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EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda

September 22, 2026 at 6:30 PM



NOTE: BOARD OF SUPERVISORS MEETINGS ARE NOW LIVESTREAMED TO OUR YOUTUBE CHANNEL: <https://www.youtube.com/@eastfallowfieldtownship>

1. Call to order, silent meditation, and pledge of allegiance.
2. An executive session was held on September 18, 2026 and September 22, 2026 to discuss legal matters.
3. APPROVAL OF MINUTES

- a. August 25, 2026 Board of Supervisors Meeting Minutes

PROPOSED MOTION: I make a motion to approve the August 25, 2026 Board of Supervisors meeting minutes as presented.

4. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- a. August Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
- b. August Westwood Fire Company EMS Report submitted for Board and resident review.
- c. August Modena Fire Company Fire Chief's Report submitted for Board and resident review.
- d. August Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
- e. August Modena Fire Company EMS Report submitted for Board and resident review.

5. TREASURER'S REPORT

- a. August 31, 2026, Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the August 31, 2026, Treasurer's Report as presented.

- b. Payment Authorizations

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of August 26, 2026 through September 22, 2026 in the total amount of \$ as presented.



EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda

September 22, 2026 at 6:30 PM



- c. 2027 Minimum Municipal Obligation (MMO) for East Fallowfield Township - Police Pension Plan & Non-Uniform Pension Plan.

6. MANAGER'S REPORT

- a. Approve East Fallowfield Township 2026 Annual Report & Road Map

PROPOSED MOTION: I make a motion to approve the 2026 Annual Report and Road Map.

- a. First Budget Workshop is October 13, 2026 (Informational)
- b. Bulk Trash Drop-Off Event on Saturday, October 17, 9:00am-3:00pm (Informational)
- c. Formation of Task Force for Comprehensive Plan Update (Informational)
- d. DCED Local Share Account (LSA) \$30,000 grant awarded to Township for Emergency Generator for Township Building (Informational)
- e. Draft Residential Rental Ordinance (Informational)
- f. New Business

7. LEGAL

- a. Adoption of Ordinance No. 2026-03-Supervisor Compensation

PROPOSED MOTION: I make a motion to adopt Ordinance No. 2026-03, an ordinance increasing the annual compensation of the Board of Supervisors to \$4,190, consistent with Act 94 of 2024.

- b. Consideration of Ordinance No. 2026-04 – Amendment to Volunteer Service Credit Program

PROPOSED MOTION: I move to adopt Ordinance No. 2026-04, amending the Volunteer Service Credit Program established pursuant to Township Ordinance No. 2026-01.

- c. Consideration to Advertise Proposed Ordinance Amending Chapter 18B, §18B-102.1, Connection to Public Sewers Required



EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda

September 22, 2026 at 6:30 PM



PROPOSED MOTION: Motion to authorize the advertisement of proposed Ordinance entitled "An Ordinance of the Township of East Fallowfield, Chester County, Pennsylvania, Amending Chapter 18B, Municipal Sewer Systems, Section 18B-102.1, Connection to Public Sewers Required.

- d. Stormwater Management Agreement for 54 Rokeby Road

PROPOSED MOTION: I move that the Board approve the Stormwater Management Agreement for 7 Wagner Lane in the form as presented, and authorize the plans to be released for recording.

- e. Ratify Termination of Employment for Denise Verderosa

PROPOSED MOTION: I make a motion to ratify termination of employment of Full-time Program Coordinator Denise Verderosa effective September 22, 2026.

- f. Township Trash Discussion: 2027 Trash Year

- g. New Business

8. PARK AND RECREATION BOARD

- a. No Report Submitted
- b. East Fallowfield Township Flea Market on October 3 from 8:00am to 1:00pm at the Township Park (Informational)
- c. Trunk or Treat is Saturday, October 24 1:00pm-3:00pm at the Township Park (Informational)
- d. Request from Chester County Master Gardeners to use Park Pavilion for Picnic

PROPOSED MOTION: I make a motion approving the request from Chester County Master Gardeners to use the park pavilion on October 10 from 2:00pm-6:00pm.

9. PLANNING COMMISSION

- a. No Report Submitted.

10. POLICE DEPARTMENT

- a. August Police Report submitted for Board and resident review.
- b. Resignation of Part-Time Police Officer Andrew Schreiber



EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda

September 22, 2026 at 6:30 PM



PROPOSED MOTION: I make a motion accepting the resignation of part-time police officer Andrew Schreiber

11. PUBLIC WORKS DEPARTMENT

- a. August Road Department Report submitted for Board and resident review

12. HISTORIC COMMISSION

- a. No Report Submitted

- b. Appointment of Robert Beck to the Historic Commission

PROPOSED MOTION: I make a motion to accept the appointment of Robert Beck to the Historic Commission for the term ending December 31, 2026.

Joe McCormick	Chairman	2025 to 2029	5 year term
Sue Monaghan	Secretary	2022 to 2026	5 year term
Connie McLaughlin	Member	2025 to 2029	5 year term
Jennifer Carling	Member	2022 to 2026	5 year term
Clarence Rhoades, III	Member	2022 to 2026	5 year term
Chad Peterson	Member	2022 to 2026	5 year term
Rania Larsen	Member	2024 to 2028	5 year term
VACANT	Member	2022 to 2026	5 year term
Pam Jaccard	Member	2024 to 2028	5 year term

13. ENVIRONMENTAL ADVISORY COMMITTEE

- a. No Report Submitted

14. OLD BUSINESS

15. NEW BUSINESS

16. PUBLIC PARTICIPATION - 20 minutes

17. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.

**EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING**

August 26, 2026 UnApproved Minutes

Members Present:

Wilson Lambert, Chair
Robert Sparr, Vice Chair
Katja DiRado, Member
Deborah Stoff, Member

Member Absent:

Al Wright, Member

Township Staff Present:

Dave Hindman, Township Treasurer
Chad Osborn, Police Chief
Brian Simmons, Police Sergeant

Township Solicitor:

Mike Crotty

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Chair Lambert called the meeting to order at 6:33 PM.

2. An executive session was held on August 11, 2026 to discuss legal and personnel matters.

3. DISCUSSION

APPROVAL OF MINUTES

a. July 28, 2026 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Member DiRado made a motion to approve the July 28, 2026 Board of Supervisors meeting minutes as presented. Vice Chair Sparr seconded.

Siti Crook, Township resident, requested that the minutes reflect that she commented on the proposed rental ordinance, submitted written comments concerning the ordinance, and requested that her written submission be incorporated into the meeting record.

Dennis Crook, Township resident, requested that the minutes reflect that he read a letter regarding community participation for the comprehensive plan.

MOTION: Chair Lambert made a motion to approve the July 28, 2026 Board of Supervisors meeting minutes as amended. Supervisor Stoff seconded.

VOTE: 4-0

4. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. July Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. July Westwood Fire Company EMS Report submitted for Board and resident review.

c. July Modena Fire Company Fire Chief's Report submitted for Board and resident review.

- d. July Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
- e. June Modena Fire Company EMS Report submitted for Board and resident review

5. SUMMARY BY APPLICABLE BOARD LIAISON

Township Office – Chairman Lambert
Police Department – Supervisor Wright
Public Works Department – Supervisor Wright
Emergency Services and Fire Marshal – Vice Chairman Sparr
Planning Commission – Supervisor Stoff
Historical Commission – Supervisor DiRado
Park and Recreation – Vice Chairman Sparr
Environmental Advisory Committee (EAC) – Supervisor DiRado

6. PRESENTATION: FBI LEEDA Agency Trilogy Awarded to Police

FBI LEEDA's Michael Robinson presented the LEEDA Agency's Trilogy Award to the East Fallowfield Police Department. Chief Osborn and Sergeant Simmons were in attendance to receive the award.

7. TREASURER'S REPORT

- a. July 31, 2026 Treasurer's Report.

MOTION: Supervisor DiRado made a motion to approve the July 31, 2026 Treasurer's Report as presented. Chair Lambert seconded.

VOTE: 4-0

- b. Payment Authorizations.

MOTION: Chair Lambert made a motion to approve the Payment Authorizations for the period of July 29 through August 25, 2026, in the total amount of \$346,988.05, as presented. Supervisor DiRado seconded.

VOTE: 4-0

8. MANAGER'S REPORT

- a. Meeting Schedule for 2027 Budget (Informational)

First Budget Workshop: October 13, 2026
First Presentation of Budget: October 27, 2026
Second Presentation of Budget/Authorize Advertisement of Budget: November 10, 2026
Budget Adoption (Proposed): December 8, 2026

Budget Adoption (If not adopted on December 8): December 15, 2026

b. Appointment of Township Secretary

MOTION: Supervisor DiRado made a motion to appoint Anja Twite to serve as full-time 2026 Township Secretary at an annual salary of \$65,000 subject to a satisfactory pre-employment physical. Chair Lambert seconded.

VOTE: 4-0

c. New Business

There was no new business.

9. LEGAL

a. Coatesville Area School District – Memorandum of Understanding

Solicitor Crotty explained that this is an information-sharing agreement between Coatesville School District and the Township Police Department. It allows the Police Department to coordinate responses to school incidents. The Memorandum is currently being reviewed by the School District.

b. Resolution: Approval of the Chester County Hazard Mitigation Plan

MOTION: Supervisor DiRado made a motion to approve Resolution 2026-13 adopting the Chester County Hazard Mitigation Plan as the official Hazard Mitigation Plan for East Fallowfield Township. Vice Chair Sparr seconded.

Solicitor Crotty explained that this is a countywide mitigation plan for hazardous events from droughts to cyber-attacks. The plan is reviewed every 4 to 5 years. The current plan must be adopted by each municipality by September 30, 2026. If not approved, the township cannot receive financial assistance from PEMA or FEMA.

VOTE: 4-0

c. Approval of Township Manager's Employment Agreement

Solicitor Crotty explained that the agreement consists of updates to some conditions of employment, including annual compensation adjustments.

MOTION: Chair Lambert made a motion for the Township to execute an updated employment agreement establishing salary, benefits, and employment terms and conditions with the Township Manager from January 3, 2026 until January 5, 2028. Supervisor Stoff seconded.

VOTE: 4-0

d. Approval of Community Planning Service Contract – Comprehensive Plan Update

Solicitor Crotty explained that the target completion date is mid-2027. A number of workshop sessions and public hearings are planned. Half of the cost is covered by a planning grant from the County. The total Township cost is \$31,072.

MOTION: Vice Chair Sparr made a motion to approve the Community Planning Service Contract for Comprehensive Plan Update Services between East Fallowfield Township and the County of Chester and authorize the Township Manager to execute the agreement on behalf of the Township. Supervisor DiRado seconded.

VOTE: 4-0

- e. Easement Agreement for the Sewage Conveyance along Doe Run Road

Solicitor Crotty noted that the school district pump station agreement is still with Pennsylvania American for review.

- f. Update on Pelham Place/Fieldstone Village Public Improvements (Informational)

Solicitor Crotty explained that a site visit had taken place. The punch list items and costs are being finalized before moving forward. A discussion regarding roads dedication and the lack of progress took place. Solicitor Crotty advised against the Township plowing the private roads in the meantime, due to potentially high liability costs in case of damage.

- g. New Business

There was no new business.

10. PARK AND RECREATION BOARD

- a. Report submitted

- b. Request from Wild Rec LLC Requesting Reduced Fee for Field Permit

MOTION: Supervisor DiRado made a motion approving the request from Wild Rec LLC to pay a reduced fee of \$25/day (\$150 total) and a single \$250 security deposit for a field permit at the township park for youth soccer activities held on Fridays from August 28 to October 2. Chair Lambert seconded.

Parks & Rec Chair Dickinson confirmed that they had no objection to the permit. She expressed frustration that the department had not been given the opportunity to provide a recommendation for this request, as well as some others in the past. Chair Dickinson requested moving park permit approvals to Manager's Report on the agenda, if they had not been shared with Park & Rec beforehand.

VOTE: 3-0 (Vice Chair Sparr abstained)

- c. Request from Chester County Master Gardeners to use Park Pavilion for Picnic

MOTION: Supervisor DiRado made a motion approving the request from Chester County Master Gardeners to use the park pavilion on October 10 from 2:00pm-6:00pm for up to 75 people for a picnic. Chair Lambert seconded.

Parks & Rec Chair Dickinson asked why the motion did not include a fee amount. She also noted a discrepancy in permit fee amounts in the past.

MOTION: Supervisor Stoff made a motion to table the pavilion request for Chester County Master Gardeners until the board's next regular meeting. Supervisor DiRado seconded.

VOTE: 4-0

- d. Touch A Truck event on Saturday, September 12 from 10am-1pm (Informational)

11. PLANNING COMMISSION

- a. Report provided

12. POLICE DEPARTMENT

- a. July Police Report submitted for Board and resident review
- b. Approval of Watchdog Radar Kit Quote from Jamar Technologies, Inc.

MOTION: Vice Chair Sparr made a motion to approve the quotation from Jamar Technologies, Inc for the purchase of a Watchdog Radar Kit in the amount of \$4,460.00, to be paid from the Township's Capital Fund. Supervisor DiRado seconded.

Chief Osborn explained that the cost of repairing the item would have been higher than replacing it.

VOTE: 4-0

13. PUBLIC WORKS DEPARTMENT

- a. July Road Department Report submitted for Board and resident review

14. ENVIRONMENTAL ADVISORY COUNCIL

- a. No report submitted

15. HISTORIC COMMISSION

- a. No report submitted
- b. Resignation of Historic Commission Member Jack Alvarez

MOTION: Supervisor DiRado made a motion to accept the resignation of Historic Commission member Jack Alvarez for the term ending December 31, 2026. Vice Chair Sparr seconded.

VOTE: 4-0

Joe McCormick	Chairman	2025 to 2029	5 year term
Sue Monaghan	Secretary	2022 to 2026	5 year term
Connie McLaughlin	Member	2025 to 2029	5 year term
Jennifer Carling	Member	2022 to 2026	5 year term
Clarence Rhoades, III	Member	2022 to 2026	5 year term
Chad Peterson	Member	2022 to 2026	5 year term
Rania Larsen	Member	2024 to 2028	5 year term
VACANT	Member	2022 to 2026	5 year term
Pam Jaccard	Member	2024 to 2028	5 year term

16. OLD BUSINESS

17. NEW BUSINESS

18. PUBLIC PARTICIPATION

Shane Cloyd, Township resident, asked about the 20 hours of work carried out by Public Works at Brooks Crossing, and permit software.

Dennis Crook, Township resident, submitted a written statement regarding cohesive water and sewer policies.

Terri Dickinson, Township resident, expressed concern about the increased traffic at the Doe Run intersection, and asked if there is a plan how to handle this.

Nina Pietro, Township resident, expressed her appreciation for the East Fallowfield Police Department. She also asked about the planned construction on South Park Avenue.

19. ADJOURNMENT

MOTION: Supervisor DiRado made a motion to adjourn the Supervisors Meeting at 8:05 PM. Supervisor Stoff seconded.

VOTE: 4-0.

Respectfully Submitted,

Anja Twite
Township Secretary



Westwood Fire Company

Fire Chief's Report

August, 2026



Total Calls For August

32

Total Calls For August – East Fallowfield Township

7

Call Types – East Fallowfield Township

Assist EMS	3
Barn Fire	1
Shooting	1
Motor Vehicle Accident	1
CO Alarm	1

Total Time in Service: 11 *hours, 5 minutes*

Total Manpower: 110 (*average 4 per call*)

Michael McWilliams – Fire Chief

WESTWOOD FIRE COMPANY

EMS Report – August 2026 East Fallowfield Township, Chester County

30 Total Responses East Fallowfield Township

**28 Responses – Westwood Division
2 Responses – Wagontown Division**

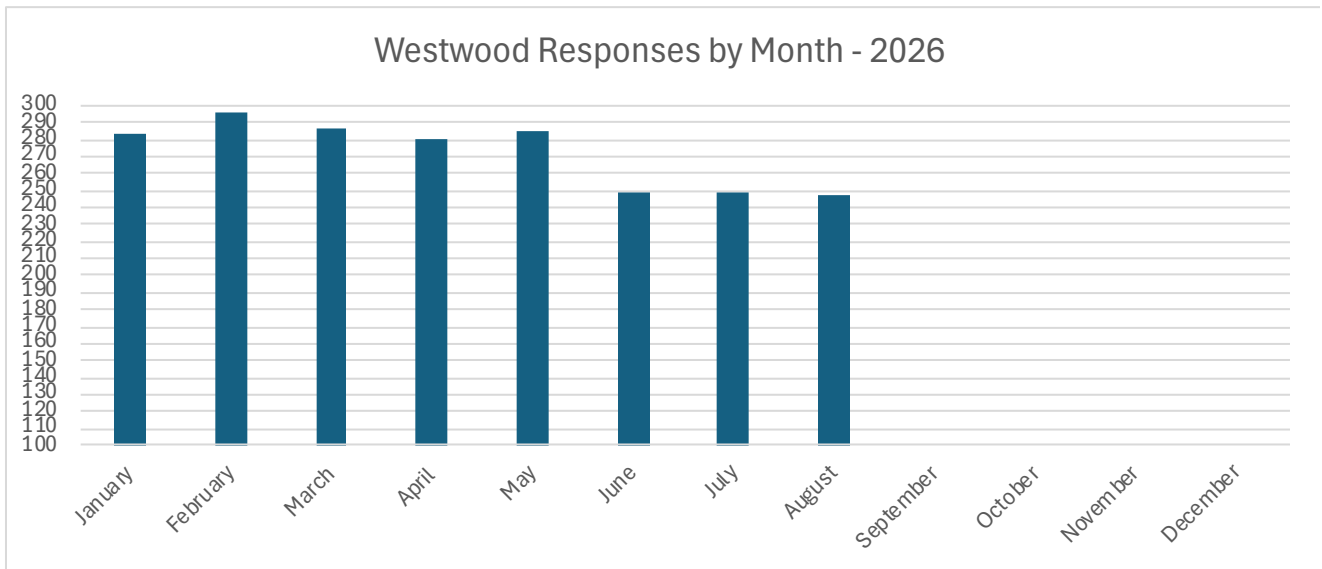
305 Responses YTD

Medical	17
Fall	6
Vehicular	1
Overdose	2
Injured Person	1
Fire Standby	1
Deceased upon Arrival	1
Shooting	1

