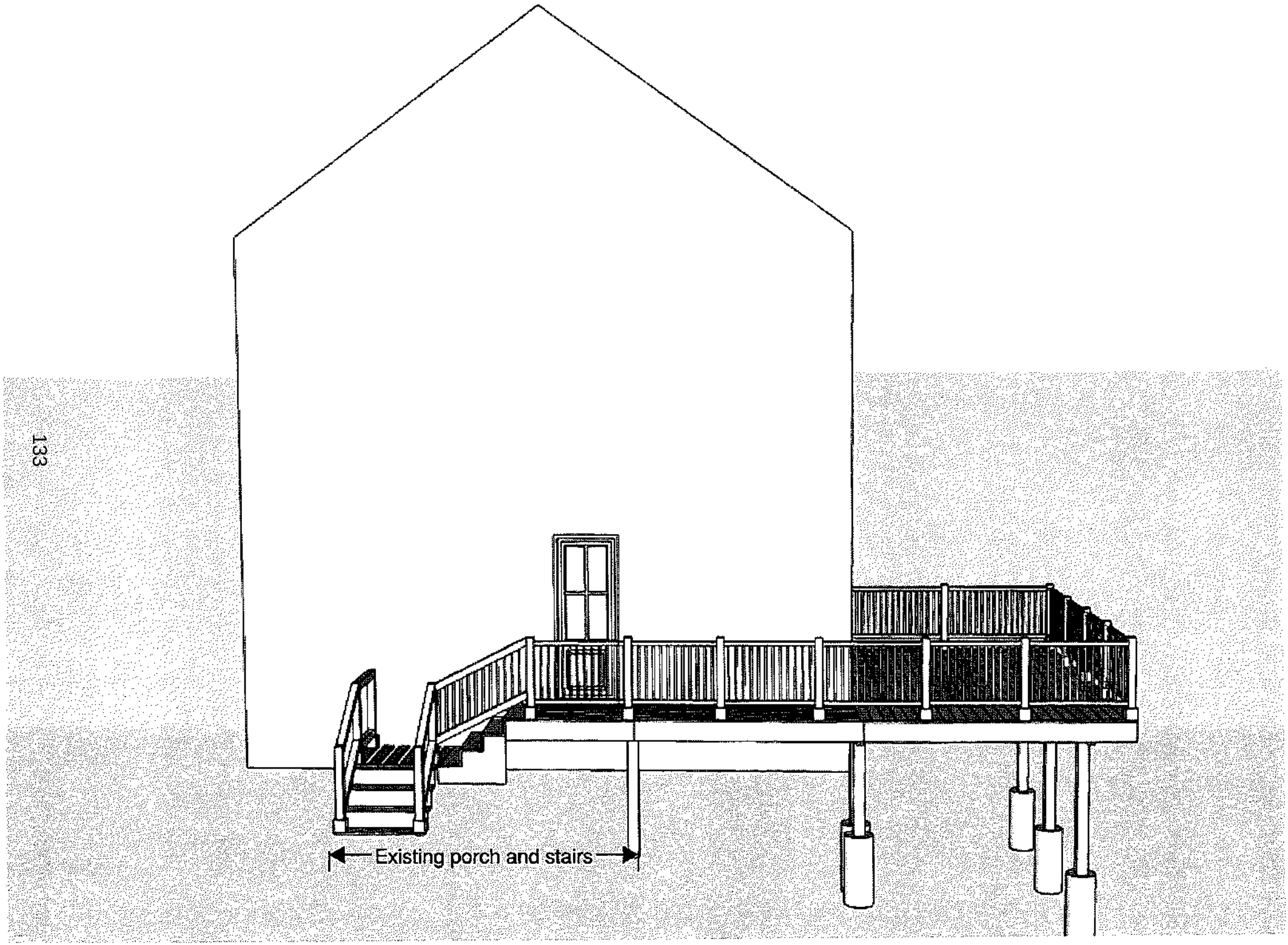
Donald Holt Jr.
11 Juniata Dr
Coatesville, PA, 19320

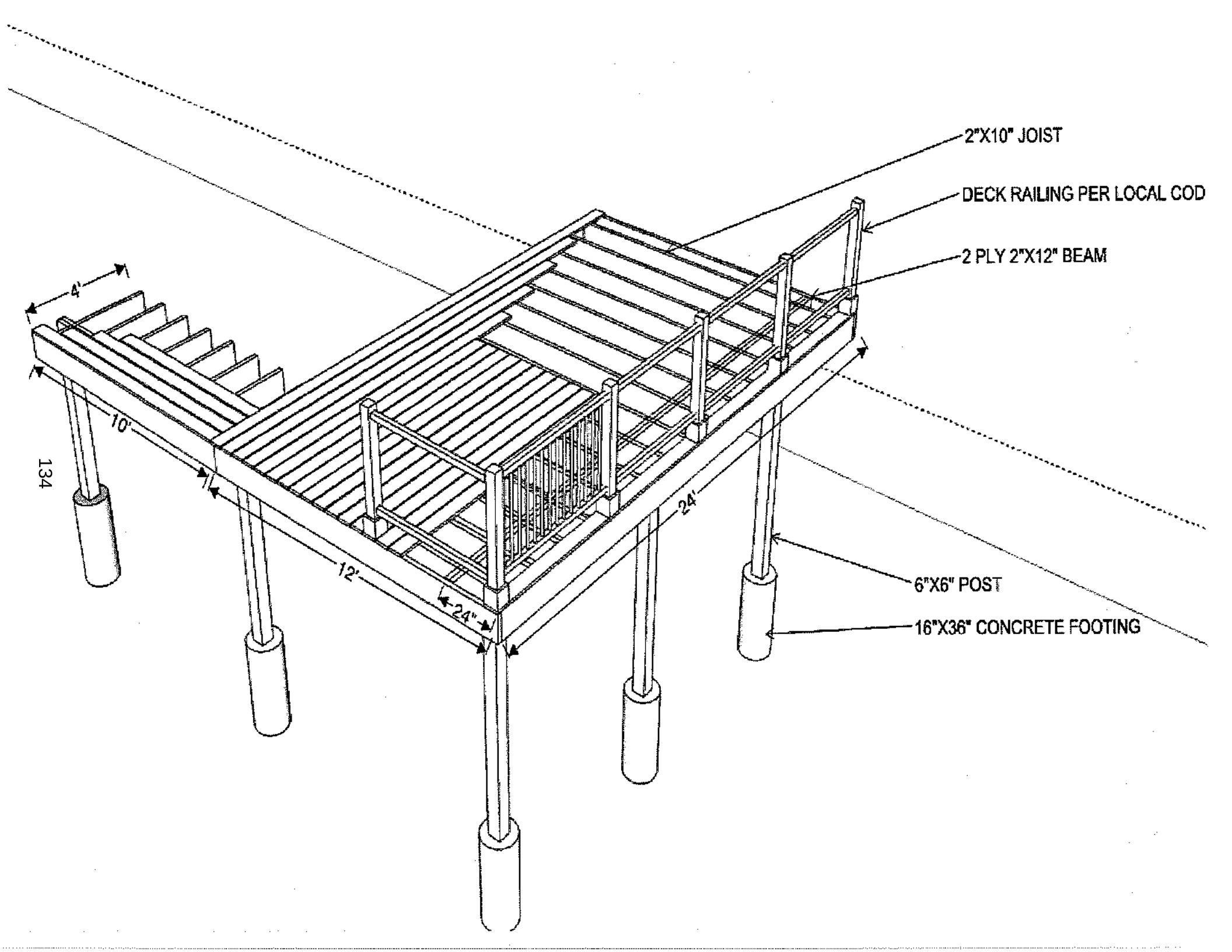
Matthew W. Lamar (29 Park Ave)
731 S Latches Ln
Merion Station PA, 19066

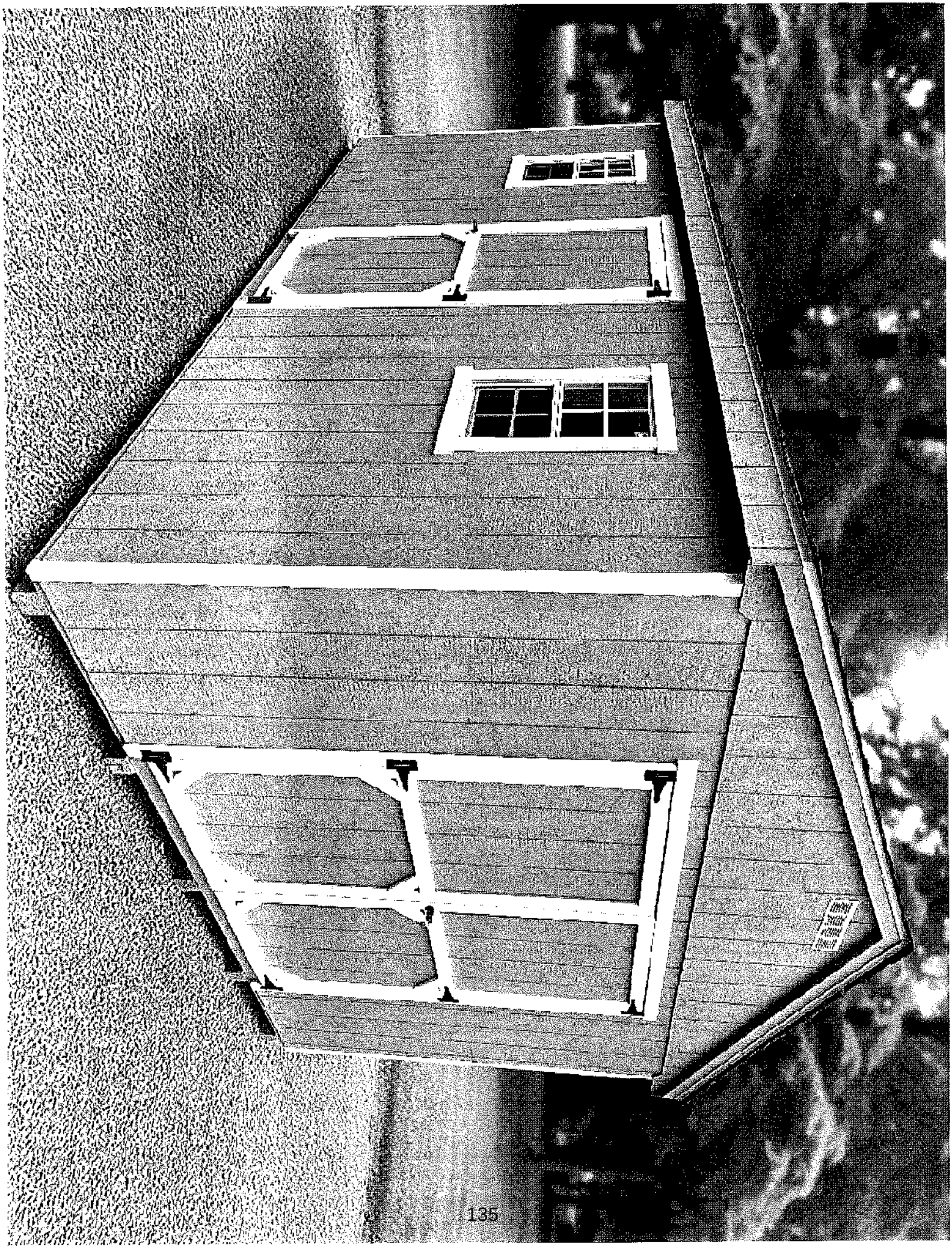
Jean Butler
12 Juniata Dr
Coatesville, PA, 19320