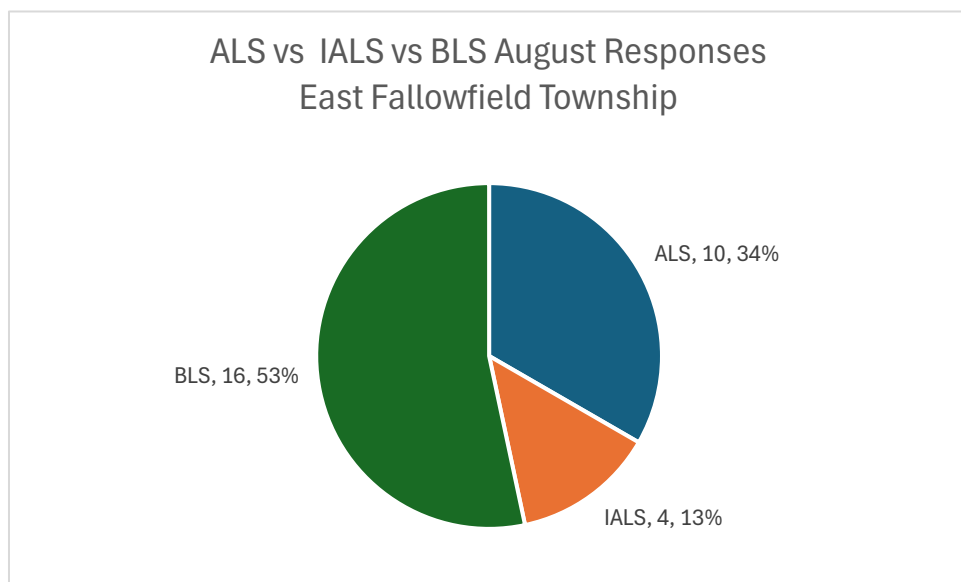
Westwood EMS Response August 2026 – 247

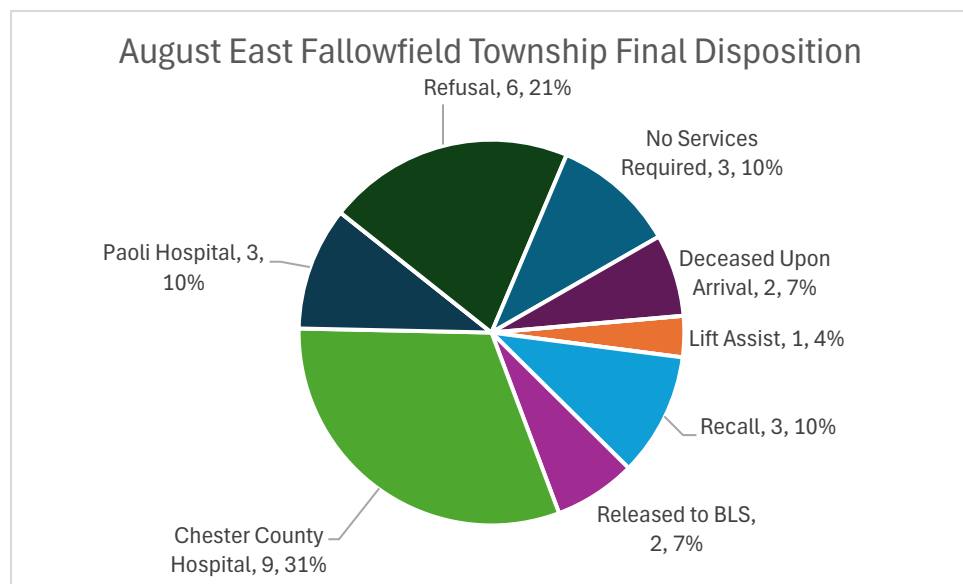
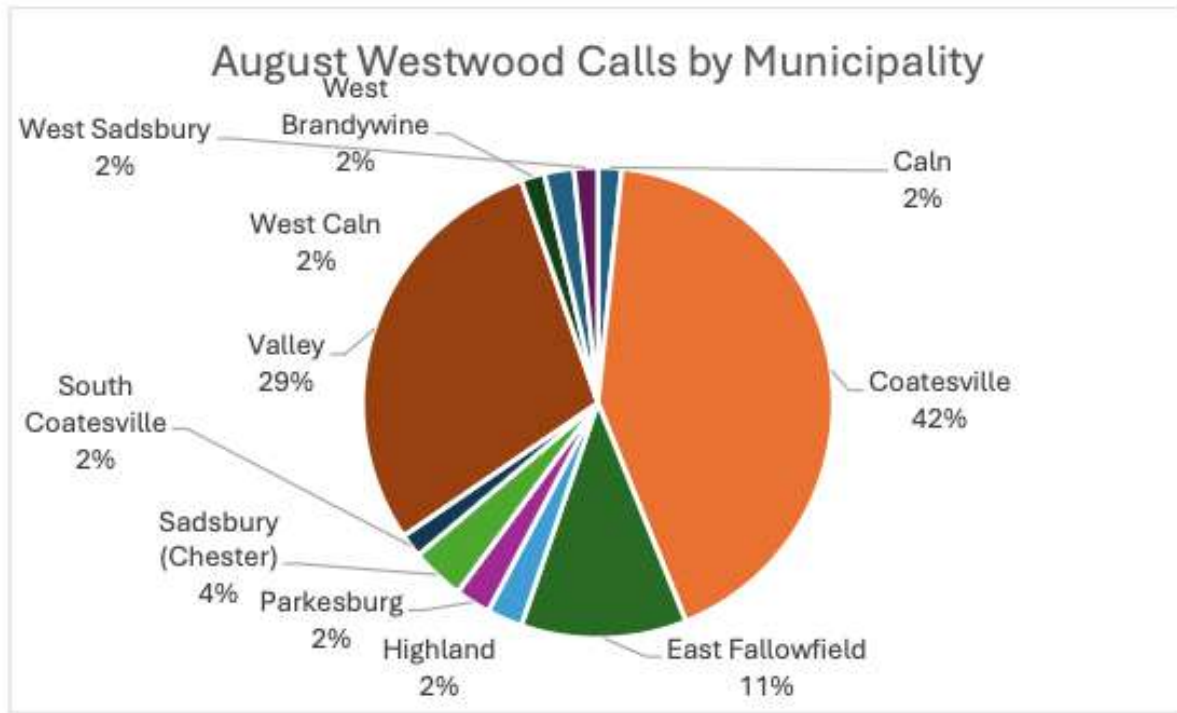
Westwood EMS Responses YTD - 2174

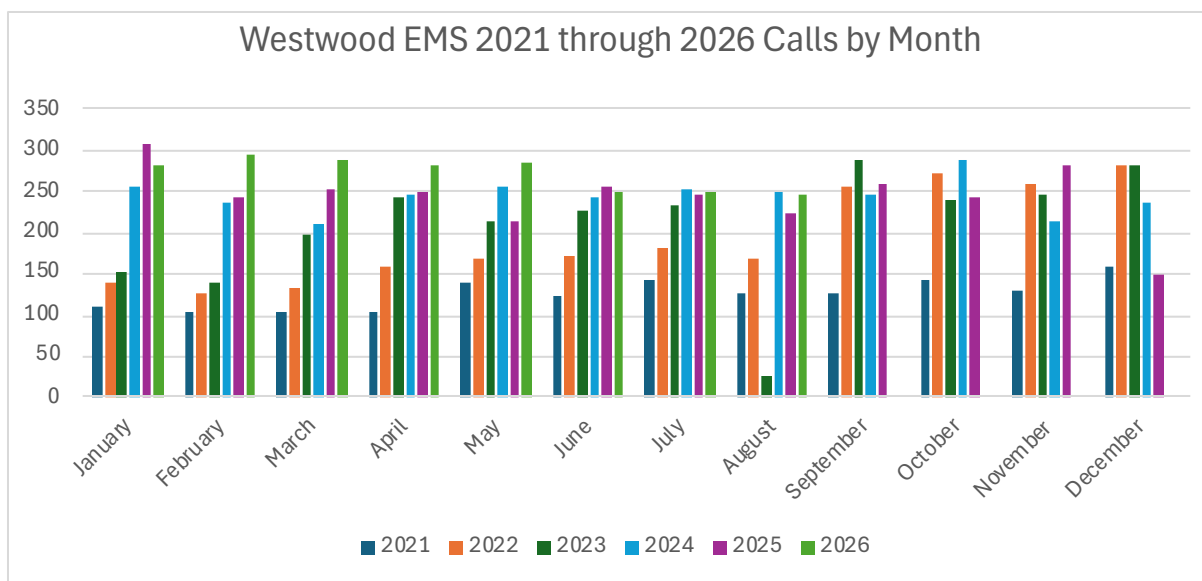
John Sly – Director of EMS



Average On-Road Time = 2 minutes
Average On-Scene Time = 8 minutes









Fire Chief's Report

August 2026

39 Calls

Incident Types

4 Fire Alarms	11 EMS Assist	1 Barn
3 Chief Notification	1 Fire Police	2 Gas Leaks
4 House Fires	5 Trees & Wires	1 Investigation
1 Stand by	4 Auto Accidents	2 Apartment Fires

Area's Covered

4 Modena	10 South Coatesville	17 East Fallowfield
0 West Marlborough	0 Newlin	5 Coatesville City
1 East Marlborough	2 Caln	

Time In Service

Time In Service, 20 Hours and 11 Minutes

Property and Contents at Risk and Lost

Property Lost \$0
Contents Lost \$0

Units Ran and Mileage

Command 37 ran 8 calls
Brush 37 ran 0 call
Utility 37 ran 3 call
Tanker 37 ran 1 calls
Squad 37 ran 23 calls
Engine 37 ran 26 call

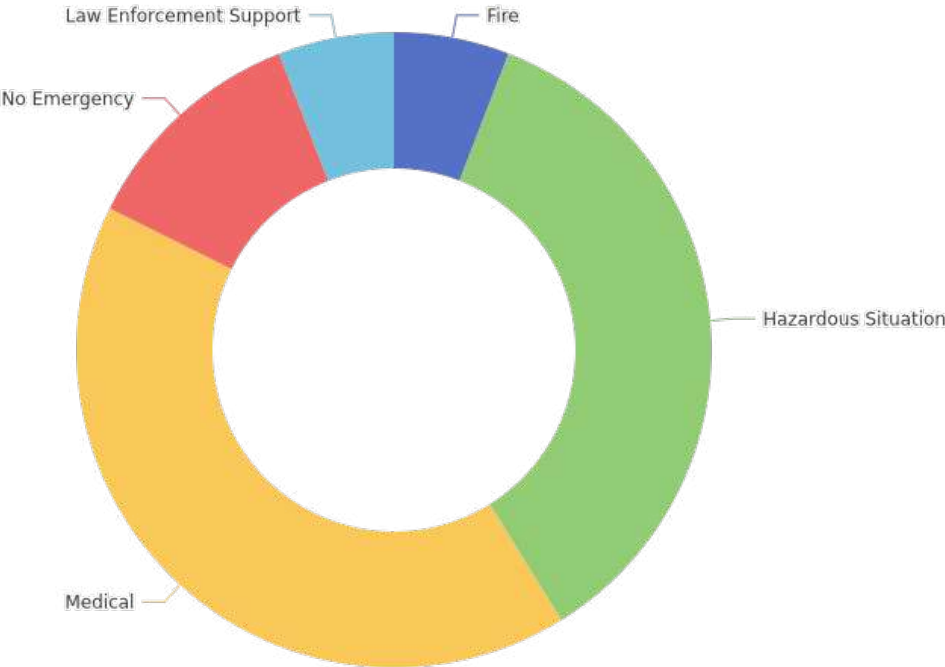
Respectfully Submitted,

Frank Dowlin

Fire Chief



FDR-IR: Incident Count by Primary Incident Group-copy



PRIMARY INCIDENT GROUP	COUNT	PERCENT OF TOTAL
Fire	1	5.88%
Hazardous Situation	6	35.29%
Medical	7	41.18%
No Emergency	2	11.76%
Law Enforcement Support	1	5.88%
Total	17	100.00%



MONTHLY REPORT FOR MODENA FIRE CO. NO. 1 AMBULANCE
August EMS REPORT 2026

SHIFT BREAKDOWN (12 Hr Shifts – 0600 – 1800 / 1800 – 0600)	
Day	62
NIGHT	36
TOTAL	98

AMBULANCE	MILES
37-1/37-3	2626
37-2	0
Total	2626

Time on Calls	TIME
A1/A3	221.13H
A2	0
TOTAL: 98	221.13H

MCD:	NUMBER OF CALLS:
Caln Township	2
Coatesville	35
Downingtown	2
West Caln	XXX
East Fallowfield Township	25
Highland	XXX
Modena	3
Newlin Township	2
Sadsbury	1
South Coatesville	13
Valley Township	XXX
West Bradford Township	12
West Brandywine Township	3
West Marlborough Township	XXX

DISPOSITION	TOTAL
NOT ENTERED (Fire Standby / Recall / Refusal / ETC)	42
PENN Medicine – Chester County Hospital	37
Main Line Health – Paoli Memorial Hospital	18
Christiania Care West Grove	XXX
PENN Medicine – Lancaster General Hospital	XXX
Children's Hospital of Philadelphia - KOP	1

CALL OUTCOME	TOTAL
No Services Required/Asst the public	13
Patient Dead At Scene – Resuscitation Attempted (Without Transport)	XXX
Patient Dead At Scene – No Resuscitation Attempted (Without Transport)	2
Patient Refused Care	XXX
Recalled Enroute	6
Recalled On-Scene	7
Recalled Prior to Response	3
Stand-by Public Safety, Fire, or EMS Operational Support Provided	1
Treated, Refused Transport	14
Treated, Refused transport	11
Treated, Transported IALS	4
Treated, Transported ALS	17
Treated, Transported BLS	34
Total	98

Total Personal 17
Calls Answered 98

Modena Personal: Total 16
 Volunteer 1
 Career 15

Hours on Calls 232.22

Average Response Time 1.98 minutes

Average Wait Time at Hospital 35 mins
 (Min 2 mins / Max 59 mins)

Submitted: Luann Thomas

TOWNSHIP of EAST FALLOWFIELD



FINANCIAL REPORT

September 22, 2026



Township of East Fallowfield
Bank Account Balances
as of August 31, 2026



<u>Fund Name</u>	<u>Bank Account Name</u>	<u>Bank</u>	<u>Trial Balance</u>	<u>Bank Balance</u>
<u>Capital Projects Fund</u>				
	Capital Projects Fund	Meridian Bank	\$1,693,142	\$1,701,768
	Capital Projects Fund	PLGIT	\$563,438	\$563,438
	<u>Total Capital Projects Fund Account</u>		<u>\$2,256,580</u>	<u>\$2,265,206</u>
<u>General Fund</u>				
	Fire/EMS	Meridian Bank	\$1,068,206	\$1,189,077
	General Fund (incl sweep acct balance)	Meridian Bank	\$3,626,510	\$3,612,110
	General Fund - Cash Dep Only	Fulton Bank	\$3,995	\$3,995
	<u>Total General Fund Accounts</u>		<u>\$4,698,711</u>	<u>\$4,805,183</u>
<u>Liquid Fuels Fund</u>				
	Liquid Fuels Fund	Meridian	\$294,933	\$296,950
	<u>Total Liquid Fuels Account</u>		<u>\$294,933</u>	<u>\$296,950</u>
<u>Park & Recreation Fund</u>				
	Parks & Recreation Fund	Meridian	\$235,780	\$236,038
	<u>Total Park & Recreation Account</u>		<u>\$235,780</u>	<u>\$236,038</u>
<u>Rebill Fund</u>				
	Rebill/Escrow	Meridian	\$58,386	\$63,798
	<u>Total Rebill Account</u>		<u>\$58,386</u>	<u>\$63,798</u>
<u>Trash Fund</u>				
	Trash	Meridian	\$1,353,797	\$1,364,784
	<u>Total Trash Account</u>		<u>\$1,353,797</u>	<u>\$1,364,784</u>
	East Fallowfield Township Bank Accounts- Meridian Bank		\$8,330,754	\$8,464,526
	East Fallowfield Township Bank Accounts- PLGIT		\$563,438	\$563,438
	East Fallowfield Township Bank Accounts- Fulton Bank		\$3,995	\$3,995
	<u>Total of all East Fallowfield Township Bank Accounts</u>		<u>\$8,898,187</u>	<u>\$9,031,959</u>

East Fallowfield Township
Detailed Budget vs Actual
August 31, 2026

	<u>Actual</u> <u>August 2025</u>	<u>2025 Budget</u>	<u>% of Budget</u>	<u>Actual</u> <u>August 2026</u>	<u>2026 Budget</u>	<u>% of Budget</u>
GENERAL FUND						
Revenue						
301 · Real Property Taxes						
301.10 · Real Property Taxes - Current	808,964.73	820,816.00	99%	802,576.98	820,129.00	98%
301.11 · Real Property Taxes - Fire/EMS		0.00	0%		0.00	0%
301.20 · Real Property Taxes - Prior Yea	61,319.74	80,000.00	77%	52,199.39	80,000.00	65%
301.24 · Real Property Taxes - Collect F	-11,261.61	-10,000.00	113%	-11,538.25	-13,000.00	89%
301 · Real Property Taxes - Other	0.00	0.00	0%	0.00	0.00	0%
Total 301 · Real Property Taxes	859,022.86	890,816.00	96%	843,238.12	887,129.00	95%
310 · Local Tax Enabling Act Taxes						
310.10 · Real Estate Transfer Tax	120,590.67	140,000.00	86%	170,612.18	152,150.00	112%
310.20 · Earned Income Tax—Current	1,226,866.01	1,674,000.00	73%	1,278,608.18	1,700,000.00	75%
310.24 · Earned Income Tax—Collector Fee	-14,978.39	-20,758.00	72%	-15,215.44	-20,740.00	73%
310.25 · ChesCo. Tax Collection Comm.Fee	-2,411.77	0.00	0%	-3,412.23	-3,043.00	112%
310.50 · Local Services Tax—Current	25,219.39	27,500.00	92%	27,770.65	35,000.00	79%
310.54 · Local Services Tax-CollectorFee	-307.80	-341.00	90%	-330.47	-427.00	77%
Total 310 · Local Tax Enabling Act Taxes	1,354,978.11	1,820,401.00	74%	1,458,032.87	1,862,940.00	78%
321 · Business Licenses and Permits						
321.60 · Contractor Registration	0.00	0.00	0%	0.00	0.00	0%
321.61 · Peddler Permit	300.00	0.00	0%	150.00	0.00	0%
321.801 · Comcast Franchise Fee	28,087.28	60,000.00	47%	38,332.80	55,000.00	70%
321.802 · Verizon Franchise Fee	37,489.01	72,000.00	52%	51,619.84	73,000.00	71%
321.90 · Cable Tower Fee	300.00	300.00	100%	300.00	300.00	100%
Total 321 · Business Licenses and Permits	66,176.29	132,300.00	50%	90,402.64	128,300.00	70%
322 · Non-Business Licenses & Permits						
322.50 · Street Opening Permit	5,533.00	4,000.00	138%	2,550.00	3,600.00	71%
322.90 · Miscellaneous Permits	0.00	0.00	0%	0.00	0.00	0%
Total 322 · Non-Business Licenses & Permits	5,533.00	4,000.00	138%	2,550.00	3,600.00	71%
331 · Fines						
331.11 · Vehicle Code Violations	0.00	0.00	0%	0.00	0.00	0%
331.12 · Violations Ordin/Statues/Etc	8,454.35	12,000.00	70%	8,421.39	12,000.00	70%
331.13 · State Police Fines	1,664.49	4,000.00	42%	1,859.73	3,000.00	62%
Total 331 · Fines	10,118.84	16,000.00	63%	10,281.12	15,000.00	69%
341 · Interest Earnings						
341.01 · Interest on Checking	100,144.42	80,000.00	125%	71,034.53	90,000.00	79%
Total 341 · Interest Earnings	100,144.42	80,000.00	125%	71,034.53	90,000.00	79%
342 · Rents & Royalties						
342.53 · Royalties from Cell Tower	29,244.81	50,000.00	58%	34,562.98	50,000.00	69%
342 · Rents & Royalties - Other	0.00	0.00	0%	0.00	0.00	0%
Total 342 · Rents & Royalties	29,244.81	50,000.00	58%	34,562.98	50,000.00	69%
351 · Fed Capital & Operating Grants						
351.12 · FEMA Grant-Emerg Disaster Relife	0.00	0.00	0%	0.00	0.00	0%
Total 351 · Fed Capital & Operating Grants	0.00	0.00	0%	0.00	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
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	Actual August 2025	2025 Budget	% of Budget	Actual August 2026	2026 Budget	% of Budget
354 · State Capital & Operating Grant						
354.02 · Public Safety	0.00	0.00	0%	0.00	0.00	0%
354.15 · Recycling/Act 101	0.00	0.00	0%	0.00	0.00	0%
354 · State Capital & Operating Grant - Other	0.00	0.00	0%	0.00	0.00	0%
Total 354 · State Capital & Operating Grant	0.00	0.00	0%	0.00	0.00	0%
355 · State Shared Revenue & Entitle						
355.01 · PURTA	0.00	2,000.00	0%	0.00	3,009.00	0%
355.05 · General Municipal Pension Syste	0.00	80,000.00	0%	0.00	112,745.00	0%
Total 355 · State Shared Revenue & Entitle	0.00	82,000.00	0%	0.00	115,754.00	0%
361 · Charges for Services						
361.31 · Prelim/Final SALDO Plan Fees	0.00	0.00	0%	0.00	0.00	0%
361.34 · Hearing Fees	6,000.00	1,500.00	400%	7,500.00	1,500.00	500%
361.74 · Postage	0.00	0.00	0%	0.00	0.00	0%
361.80 · Grass Cutting or Chipping Srvc	240.00	0.00	0%	0.00	0.00	0%
Total 361 · Charges for Services	6,240.00	1,500.00	416%	7,500.00	1,500.00	500%
362 · Public Safety						
362.100 · Police Services	660.60	500.00	132%	925.00	500.00	185%
362.105 · Special Police Services	550.00	500.00	110%	0.00	500.00	0%
362.11 · Police Reports - Copies	0.00	500.00	0%	0.00	500.00	0%
362.41 · Building Permits	381,528.92	120,000.00	318%	101,492.47	110,000.00	92%
362.42 · Stormwater Management Permits	640.75	2,000.00	32%	3,050.75	1,000.00	305%
362.50 · Burning Permit	410.00	400.00	103%	140.00	400.00	35%
Total 362 · Public Safety	383,790.27	123,900.00	310%	105,608.22	112,900.00	94%
364 · Sanitation						
364.30 · Trash - Current Year	0.00	0.00	0%	0.00	0.00	0%
364.50 · Recyclable Sales	0.00	0.00	0%	0.00	0.00	0%
364.90 · Trash - Dumpster	-6.00	0.00	0%	0.00	0.00	0%
364.91 · Scrap/TV Disposal	0.00	0.00	0%	0.00	0.00	0%
364.93 · Hazardous Waste Rebate	1,350.36	1,350.00	100%	1,350.36	1,200.00	113%
Total 364 · Sanitation	1,344.36	1,350.00	100%	1,350.36	1,200.00	113%
389 · Misc Revenue						
389.00 · Miscellaneous Revenue	27,144.96	2,500.00	1086%	17,640.40	1,000.00	1764%
389.10 · Insurance Refund	28,596.00	5,000.00	572%	3,252.00	0.00	0%
389 · Misc Revenue - Other	0.00	0.00	0%	0.00	0.00	0%
Total 389 · Misc Revenue	55,740.96	7,500.00	743%	20,892.40	1,000.00	2089%
391.10 · Sale of Fixed Assets	9,801.00	0.00	0%	9,125.00	2,000.00	456%
395 · Refunds of Prior Year Expend	506.00	0.00	0%	1,000.00	0.00	0%
Use of Reserves					1,231,677.00	
Total Revenue	2,882,640.92	3,209,767.00	90%	2,655,578.24	4,503,000.00	59%

East Fallowfield Township
Detailed Budget vs Actual
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	Actual August 2025	2025 Budget	% of Budget	Actual August 2026	2026 Budget	% of Budget
Expense						
400 · Supervisors						
400.105 · Salaries	6,090.28	12,500.00	49%	5,868.06	12,500.00	47%
400.192 · FICA/Medicare	465.93	956.00	49%	448.92	956.00	47%
400.352 · Liability Insurance	0.00	0.00	0%	0.00	0.00	0%
400.460 · Conferences/Training	481.39	1,000.00	48%	1,071.40	1,000.00	107%
Total 400 · Supervisors	7,037.60	14,456.00	49%	7,388.38	14,456.00	51%
401 · Township Manager						
401.110 · Manager - Salary	91,800.00	140,400.00	65%	91,800.00	144,612.00	63%
401.197 · 457 Plan	1,836.00	2,808.00	65%	1,836.00	2,892.00	63%
401.315 · Employee Medical Contribution	-1,295.74	-1,900.00	68%	-1,295.74	-1,982.00	65%
401.317 · Other Costs	0.00	0.00	0%	0.00	0.00	0%
Total 401 · Township Manager	92,340.26	141,308.00	65%	92,340.26	145,522.00	63%
402 · Auditing Services						
402.311 · Annual Audit Fee	10,920.00	11,000.00	99%	11,025.00	11,500.00	96%
Total 402 · Auditing Services	10,920.00	11,000.00	99%	11,025.00	11,500.00	96%
402.315 · Health/Dental Empl Contribution	0.00	0.00	0%	0.00	0.00	0%
403 · Tax Collection						
403.430 · Tax Collection Committee Fee	0.00	0.00	0%	0.00	0.00	0%
Total 403 · Tax Collection	0.00	0.00	0%	0.00	0.00	0%
404 · Legal						
404.310 · Legal Services	49,085.14	120,000.00	41%	69,320.12	272,000.00	25%
404.314 · Special Legal - Unions	0.00	30,000.00	0%	3,531.50	15,000.00	24%
Total 404 · Legal	49,085.14	150,000.00	33%	72,851.62	287,000.00	25%
405 · Office Administration						
405.110 · Secretary - Wages	22,204.63	33,034.00	67%	23,054.45	32,832.00	70%
405.112 · Treasurer - Salary	62,250.98	96,408.00	65%	64,301.03	97,850.00	66%
405.115 · FT Admin - Wages	31,308.78	108,150.00	29%	29,416.47	128,916.00	23%
405.182 · Admin Salaries for Trash	0.00	-38,884.00	0%	0.00	-39,827.00	0%
405.187 · Admin Medical Opt Out 50%	0.00	9,698.00	0%	0.00	0.00	0%
405.192 · FICA/Medicare	15,484.01	29,658.00	52%	15,484.11	30,922.00	50%
405.194 · Unemployment Compensation	1,055.12	1,000.00	106%	406.52	1,075.00	38%
405.195 · Workers' Compensation	1,118.41	1,000.00	112%	1,705.32	1,370.00	124%
405.196 · Health/Dental Insurance	77,521.12	98,685.00	79%	90,677.84	193,044.00	47%
405.197 · Pension	157.62	21,279.00	1%	11,488.02	22,283.00	52%
405.198 · Life / AD&D	440.79	798.00	55%	473.04	880.00	54%
405.199 · STD/LTD	1,055.43	1,019.00	104%	1,277.04	2,689.00	47%
405.315 · Employee Medical Contrib	-3,863.42	-9,102.00	42%	-4,869.57	-13,652.00	36%
405.316 · Aflac Insurance	0.00	0.00	0%	0.00	0.00	0%
405.317 · Aflac Insurance - Employee Cont	0.00	0.00	0%	0.00	0.00	0%
405.353 · Surety & Fidelity - Bonding	4,824.00	4,000.00	121%	368.00	5,239.00	7%
405 · Office Administration - Other	0.00	0.00	0%	0.00	0.00	0%
Total 405 · Office Administration	213,557.47	356,743.00	60%	233,782.27	463,621.00	50%
406 · General Government						
406.210 · Office Supplies	2,141.36	3,000.00	71%	1,188.90	3,250.00	37%
406.215 · Postage	1,436.11	1,500.00	96%	237.42	2,490.00	10%
406.310 · Payroll Service	3,156.69	6,500.00	49%	3,972.79	5,025.00	79%
406.311 · Consultant/Bookkeeping Help	7,500.00	5,000.00	150%	0.00	0.00	0%

East Fallowfield Township
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	Actual August 2025	2025 Budget	% of Budget	Actual August 2026	2026 Budget	% of Budget
406.317 · Other Services/Charges	3,055.33	2,000.00	153%	2,264.26	2,615.00	87%
406.321 · Telephone	1,543.96	2,500.00	62%	1,546.04	2,400.00	64%
406.324 · Mobile Phone	720.38	1,500.00	48%	522.30	1,020.00	51%
406.341 · Advertising	2,605.60	5,000.00	52%	2,566.08	4,320.00	59%
406.342 · Printing/Newsletter	489.00	3,000.00	16%	502.00	1,000.00	50%
406.352 · Liability Insurance	6,382.97	7,350.00	87%	6,850.48	6,702.00	102%
406.384 · Rent - Copier/Postage Meter	1,766.00	3,000.00	59%	2,108.50	2,676.00	79%
406.391 · Credit Card Processing Fees	346.50	1,200.00	29%	0.00	0.00	0%
406.392 · Bank Fees	145.61	100.00	146%	642.00	900.00	71%
406.393 · Late Fees	0.00	0.00	0%	3.02	0.00	0%
406.420 · Dues/Memberships/Subscriptions	5,182.00	5,000.00	104%	5,054.99	6,005.00	84%
406.450 · Codification/Transparency	995.00	15,000.00	7%	1,045.00	13,000.00	8%
406.454 · Document Digitization	650.00	2,000.00	33%	650.00	5,000.00	13%
406.460 · Meetings and Education	5,268.68	12,000.00	44%	4,160.42	11,725.00	35%
406.520 · Library Donation	0.00	9,000.00	0%	0.00	9,000.00	0%
Total 406 · General Government	43,385.19	84,650.00	51%	33,314.20	77,128.00	43%
407 · IT						
407.325 · Internet Fees	3,006.95	4,000.00	75%	3,198.61	4,763.00	67%
407.452 · Contracted IT Service	10,362.00	14,000.00	74%	9,112.50	26,000.00	35%
407.453 · Computer Repairs/Maint/Equip	848.71	1,000.00	85%	2,049.87	1,000.00	205%
407.454 · Website	0.00	0.00	0%	0.00	0.00	0%
407.455 · Email Hosting	23.44	0.00	0%	24.37	25.00	97%
407.456 · Software/Web Applications	1,216.39	2,000.00	61%	1,558.87	1,510.00	103%
Total 407 · IT	15,457.49	21,000.00	74%	15,944.22	33,298.00	48%
408 · Engineering						
408.313 · Engineering Services	12,357.88	19,000.00	65%	12,969.13	20,000.00	65%
Total 408 · Engineering	12,357.88	19,000.00	65%	12,969.13	20,000.00	65%
409 · General Govt Buildings						
409.236 · Building Supplies	548.09	1,500.00	37%	1,013.33	1,000.00	101%
409.351 · Property Insurance	2,125.68	1,500.00	142%	1,535.64	2,231.00	69%
409.361 · Electricity	4,357.41	4,250.00	103%	4,223.54	6,600.00	64%
409.362 · Gas	5,464.19	7,000.00	78%	6,052.80	6,000.00	101%
409.373 · Building Repair/Maintenance	3,402.60	4,000.00	85%	3,358.08	4,790.00	70%
409.430 · Taxes	7,731.45	8,000.00	97%	7,968.65	8,103.00	98%
Total 409 · General Govt Buildings	23,629.42	26,250.00	90%	24,152.04	28,724.00	84%
410 · Police						
410.110 · Chief - Salary	80,298.53	114,618.00	70%	88,106.81	134,928.00	65%
410.112 · FT Officer - Salaries	283,575.49	441,514.00	64%	297,991.96	463,635.00	64%
410.114 · Admin Assistant - Wages	18,857.08	28,325.00	67%	21,606.35	29,744.00	73%
410.115 · PT Officer - Wages	92,331.86	137,719.00	67%	60,217.27	161,598.00	37%
410.171 · Leave - Vacation	17,596.87	54,957.00	32%	13,905.14	57,710.00	24%
410.172 · Leave - Holiday	53,084.37	41,955.00	127%	51,673.97	52,758.00	98%
410.176 · Leave - Personal	5,273.03	17,481.00	30%	8,212.03	18,357.00	45%
410.177 · Leave - Sick	17,027.79	19,963.00	85%	14,157.02	21,714.00	65%
410.178 · Leave - Chart/Kelly Time	39,861.63	45,452.00	88%	42,407.45	47,729.00	89%
410.180 · Overtime Pay	12,894.14	20,600.00	63%	25,968.75	21,000.00	124%
410.181 · Court Overtime Pay	7,897.34	16,480.00	48%	7,434.97	13,896.00	54%
410.182 · Special Detail - Prof. ERT	3,300.00	3,000.00	110%	3,630.00	3,630.00	100%
410.184 · Sick Pay Buy-Back	0.00	15,000.00	0%	0.00	15,000.00	0%
410.185 · Vacation Pay Buy-Back	0.00	0.00	0%	0.00	0.00	0%
410.187 · Medical Opt Out - 50%	13,062.12	20,000.00	65%	15,348.62	23,033.00	67%

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	Actual August 2025	2025 Budget	% of Budget	Actual August 2026	2026 Budget	% of Budget
410.188 · 457 Plan (Twp Contribution)	2,447.46	0.00	0%	2,646.73	4,048.00	65%
410.192 · FICA/Medicare	48,431.97	71,838.00	67%	48,728.21	81,174.00	60%
410.194 · Unemployment Compensation	2,993.06	5,000.00	60%	1,343.61	3,010.00	45%
410.195 · Workers' Compensation	30,659.12	39,900.00	77%	44,745.82	39,981.00	112%
410.196 · Health/Dental Insurance	159,887.60	239,769.00	67%	187,850.40	282,616.00	66%
410.197 · Pension	28,379.69	86,969.00	33%	33,707.97	85,217.00	40%
410.198 · Life / AD&D	2,107.28	3,479.00	61%	2,107.28	3,319.00	63%
410.199 · STD/LTD	2,998.79	3,111.00	96%	3,397.52	5,105.00	67%
410.210 · Office Supplies	858.51	2,000.00	43%	1,202.21	2,000.00	60%
410.215 · Postage	39.63	50.00	79%	0.00	50.00	0%
410.220 · Operating Supplies	1,082.72	2,500.00	43%	238.45	2,500.00	10%
410.224 · Medical Supplies	801.65	500.00	160%	363.27	1,000.00	36%
410.225 · Laboratory / Testing Supplies	1,325.00	2,500.00	53%	1,590.00	2,198.00	72%
410.231 · Vehicle Fuel - Gasoline	9,210.59	17,500.00	53%	10,119.69	17,000.00	60%
410.236 · Building Supplies	206.10	1,000.00	21%	320.53	800.00	40%
410.238 · Clothing and Uniforms	2,843.04	7,000.00	41%	7,535.93	6,000.00	126%
410.242 · Ammunition	4,207.37	5,000.00	84%	0.00	5,000.00	0%
410.261 · Vehicle Equipment	1,341.34	2,000.00	67%	204.31	2,000.00	10%
410.315 · Health/Dental - Employee Contri	-7,842.05	-11,988.00	65%	-9,239.50	-14,131.00	65%
410.316 · Aflac Insurance	1,334.34	1,927.00	69%	1,334.34	1,927.00	69%
410.317 · Aflac Insurance - Employee Cont	-1,260.21	-1,927.00	65%	-1,260.21	-1,927.00	65%
410.318 · Other Services & Charges	1,766.87	6,000.00	29%	3,992.76	4,000.00	100%
410.319 · Other	0.00	0.00	0%	0.00	0.00	0%
410.321 · Telephone	2,891.19	4,500.00	64%	2,964.75	4,500.00	66%
410.324 · Mobile Phones	1,988.07	900.00	221%	1,516.46	1,740.00	87%
410.325 · Internet	0.00	0.00	0%	0.00	0.00	0%
410.338 · Court Parking	0.00	0.00	0%	0.00	0.00	0%
410.351 · Property Insurance	2,823.20	1,995.00	142%	2,128.50	2,964.00	72%
410.352 · Liability Insurance	20,494.98	23,600.00	87%	20,474.77	21,520.00	95%
410.355 · Auto Insurance	16,036.19	13,650.00	117%	13,655.07	16,143.00	85%
410.361 · Electricity	1,727.13	2,250.00	77%	1,749.61	2,800.00	62%
410.362 · Gas	1,033.22	1,500.00	69%	1,042.47	1,650.00	63%
410.366 · Water	330.45	1,000.00	33%	539.29	840.00	64%
410.373 · Building Repair/Maintenance	1,840.47	3,000.00	61%	1,171.14	3,700.00	32%
410.374 · Vehicle/Equipment Repair	24,819.51	20,000.00	124%	24,693.39	18,000.00	137%
410.384 · Copier Rent	2,279.42	2,750.00	83%	1,854.91	3,250.00	57%
410.420 · Dues/Memberships/Subscriptions	4,867.16	2,000.00	243%	5,034.16	5,100.00	99%
410.450 · CODY - Contracted Service	21,477.58	27,835.00	77%	20,856.80	27,750.00	75%
410.452 · Contracted IT	7,093.00	5,000.00	142%	4,830.00	8,400.00	58%
410.454 · Computer Repair/Maint/Equip	2,146.75	3,000.00	72%	2,098.79	3,000.00	70%
410.460 · Meetings and Education	3,650.00	17,000.00	21%	1,877.05	17,000.00	11%
410.461 · Community Relations	85.13	1,000.00	9%	122.20	1,000.00	12%
Total 410 · Police	1,054,463.57	1,592,172.00	66%	1,098,199.02	1,736,976.00	63%

East Fallowfield Township
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	Actual August 2025	2025 Budget	% of Budget	Actual August 2026	2026 Budget	% of Budget
413 · Code Enforcement						
413.210 · Office Supplies	19.99	0.00	0%	10.77	20.00	54%
413.270 · Code Enforcement Software	0.00	12,500.00	0%	10,300.00	12,500.00	82%
413.310 · Code Enforcement/Zoning Srvcs	230,303.22	80,000.00	288%	63,035.26	71,500.00	88%
413.454 · UCC Permit Fee	1,395.00	2,500.00	56%	279.00	2,500.00	11%
413 · Code Enforcement - Other	0.00	0.00	0%	0.00	0.00	0%
Total 413 · Code Enforcement	231,718.21	95,000.00	244%	73,625.03	86,520.00	85%
414 · Planning & Zoning						
414.110 · Zoning Hearing Board Wages	600.00	1,500.00	40%	1,100.00	300.00	367%
414.192 · FICA/Medicare	45.90	115.00	40%	84.15	23.00	366%
414.247 · Planning Commission Budget	0.00	2,500.00	0%	0.00	2,000.00	0%
414.248 · Historic Commission Budget	0.00	2,500.00	0%	0.00	2,000.00	0%
414.310 · ZHB Court Reporter	869.75	2,500.00	35%	993.25	400.00	248%
414.314 · ZHB Legal Service	6,682.92	5,000.00	134%	3,576.00	1,500.00	238%
414.315 · PC Legal Service	0.00	0.00	0%	0.00	0.00	0%
414.317 · BOS Court Reporter	0.00	2,000.00	0%	0.00	0.00	0%
414.318 · Other	0.00	250.00	0%	0.00	0.00	0%
414.341 · Advertising	1,680.76	2,000.00	84%	1,417.69	550.00	258%
414.420 · Dues & Memberships	0.00	1,000.00	0%	0.00	250.00	0%
414.460 · Meetings and Education	320.00	500.00	64%	0.00	500.00	0%
Total 414 · Planning & Zoning	10,199.33	19,865.00	51%	7,171.09	7,523.00	95%
422 · Animal Control						
422.450 · SPCA	1,875.96	12,000.00	16%	5,844.76	17,000.00	34%
Total 422 · Animal Control	1,875.96	12,000.00	16%	5,844.76	17,000.00	34%
427 · Trash/Recycling						
427.367 · TV/Tire/Dumping Fees	288.00	0.00	0%	0.00	0.00	0%
427.420 · Recycling Authority Membership	0.00	0.00	0%	0.00	0.00	0%
Total 427 · Trash/Recycling	288.00	0.00	0%	0.00	0.00	0%
429 · ACT 537						
429.313 · ACT 537 - Engineering	405.00	5,000.00	8%	3,690.00	5,000.00	74%
429.314 · ACT 537 - Legal	0.00	1,000.00	0%	0.00	1,000.00	0%
Total 429 · ACT 537	405.00	6,000.00	7%	3,690.00	6,000.00	62%
430 · Public Works						
430.110 · Foreman - Salary	40,879.33	54,318.00	75%	43,724.69	56,147.00	78%
430.112 · FT Road Crew - Salaries	124,546.13	165,667.00	75%	145,255.66	215,756.00	67%
430.116 · PT - Road Crew	0.00	37,670.00	0%	0.00	0.00	0%
430.117 · PT - Snow Plowers	3,341.97	10,000.00	33%	4,594.00	7,500.00	61%
430.118 · PT - Summer Grass Cutters	14,571.38	20,000.00	73%	17,797.30	21,000.00	85%
430.171 · Leave - Vacation	7,033.98	3,570.00	197%	7,793.20	12,184.00	64%
430.172 · Leave - Holiday	5,899.60	8,569.00	69%	8,581.49	12,483.00	69%
430.176 · Leave - Personal	822.16	714.00	115%	962.52	1,320.00	73%
430.177 · Leave - Sick	4,626.19	7,141.00	65%	6,925.94	11,799.00	59%
430.180 · Foreman - Overtime Pay	5,528.40	6,000.00	92%	3,872.34	10,670.00	36%

East Fallowfield Township
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	Actual August 2025	2025 Budget	% of Budget	Actual August 2026	2026 Budget	% of Budget
430.181 · FT Road Crew - Overtime Pay	12,074.04	12,000.00	101%	8,626.22	20,414.00	42%
430.182 · PW Salaries for Trash	0.00	-63,869.00	0%	0.00	-81,483.00	0%
430.192 · FICA/Medicare	16,300.91	24,912.00	65%	18,507.29	28,249.00	66%
430.194 · Unemployment Compensation	1,277.79	3,850.00	33%	681.91	2,215.00	31%
430.195 · Workers' Compensation	20,170.47	26,250.00	77%	29,534.86	26,303.00	112%
430.196 · Health/Dental Insurance	56,466.72	92,250.00	61%	58,789.78	88,035.00	67%
430.197 · Pension	11,239.68	15,750.00	71%	12,031.33	20,446.00	59%
430.198 · Life / AD&D	172.00	427.00	40%	344.00	542.00	63%
430.199 · STD/LTD	555.99	1,194.00	47%	1,340.96	1,996.00	67%
430.210 · Office/Shop Supplies	3,651.91	2,500.00	146%	1,155.77	2,500.00	46%
430.220 · Operating Supplies	2,391.55	2,500.00	96%	378.10	1,000.00	38%
430.224 · Medical Supplies	53.21	0.00	0%	44.89	250.00	18%
430.231 · Vehicle Fuel - Gasoline	8,437.10	10,000.00	84%	6,830.47	13,260.00	52%
430.238 · Clothing/Uniform	1,440.00	1,440.00	100%	1,900.00	1,440.00	132%
430.242 · PA One Call	169.37	350.00	48%	280.03	480.00	58%
430.246 · Street Signs	2,802.00	500.00	560%	2,432.83	1,500.00	162%
430.250 · Repair/Maintenance Supplies	1,170.24	2,000.00	59%	1,905.57	2,000.00	95%
430.260 · Small Tools/Minor Equipment	4,438.32	5,505.00	81%	5,500.77	6,000.00	92%
430.315 · Health/Dental - Employee Contri	-5,522.52	-9,450.00	58%	-5,490.56	-8,868.00	62%
430.316 · Aflac Insurance	759.24	1,097.00	69%	759.24	1,097.00	69%
430.317 · Aflac Insurance-Employee Contr	-717.06	-1,097.00	65%	-717.06	-1,097.00	65%
430.318 · Other Services & Charges	4,896.67	2,000.00	245%	4,026.99	4,373.00	92%
430.324 · Mobile Phones	694.84	1,200.00	58%	556.93	945.00	59%
430.351 · Property Insurance	9,658.32	6,825.00	142%	6,976.86	10,141.00	69%
430.352 · Liability Insurance	5,927.05	6,825.00	87%	5,920.75	6,223.00	95%
430.355 · Auto Insurance	17,572.61	15,750.00	112%	17,565.93	20,512.00	86%
430.372 · Vehicle-Repair/Maintenance	9,988.19	12,500.00	80%	8,977.33	12,500.00	72%
430.373 · Building-Repair/Maintenance	974.24	1,000.00	97%	2,618.12	1,500.00	175%
430.374 · Equipment-Repair/Maintenance	14,046.50	7,500.00	187%	13,738.96	10,000.00	137%
430.420 · Dues & Memberships	130.00	250.00	52%	0.00	200.00	0%
430.460 · Meetings and Education	0.00	1,000.00	0%	0.00	1,000.00	0%
Total 430 · Public Works	408,468.52	496,608.00	82%	444,725.41	542,532.00	82%
438 · Maintenance & Repairs of Roads						
438.372 · Road Improvements	300.48	1,000.00	30%	7,115.90	1,000.00	712%
Total 438 · Maintenance & Repairs of Roads	300.48	1,000.00	30%	7,115.90	1,000.00	712%
446 · Stormwater Management						
446.313 · MS4 Engineering	3,581.25	20,000.00	18%	3,286.25	15,000.00	22%
446.314 · MS4 Legal	0.00	0.00	0%	0.00	0.00	0%
446.317 · MS4 Permit Compliance	2,500.00	10,000.00	25%	2,899.20	5,000.00	58%
Total 446 · Stormwater Management	6,081.25	30,000.00	20%	6,185.45	20,000.00	31%
454 · Parks						
454.247 · Park & Rec Commission Budget	0.00	0.00	0%	0.00	0.00	0%
454.371 · Park Maintenance	2,394.17	4,000.00	60%	2,567.38	4,200.00	61%
Total 454 · Parks	2,394.17	4,000.00	60%	2,567.38	4,200.00	61%
491 · Refund of Prior Year Revenues	0.00	0.00	0%	0.00	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
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	Actual August 2025	2025 Budget	% of Budget	Actual August 2026	2026 Budget	% of Budget
492 · Interfund Operating Transfers						
492.10 · Transfer to General Fund-Reserv		2,917.00	0%		0.00	0%
492.18 · Transfer to Capital Funds	0.00	1,000,000.00	0%	0.00	1,000,000.00	0%
492.19 · Transfer to Trash Fund	0.00	0.00	0%	0.00	0.00	0%
492.36 · Tranfer to Liquid Fuels	1,908.00	0.00	0%	1,299.13	0.00	0%
492.36 · Tranfer to Fire/EMS	0.00	0.00	0%	0.00	0.00	0%
Total 492 · Interfund Operating Transfers	1,908.00	1,002,917.00	0%	1,299.13	1,000,000.00	0%
66900 · Reconciliation Discrepancies	0.00	0.00	0%	0.00	0.00	0%
Total Expense	2,185,872.94	4,083,969.00	54%	2,154,190.29	4,503,000.00	48%
Net Income (Loss)	696,767.98	-874,202.00	-80%	501,387.95	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
August 31, 2026