Catherine Obrien
11 Allegheny Dr
Coatesville, PA, 19320




Existing porch and stairs


2"X10" JOIST
DECK RAILING PER LOCAL COD
2 PLY 2"X12" BEAM
4'
10'
12'
24"
24'
134
6"X6" POST
16"X36" CONCRETE FOOTING



Chester County Department of Emergency Services

East Fallowfield Police Department

Year to Date Stats

Month	Count
JANUARY	604
FEBRUARY	563
MARCH	633
APRIL	1
Year to Date Total:	**1,801**

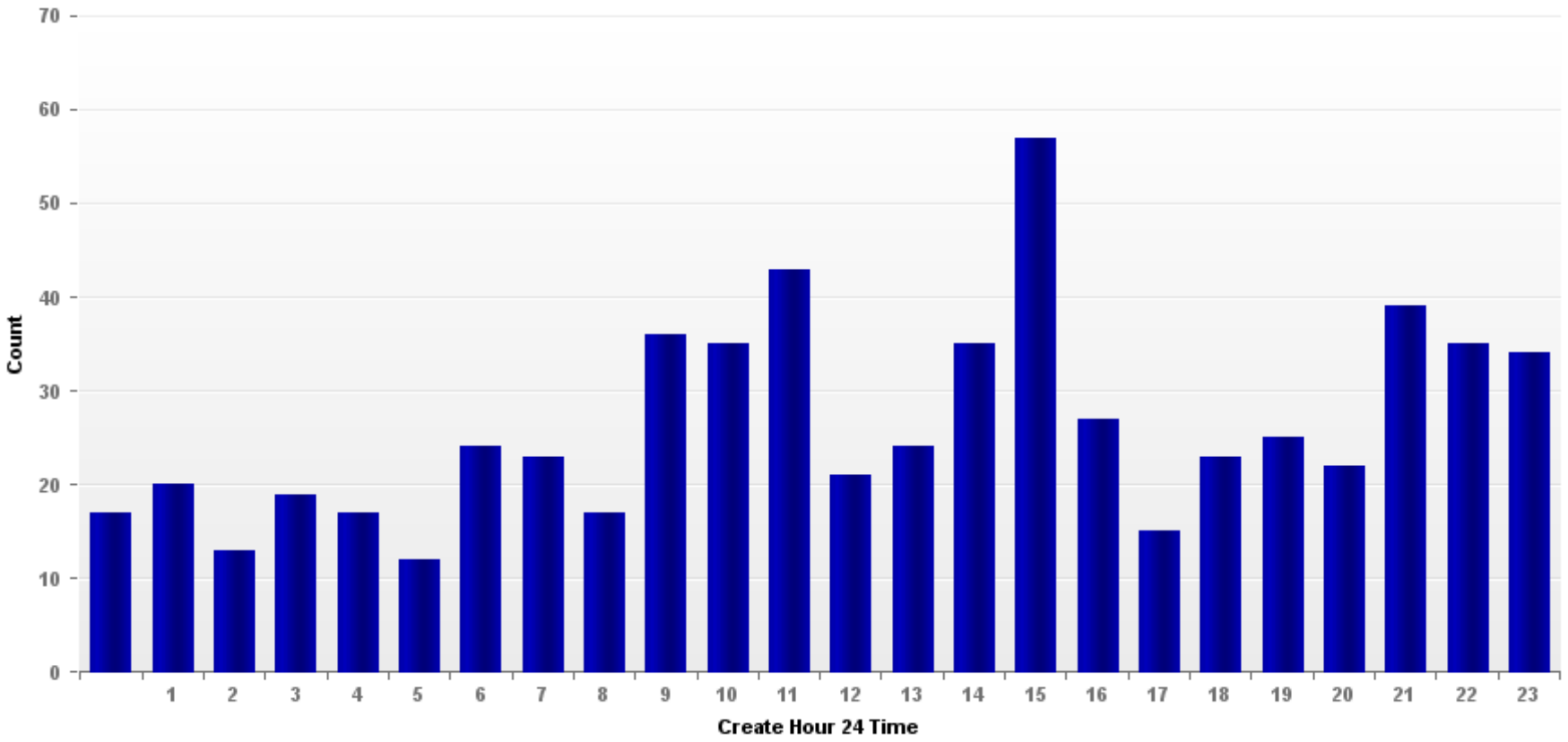
TOP Event SubType to Date	Count to Date
PATROL CHECK - OUTSIDE AREAS	767
BUSINESS CHECK	258
TRAFFIC STOP	137
REPORT	83
PHONE ASSIGNMENT	45
TRAFFIC-GENERAL/HAZARDS (PD)	37
SCHOOL CHECK	35
RESPIRATORY DIFFICULTY - ALS	34
ANIMAL COMPLAINT	32
FALL / LIFT ASSIST - BLS	29
MISCELLANEOUS POLICE NATURE	26
PROPERTY DAMAGE	21

Chester County Department of Emergency Services

East Fallowfield Police Department

Monthly Event Count by Hour of the Day

Date Range:	MARCH
Total Events:	633



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Last DW Refresh Date: 04/01/2026 03:30:00 AM

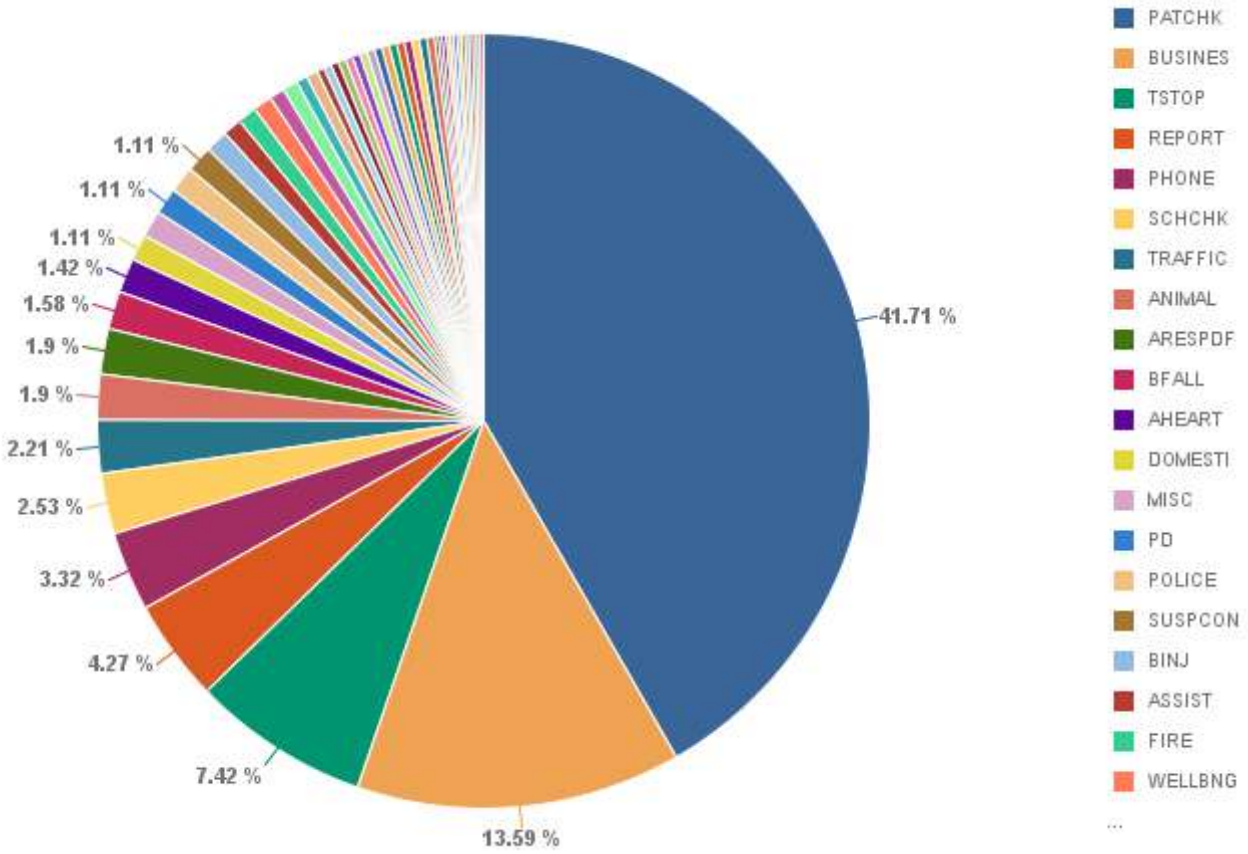
Chester County Department of Emergency Services

East Fallowfield Police Department

Monthly Event Count by All Sub Types

Date Range:	**MARCH**
Total Events:	**633**

Event Type	Type	Count
POLICE	PATCHK	264
POLICE	BUSINES	86
POLICE	TSTOP	47
POLICE	REPORT	27
POLICE	PHONE	21
POLICE	SCHCHK	16
POLICE	TRAFFIC	14
MEDICAL	ARESPDF	12
POLICE	ANIMAL	12
MEDICAL	BFALL	10
ALARM	POLICE	7
POLICE	DOMESTI	7
POLICE	SUSPCON	7
MEDICAL	BINJ	6
POLICE	WELLBNG	5