	Actual August 2025	2025 Budget	% of Budget	Actual August 2026	2026 Budget	% of Budget
TRASH FUND						
Revenue						
Trash - Next Year/Sponsorship (Sponsorship for Bag Ordinance)			0%			0%
341.01 · Interest on Checking	19,598.36	7,000.00	280%	21,728.38	25,000.00	87%
354.00 · State Capital/Operating Grants	0.00	0.00	0%	0.00	0.00	0%
354.15 · Recycling / Act 101	4,702.03	0.00	0%	0.00	4,500.00	0%
364.30 · Trash - Current Year	1,240,923.81	1,234,800.00	100%	1,236,381.99	1,245,102.00	99%
364.31 · Trash - Prior Year	2,801.70	2,000.00	140%	5,264.68	2,500.00	211%
364.32 · Trash - Collections - 2005-2018	942.14	1,500.00	63%	5,737.85	750.00	765%
364.34 · Trash - Penalty Fees	0.00	0.00	0%	0.00	0.00	0%
364.35 · Trash Certifications	0.00	0.00	0%	0.00	0.00	0%
364.36 · Portnoff Notice Fee Collection	0.00	0.00	0%	0.00	0.00	0%
364.50 · Recyclable Sales	0.00	0.00	0%	0.00	0.00	0%
364.90 · Trash - Dumpster	286.00	250.00	114%	685.00	250.00	274%
364.91 · Scrap / TV Disposal	0.00	0.00	0%	417.00	0.00	0%
392.XX · Use of Reserves	0.00	0.00	0%	0.00	0.00	0%
Total Revenue	1,269,254.04	1,245,550.00	102%	1,270,214.90	1,278,102.00	99%
Expense						
427.112 · Trash Personnel Costs	0.00	102,753.00	0%	0.00	121,309.00	0%
427.310 · Trash Invoicing/Education		0.00	0%		0.00	0%
427.314 · Collection Notice Expense		600.00	0%		0.00	0%
427.317 · Hazardous Waste Collection	1,820.50	2,500.00	73%	0.00	3,000.00	0%
427.319 · TV/Tire/Dumping Fees - Bulk Trash Events	0.00	0.00	0%	1,574.93	27,410.00	6%
427.367 · Trash/Recycling Hauling Service	518,999.92	778,256.00	67%	554,786.56	832,528.00	67%
427.368 · Trash Tipping Fees	158,484.71	225,000.00	70%	165,118.56	256,855.00	64%
427.369 · Recycling Processing/Marketing	14,812.53	30,000.00	49%	16,741.66	25,000.00	67%
427.374 · Vehicle Repairs/Fuel		10,000.00	0%		10,000.00	0%
427.390 · Bank Charges		0.00	0%		0.00	0%
427.420 · Recycling Authority Membership	2,000.00	2,000.00	100%	2,000.00	2,000.00	100%
492.000 · Surplus added to Reserves		97,758.00	0%		0.00	0%
492.000 · Transfer to Capital Fund		0.00	0%		0.00	0%
66900 · Reconciliation Discrepancies		0.00	0%		0.00	0%
Total Expense	696,117.66	1,248,867.00	56%	740,221.71	1,278,102.00	58%
Net Income/(Loss)	573,136.38	-3,317.00	-17279%	529,993.19	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
August 31, 2026

	<u>Actual</u> <u>August 2025</u>	<u>2025 Budget</u>	<u>% of Budget</u>	<u>Actual</u> <u>August 2026</u>	<u>2026 Budget</u>	<u>% of Budget</u>
<i>FIRE/EMS FUND</i>						
Revenue						
301.11 · Real Property Taxes - Fire/EMS	707,997.22	748,140.00	95%	706,654.90	747,513.00	95%
341.02 · Interest on Checking	16,638.48	5,000.00	333%	18,782.31	20,000.00	94%
355.07 · Foreign Fire Insur Tax	0.00	51,232.00	0%	0.00	57,650.00	0%
Total Revenue	724,635.70	804,372.00	90%	725,437.21	825,163.00	88%
Expense						
411.110 · Salaries/Wages	688.84	1,378.00	50%	141.59	1,378.00	10%
411.192 · FICA/Medicare	52.68	105.00	50%	10.84	105.00	10%
411.194 · Unemployment Compensation	14.82	0.00	0%	7.41	30.00	25%
411.195 · Workers' Compensation	0.00	25,000.00	0%	0.00	20,000.00	0%
411.231 · Vehicle Fuel - Gasoline	1,614.69	7,000.00	23%	0.00	3,000.00	0%
411.238 · Clothing and Uniforms	0.00	0.00	0%	0.00	0.00	0%
411.242 · Supplies	89.10	0.00	0%	0.00	100.00	0%
411.317 · Other Services & Charges	0.00	0.00	0%	0.00	0.00	0%
411.324 · Mobile Phones	493.56	600.00	82%	75.62	660.00	11%
411.363 · Hydrant Service	23,542.31	31,000.00	76%	23,411.24	37,009.00	63%
411.374 · Vehicle Repair	0.00	0.00	0%	0.00	0.00	0%
411.420 · Dues and Memberships	225.00	350.00	64%	0.00	350.00	0%
411.460 · Meetings and Education	0.00	0.00	0%	0.00	0.00	0%
411.540 · Subsidy to Fire Companies	225,000.00	300,000.00	75%	226,033.26	300,000.00	75%
411.541 · Subsidy to Fire Relief Assoc.	0.00	51,232.00	0%	0.00	57,650.00	0%
411.542 · Subsidy to EMS Companies	136,581.00	182,108.00	75%	136,581.00	182,108.00	75%
411.543 · Capital Expenditures - Modena	20,000.00	20,000.00	100%	23,954.82	20,000.00	120%
411.544 · Capital Expenditures - Westwood	0.00	85,299.00	0%	87,032.00	85,299.00	102%
411.543 · Capital Expenditures - Reserve	0.00	53,200.00	0%	0.00	-32,099.00	0%
411.492 · Operating Expenditures Reserve	0.00	132,398.00	0%	0.00	149,573.00	0%
Total Expense	408,302.00	889,670.00	46%	497,247.78	825,163.00	60%
Net Income/(Loss)	316,333.70	(85,298.00)	-371%	228,189.43	-	0%

East Fallowfield Township
Detailed Budget vs Actual
August 31, 2026

	Actual August 2025	2025 Budget	% of Budget	Actual August 2026	2026 Budget	% of Budget
LIQUID FUELS FUND						
Revenue						
341.01 · Interest on Checking	4,921.56	0.00	0%	3,834.24	4,000.00	96%
354.03 · Winter/Severe Winter Agree	0.00	43,459.00	0%	29,495.16	40,000.00	74%
355.02 · Liquid Fuels Tax	290,409.96	286,070.00	102%	285,976.51	280,327.00	102%
355.03 · State Turnback Allocation	29,440.00	28,120.00	105%	29,440.00	29,440.00	100%
392.02 · Transfer from Capital Fund	0.00	75,000.00	0%	0.00	0.00	0%
392.35 · Use of Fund Balance	0.00	35,601.00	0%	0.00	0.00	0%
389.00 · Miscellaneous Revenue	0.00	0.00	0%	0.00	0.00	0%
Total Revenue	324,771.52	468,250.00	69%	348,745.91	353,767.00	99%
Expense						
430.232 · Diesel Fuel	7,169.49	12,000.00	60%	5,360.66	11,000.00	49%
430.260 · Small Tools/Minor Equipment	3,195.00	5,000.00	64%	0.00	0.00	0%
430.310 · Fuel Pump Repair	0.00	0.00	0%	0.00	0.00	0%
430.313 · Engineering Services	0.00	10,000.00	0%	0.00	0.00	0%
430.317 · Other	0.00	0.00	0%	0.00	0.00	0%
430.384 · Rental of Machinery /Equipment	1,327.62	0.00	0%	0.00	0.00	0%
430.740 · Capital Purchases	0.00	0.00	0%	0.00	0.00	0%
432.221 · Road Salt	83,206.63	45,000.00	185%	85,311.62	50,000.00	171%
433.220 · Traffic Control Devices/Signs	1,602.00	0.00	0%	0.00	0.00	0%
434.361 · Street Lights - Electricity	1,045.05	1,250.00	84%	1,080.20	1,505.00	72%
436.371 · Storm Drain Repairs	2,157.35	5,000.00	43%	863.80	3,000.00	29%
437.245 · Shop Supplies	0.00	0.00	0%	0.00	0.00	0%
437.372 · Vehicle-Repair/Maintenance	8,284.59	10,000.00	83%	1,151.68	10,000.00	12%
437.374 · Equipment-Repair/Maintenance	7,035.98	10,000.00	70%	9,541.31	10,000.00	95%
437.375 · Mower-Repair/Maintenance	0.00	0.00	0%	0.00	0.00	0%
438.220 · Aggregate {Asphalt/Stone/Etc}	10,988.85	20,000.00	55%	475.83	20,000.00	2%
438.310 · Highway/Shoulder - Maintenance	500.00	0.00	0%	0.00	22,000.00	0%
439.371 · Road Paving/Improvements	314,253.04	350,000.00	90%	9,838.00	226,262.00	4%
66900 · Reconciliation Discrepancies	0.00	0.00	0%	0.00	0.00	0%
Total Expense	440,765.60	468,250.00	94%	113,623.10	353,767.00	32%
Net Income/(Loss)	-115,994.08	0.00	0%	235,122.81	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
August 31, 2026

	Actual August 2025	2025 Budget	% of Budget	Actual August 2026	2026 Budget	% of Budget
PARK AND RECREATION FUND						
Revenue						
322.05 · Concert in the Park Sponsors	12,750.00	12,000.00	106%	12,750.00	12,000.00	106%
322.06 · Concert in the Park Vendors	90.00	430.00	21%	200.00	0.00	0%
341.01 · Interest on Checking	4,048.27	1,750.00	231%	4,077.24	4,250.00	96%
367.20 · Park & Rec - Fee in Lieu of	0.00	0.00	0%	0.00	0.00	0%
Use of Reserves	0.00	21,137.00	0%	0.00	63,750.00	0%
Transfer from General Fund	0.00	0.00	0%	0.00	0.00	0%
Donations	0.00	700.00	0%	0.00	0.00	0%
Memorial Park Bench	0.00	4,000.00	0%	0.00	0.00	0%
Pavillion Rental	650.00	750.00	87%	1,350.00	750.00	180%
Misc Income	0.00	0.00	0%	150.00	0.00	0%
Grants	34,500.00	40,000.00	86%	0.00	0.00	0%
Total Revenue	52,038.27	80,767.00	64%	18,527.24	80,750.00	23%
Expense						
Landscaping Shade Trees	81.00	1,500.00	5%	1,443.45	1,250.00	115%
Miscellaneous Expense	8,070.52	0.00	0%	2,810.91	0.00	0%
Pond Cleanup Project	0.00	0.00	0%	99.00	50,000.00	0%
Playground Equipment	18,576.00	26,267.00	71%	458.00	0.00	0%
ECA expenses from Donations	0.00	700.00	0%	0.00	0.00	0%
Park Public Bathroom	0.00	0.00	0%	234.84	0.00	0%
New Pavillion	0.00	0.00	0%	0.00	0.00	0%
Engineering Fees	0.00	0.00	0%	0.00	0.00	0%
454.24 · Bee/Butterfly Garden	0.00	0.00	0%	0.00	0.00	0%
454.25 · Tag's Memorial Garden	635.19	1,500.00	42%	0.00	1,000.00	0%
454.27 · Park & Rec Commission	0.00	0.00	0%	0.00	0.00	0%
Professional Services	6,250.00	0.00	0%	100.00	6,000.00	2%
454.461 - Lighting	0.00	0.00	0%	0.00	0.00	0%
454.493 · Park Events/Concert in the Park	10,263.23	12,000.00	86%	10,378.25	12,000.00	86%
454.49 · Park Events Other	5,741.54	8,000.00	72%	2,754.17	9,000.00	31%
Water Service (restroom)	0.00	0.00	0%	0.00	0.00	0%
Restroom Maintenance	426.49	1,500.00	28%	0.00	1,500.00	0%
492.000 · Surplus added to Reserves	0.00	33,800.00	0%	0.00	0.00	0%
Surveillance Cameras	0.00	0.00	0%	0.00	0.00	0%
Internet (cameras)	0.00	0.00	0%	0.00	0.00	0%
Transfer to Park & Rec Fund	0.00	0.00	0%	0.00	0.00	0%
Total Expense	50,043.97	85,267.00	59%	18,278.62	80,750.00	23%
Net Income/(Loss)	1,994.30	-4,500.00	-44%	248.62	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
August 31, 2026

	Actual August 2025	2025 Budget	% of Budget	Actual August 2026	2026 Budget	% of Budget
CAPITAL FUND						
Revenue						
Contributions		0.00	0%		0.00	0%
341.00 · Interest	31,804.40	20,000.00	159%	43,146.76	57,000.00	76%
353.00 · DCED Grant			0%	56,328.00		0%
354.00 · Commonwealth of PA Grant	5,388.41	0.00	0%		0.00	0%
387.00 · Contributions from Private Source		0.00	0%	5,000.00	0.00	0%
387.XX · DCED Reimb Grant - Mortonville Rd		891,000.00	0%		0.00	0%
387.XX · DCED Reimb Grant - Mortonville Rd Bridge			0%	100,000.00	300,000.00	33%
387.XX · DCED Reimb Grant - Sawmill Road Culvert			0%		250,000.00	0%
387.XX · DCED Reimb Grant - Fuel Pump		0.00	0%		56,328.00	0%
387.00 · Grant - Newlinville Traffic Calming		250,000.00	0%		250,000.00	0%
Sale of Fixed Assets		20,000.00	0%		0.00	0%
392.XX · Transfer in from Trash Fund		0.00	0%		0.00	0%
392.00 · Transfer in from General Fund		1,000,000.00	0%		0.00	0%
392.00 · Transfer to Municipal Building Project					1,000,000.00	0%
392.XX · Use of Reserves		482,941.00	0%		762,661.00	0%
Total Revenue	37,192.81	2,663,941.00	1%	204,474.76	2,675,989.00	8%
Expense						
Bank Fees	15.00	0.00	0%	0.00	0.00	0%
Document Digitization		5,000.00	0%		0.00	0%
Surveys and Studies	9,548.50	12,050.00	79%	0.00	12,000.00	0%
Township Website		25,000.00	0%		25,000.00	0%
Computers - revolving schedule		5,200.00	0%		4,000.00	0%
Computers - Server for Admin		12,000.00	0%			0%
Newlinville Village Master Plan			0%			0%
Newlinville Traffic Calming	15,321.75	200,000.00	8%	1,880.25		0%
Printing			0%			0%
Software and Services			0%			0%
Software and Services - PD Grant	5,388.41		0%	0.00		0%
Software and Services - Code Enforcement	12,800.00	30,000.00	43%	0.00		0%
Fuel Pump Replacement		0.00	0%	0.00		0%
410.74 · Police - Capital Purchase/Lease	77,930.75	174,275.00	45%	82,561.39	91,958.00	90%
430.74 · Capital Purchase - Mach/Equip	297,373.76		0%	75,668.00	207,000.00	37%
439.000 · Repairs & Maint. - Highways	114,292.99	1,245,113.00	9%	29,217.63	1,325,380.00	2%
454.00 · Capital Projects - Park			0%			0%
462.310 Subdivision/Land Development			0%			0%
471.00 · Capital Lease Principal Payment	7,562.05	10,159.00	74%	5,155.77	10,363.00	50%
472.00 · Loan interest	426.41	493.00	86%	169.87	288.00	59%
491.000 · Refund of Prior Year Expenditure			0%			0%
Transfer to Liquid Fuels	0.00	75,000.00	0%	0.00		0%
492.000 · Transfer to Parks & Rec Fund			0%			0%
Reserves - Municipal Building Project					1,000,000.00	0%
66900 · Reconciliation Discrepancies			0%			0%
Total Expense	540,659.62	1,794,290.00	30%	194,652.91	2,675,989.00	7%
Net Income/(Loss)	-503,466.81	869,651.00	-58%	9,821.85	0.00	0%

East Fallowfield Township - General Fund
Payment Authorization Detail
August 26 through September 22, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
A & Z 2025 Lincoln Corp						
	Bill	08/03/2026	415	09/02/2026	15	112.00
Total A & Z 2025 Lincoln Corp						112.00
Allen Rubber Co. Inc.						
	Bill	08/25/2026	W-578821	09/04/2026	13	598.00
	Bill	09/15/2026	W-582203	09/25/2026		143.04
Total Allen Rubber Co. Inc.						741.04
ASAP Hydraulics, Inc.						
	Bill	09/01/2026	4076729	09/11/2026	6	200.71
Total ASAP Hydraulics, Inc.						200.71
ASAP Marketing, Inc						
	Bill	09/10/2026	17793	10/10/2026		1,523.67
Total ASAP Marketing, Inc						1,523.67
Associated Truck Parts						
	Bill	08/19/2026	07P23986	08/29/2026	19	183.50
Total Associated Truck Parts						183.50
Bigfoot Automotive LLC						
	Bill	08/26/2026	14573	09/05/2026	12	199.99
Total Bigfoot Automotive LLC						199.99
Cleaning for Cures, LLC						
	Bill	09/01/2026	3871	09/11/2026	6	300.00
Total Cleaning for Cures, LLC						300.00
David Heiser's Inc.						
	Bill	08/31/2026	31559	09/10/2026	7	90.00
Total David Heiser's Inc.						90.00
Fulton Bank COMMUNITY Card						
	Bill	09/08/2026	8/8/26-9/8/26	09/18/2026		3,775.61
Total Fulton Bank COMMUNITY Card						3,775.61
H.A. Berkheimer, Inc.						
	Bill	08/31/2026	26080029	09/10/2026	7	5.56
Total H.A. Berkheimer, Inc.						5.56
Hatt's Industrial Supplies, Inc.						
	Bill	08/31/2026	3206831	09/10/2026	7	14.78
	Bill	09/03/2026	3207465	09/13/2026	4	16.99
Total Hatt's Industrial Supplies, Inc.						31.77
Herbert E. MacCombie, Jr. P.E.						
	Bill	09/04/2026	2026-08-001	09/14/2026	3	70.00
	Bill	09/04/2026	2026-08-003	09/14/2026	3	70.00
Total Herbert E. MacCombie, Jr. P.E.						140.00
Honey Brook Outdoor Power						
	Bill	08/24/2026	108151	09/03/2026	14	92.73
Total Honey Brook Outdoor Power						92.73
KIT Network Cabling						
	Bill	09/16/2026	11510	09/26/2026		105.00
Total KIT Network Cabling						105.00
Kreider Power Equipment, LLC						
	Bill	08/24/2026	15205	09/03/2026	14	97.20
Total Kreider Power Equipment, LLC						97.20
Law Enforcement Systems, Inc.						
	Bill	08/26/2026	227603	09/05/2026	12	191.00
Total Law Enforcement Systems, Inc.						191.00
Meridian Bank-Cardmember Services						
	Bill	08/31/2026	9561 AnnualFee 2026	09/10/2026	7	25.00
Total Meridian Bank-Cardmember Services						25.00
Messick's						
	Bill	09/14/2026	MJI3036032	09/24/2026		363.78
	Bill	09/15/2026	MJI3036159	09/25/2026		112.30
Total Messick's						476.08
Modena Fire Relief Association						

East Fallowfield Township - General Fund
Payment Authorization Detail
August 26 through September 22, 2026

	Bill	09/17/2026	2026 Fire Relief	09/27/2026		28,212.67
Total Modena Fire Relief Association						28,212.67
NAPA Auto Parts {Coatesville}						
	Bill	08/21/2026	156716	08/31/2026	17	17.66
	Bill	08/21/2026	156732	08/31/2026	17	138.95
	Bill	08/24/2026	156848	09/03/2026	14	328.08
	Bill	08/25/2026	156925	09/04/2026	13	30.88
	Bill	08/27/2026	157126	09/06/2026	11	34.06
	Bill	08/27/2026	157124	09/06/2026	11	323.93
	Bill	08/31/2026	157404	09/10/2026	7	27.10
Total NAPA Auto Parts {Coatesville}						900.66
National Fire Protection Assoc. {NFPA}						
	Bill	09/16/2026	DD4-2000-LNA	09/26/2026		225.00
Total National Fire Protection Assoc. {NFPA}						225.00
Occupational Health Centers						
	Bill	08/19/2026	519549011	08/29/2026	19	227.00
Total Occupational Health Centers						227.00
Paradise Truck Tire Specialists, Inc.						
	Bill	08/31/2026	114337	09/10/2026	7	246.00
Total Paradise Truck Tire Specialists, Inc.						246.00
Paymerang, LLC.						
	Bill	08/31/2026	IN-020150	09/10/2026	7	100.00
Total Paymerang, LLC.						100.00
Pennonni Associates Inc						
	Bill	08/26/2026	1339264	09/05/2026	12	173.00
	Bill	08/26/2026	1339265	09/05/2026	12	1,951.00
	Bill	08/26/2026	1339266	09/05/2026	12	1,053.25
	Bill	08/26/2026	1339268	09/05/2026	12	685.00
Total Pennoni Associates Inc						3,862.25
Pennsylvania American Water						
	Bill	09/03/2026	210029460622-9/3/26	09/13/2026	4	66.60
Total Pennsylvania American Water						66.60
Pennsylvania One Call System, Inc.						
	Bill	08/31/2026	1182990	09/10/2026	7	27.32
Total Pennsylvania One Call System, Inc.						27.32
Petroleum Traders Corporation						
	Bill	09/02/2026	2217975	09/12/2026	5	719.95
	Bill	09/08/2026	2219198	09/18/2026		389.06
	Bill	09/14/2026	2221003	09/24/2026		424.62
Total Petroleum Traders Corporation						1,533.63
Primo Brands - Police						
	Bill	09/08/2026	16I0435888474	09/18/2026		40.92
Total Primo Brands - Police						40.92
Siana Law, LLP						
	Bill	09/07/2026	105766	09/17/2026		6,858.96
	Bill	09/07/2026	105768	09/17/2026		634.50
	Bill	09/07/2026	105769	09/17/2026		775.50
	Bill	09/07/2026	105771	09/17/2026		2,414.00
Total Siana Law, LLP						10,682.96
Unique Compliance Services						
	Bill	09/11/2026	2787	10/11/2026		495.00
Total Unique Compliance Services						495.00
Verizon (Park Internet) 756-631-796						
	Bill	09/13/2026	756-631-796-9/13/26	09/23/2026		114.90
Total Verizon (Park Internet) 756-631-796						114.90
Viking Termite & Pest Control, LLC.						
	Bill	09/01/2026	904347116	09/11/2026	6	87.20
Total Viking Termite & Pest Control, LLC.						87.20
Westwood Fire Relief Association						
	Bill	09/17/2026	2026 Fire Relief	09/27/2026		28,212.67
Total Westwood Fire Relief Association						28,212.67
TOTAL						83,325.64

East Fallowfield Township - Trash Fund
Payment Authorization Detail
August 26 through September 22, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
Chester County Solid Waste Authority						
	Bill	08/31/2026	79754	09/10/2026	17	5,582.26
	Bill	09/07/2026	79837	09/17/2026	10	4,248.40
Total Chester County Solid Waste Authority						9,830.66
Treasurer of Chester County						
	Bill	08/19/2026	2026-1	08/29/2026	29	2,108.10
Total Treasurer of Chester County						2,108.10
TOTAL						11,938.76

East Fallowfield Township - Liquid Fuels Fund
Payment Authorization Detail
August 26 through September 22, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
Associated Truck Parts						
	Bill	08/20/2026	07P24023	08/30/2026	18	495.54
	Bill	08/24/2026	07P24059	09/03/2026	14	65.32
Total Associated Truck Parts						560.86
Long's Asphalt, Inc.						
	Bill	08/04/2026	4439	08/14/2026	34	199,637.40
Total Long's Asphalt, Inc.						199,637.40
Montage Enterprises, Inc.						
	Bill	08/25/2026	0034071-IN	09/04/2026	13	702.38
Total Montage Enterprises, Inc.						702.38
PECO {01003} NEW01111						
	Bill	09/03/2026	3968601111-9/3/26	09/13/2026	4	58.63
Total PECO {01003} NEW01111						58.63
Pennoni Associates Inc						
	Bill	08/26/2026	1339271	09/05/2026	12	3,165.75
Total Pennoni Associates Inc						3,165.75
Pipe Xpress, LLC						
	Bill	08/19/2026	142830	08/29/2026	19	577.92
Total Pipe Xpress, LLC						577.92
TOTAL						204,702.94

Capital Fund
Payment Authorization Detail
August 26 through September 22, 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Fulton Bank Community Card						
	Bill	09/08/2026	8/8/2026-9/8/2	09/18/2026		1,039.92
Total Fulton Bank Community Card						1,039.92
JAMAR Technologies, Inc.						
	Bill	09/04/2026	0070805	10/04/2026		4,460.00
Total JAMAR Technologies, Inc.						4,460.00
Long's Asphalt Inc.						
	Bill	08/04/2026	4439	08/14/2026	34	75,000.00
Total Long's Asphalt Inc.						75,000.00
Pennoni Associates, Inc						
	Bill	08/26/2026	1339270	09/05/2026	12	1,734.50
	Bill	08/26/2026	1339272	09/05/2026	12	629.50
Total Pennoni Associates, Inc						2,364.00
TOTAL						82,863.92

East Fallowfield Township - Park Recreation Fund
Payment Authorization Detail
August 26 through September 22, 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Fulton CommUNITY Visa Card						
	Bill	09/08/2026	8/8/26-9/8/26	09/23/2026		336.82
Total Fulton CommUNITY Visa Card						336.82
John Nielsen						
	Bill	08/26/2026	8/26/26-LawnToMeadow	09/10/2026	7	69.95
Total John Nielsen						69.95
Lenni Electric Corporation						
	Bill	08/31/2026	260821	09/15/2026	2	9,031.00
Total Lenni Electric Corporation						9,031.00
Poppy Ski's Pierogi, LLC.						
	Bill	09/03/2026	9.3.26-PartialRefund	09/18/2026		15.00
Total Poppy Ski's Pierogi, LLC.						15.00
TOTAL						9,452.77

Escrow Fund
Payment Authorization Detail
August 26 through September 22, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
Herbert E. MacCombie, Jr. P.E.						
	Bill	09/04/2026	2026-08-002	09/19/2026		35.00
Total Herbert E. MacCombie, Jr. P.E.						35.00
Pennoni Associates, Inc						
	Bill	08/26/2026	1339267	09/10/2026	7	10,171.25
	Bill	08/26/2026	1339269	09/10/2026	7	86.50
Total Pennoni Associates, Inc						10,257.75
Siana Law, LLP						
	Bill	09/07/2026	105773	09/22/2026		94.00
Total Siana Law, LLP						94.00
TOTAL						10,386.75

East Fallowfield Township - Interim Payments
PAYMENT AUTHORIZATION DETAIL
August 26 through September 22, 2026

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	53	09/11/2026	Pennsylvania American Water { Hydrants}	100.80 · Meridian Fire/EMS Account	3,619.76
Bill Pmt -Check	ONL0108	09/08/2026	PECO {73000} Police Bldg	100.01 · Meridian Bank - GF - Checking	294.99
Bill Pmt -Check	ONL0109	09/08/2026	PECO {99000} Park	100.01 · Meridian Bank - GF - Checking	64.54
Check	ONL0110	09/18/2026	Great American Financial Services{Office}	100.01 · Meridian Bank - GF - Checking	250.00
Bill Pmt -Check	ONL0111	09/21/2026	PECO {12000} Twp Bldg	100.01 · Meridian Bank - GF - Checking	589.29
Bill Pmt -Check	1282	09/11/2026	21st Century Media	100.01 · Meridian Bank - GF - Checking	121.49
Bill Pmt -Check	1283	09/11/2026	Aflac	100.01 · Meridian Bank - GF - Checking	232.62
Bill Pmt -Check	1284	09/11/2026	American United Life Insurance Company	100.01 · Meridian Bank - GF - Checking	1,117.48
Bill Pmt -Check	1285	09/11/2026	CompNet, Inc.	100.01 · Meridian Bank - GF - Checking	1,012.50
Bill Pmt -Check	1286	09/11/2026	Pennsylvania American Water	100.01 · Meridian Bank - GF - Checking	215.79
Bill Pmt -Check	1287	09/11/2026	Pennsylvania Municipal Health Insur. Coop	100.01 · Meridian Bank - GF - Checking	34,928.03
Bill Pmt -Check	1288	09/11/2026	Petroleum Traders Corporation	100.01 · Meridian Bank - GF - Checking	873.50
Bill Pmt -Check	1289	09/11/2026	Primo Brands - Office	100.01 · Meridian Bank - GF - Checking	283.60
Bill Pmt -Check	1290	09/11/2026	Semperon Corporation	100.01 · Meridian Bank - GF - Checking	572.29
Bill Pmt -Check	1291	09/11/2026	Teamsters Health & Welfare Fund	100.01 · Meridian Bank - GF - Checking	7,487.40
Bill Pmt -Check	1292	09/11/2026	Verizon {Township Internet} 753-895-532	100.01 · Meridian Bank - GF - Checking	99.00
Bill Pmt -Check	1293	09/11/2026	Verizon Wireless {Office-Police}	100.01 · Meridian Bank - GF - Checking	174.58
Bill Pmt -Check	90	09/11/2026	A.J. BLOSENSKI INC	Meridian - Trash Account	69,348.32
Bill Pmt -Check	91	09/11/2026	Chester County Solid Waste Authority	Meridian - Trash Account	4,901.74
Bill Pmt -Check	ONL2026-010	09/08/2026	PECO {21007} NEW75000	100.20 · Meridian Bank - 419	72.44
Bill Pmt -Check	201	09/11/2026	Guttman Energy	100.20 · Meridian Bank - 419	2,134.18
Total Interim Bills Paid					128,393.54

East Fallowfield Township
Total of All Bills Paid August 26 through September 22, 2026

TOTAL ALL BILLS \$ 531,064.32

East Fallowfield Township
Internal Transfers August 26 through September 22, 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
East Fallowfield Township						
	Bill	08/31/2026	8/31/2026-Deposit	09/15/2026	2	300.00
Total East Fallowfield Township						300.00



EAST FALLOWFIELD TOWNSHIP

2264 Strasburg Road
East Fallowfield, PA 19320-4437
Phone (610) 384-7144 ○ Fax (610) 384-7143

BOARD OF SUPERVISORS

Wilson T. Lambert Jr.
Katja DiRado
Al Wright
Deborah Stoff
Robert Sparr

TOWNSHIP MANAGER

Scott M. Swichar

Date Presented: September 22, 2026
To: East Fallowfield Township Board of Supervisors
From: Scott Swichar, Township Manager
Subject: The 2027 Minimum Municipal Obligation (MMO) for the
East Fallowfield Township Non-Uniform Pension Plan (15-036-5N)

Act 205 of 1984, as amended, governs the funding requirements for all municipal pension plans. The law requires the Chief Administrative Officer of each municipal pension plan to inform the governing body of the municipality of the plan's expected financial obligation for the coming year. This must be done by the last business day in September.

The calculation of the 2027 plan cost, or the MMO, required an estimate of the 2027 W-2 wages of the employees covered by the plan. I have indicated on the attached worksheet my best estimate of the same. Questions on the pension cost calculation may be addressed to either myself or the staff of the Pennsylvania Municipal Retirement System at (800) 622-7968.

The MMO is the municipality's 2027 bill for this pension plan and must be paid by December 31, 2027. The obligation must be met with general fund monies or with any General State Aid to Municipal Pensions to which we may be entitled to under Act 205.

Attachment: 2027 MMO Worksheet

**The Minimum Municipal Obligation Worksheet (MMO)
for the
East Fallowfield Township (15-036-5 N.0311)
for Plan Year 2027**

CHARGES

Estimated 2027 W-2 Payroll For Covered Plan Members:	(A)	<u>701,498</u>	
Contracted Employer Contribution Rate Expressed as a Decimal:	(B)	<u>0.0600</u>	
RESULT: (A) * (B) =	(C)	<u>42,090</u>	
Administrative Charge (PMRS Determined) # of Plan Members times \$20:	(D)	<u>360.00</u>	

MINIMUM MUNICIPAL OBLIGATION

Equals (C)+(D)	(MMO)	<u>42,450</u>
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Prepared By:	<u>David Hindman</u>	(Name)		(Signature)
	<u>Treasurer</u>	(Title)	<u>(610) 384 - 7144</u>	(Telephone #)

Please complete the above worksheet with your best estimates and return only one copy to the Pennsylvania Municipal Retirement System by October 5, 2026. Forms can be submitted electronically to RA-RSCOMPLETEDFORMS@pa.gov. The official copy must be shared with the plan's governing board by the last business day in September.



EAST FALLOWFIELD TOWNSHIP

2264 Strasburg Road
East Fallowfield, PA 19320-4437
Phone (610) 384-7144 ○ Fax (610) 384-7143

BOARD OF SUPERVISORS

Wilson T. Lambert Jr.
Katja DiRado
Al Wright
Deborah Stoff
Robert Sparr

TOWNSHIP MANAGER

Scott M. Swichar

Date Presented: September 22, 2026
To: East Fallowfield Township Board of Supervisors
From: Scott Swichar, Township Manager
Subject: The 2027 Minimum Municipal Obligation (MMO) for the
East Fallowfield Township Police Pension Plan (15-036-5P)

Act 205 of 1984, as amended, governs the funding requirements for all municipal pension plans. The law requires the Chief Administrative Officer of each municipal pension plan to inform the governing body of the municipality of the plan's expected financial obligation for the coming year. This must be done by the last business day in September.

The calculation of the 2027 MMO required an estimate of the 2026 W-2 wages of the employees covered by the plan. I have indicated on the attached worksheet my best estimate of the same. Questions on the pension cost calculation may be addressed to either myself or the staff of the Pennsylvania Municipal Retirement System at (800) 622-7968.

The MMO is the municipality's 2027 bill for this pension plan and must be paid by December 31, 2027. The obligation must be met with general fund monies or any General State Aid to Municipal Pensions to which we may be entitled to under Act 205.

Attachment: 2027 MMO Worksheet

The Minimum Municipal Obligation Worksheet (MMO)
East Fallowfield Township Police (15-036-5 P.0312)
for Plan Year 2027

CHARGES

Estimated 2026 W-2 Payroll For Covered Plan Members:	(A)	<u>913,546</u>	
PMRS Determined Normal Cost Expressed as a Decimal:	(B)	<u>0.1447</u>	
RESULT: (A) * (B) =			(C) <u>132,190</u>
Administrative Charge (PMRS Determined) # of Plan Members times \$20:			(D) <u>200.00</u>
Amortization of Unfunded Liability (PMRS Determined)			(E) <u>5,284.00</u>
TOTAL CHARGES: (C) + (D) + (E) =	(F)		<u>137,674</u>

CREDITS

Repeat Estimated 2026 W-2 Payroll	(A)	<u>913,546</u>	
Employee Contribution Rate Expressed as a Decimal (PMRS Determined):	(G)	<u>0.0500</u>	
RESULT: (A) * (G) =			(H) <u>45,677</u>
Amortization of the Actuarial Surplus (PMRS Determined)			(I) <u>0.00</u>
TOTAL CREDITS: (H) + (I) =	(J)		<u>45,677</u>

MINIMUM MUNICIPAL OBLIGATION

(Based on 01/01/2025 Actuarial Valuation)

Equals TOTAL CHARGES Minus

TOTAL CREDITS (F) - (J) = (Please round numbers to dollars) (MMO) 91,997

Prepared By: David Hindman (Name)  (Signature)
Treasurer (Title) (610) 384 - 7144 (Telephone #)

Please complete the above worksheet with your best estimates and return only one copy to the Pennsylvania Municipal Retirement System by October 5, 2026. Forms can be submitted electronically to RA-RSCOMPLETEDFORMS@pa.gov. The official copy must be shared with the plan's governing board by the last business day in September.



East Fallowfield Township

2264 Strasburg Road, East Fallowfield, PA 19320
www.eastfallowfield.org

2026 Annual Report & Road Map

Accomplishments, Progress & Priorities for 2027–2029

Dear East Fallowfield Township Residents and Business Leaders,

Over the past several years, East Fallowfield Township has worked to strengthen our financial position, modernize Township operations, improve public safety, invest in infrastructure, and enhance our parks and community amenities.

This 2026 Annual Report & Road Map provides an overview of the progress we have made, the work currently underway, and the priorities that will guide the Township through 2029.

Since 2018, the Township has completed numerous projects and initiatives while continuing to maintain a strong financial position and pursue opportunities to leverage taxpayer dollars through grants and other outside funding. This report highlights some of those accomplishments, including investments in roads and infrastructure, parks and recreation, public safety, technology, communications, and planning for a future municipal complex.

The report also looks ahead. The Road Map of Priorities for 2027–2029 identifies the major areas where the Board of Supervisors believes continued investment, planning, and attention will be important to the Township's future. These priorities are intended to provide direction while allowing the Township to respond to changing needs, new opportunities, and the needs of our community.

The Township administration will work with the Board to implement these priorities while continuing to manage the Township's day-to-day operations and respond to changing community needs.

Our goal is simple: to continue making responsible investments, improving the services we provide, and maintaining East Fallowfield Township as a strong and vibrant community in which to live, work, and raise a family.

I hope this report provides residents with a better understanding of where your Township has been, where we are today, and where we are headed.

Sincerely,

Scott Swichar
Township Manager

Major Accomplishments Since 2018

Financial Stewardship

- No increase in the Township's General Fund real estate tax rate since 2018 while expanding services and capital investments.
- Significantly increased Township fund balance and financial reserves through responsible financial management.
- Established a grant-focused capital improvement strategy that has secured millions of dollars in external funding for roads, bridges, parks, equipment, public safety, and municipal facilities.

Infrastructure Improvements



Township road paving project

- Nearly tripled the Township's annual investment in road paving, resulting in safer roadways and improved driving conditions throughout the Township.
- Completed the Mortonville Road reconstruction project using approximately \$1.75 million in grant funding.
- Replaced a fuel dispensing system dating back to the late 1970s and implemented a modern fuel management system, with a significant portion of the project funded through a DCED Local Share Account (LSA) grant.
- Completed the Saw Mill Road culvert replacement project using \$250,000 in grant funding
- Advanced the Mortonville Road Bridge project using \$1 million in grant funding.
- Expanded Township recycling and waste reduction initiatives by purchasing recycling bins for all households through a DEP grant, operating a DEP-registered permanent electronics recycling collection site (free electronics recycling for residents), and offering free annual bulk item drop-off events for residents.

Public Safety

- Hired and transitioned to new police leadership.
- Secured more than \$53,000 in grant funding for police technology upgrades.
- Completed a comprehensive Police Staffing and Department Assessment (funded by DCED) to guide future departmental improvements.
- Modernized the Police Department through technology upgrades, updated policies, new equipment, and enhanced officer safety initiatives.
- Implemented cloud-based evidence management and body-worn camera storage systems.

Parks and Recreation

- Constructed new park restrooms and installed a gazebo at the Township Park utilizing \$250,000 in grants from DCED Greenways, Trails, and Recreation Program and Chester County Preservation Partnership Grant Program.
- Leveraged developer impact fees, grants, and private sponsorships to expand parks, recreation facilities, and community programming without using General Fund tax dollars
- Installed park lighting, completed extensive tree planting projects, and developed Tag's Garden (grant funded).
- Created and expanded the Township's Parks and Recreation programming, including the Summertime Concert Series and year-round community events.
- Secured a \$250,000 DCNR grant for future park development.

Technology and Communications

- Implemented livestreaming and recording of Board of Supervisors meetings.
- Converted Township records from Alchemy to Laserfiche and expanded digital records management.
- Completed a Township-wide records retention project in partnership with West Chester University.
- Expanded communications through newsletters, social media, Constant Contact, community surveys, and online engagement tools.

Planning for the Future

- Acquired 10.9 acres for a future municipal complex using ARPA funds.
- Completed a municipal building feasibility study.
- Secured approximately \$1.55 million in state and federal funding toward development of a future municipal complex.
- Completed the Open Space, Recreation and Environmental Resources Plan, Newlinville Village Master Plan, and continued implementation of the Comprehensive Plan update.