Chester County Department of Emergency Services

East Fallowfield Police Department

Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
POLICE	PATROL CHECK - OUTSIDE AREAS	264
POLICE	BUSINESS CHECK	86
POLICE	TRAFFIC STOP	47
POLICE	REPORT	27
POLICE	PHONE ASSIGNMENT	21
POLICE	SCHOOL CHECK	16
POLICE	TRAFFIC-GENERAL/HAZARDS (PD)	14
MEDICAL	RESPIRATORY DIFFICULTY - ALS	12
POLICE	ANIMAL COMPLAINT	12
MEDICAL	FALL / LIFT ASSIST - BLS	10
MEDICAL	HEART PROBLEMS - ALS	9
ACCIDENT	PROPERTY DAMAGE	7
ALARM	POLICE	7
POLICE	DOMESTIC (JO/IP)	7
POLICE	MISCELLANEOUS POLICE NATURE	7
POLICE	SUSPICIOUS CONDITION(S)(JO/IP)	7
MEDICAL	INJURED PERSON - BLS	6
ALARM	FIRE	5
POLICE	ASSIST OTHER PD	5
POLICE	WELL-BEING CHECK	5

Chester County Department of Emergency Services

East Fallowfield Police Department

Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
MEDICAL	SICK PERSON - BLS	4
POLICE	ERRATIC DRIVER (JO/IP)	4
POLICE	FOR POLICE DEPT.INFORMATION	3
POLICE	NOISE COMPLAINT (JO/IP)	3
ACCIDENT	ALS	2
ACCIDENT	BLS	2
ALARM	CARBON MONOXIDE	2
MEDICAL	ABDOMINAL PAIN - BLS	2
MEDICAL	ALLERGC/MED REACTION - ALS	2
MEDICAL	CVA/STROKE - ALS	2
MEDICAL	OVERDOSE - ALS	2
MEDICAL	UNKNOWN NATURE - BLS	2
POLICE	911 HANG UP	2
POLICE	CRIM/MISCHIEF (JO/IP)	2
POLICE	DISTURBANCE (JO/IP)	2
POLICE	ESCORT - PERSON/MONEY	2
POLICE	HOUSE CHECK	2
POLICE	KEYS - LOCKED (VEH,HSE,ETC)	2
POLICE	PARKING COMPLAINT	2
POLICE	THEFT (JO/IP)	2

Chester County Department of Emergency Services

East Fallowfield Police Department

Monthly Event Count by All Sub Types

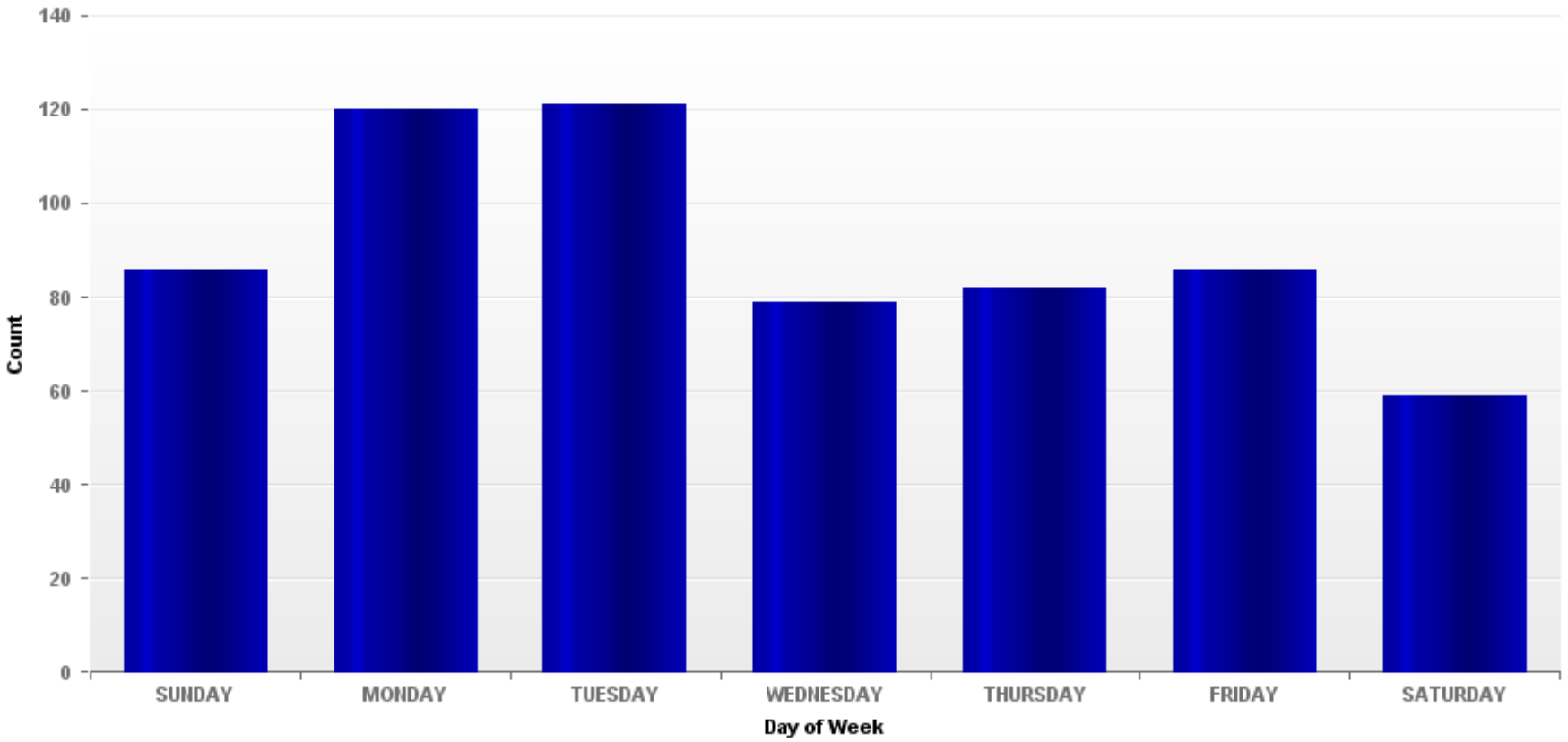
Event Type	Event Sub Types	Count
ACCIDENT	ENTRAPMENT	1
ACCIDENT	PEDESTRIAN STRUCK	1
FIRE	FIRE POLICE REQUEST	1
MEDICAL	ASSAULT W/ INJ (JO/IP) - BLS	1
MEDICAL	BACK PAIN - BLS	1
MEDICAL	CARDIAC/RESP ARREST - ALS	1
MEDICAL	CHOKING - ALS	1
MEDICAL	SHOOTING - W/INJ (JO/IP)-ALS	1
MEDICAL	UNCONSCIOUS PERSON - ALS	1
MEDICAL	UNRESPONSIVE PERSON - ALS	1
POLICE	PFA SERVICE/VIOLATION	1
POLICE	SHOTS HEARD (JO/IP)	1
POLICE	WARRANT HIT / SERVICE	1

Chester County Department of Emergency Services

East Fallowfield Police Department

Monthly Event Count by Day of Week

Date Range:	MARCH
Total Events:	633



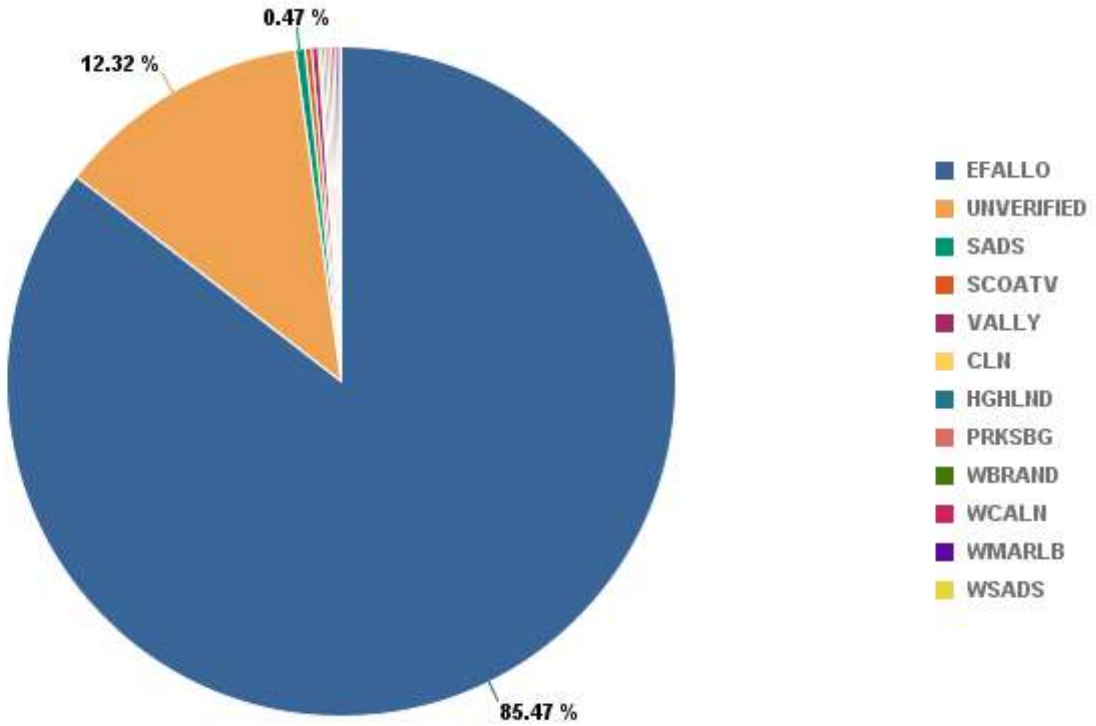
Chester County Department of Emergency Services

East Fallowfield Police Department

Monthly Event Count by Municipality

Date Range:	**MARCH**
Total Events:	**633**

Event City	Count
EFALLO	541
UNVERIFIED	78
SADS	3
SCOATV	2
VALLY	2
CLN	1
HGHLND	1
PRKSBG	1
WBRAND	1
WCALN	1
WMARLB	1
WSADS	1
Total:	**633**



Run Date: 04/01/2026 08:32:09 AM

Last DW Refresh Date: 04/01/2026 03:30:00 AM

EAST FALLOWFIELD TOWNSHIP

2264 Strasburg Road
East Fallowfield, PA 19320-4437
Phone (610) 384-7144 ○ Fax (610) 384-7143

BOARD OF SUPERVISORS
Michael Domboski, Chairman
Al Wright, Vice Chairman
Katja DiRado
Wilson T. Lambert Jr.
Deborah Stoff

TOWNSHIP MANAGER
Scott M. Swichar

April 28, 2026

Joshua Michael Herzog
[redacted]

RE: Conditional Offer of Employment

Dear Mr. Herzog,

Congratulations! I am pleased to advise you that the Board of Supervisors voted to extend you a conditional offer of employment as a part-time police officer at its public meeting on April 28, 2026. This employment offer is conditioned upon satisfactory completion of the Muncipal Police Academy and 120 Certification Exam and results from a background investigation pursuant to the requirements of Act 57, 44 Pa. C.S.A. § 7301 et seq., as set forth herein.