I. POLICE DEPARTMENT



Swearing-in of the East Fallowfield Township Police Chief



East Fallowfield Township Police hybrid vehicle

Where We Are

- DCED Police Staffing and Department Assessment Report completed.
- Township received a \$53,500 grant from Pennsylvania Commission on Crime and Delinquency for management system upgrades at the police department.
- Hired new Police Chief.
- Implemented policy management software, evidence software, Tracs Crash reporting software program, times scheduling program, and upgraded CODY Pathfinder RMS system.
- Implemented Fleet Management Plan.
- Updated Police Policy Manual.
- Collective Bargaining Agreement reached with Police (2025).
- Implemented Cloud-Based Storage for Body Worn and In-Car Camera System (completed 2025).
- Upgrading of weapon systems (completed 2025).

2026 Progress & Priorities

- Completed a draft Police Strategic Plan, based in part on recommendations from the DCED Police Staffing and Department Assessment
- Investigate contracting police services to other nearby municipalities to diversify revenue streams and help fund annual costs associated with technology upgrades (ongoing).
- Research Police Accreditation Program (ongoing).
- Continue pursuing grant funding to reduce the Township's reliance on local tax dollars for upgrades (ongoing).
- Upgrading of aging equipment and devices such as taser and body worn cameras with modern public safety equipment in order to provide more effective police protection.
- Replacement of aging automated external defibrillators (AEDs) with new devices to better respond to cardiac emergencies using 100% grant funding.

Where We Are Going – 2027 to 2029 Goals

- Obtain Pennsylvania Chief of Police Accreditation.
- Strengthen police supervisory capacity and leadership development to support department operations, officer accountability, and 24-hour access to supervisory personnel.
- Adoption of Strategic Plan (2026-2030).

II. COMMUNICATIONS

Where We Are

- Development and distribution of bi-annual print newsletter (in partnership with Hometown Press) and mailings to all residents.
- Maintain/utilize social media communications through the Township's Facebook page/Facebook events.
- Email (E-news) communications through Constant Contact.
- Internal Township Website updates.
- Use of marketing materials including posters, postcards and park banners to advertise special events.
- Provision of flyers to elementary school for distribution to all students.
- Periodic community surveys using "SurveyMonkey."
- Parks and Recreation Activities throughout the year and face-to-face interactions with the community to boost resident engagement.
- Parks and Recreation Committee-driven Facebook accounts to promote events and provide information.
- Implementation of recording and live streaming of Board of Supervisors meetings.
- Expanded use of social media and digital communications to increase public engagement.

2026 Progress & Priorities

- Continued expansion of communication through newsletters, social media, Constant Contact, surveys, and other digital communication tools.
- Evaluate new technologies and communication methods to improve resident engagement.
- Improve communication regarding Township projects by providing regular updates on major infrastructure, park, and municipal building initiatives.

Where We Are Going – 2027-2029 Goals

- Township website redesign to improve navigation, customer service, and online access to information.
- Evaluate opportunities to improve permitting services and processes.
- Improve permit tracking, records management, and reporting capabilities
- Evaluate emerging communication technologies and implement tools that improve customer service and public engagement.
- Continue enhancing transparency by expanding access to Township information, meetings, projects, and services through digital communication platforms.
- Continued live streaming of all Board of Supervisors meetings to enhance public access and transparency. The Township's live-streaming program will remain focused on Board of Supervisors meetings.

III. FUTURE MUNICIPAL COMPLEX

SCHEMATIC RENDERING



Concept rendering of the proposed East Fallowfield Township municipal complex

Where We Are

- 2021: Established Municipal Building Committee.
- 2022: Completed environmental site assessment, concept plan, site survey, and preliminary soils testing of 221 Wilmington Road.
- 2023: Purchased 10.9 acres of land at 221 Wilmington Road for \$257,000 using ARPA Funds.
- 2024:
 - Applied for and obtained \$550,000 Community Project Funding for engineering, architecture, land development approvals for a future municipal complex.
 - Selected Heckendorn Shiles as the consultant to complete the Building Feasibility Study for 221 Wilmington Road.
 - Kicked off Building Feasibility Study with a public meeting on September 23.
- 2025:
 - Completed Building Feasibility Study.
 - Secured \$1 million Redevelopment Assistance Capital Program (RACP) grant funding for a future municipal complex.

2026 Progress & Priorities

- Investigate funding opportunities.
- Continue public outreach and planning sessions.
- Begin Engineering and Architecture processes for new township building.
- Research and evaluate sustainable energy opportunities for the future Municipal Complex, including renewable energy and energy-efficient building technologies, with consideration given to long-term costs, potential grant funding, and operational benefits.

IV. TECHNOLOGY

Where We Are

- Completed conversion of Township records from Alchemy to Laserfiche.
- Provision of meeting agendas, minutes, and news flashes on township website.
- East Fallowfield Township Codes and Ordinances are available through the Township website.
- Instituted Paymerang. Payments are now automated, and there is less reliance on paper checks.

2026 Progress & Priorities

- Completed Record Retention Project in partnership with West Chester University.

Where We Are Going - 2027 to 2029 Goals

- Evaluate opportunities to improve permitting services and processes.
- Improve permit tracking, records management, and reporting capabilities.
- Update/scan existing files into Laserfiche and organize the database.

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V. PARKS & RECREATION



Tag's Garden at Township Park



Township Park gazebo and summer concert venue



Township summer concert event

Where We Are

2021 -2022

- Completion of Restroom Project (\$125,000 grant received from DCED and \$85,000 grant from Chester County Preservation Partnership Program).
- Tree Plantings: more than 50 trees were planted at the township park, with funds from PECO Green Region grant and Chester County Preservation Partnership Program grant.
- Implementation of Memorial Park Bench and Picnic Table Program.
- Implementation of Summertime Concert Series.

2023 - 2024

- Installation of gazebo at township park (\$52,946 grant received from Chester County Preservation Partnership Program).
- Installation of Tag's Garden (PECO Green Region Grant and Brandywine Creek Mini Grant Program).

- Submittal of grant application to complete a Park Master Plan at the Mortonville Road brownfield site to provide riverfront access to the Brandywine.
- Completion of Open Space, Recreation, and Environmental Resources Plan (2024).
- Development of “Friends of Tag’s Garden” to help maintain Township’s pollinator garden.
- Installation of lighting at Township Park (funded by Brandywine Creek Mini Grant Program) and lighting at parking lot as a safety measure.

2025

- Completion of riparian buffer restoration project at Township Park, planting more than 300 native trees along the creek to improve water quality and protect local waterways. The project was fully funded through a DCNR grant in partnership with the Stroud Water Research Center.

2026 Progress & Priorities

- Work with Park and Recreation Board to develop an Annual Calendar of all Parks and Recreation events for the board and public (ongoing).
- Secured \$250,000 DCNR Community Conservation Partnership Program grant and \$218,200 Chester County Preservation Partnership Program grant to develop a portion of the Township park
- Pursue additional grant opportunities for park upgrades (DCED Greenways Trails and Recreation grant and Chester County Preservation Partnership Grant Program).
- Continue to explore acquisition of Modena Yard Site (100 Mortonville Road).
- Contract with professional pond management company to implement an aeration system and environmentally friendly pond treatments to improve water quality, reduce organic sediment (muck), and enhance the long-term health of the Township Park pond.
- Selected as one of only six municipalities in Chester County to participate in the Chester County Lawn-to-Meadow Municipal Cohort Program. Through grant funding and partnerships with the Chester County Conservation District and DCNR, approximately 1.1 acres surrounding portions of the Township Park walking trail will be converted into a native wildflower meadow to enhance pollinator habitat, improve stormwater management, and provide environmental education opportunities.



“Meadow in the Making” at Township Park

Where We Are Going – 2027 to 2029 Goals

- Continue implementing a long-term pond management program to improve water quality, aquatic habitat, and the overall appearance of the Township Park pond.
- Continue implementing the Open Space, Recreation and Environmental Resources Plan.
- Continue pursuing grant funding for park improvements.
- Continue expanding community recreation programming and special events.
- Continue developing partnerships with volunteer organizations and conservation groups.

VI. PUBLIC WORKS & INFRASTRUCTURE IMPROVEMENTS

Where We Are

2019 - 2022

- New Roof for Public Works garage.
- Purchase of Yard Waste Truck with grapple loader (funded by \$139,702 grant from DEP).
- Reconstruction of Mortonville Road completed in 2022 (funded by \$750,000 DCED MTF Grant and \$1 million PennDOT MTF Grant).

2023

- Received \$56,328 grant from DCED LSA for new gas/diesel dispenser and fuel management system.
- Received \$100,000 from DCED LSA Grant Program for Newlinville Traffic Calming.
- Received \$150,000 from DCED MTF grant for Newlinville Traffic Calming.
- Requested grant of \$275,000 from DCED LSA for replacement of drainage pipe on Saw Mill Road.
- Purchased recycling bins for all township residents (received \$192,600 grant from DEP).

2024

- Submitted grant application to DCED MTF Program for \$765,380 for reconstruction of Mortonville Road bridge.

2025

- Repaired damage to Mortonville Road.
- Replaced Gas/Diesel Dispensers and Fuel Management software.

2026 Progress & Priorities

- Collective Bargaining Agreement reached with the Teamsters.
- Secured \$300,000 grant from the Pennsylvania Department of Community and Economic Development (DCED) Multimodal Transportation Fund, a \$475,000 grant through the Department of Community and Economic Development (DCED) Local Share Account (LSA) Grant Program, and \$250,000 grant from Chester County Conservation District for Mortonville Road Bridge Reconstruction.
- Continue evaluating the status and next steps for the Newlinville Traffic Calming Project.
- Saw Mill Road Culvert Replacement Project Completed

Where We Are Going – 2027 to 2029 Goals

- Reconstruction of Mortonville Road Bridge-fully grant funded. Engineering underway.
- Evaluate opportunities for pedestrian safety and stormwater management improvements in Newlinville.
- Replace the generator at the Township Building to ensure the building has a reliable energy supply during emergencies (\$30,000 grant from DCED Local Share Account (LSA secured)
- Continued investment in Township roads.
- Investigate and/or implement opportunities for BMP reductions (sediment and nutrients) per the TMDL Plan (ongoing).

VII. CODES & ORDINANCES

Where We Are

- Modernize Township ordinances to address emerging development trends and evolving community needs (in process).
- Assess whether to implement Rental Inspection Ordinance and program (reviewed by Planning Commission).
- Assess whether to implement use and occupancy permit requirements at resale (Planning Commission).
- Review Solar Ordinances (Planning Commission).
- Review Data Center Ordinances (reviewed by Planning Commission).

Where We Are Going – 2027 to 2029 Goals

Improve accessibility of Township ordinances and regulations for residents, businesses, and applicants.

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VIII. PLANNING & ZONING

Where We Are

- Investigate amending Newlinville zoning (per Newlinville Master Plan). Consultants and Vision Partnership Program research (ongoing).
- Initiate the Township's Comprehensive Plan Update in partnership with Chester County, with a 50% cost share provided through the Chester County Community Planning Assistance Program.
- Explore opportunities to implement recommendations contained within the Newlinville Master Plan.

Where We Are Going – 2027 to 2029 Goals

- Complete and adopt the updated Comprehensive Plan.
- Continue professional development and training for Planning Commission and Zoning Hearing Board members to support informed decision-making and compliance with applicable requirements.

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IX. ADMINISTRATION

Where We Are

- Developed formal job descriptions for all Township employees to clarify responsibilities and improve organizational accountability.
- Modernized the Township Employee Handbook, replacing policies that had not been comprehensively updated since the 1980s.
- Established the Program Coordinator position to enhance parks, recreation, communications, and administrative support.
- Successfully recruited and trained a Township Treasurer to strengthen financial management and internal controls.
- Achieved Pennsylvania Workplace Safety Committee certification, improving workplace safety while reducing workers' compensation insurance costs.
- Joined cooperative purchasing programs for fuel and road salt to reduce costs through regional collaboration.
- Implemented MuniPAY to provide residents with convenient online payment options while eliminating Township credit card processing fees.
- Reviewed banking and cash management practices to maximize investment earnings while maintaining appropriate liquidity and security.
- Completed a competitive review of third-party building inspection, zoning administration, and code enforcement services to ensure the Township continues to receive high-quality, cost-effective services.

2026 Progress & Priorities

- Complete recruitment and onboarding of a Township Secretary to strengthen administrative operations, improve communications, support Board operations, and enhance customer service.
- Maintain strong fund balances and financial stability to support long-term capital investment and minimize reliance on tax increases. (ongoing).
- Continue pursuing grant opportunities to reduce reliance on local taxes (ongoing).
- Evaluate banking and cash management opportunities to maximize interest earnings (ongoing).
- Increase budget transparency by developing an annual budget narrative that explains the Township's financial priorities, major initiatives, and how taxpayer dollars are invested to deliver services to residents.

Where We Are Going – 2027 to 2029 Goals

- Identify training and development opportunities for staff.
- Expand cross-training and succession planning for key administrative functions.
- Continue modernization of Township administrative policies, procedures, and records.
- Evaluate opportunities to improve customer service through technology and streamlined administrative processes.

X. Economic Development, Community Services, and Environmental Stewardship

Where We Are

- Continue efforts to attract businesses to East Fallowfield Township with the assistance of the Chester County Economic Development Council.
- Digital effective method of disposing of large household items.
- Continue educating residents about available recycling, waste reduction, and environmental stewardship programs.
- Consider tasking one of the standing committees with economic development initiatives within the Township.
- Continue Annual Board Appreciation event, which will include volunteers and spouses, all of whom reside in the township, to celebrate achievements and make connections with other residents.
- Continue to foster teamwork and connection through township events and gatherings.

Where We Are Going – 2027 to 2029 Goals

- Continue strengthening partnerships with Chester County and regional organizations to support business development and community services.
- Evaluate additional opportunities for recycling, waste reduction, and environmental stewardship programs.
- Continue expanding community partnerships and volunteer involvement in Township initiatives and events.

**TOWNSHIP OF EAST FALLOWFIELD
CHESTER COUNTY, PENNSYLVANIA
ORDINANCE NO. 2026-03**

**AN ORDINANCE OF THE TOWNSHIP OF EAST FALLOWFIELD, CHESTER
COUNTY PENNSYLVANIA REQUIRING OWNERS OF ALL RESIDENTIAL RENTAL
UNITS WITHIN THE TOWNSHIP TO REGISTER WITH THE TOWNSHIP CODE
ENFORCEMENT OFFICER, PROVIDING FOR ALL SUCH UNITS TO BE
INSPECTED AS PROVIDED HEREIN BY THE TOWNSHIP CODE ENFORCEMENT
OFFICER, SETTING FEES FOR THE COST THEREOF, PROVIDING A PROCEDURE
FOR INSPECTION AND PENALTIES FOR VIOLATION OF THE ORDINANCE.**

WHEREAS, the Township Supervisors of East Fallowfield Township recognize a need for a comprehensive and organized license and inspection program of Residential Rental Units within the Township to assure compliance with local safety, health, fire and zoning regulations; and

WHEREAS, the Supervisors recognize a need for an efficient system for compelling the habitability and the continued maintenance of the Residential Rental Units within the Township; and

WHEREAS, the Supervisors recognize that lessees have a reasonable expectation that their Residential Rental Units will be maintained in accordance with the applicable blighted property ordinance provisions; and

WHEREAS, the Supervisors recognize that requiring registration/licensing and inspection of Residential Rental Units within the Township will allow for orderly administration of the Ordinance.

NOW THEREFORE, BE IT ENACTED AND ORDAINED BY THE TOWNSHIP OF EAST FALLOWFIELD, CHESTER COUNTY, PENNSYLVANIA, and it is hereby enacted and ordained by authority of the same:

Section 1. Purpose; findings.

A. The purpose of this article of the East Fallowfield Township shall be to protect and promote the public health, safety and welfare of its citizens, to establish rights and obligations of owners and tenants/occupants relating to residential rental units in the Township and to encourage owners and tenants to maintain and improve the quality of life and quality of rental housing within the community. As a means to these ends, this article provides for the registration of rental properties and for the inspection and licensing of residential rental units thereon, to ensure said properties and units are in compliance with Township-adopted building, property maintenance and other codes and regulations.

SECTION 2. REGISTRATION/LICENSING OF RESIDENTIAL RENTAL UNITS.

A. Owners of residential real property who rent or intend to rent all or a portion of their residential property in East Fallowfield Township shall make application to East Fallowfield Township for a rental license for each proposed rental unit, subject to renewal on an annual basis and upon the change of a tenant.. The Township is authorized to design and administer forms to be used to carry out the purpose of this article, which forms shall be available at the East Fallowfield Township Building and on the East Fallowfield Township website.

B. At the time of application, the owner making application shall provide to East Fallowfield Township the contact information (and signature) of the owner and a designated, responsible agent or property manager (inclusive of emergency contact information for all of the above). If the designated, responsible agent or property manager changes, the owner shall notify East Fallowfield Township in writing within 30 days of the new designated, responsible agent or property manager, and provide the aforesaid information.

C. At the time of application, the owner making application must have satisfied all permit fees, civil judgments, or fines owed to East Fallowfield Township. The satisfaction of permit fees stated above applies not only to property(ies) for which the owner is applying currently, but to all properties that the owner possesses title to in East Fallowfield Township.

D. At the time of application, each owner for a rental license shall pay a permit fee for each rental unit, which fee shall be established by resolution of the Board of Supervisors, and which fee may be amended from time to time by resolution of the Board of Supervisors.

E. At the time of application, each owner shall sign a certification subject to the penalties for unsworn falsification to authorities (18 Pa.C.S.A. §4904), which states that the owner is aware of and intends to comply with all applicable Township codes and ordinances including, but not limited to, the East Fallowfield Township Blighted Property Ordinance, the Pennsylvania Uniform Construction Code, the Township's trash collection and recycling ordinances, and any other ordinance that requires the safe and proper maintenance of real property in East Fallowfield Township.

F. Beginning in 202_, application for rental licenses for the 202_ calendar year and beyond shall be made on or prior to January 31 of such year. At the time of the application, the license fee shall be paid. Applications made after January 31 (or, in the case of a tenancy that begins after January 31st, within 30 days of the commencement thereof) shall be subject to a penalty which shall be established by resolution of the Board of Supervisors, and which may be amended by resolution of the Board of Supervisors from time to time.

SECTION 3. DUTIES OF OWNERS OF RESIDENTIAL UNITS.

A. It shall be the duty of every owner, operator, designated/responsible agent or property manager to keep and maintain all residential rental units in compliance with all applicable codes and provisions of all applicable state laws and regulations and all East Fallowfield Township

ordinances, and to keep said units in good and safe condition (e.g., East Fallowfield Township Code Chapters 10, 17, 18A and 27).

B. It shall be unlawful for any person, as owner, operator, designated/responsible agent or property manager to conduct or operate or cause to rent any residential rental unit within the East Fallowfield Township without registering the property in accordance with this Ordinance and maintaining the license for the same with the Township.

C. Every owner, operator, responsible agent or manager shall provide each tenant with a copy of this article, and the current residential rental registration for the premises upon which the residential rental unit is situated.

D. The owner shall maintain acceptable physical conditions in common areas and the owner shall be required to ensure that common areas and the outside premises are in compliance with applicable state and East Fallowfield Township codes and ordinances.

E. Owners and Designated, Responsible Agents and Property Managers Separately Responsible. If any residential rental unit is owned by more than one person, in any form of joint tenancy, as a partnership, or otherwise, and, as to any designated, responsible agents or property managers who have executed the residential rental permit application, such person shall be jointly and severally responsible for the duties imposed under the terms of this article, and shall be separately subject to prosecution for the violation of this article.

SECTION 4. TENANT DUTIES.

A. The tenant shall comply with all obligations imposed upon tenants by this article, applicable codes and regulations of East Fallowfield Township, and all applicable provisions of state law, particularly in keeping the interior of the rental unit in sanitary condition.

B. Tenants shall collect and dispose of all rubbish, garbage and other waste in a clean and sanitary manner, and tenants shall comply with East Fallowfield Township solid waste, sanitation and recycling regulations. Tenants shall keep the part of the premises which tenant occupies or controls in a clean and sanitary manner.

SECTION 5. INSPECTION OF RESIDENTIAL RENTAL UNITS

A. All Residential Rental Units shall be subject to inspection by the Township Code Enforcement Officer biennially (once every other year), or within thirty (30) days of written notice from the Code Enforcement Officer upon complaints submitted to the Township, for compliance with the currently adopted version of Township's Blighted Property Ordinance, the instant Ordinance and other applicable Township Ordinances. All such inspections shall be

subject to, and conducted in accordance with, the Fourth Amendment to the United States Constitution. Tenants may refuse entry to the Township Code Enforcement Officer in the absence of an administrative search warrant or legal authority to enter the property, in which case the subject property may not be issued the requisite certificate of inspection and, consequently, the subject property would not be authorized to be used as a rental property. Nothing in this Section shall prohibit a Code Enforcement Officer from requesting permission from a tenant to inspect a property for compliance with this Section, or to seek and obtain an administrative search warrant or other legal authority to enter such property or Residential Rental Unit. Nothing in this section shall prohibit additional inspections if the property is found to be in violation of any Township Ordinance or Commonwealth laws or if the Township receives complaints regarding unlawful activities at the property. The owner shall be responsible for any additional inspection costs if any violations are identified as a result of a complaint inspection.

B. The fee for the inspection of Residential Rental Units shall be as noted in the Fee Schedule adopted by the Township or as the Supervisors may hereafter by resolution direct.

SECTION 6. CERTIFICATE OF INSPECTION.