The background investigation will include:

1. A review of employment information as defined by Act 57;

2. A criminal history check that includes submission of your fingerprints to the State Police Central Repository and the Federal Bureau of Investigation;

3. A check of your credit history;

4. Personal interviews with at least three people who have personal knowledge about you, but are not related to you nor a member of your household;

5. Interviews of your prior employers dating back to the past five years;

6. Employment information from each previous law enforcement employer;

7. A check of your driving history; and

EAST FALLOWFIELD TOWNSHIP

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Deborah Stoff

TOWNSHIP MANAGER
Scott M. Swichar

8. Verification of your eligibility to lawfully possess a firearm.

To facilitate this background check, kindly execute and return the following forms pursuant to the requirements of Act 57, 44 Pa. C.S.A. § 7301, et seq., and the Fair Credit Reporting Act that authorizes the release of employment information and consumer report information to East Fallowfield Township:

1. Authorization and Release Form (LE-002);

2. Waiver Form, including valid notarization (LE-003);

3. FCRA Background Check Release Form

Pursuant to the Fair Credit Reporting Act, I also enclose a Notice to Applicant Regarding Consumer Reports.

Upon successful completion of the required background check, you will be advised of a start date.

If the terms of the conditional offer are acceptable to you, kindly sign, date and return a copy of this letter in the space below on or before the close of business Friday, May 8, 2026. Should you not accept this conditional offer of employment by the foregoing date, the offer will be deemed rejected. Thank you for your attention to the matter and I look forward to hearing from you.

Very truly yours,

Scott M. Swichar, Manager

I have read this letter and accept the Conditional Offer based upon the terms stated herein.

Signature: _____ Date: _____

Joshua Michael Herzog

Tonya Carey

[redacted]

OBJECTIVE

My objective is to contribute dependable, responsible, industrious work to an environment that promotes individual growth as well as teamwork. I embrace new challenges that encourage creativity and appreciation of accomplishments.

EXPERIENCE

Office manager, Cauler Containers Inc, 2018- Present
Supervise all aspects of the office. Provide employees with guidance and assist in problem solving. Handle difficult customers and situations in a kind and calm manner. Order supplies and schedule maintenance. Handle all IT issues. Control all aspects of social media for company. Establish and monitor goals of office staff. Answer calls and emails. Submit any and all reports and documentation needed to stay in compliance with all townships as well as landfills and all DOT certifications or registrations needed.

Personal Care Aid, Solanco school district. 2013-2018
Assisting cognitively impaired children in daily school tasks. Creating a trusting and enriching learning environment. Helping complete assignments and accompany to classes. Give assistance when needed for testing. Checking that all required tasks are completed and the student remains an active participant in learning.

Motel Manager, ARA Motel, Christiana, Pa 2005-2007
Great experience in the day-to-day management of motel. Manage and maintain all year lodging facilities. Answer questions about motel policies and services and resolve customers complaints. Purchase supplies or services from outside vendors, such as repair, maintenance and trash. Inspect motel for cleanliness and appearance. Coordinate front-office duties and resolve problems.

Teachers aid, Tommy Tinkers, Toughkenamon, Pa 2000-2003
Experience in providing a safe, stimulating environment for young children; conducting individual and group activities to encourage learning and develop social interaction skills; preparing and serving children's meals; maintaining appropriate records of attendance and activities.

EDUCATION
Avon Grove, West Grove, Pa
HS Diploma
General studies

SKILLS

Good leadership skills. Good written and verbal skills, use of proper grammar and a good speaking voice. Able to get along well with co-workers and accept supervision. Concerned with quality to Produce work that is orderly and complete. Ensure tasks are completed correctly and on time. Proficient in Microsoft office and all google platforms.

References



EAST FALLOWFIELD TOWNSHIP

2264 Strasburg Road
East Fallowfield, PA 19320-4437
Phone (610) 384-7144 ○ Fax (610) 384-7143

BOARD OF SUPERVISORS
Wilson T. Lambert Jr.
Katja DiRado
Al Wright
John Nielsen
Michael Domboski

TOWNSHIP MANAGER
Scott M. Swichar

April 28, 2026

Tonya Carey

[redacted]

[redacted]

RE: Conditional Offer of Employment

Dear Tonya Carey,

I am very pleased to extend a conditional offer of employment to you for the position of Police Administrative Assistant with East Fallowfield Township Police Department. I believe your skills and experience are an excellent match for East Fallowfield Township Police Department.

This is a part-time position. The salary for this non-exempt position is $22.00/hour to be paid bi-weekly. As a part-time employee, you will be ineligible for health insurance, paid leave and fringe benefits. Your job duties are also set forth in the Police Administrative Assistant job description.

Your employment with East Fallowfield Township will be on an at-will basis, which means you and East Fallowfield Township are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definitive period of time. You will serve at the pleasure of the Board of Supervisors in accordance with the Second Class Township Code.

This offer is conditioned upon:

1.) the completion of a background investigation, including criminal and consumer reports, and pre-employment drug and alcohol test, the results of which must be satisfactory to the Board of Supervisors; and

2.) and an affirmative vote by the Board of Supervisors, in its sole discretion, at a future public meeting of the Board.

Assuming that the foregoing conditions are satisfied and the Board of Supervisors approves your appointment at an upcoming meeting on April 28, 2026, you will be expected to begin work the week of May 11, 2026. Please confirm your acceptance of this offer by signing and returning this letter by the close of business on May 1, 2026. I also ask that you contact me to coordinate your background checks and drug screen.

EAST FALLOWFIELD TOWNSHIP

2264 Strasburg Road
East Fallowfield, PA 19320-4437
Phone (610) 384-7144 ○ Fax (610) 384-7143

BOARD OF SUPERVISORS
Wilson T. Lambert Jr.
Katja DiRado
Al Wright
John Nielsen
Michael Domboski

TOWNSHIP MANAGER
Scott M. Swichar

We are excited to have you join our team! If you have any questions, please feel free to reach out at any time.

Sincerely,

Chad Osborn

Chief of Police

East Fallowfield Police Department

I accept the above offer_____ _____

(Name) (Date)

Parks and Recreation Board of Supervisors Report
April 28, 2026

Submitted for consideration by East Fallowfield Township's Board of Supervisors, Township Manager, and Township Solicitor:

1. **Fourth Annual Rescue Rally: Saturday, May 16, 2026, 11 AM – 3 PM**. Proceeds benefit: Lucky Dawg Animal Rescue, Wagon Tailz Animal Rescue, Phoenix Animal Rescue, LaMancha Animal Rescue and Angies Stray Foundation, Inc.
2. Spring Cleanup in the Park was held Saturday April 18th. Flagpole Gardens weeded, barbed wire and several posts removed by the creek, trash collected, Little Free Library "Cinderblock Gardens" built. Thank you to EFT Boy Scouts, John Nielsen, Joyce Madding, Jerry Dickinson, Chris Rudolph, Ed Alaracon, Grace Hayden.
3. **Liberty Fest 2026**: **Red, White, Blue, and YOU!**
    - **Saturday, June 27, 2026, 10 AM – 3PM**
    - Bike Decorating Station opens at 9 AM
    - **Reverend Annalie Korengel** opens with a prayer for the country.
    - **Dedication** of the JAHACO Red, White, and Blue Bench. Princeton Elm tree will be planted beside the permanent spot
    - **Burying a Time Capsule**
    - Raising of the Flag
    - **Mainliners A Cappella** sing patriotic medley.
    - **Bike Parade** led by Modena Fire Company
    - Food trucks and vendors
    - **Face Painting**
    - **Patriotic Birdhouse Competition**
    - "As American as **Apple Pie" competition**
    - **The Driveway Band** Concert: 12 noon until 2 PM.
    - **Raffles**
    - **American Revolutionary War** encampment and demonstrations
    - **Bounce Houses**
4. The tentative budget for the Liberty Fest is attached.