A. No person shall rent, lease or allow to be occupied any Residential Rental Unit subject to this Ordinance without the unit first being inspected and determined to be compliant by the Code Enforcement Officer.

B. The Owner of a Residential Rental Unit may request inspection of a Residential Rental Unit at any time. Any such request shall be made in writing to the Township Code Enforcement Officer and shall be accompanied by the inspection fee required by the Township.

C. The Certification of Inspection issued by the Township Code Enforcement Officer shall expire two (2) years from the date of issuance, unless suspended or revoked due to a violation of this Ordinance.

D. A Certificate of Inspection shall be transferable to new owners.

E. The tenant may request a copy of a Certificate of Inspection for the property in which they reside.

SECTION 7. PROCEDURE FOR INSPECTIONS. Upon inspection by the Township Code Enforcement Officer, if a property or Residential Rental Unit is found to be in compliance with the Township Ordinances and the inspection fee has been paid, the Township Code Enforcement Officer shall issue a Certificate of Inspection for the property or Residential Rental Unit, respectively.

If a property is found to be in violation of any Township Ordinance, including, but not limited to, the Township's Blighted Property Ordinance, this Ordinance and any other applicable Township Ordinances, the Township Code Enforcement Officer shall provide written notice of such violation(s) to the responsible person(s) (which, depending on the nature of the violation, may include the owner(s), designated, responsible agent or property manager, or tenant(s)) and may set a re-inspection date before which such violation(s) must be corrected. The re-inspection date shall be as stated by the Township Code Enforcement Officer in the written notice, but shall be no more than sixty (60) calendar days after the date of inspection, except in exigent circumstances involving the public health, safety and welfare (in which case the time period may be shorter) or except as other, special circumstances acceptable to the Code Enforcement Officer warrant otherwise. A fee for each re-inspection of violation(s) shall be charged in accordance with the Fee Schedule established by the Township or as the Supervisors may hereafter by resolution direct.

If the violation(s) cited by the Township Code Enforcement Officer is corrected upon re-inspection and the annual license fees have been paid, the Township Code Enforcement Officer shall issue a Certificate of Inspection for the property.

If the violation(s) cited by the Township Code Enforcement Officer is not corrected upon re-inspection, the Township Code Enforcement Officer shall not issue the Certificate of Inspection and shall inform the Township Supervisors in writing within ten (10) days for further action as the Township Supervisors shall deem appropriate. The Residential Rental Unit license shall also be suspended as noted in this Ordinance.

SECTION 8. SUSPENSION OR REVOCATION OF LICENSES.

A. Failure of an inspection of a Residential Rental Unit will result in the suspension of the Residential Rental Unit's license, if the violation(s) found during the inspection is not corrected within the designated time frame.

B. If the violation(s) found during the inspection is not corrected within the designated time frame, the Residential Rental Unit license shall be suspended and the tenants shall be notified to vacate the Residential Rental Unit within the time period as established by the Township Code Enforcement Officer, except in cases of an immediate threat to the public health safety and welfare, in which case immediate vacation may be required. Occupancy of the Residential Rental Unit shall not be allowed until the violation(s) has been corrected and the Residential Rental Unit passes an inspection by the Township Code Enforcement Officer.

SECTION 10. PENALTIES.

A. Any person who violates any provision of this Ordinance (inclusive of the owner, designated, responsible agent or property manager, or tenant) shall, upon conviction hereof

before a court of competent jurisdiction pursuant to Section 1602(c.1)(2) of the Pennsylvania Second Class Township Code, be sentenced to pay a fine of up to, not to exceed, \$1,000 per violation as a summary offense before a District Justice plus court costs and costs incurred by the Township.

B. A separate offense shall be deemed to have been committed for each and every day during or on which a violation(s) occurs.

C. Any person who violates any provision of this Ordinance in the first year applications for rental licenses are required pursuant to Section 2(F) of this Ordinance shall be sent a written warning prior to enforcement action being taken by the Township Code Enforcement Officer. The written warning shall provide 30 days from the date of the written warning to cure the violation without penalty. After 30 days, the Township may proceed with enforcement action. This provision does not apply to emergency circumstances.

SECTION 11. EXEMPTIONS.

A. This Ordinance shall not apply to hospital units, nursing units or retirement home units located within the Township that are otherwise inspected by a County, State or Federal government agency for the purposes set forth in this Ordinance.

B. Hotels, motels, bed and breakfasts, nursing homes, continuing care facilities, assisted living facilities, boarding houses, and similar places of business for which a fee is charged for overnight stays are excluded from the requirements of this article.

C. Nothing herein shall be construed as approval of a particular Residential Rental Unit under the Township Zoning Ordinance. The provisions of the Zoning Ordinance, and characterization of a particular use thereunder, shall be determined by the Zoning Officer pursuant to such provisions of the Zoning Ordinance.

SECTION 12. DEFINITIONS. As used in this Ordinance, the following terms shall have the following meanings:

A. Residential Rental Unit – a Dwelling Unit (as defined by the Zoning Ordinance) or portion thereof for one or more persons, with independent living facilities providing for living, sleeping, cooking and disposal of human waste, which is rented by the owner thereof to a tenant. This includes short term rentals (rentals for fewer than 30 consecutive days per calendar year) such as Airbnb rentals, Vrbo rentals and similar rentals.

B. Person – any natural individual, partnership, association, corporation, joint venture, receiver, executor, trustee, business entity, personal representative or guardian appointed by any order of any court of competent jurisdiction.

C. Tenant A person, other than the property owner, to whom a landlord grants temporary and exclusive use of land or a part of a building, usually in exchange for rent or other considerations.

D. Township Code Enforcement Officer – shall be any qualified Person appointed by the Township. A qualified person shall, at minimum, possess a Residential Building Inspection Certification from the Commonwealth of Pennsylvania.

SECTION 13. REPEALER. Any Ordinance or part of Ordinance conflicting with this Ordinance is hereby repealed insofar as the prior Ordinance conflicts with this Ordinance.

SECTION 14. SEVERABILITY. In the event that any provision, section, clause or part of this Ordinance shall be held to be invalid, such invalidity shall not affect or impair any remaining provision section, sentence, clause or part of this Ordinance, it be the intent of the Township that such remainder shall be and remain in force and effect.

SECTION 15. EFFECTIVE DATE. This Ordinance shall take effect on the earliest date after enactment permitted by law.

DULY ORDAINED AND ENACTED THIS 28th day of July 2026, by the Board of Supervisors of East Fallowfield Township, Chester County, Pennsylvania.

**BOARD OF SUPERVISORS
EAST FALLOWFIELD TOWNSHIP**

ATTEST

Scott Swichar, Township Manager

**TOWNSHIP OF EAST FALLOWFIELD
CHESTER COUNTY, PENNSYLVANIA**

Ordinance No. 2026-03

**AN ORDINANCE OF THE TOWNSHIP OF EAST FALLOWFIELD, CHESTER
COUNTY, PENNSYLVANIA TO INCREASE THE ANNUAL COMPENSATION OF
THE BOARD OF SUPERVISORS TO FOUR THOUSAND ONE HUNDRED NINETY
DOLLARS (\$4,190.00), CONSISTENT WITH ACT 94 OF 2024.**

WHEREAS, the General Assembly of the Commonwealth of Pennsylvania has enacted Act 94 of 2024, which sets forth parameters for the compensation of supervisors of townships of the second class, and;

WHEREAS, the act provides that supervisors of townships having a population of 5,000 to 9,999 may be compensated in an amount not to exceed \$4,190 per year, and;

WHEREAS, the population of East Fallowfield Township is 7,626 (2020 census).

Now, therefore it is hereby enacted and ordained as follows:

1. Each supervisor of East Fallowfield Township entering office after the effective date of this ordinance shall receive compensation as an elected township supervisor in the annual amount of \$4,190.
2. Such compensation shall be paid in quarterly installments of \$1,047.50 each.

This ordinance shall be effective on _____, 2026

DULY ORDAINED AND ENACTED THIS ____ day of _____, 2026, by the Board of Supervisors of East Fallowfield Township, Chester County, Pennsylvania.

**EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS**

Attest: _____
Secretary

Wilson T. Lambert, Jr. Chair

Robert Sparr, Vice Chair

Katja DiRado, Member

Al Wright, Member

Deborah Stoff, Member

(SEAL)

**TOWNSHIP OF EAST FALLOWFIELD
CHESTER COUNTY, PENNSYLVANIA**

Ordinance No. 2026-04

**AN ORDINANCE OF THE BOARD OF SUPERVISORS OF EAST FALLOWFIELD
TOWNSHIP, CHESTER COUNTY, AMENDING THE VOLUNTEER SERVICE CREDIT
PROGRAM ESTABLISHED PURSUANT TO TOWNSHIP ORDINANCE NO. 2026-01.**

WHEREAS, volunteer fire companies and nonprofit emergency medical services are the primary fire protection and emergency medical providers throughout the Township.

WHEREAS, Act 172 of 2016 (35 Pa.C.S. §79A01, *et. seq.*), as amended by Act 91 of 2020, authorizes municipalities to adopt a tax credit for the members at volunteer fire companies and nonprofit emergency medical services who serve our community; and,

WHEREAS, the Township established a Volunteer Service Credit Program by enacting Ordinance No. 2026-01.

WHEREAS, it has been determined that Ordinance No. 2026-01 has a typographical/clerical errors, namely missing provisions the Township intended to be a part of the Ordinance, which the Township now desires to correct.

NOW, THEREFORE, BE IT ENACTED and ORDAINED, by the Board of Supervisors of East Fallowfield Township, Chester County, as follows:

SECTION 1. DEFINITIONS. Ordinance No. 2026-01, Section 1, Definitions, is hereby amended to add definitions for the following terms:

“Eligibility Period.” The timeframe when Volunteers may earn credit under the Volunteer Service Credit Program.

“Emergency Responder.” A Volunteer who responds to an emergency call with one of the entities listed under Section 2(c).

“Emergency Response Call.” Any emergency call to which a Volunteer responds, including travel directly from and to a Volunteer’s home, place of business or other place where he/she shall have been when the call was received.

“Qualified Real Property.” A residential real property owned or jointly owned and occupied as the primary domicile of an active volunteer with an eligible entity, not subject to delinquent taxes.

“Volunteer.” A member of a volunteer fire company or a nonprofit emergency medical service agency.

SECTION 2. VOLUNTEER SERVICE CREDIT PROGRAM. Ordinance No. 2026-01, is hereby amended to add the following provisions establishing the Volunteer Service Credit Program :

- A) **Establishment.** East Fallowfield Township hereby establishes a Volunteer Service Credit Program. The goal of the program is to encourage membership and service in the community’s volunteer fire companies and nonprofit emergency medical service agencies.
- B) **Program Criteria.** To qualify for a tax rebate under the Active Volunteer Service Tax Rebate Program, as of the date of the application, an individual must have been a member of an Eligible Agency for the entire Eligibility Period, and the individual must earn a minimum of 50 points in that same year from one or a combination of the following categories:

(1) Emergency Response Calls

- (a) Emergency Response Call -- 2 points per Emergency Response Call

2. Training

- (a) Department Training (Drill) - 2 points per training
- (b) Training resulting in a national certification - 1 points per 4 hours
- (c) EMS Certification Training - 1 points per 4 hours
- (d) EMS Continuing Education - 1 points per training

3. Meetings

- (a) Eligible Agency business meeting - 2 points per meeting
- (b) Chester County EMS Council, Inc. bi-monthly meeting -2 points per meeting
- (c) Chester County Fire Chiefs Association monthly meeting -2 points per meeting
- (d) Chester County Fire Police Association monthly meeting -2 points per meeting

(e) Committee Meetings -2 points per meeting

4. Fire Prevention / Public Education Activities

(a) Fire Prevention Activities - 2 points per event

(b) Other Public Education Activities -2 points per event

5. Leadership Roles

(a) Chief Officer - 10 points per Eligibility Period

(b) Line Officer - 5 points per Eligibility Period

(c) Elected Board Member / Administrative Officer - 10 points per Eligibility Period

(d) Committee Chair - 5 points per Eligibility Period

(e) Committee Member -2 points per Eligibility Period

6. Other Activities

(a) Fundraising Events - 1 points per 4 hours

(b) Completion of a Fire Department Physical - 10 points per year

(c) Longevity - 2 points per 5 years of service as a Volunteer in the Eligible Agency

(d) Non-compensated Fire Police details - 2 points per detail

(e) Fire or EMS special event coverage – 2 points per event

(f) Fire or EMS scheduled shift on station – 1 point per 4 hours

C) **Eligible Entities.** The Volunteer Service Credit Program is available to residents of the Township who are Volunteers of the following volunteer fire companies and nonprofit emergency medical service agencies that provide service to the Township:

(1) Westwood Fire Company; and

(2) Modena Fire Company.

- D) **Eligibility Period.** A Volunteer must meet the minimum criteria during the eligibility period to qualify for the tax credits established below. For 2025, and each subsequent year thereafter, the eligibility period shall run from January 1 until December 31 of each calendar year.
- E) **Recordkeeping.** The Chief of each volunteer fire company or the supervisor of the nonprofit emergency medical service agency listed under Section 2(c) shall keep specific records of each Volunteer's activities in a service log to establish credits under the Volunteer Service Credit Program. Service logs shall be subject to review by the Board of Supervisors, the State Fire Commissioner and the State Auditor General. The Chief, or supervisor, shall annually transmit to the Township a notarized eligibility list of all Volunteers that have met the minimum criteria for the Volunteer Service Credit Program. The notarized eligibility list shall be transmitted to the Township no later than the first Monday in February of each year. The Chief or supervisor shall post the notarized eligibility list in an accessible area of the volunteer agency's facilities.
- F) **Application.** Volunteers that have met the minimum criteria of the Volunteer Service Credit Program shall sign and submit an application for certification to their Chief or supervisor. The Chief or supervisor shall sign the application if the Volunteer has met the minimum criteria of the Volunteer Service Credit Program and forward it to the Township Secretary. For tax year 2025, applications may be accepted by the Township until June 1, 2026. For each subsequent tax year, applications shall not be accepted by the Township after April 1st of the following calendar year.
- G) **Municipal Review.** The Township shall review the applications for credit under the Volunteer Service Credit Program and shall cross reference them with the notarized eligibility list. The list of acceptable applicants that are on the notarized eligibility list shall be subject to review and approval of the Township Board of Supervisors at a duly authorized public meeting. All applicants approved by the Township Board of Supervisors shall be issued a tax credit certificate by the Township Treasurer.
- H) **Official Tax Credit Register.** The Township shall keep an official Tax Credit Register of all Active Volunteers that were issued tax credit certificates. The Township Treasurer shall issue updates, as needed and as applicable, of the official Tax Credit Register to the following:
- (1) The Township Board of Supervisors;
 - (2) Chief of the volunteer fire company(ies);
 - (3) Chief or supervisor of the nonprofit emergency medical services agency(ies);
 - (4) Tax officer for the Township Tax Collection District.

I) Injured Volunteers.

(1) An emergency responder that is injured during an emergency response call may be eligible for future tax credits. The injury must have occurred while responding to, participating in, or returning from an emergency response call with one of the entities listed under Section 2(c).

(2) An injured emergency responder shall provide documentation from a licensed physician with the application required under Section 2 stating that their injury prevents them from performing duties to qualify as an Active Volunteer. In such a case, the injured emergency responder shall be deemed an Active Volunteer for that tax year.

(3) An injured emergency responder shall annually submit the application required under Section 2, along with updated documentation from a licensed physician stating that the injury still exists and prevents them from qualifying as an Active Volunteer. The injured emergency responder shall again be deemed an Active Volunteer for that tax year. An injured emergency responder shall only be deemed an Active Volunteer for a maximum of five consecutive tax years.

(4) An Emergency Responder who is in active military or reserve status will receive points as defined by County Ordinance for each call responded to by their home company and for each home company drill missed while performing military duties. The Eligible Person may not receive a credit to exceed the definitions as outlined in the participation requirements of the County Ordinance.

SECTION 3. EARNED INCOME TAX CREDIT. Ordinance No. 2026-01, Section 3(B) is hereby amended to revise the Earned Income Tax Credit calculation:

B) Claim.

(1) An Active Volunteer with a tax credit certificate may file a claim for the tax credit on their municipality's earned income tax liability when filing a final return for the preceding calendar year with the tax officer for the Tax Collection District.

(2) An Active Volunteer is entitled to the income tax credit which shall be based on the number of points the Volunteer earned in the Eligibility Period as follows:

(1) To receive a 25% tax credit, 75 points must be achieved

(2) To receive a 50% tax credit, 150 points must be achieved

(3) To receive a 75% tax credit, 225 points must be achieved

(4) To receive a 100% tax credit, 300 points must be achieved

SECTION 4. REAL PROPERTY TAX CREDIT. Ordinance No. 2026-01, Section 4(B) is hereby amended to revise the Real Property Tax Credit calculation:

B) **Amount and Limit.** The real property tax credit an Active Volunteer shall be based on the number of points the Volunteer earned in the Eligibility Period and shall not exceed 100% of the Township real estate tax paid. The credit amount is as follows:

- (1) To receive a 25% tax credit, 75 points must be achieved
- (2) To receive a 50% tax credit, 150 points must be achieved
- (3) To receive a 75% tax credit, 225 points must be achieved
- (4) To receive a 100% tax credit, 300 points must be achieved

SECTION 5. SEVERABILITY.

In the event that any provision, section, sentence, clause, or part of this Ordinance is held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of the Ordinance, it being the intent of the Township that such remainder shall be and shall remain in full force and effect and for this purpose the provisions of this Ordinance are hereby declared to be severable.

SECTION 6. REPEALER.

All Ordinances inconsistent with the above provisions are repealed to the extent of the inconsistency

SECTION 7. EFFECTIVE DATE.

This ordinance shall be effective according to applicable law.

DULY ORDAINED AND ENACTED THIS 22nd day of September, 2026, by the Board of Supervisors of East Fallowfield Township, Chester County, Pennsylvania.

**EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS**

**BOARD OF SUPERVISORS
FALLOWFIELD TOWNSHIP**

Wilson T. Lambert, Jr. Chair

Robert Sparr, Vice Chair

Katja DiRado, Member

Al Wright, Member

Deborah Stoff, Member

Attest:

Anja Twite, Township Secretary

(SEAL)

TOWNSHIP OF EAST FALLOWFIELD CHESTER COUNTY, PENNSYLVANIA

ORDINANCE NO _____

AN ORDINANCE OF THE TOWNSHIP OF EAST FALLOWFIELD, CHESTER COUNTY, PENNSYLVANIA AMENDING CHAPTER 18B, MUNICIPAL SEWER SYSTEMS SECTION 18B-102.1, CONNECTION TO PUBLIC SEWERS REQUIRED.

Section 1. East Fallowfield Township Code, Chapter 18B, Municipal Sewer System § 18B-102.1, is hereby amended as follows:

§ Section 18B-102.1. Connection to Public Sewers Required.

1. The owner of any property accessible to and whose occupied building(s) is within 150 feet of the public sewer system may connect the property therewith, in the manner the Township sets forth in this Chapter 18B, the Township's Act 537 Plan and through any procedures set forth by applicable outside agencies. The Township may require the owner of a property whose occupied building(s) is within 150 feet of the public sewer system to connect if the owner's property has a failing on-lot system (for which corrective action is not available or undertaken, or for which the Township Sewer Engineer demonstrates is a risk to the public health, safety or welfare). In such circumstances, the Township shall provide the owner with 60 days' notice of the obligation to connect, pursuant to the provisions set forth in this Chapter, and the Second Class Township Code.

Section 2. Severability. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Township that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

Section 3. Repealer. All ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as they are inconsistent with this Ordinance.

Section 4. Effective Date. This Ordinance shall become effective immediately.

ENACTED and ORDAINED by the Board of Supervisors this ____ day of _____
20____.