Respectfully submitted,
Teri Dickinson
EFT Parks and Recreation Chairperson
April 23, 2026

Estimated Budget for America 250 Event

Item		Fee	Invoice Attached
The Driveway Band (70's Rock Cover Band)	2-hour performance (12-2 PM)	$995	X
Jets Bounce	2 Bounce Houses	$625	X
The 9th Pennsylvania Lyght Infantry Coy	Revolutionary War Reenactors	$40-50/ actor for the day (10?)	TBD
Apple Pie Competition	Resident submissions day of event	1st Place Pie Trophy 7.25 " $29.99	Amazon
"	"	2nd Place Pie Trophy 3rd Place Trophy $29.99 each	Amazon
Patriotic Bird House Competition	Resident submissions by June 12, 2026	Visa Gift Card Awards and Ribbons ($400 estimate)	Amounts TBD
Time Capsule (50 cal ammo can, waterproof, airtight)	Residents submit contents	$42.99	Amazon
Paintings on People Face Painting	2-hour face painting	$260 per event	X
Red White and Blue Park Bench	JAHACO	$899	X
Valley Forge or Princeton Elm Tree 6-8 foot balled	Dutch Elm Disease Resistant, fast growing	~ $500	
Decorations (Assorted)		~200	Amazon Oriental Trading
Giveaways for adults		~ 200	Amazon
Balance Bike for Raffle	SEREED Toddler Balance Bike	$42.74	Amazon
Skateboard (Beginner)	1 Beginner skateboard and helmet/kneepad set	Varies ~$70	Amazon
Skateboard (intermediate)	1 intermediate skateboard and helmet/knee pad kit	Varies ~$70	Amazon
Incidentals		$200	
Estimated Totals			**$5094.70**

East Fallowfield Township
2264 Strasburg Road
East Fallowfield PA 19320
610-384-7144
secretary@eastfallowfield.org

APPLICATION FOR USE OF EAST FALLOWFIELD TOWNSHIP PARK & RECREATIONAL FACILITIES

RESERVATION/USAGE FEES: $250 per day Security Deposit (separate check/refundable) $100 per day Usage Fee (separate check/non-refundable)

DATE: _4/15/26_____ APPLICANT NAME: _Sophia Achuff_____ ORGANIZATION

Wild Rec_____

PERMANENT ADDRESS: ___530_____Dupont_____Street,_____Philadelphia_____PA

18914_____CONTACT PERSON: __Sophia Achuff_

MOBILE PHONE:___9084425839_____

EMAIL: _Sophia@wildrecclub.com_____

FACILITY REQUESTED: [ ] Pavilion [X] Park/field

RENTAL DATE(S) & TIME(S): ____Soccer Fields - Fridays @ 1:00pm___5/8-6/12___

___ # OF ATTENDEES: _____24_____

DESCRIBE USAGE:

SoccerPractice_____

_____

APPLICANT SHALL PROVIDE A PLAN TO DEPICT THE LAYOUT FOR THE PROPOSED USE. **PLEASE ATTACH YOUR PLAN TO THIS APPLICATION.**

LIABILITY INSURANCE IS MANDATORY FOR ALL PUBLIC EVENTS, LISTING THE EAST FALLOWFIELD TOWNSHIP AS AN ADDITIONAL INSURED. **PLEASE PROVIDE A COPY WITH THIS APPLICATION.**

Insurance Carrier Name:_____K&K Insurance

PolicyNumber:_____9YAPG0001334486102 _____

Amount of Coverage:__1,000,000_____

Rules of Conduct

The following rules of conduct shall apply to the public's use of the East Fallowfield Township ("the Township") Parks:

a. For events involving more than 50 participants, Fire, Police, or other Township approved traffic controls must be put in place to direct traffic and parking for the event.

b. Any problems associated with the reservation of the park facilities must be reported to the Township within twenty-four (24) hours of the conclusion of the activity.

c. No storage of materials is permitted on site, except as specifically approved by the Township.

d. You are responsible for ensuring the appropriate supervision of all participants in the event and spectators. No children under the age of thirteen (13) shall be permitted without direct adultsupervision.

e. You will be responsible for any damage or loss to the Township facilities as a result of the reserved use/rental (including by any participants and spectators of the event). The security deposit shall be applied against any costs that the Township is required to incur in addressing any damage to the Township facilities as a result of the rental. All remaining portions of the security deposit, if any, will be returned to the applicant by the Township within thirty (30) days after the conclusion of the rental.

f. No use of alcohol, tobacco, controlled substances or illegal drugs is permitted.

g. Use of threatening, abusive, profane or obscene language is prohibited.

h. Disposal of waste: All waste and garbage shall be disposed of in receptacles designated for that purpose. Applicant shall conduct a thorough cleaning of the site after the event in order to remove all trash and dog waste generated from the rental. To the extent that the Township is required to do so, Applicant shall be responsible for reimbursement of all costs to do so.

i. Hours: The parks shall be open daily, from sunrise to sunset. Use of the Parks is not permitted outside of such hours of operation, except as specially permitted by the Township or for Township-sponsored events.

j. Parking: Parking is only permitted in designated parking spaces. All illegally parked vehicles are subject to being towed at the owner's expense.

k. Representations: No statements, positions or actions of the group shall be construed as a statement, position or action of the Township. Any notices or flyers issued by a group that advertises a meeting at the Township park are subject to the prior approval of the Township, *inter alia*, in order to ensure that the application complies with this provision.

l. Pre-event Inspection: At least 72 hours before the event, Applicant shall inspect the site with the Township, for Applicant to confirm that the site and its condition is suitable for the purposes for which the rental is sought. The Township makes no warranty of the suitability of the park facility for the intended use.

m. Applicant shall require that all participants in the event sign a waiver and release, releasing the Township, its officials, employees, and representatives, from any and all injury to them resulting from the rental and Township Park facilities. Applicant shall provide the Township with a copy of such form in advance of the rental.

Cancellation: The Township reserves the right at any time to prohibit, cancel, rescind or limit the use of the Township facilities, regardless of prior approval for use, when necessitated by environmental conditions, Township staffing needs, inclement weather, past or present noncompliance with the instant Ordinance and regulations, and public safety considerations. The Township shall endeavor to provide approved applicants with a minimum of forty-eight (48) hours' prior notice before cancelling an approved event at the parks.

Release: Applicant hereby releases the Township, its employees, officials, consultants and representatives from any claims or liability associated with the rental. Applicant further agrees to defend and indemnify the Township, its employees, officials, consultants and representatives from any claims brought by third parties associated with the rental.

Applicant verifies that the facts set forth in this document are true and correct to the best of their knowledge, information, and belief, and are verified subject to the penalties for unsworn falsification to authorities under 18 Pa.C.S. § 4904.

BY SIGNATURE OF THE INSTANT APPLICATION, I agree that:

- I will be responsible for complying with all of the Rules of Conduct set forth above and all provisions of the Township Park Use Policy;
- I will be in attendance at the event;
- The Township facilities are suitable for my event; and
- I have the authorization of my organization to enter into this agreement.

NAME (PRINT) ____Sophia Achuff_____

SIGNATURE __*Sophia Achuff*_____DATE_4/15/25_____

APPROVAL GRANTED_____DATE_____ Subject to the following conditions (if any)

_____

_

_____

_

APPLICATION REJECTED_____DATE_____REASON_____

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/15/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: MM - Amateur Sports - Teams, Leagues and Associations
K&K Insurance Group, Inc. P.O. Box 2338 Fort Wayne, IN 46801-2338	PHONE (A/C, No, Ext): 1-800-426-2889 FAX (A/C, No): 1-260-459-5105 E-MAIL ADDRESS: info@sportsinsurance-kk.com PRODUCER CUSTOMER ID:

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Wild Rec LLC 530 Dupont St Philadelphia, PA 19128 A Member of the Sports, Leisure & Entertainment RPG	INSURER A: AIG Specialty Insurance Company	26883
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

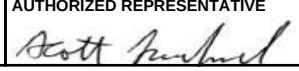
COVERAGES **CERTIFICATE NUMBER:** U00189642 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	X		9YAPG0001334486102	03/03/2026 01:27 PM EDT	03/03/2027 12:01 AM	EACH OCCURRENCE	$1,000,000
							DAMAGE TO RENTED PREMISES (Ea Occurrence)	$1,000,000
							MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$5,000,000
							PRODUCTS – COMP/OP AGG	$1,000,000
							PROFESSIONAL LIABILITY	$1,000,000
							Legal Liability to Participants	see below
A	**AUTOMOBILE LIABILITY** [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY [ ] NOT PROVIDED WHILE IN HAWAII			9YAPG0001334486102	03/03/2026 01:27 PM EDT	03/03/2027 12:01 AM	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
	[ ] **UMBRELLA LIAB** [ ] OCCUR [ ] **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED [ ] RETENTION						EACH OCCURRENCE	
							AGGREGATE	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** Y / N [ ] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					[ ] PER STATUTE [ ] OTHER	
							E.L. EACH ACCIDENT	
							E.L. DISEASE – EA EMPLOYEE	
							E.L. DISEASE – POLICY LIMIT	
A	**MEDICAL PAYMENTS FOR PARTICIPANTS**			9YAPG0001334486102	03/03/2026 01:27 PM EDT	03/03/2027 12:01 AM	PRIMARY MEDICAL	
							EXCESS MEDICAL	$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Sport(s): Baseball Age(s): 12 & Under, 13-15 (LLP-$1,000,000); Basketball Age(s): 12 & Under, 13-15 (LLP-$1,000,000); Cheerleading - Youth Age(s): 12 & Under (LLP-$1,000,000); Football (Flag & Touch) Age(s): 12 & Under, 13-15 (LLP-$1,000,000); Soccer Youth Age(s): 12 & Under, 13-15 (LLP-$1,000,000)
The Certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured.

CERTIFICATE HOLDER	CANCELLATION
East Fallowfield Township 2264 Strasburg Road East Fallowfield, Pennsylvania 19320 Owner/Manager/Lessor of Premises	**SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.** **AUTHORIZED REPRESENTATIVE** 

Coverage is only extended to U.S. events and activities.
** NOTICE TO TEXAS INSUREDS: The Insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
East Fallowfield Township 2264 Strasburg Road East Fallowfield, Pennsylvania 19320 Named Insured: Wild Rec LLC
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. **Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or

2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

 © Insurance Services Office, Inc., 2012

2264 Strasburg Road
East Fallowfield, PA 19320
610-384-7144
www.eastfallowfield.org

Facility Use Permit Application

All fields are required- Choose 1 Available Time

Applicant Name: Coatesville Youth Lacrosse

Permanent Address: P.O. Box 72107

City: Thorndale **State:** PA **Zip:** 19372

Contact Person: Caitlin McFadden

Phone #: 610-468-9979 **Date of Application:** 4/7/26

Email Address: cmketterer@gmail.com

Reservation Date: May 30th 2026

Available Times: 10:00 AM to 2:00 PM or (2:00 PM to 6:00 PM) (Choose 1 Time)

Start Time: 2pm **End Time:** 6pm

Type of Event: Sports Picnic / Banquet

# of Attendees: 100 +

Reserved Facility (Check One):

X Pavilion _____ Playfield _____ Other: _____

Reservation Fees: (See page 3 for details)

$100 Security Deposit

$50 for Township Residents and Township Non-Profit Organizations

OR

$100 for Non-Township Residents, Non-Township Non-Profit, All Businesses

RESERVATION FEE $_____ **SECURITY DEPOSIT $** 100.00

(Fees must accompany application -- make checks payable to East Fallowfield Township)

The Township reserves the right to require the applicant to provide evidence of appropriate insurance and liability coverages for certain activities or events. These requirements will be determined on a case by case basis by the Township and when deemed necessary must accompany the application for permit. Please check with the Township in advance to determine if insurance requirements apply.

Insurance Coverages Required (check with the Township Manager): _____

Evidence of Require Insurance Coverages Attached: _____

2264 Strasburg Road
East Fallowfield, PA 19320
610-384-7144
www.eastfallowfield.org

Park Use Fees:

Security Deposit: A separate security deposit of $100.00 is required for each reservation of the pavilion, informal field or other area of the Park and must accompany the application for permit.

Pavilion Use Fees:

A. Township residents and Township Non-profit organizations:

1. $50.00 – Monday through Thursday 8:00AM to 5:00PM
   $50.00 – Friday through Sunday 8:00AM to dusk (including Federal holidays; excluding days when Township sponsored events are scheduled).
2. No charge – Mondays through Thursdays from 5:00PM to dusk (including Federal holidays; excluding days when Township sponsored events are scheduled).
3. No charge - Non-Profit Organizations: limited to two reservations per month.

B. Non-Township residents, Non-Township Non-Profit organizations and ALL businesses:

1. $100.00 – Mondays through Sundays 8:00 AM to dusk (including Federal holidays; excluding days when Township sponsored events are scheduled)

Informal Field Use Fees:

No use fee charged for informal play or for other areas of the Park.

Payment:

Must accompany application. Make check payable to "East Fallowfield Township".

Applicant's Signature:

I have read and agree to adhere to all Facility Use Permit Conditions (above) and Park rules and Regulations.

Name (please print): Caitlin M. McFadden

Signature: Caitlin M. McFadden

FOR TOWNSHIP USE ONLY:

Fee: $_____ Check #:_____ Date: _____

Security Deposit: $_____ Check #:_____ Date: _____

Office Representative: Approved_____ Denied: _____

Date:_____ Signature: _____

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

Date:
02/05/2026
Employer ID number:
47-3141664
Person to contact:
Name: Mr. Williams
ID number: 4610442
Telephone: 877-829-5500
Accounting period ending:
July 31
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
May 15, 2025
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053421002746

COATESVILLE YOUTH LACROSSE INC
PO BOX 72003
THORNDALE, PA 19372

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

COATYOU-02 MBRANDT

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/6/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Megan Bene	
EHD (Engle-Hambright & Davies, Inc.) 1857 William Penn Way P.O. Box 11600 Lancaster, PA 17605	PHONE (A/C, No, Ext): (800) 544-7292 4358	FAX (A/C, No): (717) 394-0842
	E-MAIL ADDRESS: mbene@ehdinsurance.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : U.S. LIABILITY INSURANCE GROUP (USLI)	25895
INSURED Coatesville Youth Lacrosse PO BOX 72003 Thorndale, PA 19372	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			NPP1607964D	12/29/2025	12/29/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ Included
	OTHER: General Aggregate Limit							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Event location: East Fallowfield Park

CERTIFICATE HOLDER

East Fallowfield Township
2264 Strasburg Road
East Fallowfield Township, PA 19320

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Megan Bene

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Thank you for booking with us. We confirm that we have received your booking.

Inflatable rentals please read the rental agreement here > rental-agreement.pdf and be prepared to sign upon delivery.

Dunk tank rentals please read the rental agreement here > dunk tank rental agreement.pdf and be prepared to sign upon delivery.

Rental agreements can be signed and emailed back to us also.

Note: We will contact you 1 or 2 days before the rental date either by phone or email and confirm your booking a second time. We will also set up a delivery timeframe. This is important to speak with you just to reinsure your rental.

Additionally for inflatable rentals, please watch this **safety video: https://youtu.be/wJQzECPvFBk ***

You have booked:
Dual Hot Air Combo
5500 watt Generator
3 in 1 Mini Crayon Playland Combo

The total price of this booking was $600.00, and you have $600.00 left to pay.

Your drop off time is 7:00AM is and your pick up time is 3:30PM. Please note that these times are approximate. If you require any exact times, for instance if your party is at a venue or must meet a particular time slot, then please call us on +1 610-412-7811 by at least 8:30pm in the evening before your delivery date.

Please visit and read the "**Policies**" page on our website. It is also available on page 4 of the rental agreement. Below are just a few important points listed.

- Please ensure that the access area is relatively flat and clear of all litter, rubbish, animal waste, tree branches, etc..
- Dirt, sand, gravel, and mulch are unacceptable surfaces for setup.
- Please make sure you have ample space for the inflatable. Dimensions are posted next to each inflatable. Please measure the area.
- We reserve the ultimate right to cancel due to poor/dangerous weather conditions.
- The inflatable unit must be placed within **100'** of the power source. Make sure your outside electrical outlet is working before we arrive.
- Keep underground utilities in mind for placement of the inflatable. Our ground anchors are 18" long at minimum.

- A source of water is needed for water slides and dunk tank. Please have your garden hose laid out to the location of the setup.
- Please ensure that the outstanding balance is paid in cash or CC to our delivery driver on arrival. Checks are not always accepted.
- Please adhere to all health and safety and proper usage requirements given to you.

To reiterate, delivery and pickup times are approximate.

Please don't hesitate to get in touch on +1 610-412-7811 or by replying to this email if you have any questions.

Kind Regards,

The team at Jets Bounce Party Rentals

Your booking reference is **2163**

Customer Details	**Date & Times**	**Customer Address**	**Delivery Address**
Name: East Fallowfield Township	**Date:** 27 Jun 2026	2264 Strasburg Road	900 Buck Run Road
Mobile: 267-441-4792	**Delivery Time:** 7:00am	East Fallowfield	East Fallowfield
Email: tad411@comcast.net	**Collection Time:** 3:30pm	19320	19320
	Date Booked: 09 Apr 2026		

Additional Info

Hire Occasion:	**Heard About Us:**	**Accessibility:**
Community Event / Fayre	Repeat Business	Accessible from street
What surface will the inflatable be set up on?		Outdoor on grass

Customer Notes:
Module bounce house with celebrate banner. Contact: Stephanie C Scotton or Teri Dickinson 484-798-4132. Event: East Fallowfield Park's America 250 Celebration from 8am-3pm. Tax id # 23-6000309. Setup on grass. Attendants supplied by client.

Product Details



Dual Hot Air Combo



5500 watt Generator



3 in 1 Mini Crayon Playland Combo

Product Price:	$605.00
Delivery:	$25.00
Discount	-$30.00
Net Total:	$600.00

RENTAL AGREEMENT

Lessee Name	Date
Phone (home)	Address
Phone (cell)	Address for Rental Use (If different than above)

As consideration for rental of the equipment identified above ("Equipment") by Lessee identified above ("Lessee") from Jets Bounce Party Rentals ("Lessor"), the undersigned acknowledges, appreciates, understands and agrees to the following ("Agreement"):

1. The Equipment has been received in good condition and will be returned in the same condition (ordinary wear and accepted).

2. Lessee agrees not to loan, sublet or otherwise dispose of the Equipment or use it at any other location other than the address for rental use listed above ("Rental Address").

3. Lessee is authorized to occupy the Rental Address and grants Lessor the right to enter the Rental Address to deliver, set up, operate, dissemble, and repossess the Equipment at any time permitted by law.

4. Lessee agrees to reimburse Lessor for all reasonable attorney fees, court costs and expenses incurred by Lessor to enforce collection or to preserve or enforce rights under this Agreement.

5. Lessee agrees to be responsible for any loss of or damage to the Equipment and shall reimburse Lessor for all of Lessor's costs and expenses for repair and replacement of any Equipment.

6. If the Equipment is damaged beyond repair, Lessee agrees to pay for all replacement damages.

7. Lessee agrees to ensure that all users (and users' guardians) of the Equipment go over and read the Rental Policies and Procedures attached and incorporated hereto.

8. Lessee acknowledges that Lessor is not responsible for striking or damaging any underground utility lines/devices (included but not limited to: electrical, plumbing, sprinkler, etc.) when setting up and dissembling the Equipment; it is Lessee's responsibility to tell Lessor where the Equipment is to be set up and have any underground utility lines marked prior too.

9. Lessee agrees to inspect the Equipment installation by Lessor to review that the Equipment been properly secured with metal stakes and/or sandbag anchors. However, Lessee acknowledges that Lessor's attempts do not guarantee that the Equipment will remain in place and Lessee acknowledges that there is a significant risk that the Equipment may not remain grounded.

10. Lessee agrees that it will not use or allow others to use Equipment if inclement weather conditions exist including, without limitation, rain, wind, snow and/or lightning. Lessee agrees that it is their sole responsibility to protect the Equipment from damage due to weather and to protect those individuals using the Equipment during inclement weather conditions or at any other time.

11. NO WARRANTIES OF MERCHANTABILITY OR FITNESS EITHER EXPRESSED OR IMPLIED; RESPONSIBILITY AND LIABILITY: Lessee understands that there are no warranties of merchantability or fitness either expressed or implied related in any way whatsoever with the use of the Equipment. Lessee is aware that while in Lessee's care and control, Lessee is fully responsible and liable for the Equipment and will pay for any loss or damages that may occur. Lessee is also fully responsible and liable for any and all damage or injury occurring for any reason whatsoever arising out of, occurring in connection with, resulting from or in any other way relating to the use of the Equipment.

12. ACKNOWLEDGEMENT AND ASSUMPTION OF THE RISKS: Lessee understands and acknowledges that the use and play on amusement devices, such as the Equipment, entails both known and unknown risks including, but not limited to, physical injury from falling, slipping, crashing or colliding, emotional injury, paralysis, distress, damage or death to any participant, and Lessee assumes all such risks arising out of, occurring in connection with, resulting from or in any other way relating to the use of the Equipment.

13. WAIVER, RELEASE, AND INDEMNIFICATION: Lessee, on behalf of themselves, their heirs, executors, administrators, successors and assigns, to the fullest extent permitted by law, agrees to defend, release, waive, discharge, indemnify and hold Lessor and its officers, agents, employees, representatives, owners and affiliates harmless from and against any and all loss, claims, actions, suits, proceedings, costs, expenses, fees, damages and liabilities of any kind or nature whatsoever, including, but not limited to reasonable attorney's fees and costs, arising out of, occurring in connection with, resulting from or in any other way relating to the use of the Equipment, whether or not caused in whole or in part by the active or passive negligence or other fault of Lessor or its officers, agents, employees, representatives, owners and affiliates. This includes, but is not limited to, the manufacture, selection, delivery, possession, maintenance, installation, use, operation, damage, destruction, dissemblance, theft or return of the Equipment. Lessor cannot, under any circumstances, be held liable for injuries as a result of misuse, an act of God, an act of nature, or other conditions beyond its control or knowledge. It is the express intention of the Lessee to make the above statements. Lessee understands the significance and consequence of such specific intention and hereby assumes all responsibility for all injuries, damages, losses, or death arising out of, occurring in connection with or resulting from or in any other way relating to the use of the Equipment.

14. Lessee agrees that it shall comply with all rental policies and procedures, rules and verbal instructions as conditions for rental and use of Equipment, including without limitation the Rental Policies and Procedures which are attached and incorporated herein. Lessee agrees to use the Equipment in the manner for which it is intended. Lessee agrees to advise all other participants of such policies, procedures, rules and instructions, including without limitation the Rental Policies and Procedures. Lessee shall not, nor permit others to, use the Equipment in an unsafe, negligent, or reckless manner.

15. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof. If any term or provision of this Agreement shall be rendered or declared invalid by any court of competent jurisdiction, or by reason of its requiring any steps, actions or results, the remaining parts of this Agreement shall remain in full force and effect.

16. The undersigned represents that they are of legal age and are freely signing this Agreement. If the individual is signing on behalf of an entity, the individual also represents that they have been authorized by Lessee to execute this Agreement on its behalf. The undersigned acknowledges and certifies that they had sufficient opportunity to read the entire Agreement.

17. **OVERNIGHT RENTALS**: Lessee understands and acknowledges that any blower is to be removed from the Equipment and locked in a secure location overnight. _____ Initial

18. The caption or heading of any numerical section does not constitute a part of this Agreement but is for informational purposes only.

IN WITNESS WHEREOF, AND INTENDING TO BE LEGALLY BOUND HEREBY, the undersigned acknowledges that they have carefully read, understand and agree to the terms and conditions of this Agreement, and that they are signing this Agreement voluntarily, of their own free will, absent any coercion.

Lessee (if an individual)

Signature: _____ Date: _____

Lessee Printed Name: _____

Lessee (if an entity)

Title: _____

Signature: _____ Date: _____

Lessee Printed Name: _____

Rental Safety and Procedures

Important Safety Rules to Follow: Safety is first, especially when it comes to children!

1. DO NOT let children play on the Equipment without the supervision of a responsible adult. Responsible supervision is necessary to enforce these rules for safe operation of the Equipment.

2. A responsible adult must supervise the Equipment at all times.

3. Each inflatable Equipment is equipped with a list of safety rules attached usually near the entrance. Please read these rules and do not exceed the weight limit or number of rider capacities. Always ensure that the inflatable Equipment is not overcrowded, and limit numbers according to the age and size of children using it. Try to avoid large and small children from using the inflatable Equipment at the same time.

4. All persons must take off their shoes before entering or climbing onto the inflatable Equipment.

5. It is the responsibility of the Lessee to ensure that all possible precautions are taken to avoid injury to people or damage to the Equipment.

6. No food, drink or chewing gum on or around the inflatable Equipment. This will avoid a choking risk. This will also keep the inflatable Equipment clean. (Please note if the inflatable Equipment is collected in a dirty condition then the Lessee will incur a cleaning charge).

7. Shoes, glasses, jewelry, and badges MUST be removed before using the inflatable Equipment to avoid injury users and damage to the inflatable Equipment.

8. NO face paints, party poppers, **FIREWORKS**, colored streamers or **SILLY STRING** is to be used either on or near the Equipment. (Please note these products will cause damage to the inflatable Equipment that cannot be repaired).

9. Only 1 rider is allowed at the top of a single lane wet or dry slide at a time, or 2 riders for double lane slides.

10. Climbing, hanging or sitting on walls of the inflatable Equipment is dangerous and must not be allowed.

11. Ensure children are not pushing, colliding, fighting or behaving in a manner likely to injure or cause distress to others.

12. No pets, toys or sharp instruments are permitted on the inflatable Equipment at any time.

13. Do not allow anyone to bounce on the front safety step as this is dangerous.

14. Slide down feet first on slides and one person at a time.

15. On the Wrecking Ball inflatable, only four participants at a time. No hanging or riding on the wrecking ball as it will tear. If the wrecking ball is ripped down, Lessee will be charged a $200 repair fee.

16. Keep children away from the blower and the blower power switch.

17. Do not allow anyone to be on the inflatable Equipment during inflation or deflation as this is dangerous.

18. Please ensure that children are not attempting somersaults, rough housing or flips and are clothed appropriately and that nothing can fall out of their pockets.

19. Use precaution when renting generators. They can be very hot. There is a risk of electrical shock. Please keep children away.

20. Use precaution when renting concessions. They can be very hot. There is a risk of electrical shock. Please keep children away.

21. No standing on chairs or tables. Chairs have a 250 lb. weight limit. Abuse to tables and chairs, carnival or yard games, tents or any other Equipment rentals will require a repair or replacement fee.

Policies

Payments: Full payment in the form of cash or credit card is due upon arrival at the event. Checks are acceptable at the discretion of Lessor.

Cancellations: You can call and cancel or reschedule your rental at any time up to the morning of the scheduled delivery. However, make sure you cancel a few hours before the delivery arrives. Once we arrive on site, **FULL** payment is due. Deposits will be fully refunded if cancellation occurs a few hours before we arrive. If a refund is requested and full payment was made online, we will refund the full amount minus the paypal refund fees which are minimal.

Delivery: Customer pickups for inflatables are not permitted due to insurance reasons. The reserved rentals are normally delivered no later than 30 minutes before the requested start time unless both parties agreed upon other arrangements. If it is raining the day of the scheduled delivery, we will not start deliveries until the rain has stopped. We prefer to pickup that night, or the following morning depending on the arrangements made.

Weather: In the event of inclement weather on the date of your rental (rain/high-winds), you may cancel your order. Please do so as soon as possible. We will not setup an inflatable unit in rain or high wind conditions. Although the decision to cancel is usually up to the customer, **we reserve the ultimate right to cancel due to poor/dangerous weather conditions**. This can and does happen from time to time. You can reschedule or ask for a refund. Bad weather can arrive in the form of rain, lightning or strong winds. Bad weather can be a hazard due to slipping and electrical shock near the blower. Winds greater than 17 miles per hour can be hazardous due to an inflatable blowing over with children in, near or on it. In each case you must evacuate the inflatable Equipment as quickly as possible. Stay calm and stay focused on your job, which is helping your guests exit the inflatable Equipment quickly. After everyone has exited the inflatable, deflate the inflatable by turning off the blower.

Underground Sprinklers and Utilities: Front yards (especially in housing developments), will have underground utilities and possibly underground sprinkler systems. Townhouses could have underground utilities in side and rear yards as well. Look for green telephone or cable boxes, underground electrical enclosers, underground propane tanks, white PVC pipes, etc.. If the setup area has an underground sprinkler system, we will use **sandbag anchors only** to prevent damage to the sprinklers and costly repairs. Small front yards close to the road are more susceptible to underground utilities. If we will be using ground stake anchors then a **PA 811 call should be made to mark such utilities at least a week before the inflatable arrives.** First, an area will be marked off where the inflatable will be placed. Next, a Pa 811 call will be made. After a couple days, utility companies one by one will come out and spray paint markings where their utilities are. They will notice the marked off area and let you know if the spot is clear of underground utilities or not. It's not that bad. We would rather be sure than pound a ground stake into an underground utility and then someone has to pay for it. It is a free service and we can assist with this.

Electrical and Water Requirements: The inflatable must be placed within **100'** of a power source. **Test your outside outlet before we arrive.** The blower must run continuously to keep the inflatable blown up. A standard 115V outlet 20 amp circuit is sufficient. The blower requires a ground fault circuit interrupter (GFCI). We provide the appropriate extension cords to power our equipment. In addition to electrical, units using water will need a water source. **We do not provide a hose to attach to the inflatable**, **or a source of water**. **Please have your garden hose laid out to the location of the inflatable setup**. We rent generators at an additional charge for events held at locations without a sufficient power source.

Loss of Electrical Power: This situation tends to cause panic. Remain calm and help guests exit safely and quickly. Each person must exit the inflatable. First, check and see if the blower has been unplugged. Next, check the air intake on the side of the motor for blockage. Check tubes on the back of the inflatable for snugness and retie if necessary. Also, check circuit breakers and extension cords.

Capacity for Inflatables: Capacity for inflatable Equipment will vary depending on the age/weight/height of the individuals. Please read **safety rules** attached to the inflatable to determine the permitted capacity. If the capacity cannot be determined from reading the safety rules, contact Lessor prior to using.

Site Preparation and Location: Depending on the inflatable Equipment, a good rule of thumb is to have 5 feet of clear area on all sides of the inflatable. For example; a 15' x 15' bounce house should have a clear area of 25' x 25'**. Please measure the area**. The "unit size" along with the "required space needed" is posted on our website for each individual inflatable. This area must be clear of branches, fences, inclines, dog droppings and any other obstructions. **Dirt, sand, gravel, and mulch are unacceptable surfaces for setup**. If the inflatable Equipment is to be set on concrete or asphalt, we need to be informed so we can bring sandbag anchors. The inflatable should be relatively level. If your event is being held at a property that is owned and maintained by a management company, a letter of consent must be obtained from management, and all **underground utilities must be flagged before set up**. If rental is going to be set up in an indoor location, please check to see there is easy access for delivery, there is at least an additional 2 feet of ceiling height above the height of the inflatable and always obtain permission from the property owner to set up an inflatable. If you plan to set up in a park then you must call the park in advance to gain permission**.** Please have children refrain from sandbox usage when the inflatable is at your property. It is almost impossible to remove sand from inflatables.

Damage: If Equipment becomes damaged, write down what happened and contact Lessor immediately. Do not continue to operate the Equipment.

Dunk Tank Liability Waiver and Release Form

In consideration of being allowed to participate and use the "Easy Dunker" Dunk Tank, Age limit of dunkee is **18 years or older**. I hereby agree to waive and release, on behalf of myself, my children, my parents, my heirs, assigns and personal representatives, the right to sue or make any claim against Jets Bounce Party Rentals. I further agree and acknowledge the following:

Acknowledgment of Risk: I recognize the fact that there are dangers, inherent and otherwise, which may or may not be expressed in this document, in the use and operation of the "Easy Dunker" Dunk Tank. These dangers include, but are not limited to, serious injury or death, and I understand that no amount of care, caution, instruction, or expertise can eliminate these dangers. I also recognize the fact that the use of the "Easy Dunker" Dunk Tank involves physical movements, such as climbing a ladder and falling into a tank of water, and as is the case with all physical activity, the risk of injury, even serious or disabling, is always present and cannot be entirely eliminated. Since the "Easy Dunker" dunk tank also involves water, the risk of drowning or choking is always possible and may not be avoided.

Assumption of Risk: In recognition of the known and unknown risks of the above activities, I confirm that I am physically and mentally capable of participating in the activity in using the "Easy Dunker" Dunk Tank equipment. I have read and understand the safety rules and the safety signs and warnings in place on the "Easy Dunker" Dunk Tank itself. **I Expressly Agree and Promise to Accept and Assume All of the Risks Existing in Any Dunk Activity, Including the Risks of Injury, Drowning, or Death**. My participation in this activity is purely voluntary, and I knowingly elect to participate in spite of all these risks.

Waiver of Negligence: This waiver and release is intended to release Jets Bounce Party Rentals from negligence to the fullest extent permitted by law. Although I understand that this release includes all claims against Jets Bounce Party Rentals from their ordinary negligence, it does not include claims arising from claims of gross negligence. I agree that I, my children, my parents, my heirs, assigns, personal representatives, guardians, and estate will not make a claim against, sue, attach the property of, or prosecute Jets Bounce Party Rentals for any injury or damage resulting from negligence or other acts, how so ever caused, as a result of my participation, or my minor child's participation in the activities or use of the dunk tank. I therefore covenant and agree not to initiate a lawsuit against Jets Bounce Party Rentals.

Indemnity Clause: To the extent permitted by law, I hereby agree to indemnify and hold harmless Jets Bounce Party Rentals from any and all liabilities or claims made by other individuals or entities as a result of my actions or any failure of any equipment I use, or while I am engaged in any activity involving a dunk tank, including any litigation, expenses, attorneys fees, lawsuits, liability, damage, or cost which may occur as a result of any such claims. Should Jets Bounce Party Rentals be required to incur attorneys fees and costs to enforce this agreement, I agree to indemnify and hold them harmless from all such fees and costs.

Safety Rules: I have read the posted safety rules on the "Easy Dunker" Dunk Tank itself, and I agree to abide by them. I understand that the age limit of "dunkee" is 18 years or older. I understand the Renter must have an adult, 18 years or older, on duty to supervise the "Easy Dunker" dunk tank while filled with water. I understand the "Easy Dunker" dunk tank must be drained when not attended.

Risks Understood by Child: I have discussed the risks of using the "Easy Dunker" Dunk Tank with children, who understands these risks. Children know that the minimum age limit to climb inside the "Easy Dunker" Dunk Tank is **18 years or older**. I have also discussed the importance of following all safety rules attached hereto and posted on the "Easy Dunker" Dunk Tank. Children can participate in the throwing of balls supplied from Jets Bounce Party Rentals at the "Easy Dunker" Dunk Tank target with adult guidance and presence.

By signing this document, I acknowledge that if anyone is hurt or property is damaged during my participation in using the "Easy Dunker" Dunk Tank, I may be found by a court of law to have waived my right to maintain a lawsuit against Jets Bounce Party Rentals, on the basis of any claim from which I have released them herein. It is the intention of the undersigned to exempt and relieve Jets Bounce Party Rentals, and associated parties from liability for personal injury, property damage, or wrongful death. I have carefully read all pages of this agreement and fully understand its contents. I sign this at my own free will.

The undersigned represents that they are of legal age and are freely signing this Agreement.

Signature: _____ Date: _____

Lessee Printed Name: _____ Date of Birth _____

MUSICIAN PERFORMANCE AGREEMENT

This contract (the "Agreement") is made on this 7th day of April, 2026, between the East Fallowfield, PA (the "Client") and The Driveway Band (the "Performer") for the hiring of Performer as an independent contractor to perform an evening of classic rock music (the "Show") for Client at the East Fallowfield Community Park (the "Venue"), on Saturday June 27th, 2026, at 12 noon – 2:00 PM.

Both parties agree to the following terms:

1. **Place, date, and time of Show. The time and place of Show shall be the East Fallowfield Community Park on June 27, 2026, at 12 noon. The "Performance Facility" shall be an area to be used as a stage within the Venue designated by the Client's representative.**

2. Description of Show. Show will be a rock music performance with material selected by Performer from its current repertoire. Show will last two hours, including one 10 – 15 minute break at performer's option.

3. Payment. Compensation for the Show will be 995.00 US dollars, payable by check to Performer's authorized representative on the day or evening of the Show. Check shall be made payable to the Performer representative to be designated by a W-9.

4. Rain Date. (not specified)

5. Cancellation. If the Client cancels the event prior to June 27, 9 AM, 2026, no monies will be owed to Performer. If the Client cancels on June 27 after 9 AM, 2026, a fee equal to 25% of the standard performance fee will be paid by Client to Performer for the privilege. If the Client cancels on the day of the Show, prior to 9 AM, due to actual inclement weather, no monies will be due to Performer.

In the event of precipitation occurring during the Show, which comes in contact with the Performer or his equipment, Performer at his sole discretion may discontinue the Show until such time as deemed safe to proceed.

6. Force Majeure. Neither the Performer nor the Client will be held liable for any failure to perform its obligations under this Agreement where such breach is due to any of the following: acts or regulations of public authorities, labor difficulties or strike, epidemic, interruption or delay of transportation service, acts of God, or any other legitimate cause beyond the reasonable control of the Performer and the Client.

7. Sickness and Accidents. The Performer shall meet its obligations under this Agreement subject to legitimate incapacity by sickness or accident. Failure to meet its obligations under this section will result in no liability of the Performer to the Client.

8. Parking. Client will provide sufficient parking for Performer's vehicles adjacent to the Performance Facility for a minimum period of 2 hours prior to the Show and again at the conclusion of the show for least 1 hour after the Show.

9. Access to Facility. Performer requires a minimum of 2.5 hours prior to starting time of Show for equipment setup. Client shall make premises available to Performer two and one half hours prior to starting time of Show for setup. If setup time is delayed, the starting time of Show may be delayed by the duration of the setup delay. Performer may arrive up to 3 hours prior to Show time to begin unloading adjacent to Performance Facility but will remain clear of Performance Facility until 2.5 hours prior to scheduled Show time or until Performance Facility has been vacated – whichever is earlier.

10. Lighting & Electricity. Client warrants that Venue will provide lighting and safe electrical power, meaning properly grounded receptacles, with provisions for the Performer's equipment to draw up to 30 amps of alternating current (AC) at 120 volts.

11. Safety. Client warrants that Venue will be of sufficient size to safely conduct Show, that Performance Facility is of stable construction and sufficiently protected from weather.

12. Security. The Client will take reasonable precautions for the safety of the Performer and the Performer's equipment during all aspects of the Show and at all times while the Performer and the Performer's equipment is on the Venue premises. The Client is also responsible for ensuring that only the Performer and its designated technicians and representatives are allowed on stage or in the backstage area.

13. Covenant of Good Faith and Fair Dealing. The Client and the Performer agree to perform their obligations under this Agreement, in all respects, in good faith.

14. Indemnification. The Performer is responsible only for its own conduct. The Performer will be compensated by the Client for any and all damage done to the Performer's equipment by the Client or its agents. The Client indemnifies and holds the Performer harmless for any and all property damage or personal injury that results from or is related to the Show that is not directly caused by the Performer.

15. Severability. If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, it is the parties' intent that such provision be reduced in scope by the court only to the extent deemed necessary by that court to render the provision reasonable and enforceable and the remainder of the provisions of this Agreement will in no way be affected, impaired or invalidated as a result.

16. Entire Agreement. This Agreement contains the entire agreement between the parties and cannot be changed except by written instrument subsequently executed by the parties to this Agreement. Only the written terms of this Agreement will bind the parties.

17. Interpretation. Agreement will be interpreted according to the laws of The Commonwealth of Pennsylvania.

18. Authority. The below-signed Performer Representative warrants he has authority to sign this agreement for Performer in its entirety. The below signed Client's Representative warrants s/he has authority to bind Client and Venue (above).

IN WITNESS WHEREOF the Client and Performer representatives have duly affixed their signatures below:

	Client Representative	Performer Representative
Signature:	_____	*Charles Franklin*
Name/Title:	_____	Charles Franklin Bandleader
Date:	_____	April 7, 2026_____

Vehicle Mileage Records

Roads Dept

Month: March. 2026

						Mileage Start	Mileage End	Total
2006 F-250 Pickup						150,001	150,011	10
2026 F250 Pickup						210	789	579
2013 F-350 Utility Body						12,921	14,617	1,696
2017 F-350 Pickup						43,955	44,030	75
2023 F-550 Dump						5,190	5,217	27
2019 F-650 Dump						9229	9229	0
2020 F-750 Brush body						10220	10322	102
2016 Freightliner Dump						14,499	14,534	35
2011 Freightliner Dump						19,858	19,893	35
2005 Freightliner Dump						37,577	37,577	0
2006 Freightliner Dump						29,365	29,365	0
2022 Backhoe						645	650	5
2005 Loader						3,071	3,073	2
2018 Case skid steer						611	611	0
2003 TN 70 Tractor						2,654	2,654	0

East Fallowfield
Township

Road Department Monthly Report

March 2026

Activity	Hours	Year to Date
Sign Repair	47	57
Comp. Pick up	42	141
Road Maintenance	63	126
Brooks crossing	0	0
Gutter Work	11	18
Road Clean Up	50	52
Tree work	15	18
Storm Drains	63	102.5
Road Inspection	2	22
Mowing Twp Road	0	0
Parks	30.5	74.5
Plowing & Salting	0	156
Police Maint.	15	44
Equipment Maint.	128.8	640.8
Office Admin.& PA 1 Call	16	33
Holiday	0	96
Vacation	24	48
Sick	26.75	84.25
Personal	0	0
Overtime	5	271
Building Maint.	43	128.5
Trash & Recycling	42	115
Other	86	109.5
Total Hours	710	2336.5

Submitted By, Justin Gathercole