DRAFT

**EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS**

ATTEST:

Scott Swichar, Township Manager

Prepared by/Return to:

Michael G. Crotty, Esquire
Siana Law
941 Pottstown Pike, Suite 200
Chester Springs, PA 19425

U.P.I. No.s 47-8-7 & 47-8-7.2

**STORMWATER BEST MANAGEMENT PRACTICES (BMPs) AND
CONVEYANCES
OPERATION AND MAINTENANCE AGREEMENT**

THIS AGREEMENT, made and entered into this _____ day of _____, 2026, by and between Geraldine L. Weathers, East Fallowfield Township, PA 19320 (hereinafter collectively the “Landowner”), and East Fallowfield Township, 2264 Strasburg Road, East Fallowfield, PA 19320 (hereinafter “Municipality”);

WITNESSETH

WHEREAS, the Landowner is the owner of certain real property, 50 & 54 Rokeby Road, East Fallowfield Township, PA 19320, UPI No.s 47-8-7 & 47-8-7.2, East Fallowfield Township, Chester County, by virtue of a deed of conveyance recorded in the land records of Chester County, Pennsylvania, at Deed Books 9014 & 9378 and Pages 568 & 1008 respectively, (hereinafter “Property”); and

WHEREAS, the Landowner is proceeding to subdivide parcel 47-8-7 to create a lot for an additional single family dwelling unit on the Property, as depicted on the Stormwater Management Site Plan; and

WHEREAS, the Stormwater Best Management Practices (herein after BMP(s)) and Conveyances Operations and Maintenance Plan approved by the Municipality (hereinafter referred to as the “O&M Plan”) for the Property, which is attached hereto as Appendix A and

made part hereof, provides for management of stormwater within the confines of the Property through the use of BMP(s) and conveyances; and

WHEREAS, the Municipality and the Landowner, for themselves and their administrators, executors, successors, heirs, and assigns, agree that the health, safety, and welfare of the residents of the Municipality and the protection and maintenance of water quality require that stormwater BMP(s) and conveyances be constructed and maintained on the Property; and

WHEREAS, for the purposes of this agreement, the following definitions shall apply, noting that any other terms herein shall be as set forth in the Township's Stormwater Management Ordinance in effect as of the date of this Agreement:

BMP – “Best Management Practice” –Those activities, facilities, designs, measures, or procedures as specifically identified in the O&M Plan, as specifically identified in the Plan, used to manage stormwater impacts from land development, to meet state water quality requirements, to promote groundwater recharge, and to otherwise meet the purposes of the Municipality's Stormwater Management Ordinance. Stormwater BMPs are commonly grouped into one (1) of two (2) broad categories or measures: “structural” or “nonstructural.” Nonstructural BMPs or measures refer to low impact development and conservation design practices used to minimize the contact of pollutants with stormwater runoff. These practices aim to limit the total volume of stormwater runoff and manage stormwater at its source by techniques such as protecting natural systems and incorporating existing landscape features. Nonstructural BMPs include, but are not limited to, the protection of sensitive and special value features such as wetlands and riparian areas, the preservation of open space while clustering and concentrating development, the reduction of impervious cover, and the disconnection of downspouts from storm sewers. Structural BMPs are those that consist of a constructed system that is designed and engineered to capture and treat stormwater runoff. Structural BMPs are those that consist of a physical system that is designed and engineered to capture and treat stormwater runoff. Structural BMPs include, but are not limited to, a wide variety of practices and devices from large-scale retention ponds and constructed wetlands to small-scale underground treatment systems, infiltration facilities, filter strips, bioretention, wet ponds, permeable paving, grassed swales, riparian buffers, sand filters, detention basins, and other manufactured devices designed to mitigate stormwater impacts. The BMPs identified in the O&M Plan are permanent appurtenances to the Property; and

Conveyance – As specifically identified in the O&M Plan, a man-made, existing or proposed facility, structure or channel used for the transportation or transmission of stormwater from one place to another, including pipes, drainage ditches, channels and swales (vegetated and other), gutters, stream channels, and like facilities or features. The conveyances identified in the O&M Plan are permanent appurtenances to the Property; and

WHEREAS, the Municipality requires, through the implementation of the O&M Plan, that stormwater management BMPs and conveyances, as required by said O&M Plan and the Municipality's Stormwater Management Ordinance, be constructed and adequately inspected, operated and maintained by the Landowner, its administrators, executors, successors in interest,

heirs, and assigns, noting that the following maintenance requirements shall be applicable to the extent proposed by the Owner:

Infiltration Trenches:

- a) At least twice a year and after significant rainfall events, the Owner is obligated to inspect the infiltration trench and remove any accumulated debris, sediment and invasive vegetation;
- b) Vegetation along the surface of an infiltration trench is to be maintained in good condition, and any bare spots are to be revegetated as soon as possible;
- c) Vehicles and heavy equipment are not to be parked or driven on an infiltration trench, and care is to be taken to avoid excessive compaction by mowers;
- d) Any debris, such as leaves blocking flow from reaching an infiltration trench, is to be routinely removed.

Swales and Other Conveyances

- a) At least twice a year and after significant rainfall events, the Owner is obligated to inspect the drainage swales and other conveyances and remove any accumulated debris, sediment and invasive vegetation.
- b) Routinely inspect for and repair any bare soils or erosion gullies forming in the swales.
- c) Ensure a clear pathway exists for water to enter and exit the conveyance,
- d) Routinely inspect during or immediately after a rain-storm to confirm the even flow of water down the length of the swale and regrade to eliminate ponding if necessary.

Bioretention/Rain Garden:

- a) Any debris, such as leaves blocking flow from reaching a bioretention/rain garden, is to be routinely removed;
- b) Pruning and weeding are required as needed including removal of invasive species and other materials impacting the proper functioning of the BMP, especially when vegetation is being established for a bioretention/rain garden;
- c) Mulch cover is to be maintained in a bioretention/rain garden, re-spread and replaced as needed to prevent erosion, reduce weed growth and assist with plant survival, without restricting the infiltration of stormwater;
- d) At least twice a year, the Owner is to inspect the bioretention/rain garden for sediment buildup, ground cover and vegetative conditions and make any repairs as needed;
- e) Watering is required as needed, including during periods of extended dry weather and drought;
- f) Trees and shrubs in a bioretention/rain garden are to be inspected at least twice per year by the Landowner to evaluate their health. If they are in poor health, dead, diseased or dying, they are to be replaced.

Dry Wells:

- a) Dry wells are to be inspected by the landowner at least four (4) times a year and after significant rainfalls, and debris, trash, sediment, and any other waste material need to be removed and disposed of at suitable disposal or recycling sites and in compliance with local, state and federal waste regulations;
- b) For dry wells, gutters are to be regularly cleaned out to ensure that proper connections are maintained to facilitate the effectiveness of the dry well;
- c) The filter screen for downspouts or roof gutters which intercepts roof runoff and conveys it to the dry well must be cleaned and replaced as necessary;
- d) Dry wells that are damaged are to be fixed or replaced within two (2) weeks of being damaged; and
- e) If an intermediate sump box exists in conjunction with a dry well, it must be cleaned out at least once per year.

Rain Barrels and Cisterns:

- a) Rain barrels and cisterns are to be cleared of debris routinely, and at least every three (3) months and after significant storms to allow stormwater from gutters to enter them;
- b) Gutters that directly convey rain water to dry wells, rain barrels, and cisterns are to be routinely cleared of trash and debris, at least every three (3) months and after significant rainfall events;
- c) Rain barrels and cisterns should be routinely emptied to allow for storage of additional rain water.
- d) Overflow outlets from rain barrels and cisterns must be kept free and clear of debris; and
- e) Rain barrels and cisterns that are damaged are to be repaired or replaced within two (2) weeks of being damaged.

NOW, THEREFORE, in consideration of the foregoing promises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto, intending to be legally bound hereby, agree as follows:

1. The foregoing recitals to this Agreement are incorporated as terms of this Agreement as if fully set forth in the body of this Agreement.
2. The Landowner shall construct the BMP(s) and conveyance(s) in accordance with the final design plans and specifications as approved by the Municipality, being the O&M Plan, pursuant to a building permit issued on _____.
3. Upon completion of construction, Landowner shall submit final As-Built Plans for review and approval by the Township Engineer, pursuant to Sections 502 of the Township Stormwater Management Ordinance, if so directed by the Township Engineer.

4. The Landowner shall inspect, operate and maintain the BMP(s) and conveyance(s) as shown on the O&M Plan in good working order acceptable to the Municipality and in accordance with the specific inspection and maintenance requirements in the approved O&M Plan.

5. The Landowner hereby grants permission to the Municipality, its authorized agents and employees, to enter upon the Property from a public right-of-way or roadway, at reasonable times and upon presentation of proper identification, to inspect the BMP(s) and conveyance(s) whenever it deems necessary for compliance with this Agreement, the O&M Plan and the Municipality's Stormwater Management Ordinance. Whenever possible, the Municipality shall notify the Landowner prior to entering the Property.

6. As noted above, inspections shall be done by the Landowner as set forth above, or, in the absence of the applicable standards for the same, annually for the first 5 years and once every 3 years thereafter. Written documentation shall be created and maintained by the Landowner to document each inspection, the form of which is attached hereto as Exhibit B. The inspection report shall contain the date and time of the inspection, the individual(s) who completed the inspection, the location of the BMP, facility or structure inspected, observations on performance, and recommendations for improving performance, if applicable. Inspection reports shall be submitted to the Municipality within 30 days following completion of the inspection.

Landowners must notify the Municipality of BMP(s) and Conveyance(s) that are no longer functioning as designed and must coordinate with the Municipality to determine a schedule to repair or retrofit these systems to restore designed functionality.

7. The Landowner acknowledges that, per the Township's Stormwater Management Ordinance, it is unlawful, without written approval of the Municipality, to:

- a. Modify, remove, fill, landscape, alter or impair the effectiveness of any BMP or conveyance that is constructed as part of the approved O&M Plan;
- b. Place any structure, fill, landscaping, additional vegetation, yard waste, brush cuttings, or other waste or debris into a BMP or conveyance that would limit or alter the functioning of the BMP or conveyance;
- c. Allow the BMP or conveyance to exist in a condition which does not conform to the approved O&M Plan or this Agreement; or
- d. Dispose of, discharge, place or otherwise allow pollutants including, but not limited to, deicers, pool additives, household chemicals, and automotive fluids to directly or indirectly enter any BMP or conveyance.

8. In the event that the Landowner fails to operate and maintain the BMP(s) and conveyance(s) as shown on the O&M Plan in good working order acceptable to the Municipality, the Landowner shall be in violation of this Agreement, and the Landowner agrees that the Municipality or its representatives may, in addition to and not in derogation or diminution of any remedies available to it under the Stormwater Ordinance or other statutes, codes, rules or regulations, or this Agreement, enter upon the Property and take whatever action is deemed

necessary to maintain said BMP(s) and conveyance(s). It is expressly understood and agreed that the Municipality is under no obligation to inspect, maintain or repair said facilities, and in no event shall this Agreement be construed to impose any such obligation on the Municipality.

9. In the event that the Municipality, pursuant to this Agreement, performs work of any nature or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Landowner shall reimburse the Municipality for all expenses (direct and indirect) incurred within thirty (30) days of delivery of an invoice from the Municipality. Failure of the Landowner to make prompt payment to the Municipality may result in enforcement proceedings, which may include the filing of a lien against the Property, which filing is expressly authorized by the Landowner. To the extent that the Municipality invokes this provision, it may require Landowner to post financial security equivalent to the future annual maintenance obligations, in form and substance equivalent to the Municipality.

10. The intent and purpose of this Agreement is to ensure the proper maintenance of the on-site BMP(s) and conveyance(s) by the Landowner; provided, however, that this Agreement shall not be deemed to create or affect any additional liability on any party for damage alleged to result from or be caused by stormwater runoff.

11. The Landowner, for itself and its executors, administrators, assigns, heirs, and other successors in interest, hereby indemnifies and releases the Municipality's employees, its agents and designated representatives from all damages, accidents, casualties, occurrences, or claims which might arise or be asserted against said employees, agents or representatives arising out of the construction, presence, existence, or maintenance of the BMP(s) and conveyance(s) either by the Landowner or Municipality. In the event that a claim is asserted or threatened against the Municipality, its employees, agents or designated representatives, the Municipality shall notify the Landowner, and the Landowner shall defend, at his own expense, any claim, suit, action or proceeding, or any threatened claim, suit, action or proceeding against the Municipality, or, at the request of the Municipality, pay the cost, including attorneys' fees, of defense of the same undertaken on behalf of the Municipality. If any judgment or claims against the Municipality's employees, agents or designated representatives shall be allowed, the Landowner shall pay all damages, judgments or claims and any costs and expenses incurred by the Municipality, including attorneys, regarding said damages, judgments or claims.

12. The Municipality may enforce this Agreement in accordance with its Stormwater Ordinance, at law or in equity, against the Landowner for breach of this Agreement. Remedies may include fines, penalties, damages or such equitable relief as the parties may agree upon or as may be determined by a Court of competent jurisdiction. Recovery by the Municipality shall include its reasonable attorney's fees and costs incurred in seeking relief under this Agreement.

13. Any failure or delay in enforcing any provision of this Agreement shall not constitute a waiver by the Municipality of its rights of enforcement hereunder.

14. The Landowner shall inform future buyers of the Property about the function of, operation, inspection and maintenance requirements of the BMP(s) prior to the purchase of the Property by said future buyer, and upon purchase of the Property the future buyer assumes all responsibilities as Landowner and must comply with all components of this Agreement.

15. This Agreement shall inure to the benefit of and be binding upon, the Municipality and the Landowner, as well as their heirs, administrators, executors, assigns and successors in interest.

16. This Agreement shall be recorded at the Office of the Recorder of Deeds of Chester County, Pennsylvania, and shall constitute a covenant running with the Property, in perpetuity.

WITNESS the following signatures and seals:

(SEAL)

For the Municipality:

_____, _____
East Fallowfield Township

(SEAL)

For the Landowner:

Geraldine L. Weathers

(SEAL)

For the Landowner:

ATTEST:

EXHIBIT A
STORMWATER PLANS

EXHIBIT B
LANDOWNER INSPECTION REPORT FORM

**EAST FALLOWFIELD TOWNSHIP
STORMWATER BEST MANAGEMENT PRACTICES (BMPs) AND
CONVEYANCES OPERATION AND MAINTENANCE AGREEMENT**

LANDOWNER INSPECTION REPORT FORM

Owner Name: _____

Address: _____

Phone: _____

Inspector's Name and Address: _____

Inspection Schedule: _____

- ☐ Annually for the first five (5) years; and once every three (3) years thereafter; AND
- ☐ In dry weather conditions.

Inspection Date and Time: _____

Weather Conditions and Recent Rain Events: _____

BMPs/Stormwater Management Facilities Inspected: _____

Description of the Condition of the BMPs/Stormwater Management Facilities: _____

Common Conditions to Check/Inspect:

- Are any pipes associated with the facilities visibly clogged, overgrown or obstructed?
- Is there any standing water in the BMP?
- Do you experience flooding in any area of your property?
- See the standards below for BMP-specific maintenance to confirm.

Infiltration Trenches:

- a) Remove any accumulated debris, sediment and invasive vegetation;
- b) Vegetation along the surface of an infiltration trench is to be maintained in good condition, and any bare spots are to be revegetated as soon as possible;
- c) Vehicles and heavy equipment are NOT to be parked or driven on an infiltration trench. Care is to be taken to avoid excessive compaction by mowers;
- d) Any debris, such as leaves blocking flow from reaching an infiltration trench, is to be routinely removed.

Swales and Other Conveyances

- e) At least twice a year and after significant rainfall events, the Owner is obligated to inspect the drainage swales and other conveyances and remove any accumulated debris, sediment and invasive vegetation.
- f) Routinely inspect for and repair any bare soils or erosion gullies forming in the swales.
- g) Ensure a clear pathway exists for water to enter and exit the conveyance,
- h) Routinely inspect during or immediately after a rain-storm to confirm the even flow of water down the length of the swale and regrade to eliminate ponding if necessary.

Bioretention/Rain Garden:

- a) Any debris, such as leaves blocking flow from reaching a bioretention/rain garden, is to be removed;
- b) Pruning and weeding are required as needed, including removal of invasive species and other materials impacting the proper functioning of the BMP, especially when vegetation is being established for a bioretention/rain garden;
- c) Mulch cover is to be maintained in a bioretention/rain garden, re-spread and replaced as needed to prevent erosion, reduce weed growth and assist with plant survival, without restricting the infiltration of stormwater;
- d) Inspect the bioretention/rain garden for sediment buildup, ground cover and vegetative conditions and make any repairs as needed;
- e) Watering is required as needed, including during periods of extended dry weather and drought;
- f) Trees and shrubs in a bioretention/rain garden are to be inspected at least twice per year by the Landowner to evaluate their health. If they are in poor health, dead, diseased or dying, they are to be replaced.

Dry Wells:

- a) Debris, trash, sediment, and any other waste material need to be removed and disposed of at suitable disposal or recycling sites and in compliance with local, state and federal waste regulations;
- b) Gutters are to be regularly cleaned out to ensure that proper connections are maintained to facilitate the effectiveness of the dry well;

- c) The filter screen for downspouts or roof gutters which intercepts roof runoff and conveys it to the dry well must be cleaned and replaced as necessary;
- d) Dry wells that are damaged are to be fixed or replaced; and
- e) If an intermediate sump box exists in conjunction with a dry well, it must be cleaned out.

Rain Barrels and Cisterns:

- a) Rain barrels and cisterns are to be cleared of debris routinely, and at least every three (3) months and after significant storms to allow stormwater from gutters to enter them;
- b) Gutters that directly convey rain water to dry wells, rain barrels, and cisterns are to be routinely cleared of trash and debris, at least every three (3) months and after significant rainfall events;
- c) Rain barrels and cisterns should be routinely emptied to allow for storage of additional rain water.
- d) Overflow outlets from rain barrels and cisterns must be kept free and clear of debris; and
- e) Rain barrels and cisterns that are damaged are to be repaired or replaced.

By signature below, I hereby certify that: 1) I inspected the BMPs/Stormwater Management Facilities on my property; 2) to the extent required, I have conducted the above-referenced maintenance; and 3) I have no knowledge, information or belief as to any aspect of the BMPs/Stormwater Management Facilities that are not functioning as designed.

This record shall be: submitted to East Fallowfield Township within thirty (30) days; and retained for your records for at least ten (10) years.

Date:

Name: Geraldine L. Weathers

INDIVIDUAL LANDOWNER ACKNOWLEDGMENT

COMMONWEALTH OF PENNSYLVANIA :
: **§§**
COUNTY OF CHESTER :

On this _____ day of _____, A.D. 2026, before me, a notary public in and for the Commonwealth of Pennsylvania, the undersigned officer, personally appeared Geraldine L. Weathers, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within written instrument, and acknowledged that he/she executed the same for the purposes therein contained.

WITNESS my hand and official seal the day and year aforesaid.

Notary Public

COMMONWEALTH OF PENNSYLVANIA :
: **§§**
COUNTY OF CHESTER :

WITNESS my hand an official seal the day and year aforesaid.

94

CORPORATE ACKNOWLEDGMENT

COMMONWEALTH OF PENNSYLVANIA :
: **§§**
COUNTY OF CHESTER :

On this _____ day of _____, A.D. _____, before me, a notary public in and for the Commonwealth of Pennsylvania, the undersigned officer, personally appeared _____, who acknowledged himself/herself to be the _____ of _____, INC., a Pennsylvania _____, and that he/she, as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained.

WITNESS my hand and official seal the day and year aforesaid.

Notary Public

AGREEMENT

This Agreement is dated as of the 5th day of October, 2023 by and between East Fallowfield Township (hereinafter called TOWNSHIP) and A.J. Blosenski, Inc. (hereinafter called CONTRACTOR).

TOWNSHIP and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. Work

CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents, as defined herein. The scope of the Work, as defined in the Bid Specifications, may be modified under the contract to be limited to only part of the bid items and is generally described as follows:

The work entails collecting, hauling and delivering all municipal solid waste as specified in the Bid Specifications and Contract Documents, and supplying all of the labor, tools, machinery, plant and equipment, and to perform all of the work of collecting, removing and hauling of recyclable materials as required by these specifications (the "Work"). The above-referenced Work shall be inclusive of the curbside collection of the municipal solid waste from the residences on Jane Street. The day(s) selected for the collection of trash, recycling and bulk pickup shall be subject to the review and approval of the TOWNSHIP, and may not be changed without TOWNSHIP approval.

Article 2. Term

CONTRACTOR's duties under this Agreement shall commence on January 1, 2024, and run continuously for a period of three (3) calendar years, until December 31, 2026.

TOWNSHIP or CONTRACTOR may annually extend the terms of this Agreement for the 2027 and 2028 calendar years. TOWNSHIP shall provide to the CONTRACTOR 90-day notice prior to the completion of the initial term of the base contract or prior to the expiration of an additional term of the contract of its intention not to extend the contract an additional term or terms. If the TOWNSHIP does not provide such notice within 90 days of the completion of the initial term of the contract or prior to the expiration of an additional term of the contract, then the contract shall extend one additional term.

CONTRACTOR shall provide to the TOWNSHIP 180-day notice prior to the completion of the initial term of the base contract or prior to the expiration of an additional term of the contract of its intention not to extend the contract an additional term or terms. If the CONTRACTOR does not provide such notice within 180 days of the completion of the initial term of the contract or prior to the expiration of an additional term of the contract, then the contract shall extend one additional term at the sole discretion of the TOWNSHIP.

Article 3. Contract Price

3.1 Contract Price

TOWNSHIP shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents, as provided in the Bid Form, which is attached hereto as Exhibit "A," and incorporated herein by reference.

3.2 Liquidated Damages and Default

TOWNSHIP and CONTRACTOR recognize that the orderly and proper collection of garbage, trash, recyclable materials and leaf waste is a matter of serious and vital concern to the TOWNSHIP because of the effect which it has upon the health and welfare to TOWNSHIP residents.

Should CONTRACTOR violate any provision of this Agreement, or any other part of the Bid Specifications or Contract Documents, both of which are incorporated herein by reference, the TOWNSHIP will suffer financial loss. The parties recognize the delays, expense and difficulties involved in proving the actual loss suffered by TOWNSHIP if the Work is not completed on time and in an appropriate manner. Accordingly, instead of requiring any such proof, TOWNSHIP and CONTRACTOR agree to the liquidated damages set forth in the Performance Requirements, as well as those damage amounts set forth in the Technical Requirements Section of the Bid Specifications. In addition thereto, the TOWNSHIP shall have the right, in its sole discretion, to terminate the Agreement upon six (6) month's notice to CONTRACTOR (e.g., as a result of repeated or systemic failure of CONTRACTOR to provide the services set forth herein).

Article 4. Payment Procedures

TOWNSHIP will make installment payments as set forth Section 1.15 of the Performance Requirements set forth in the Bid Specifications.

Article 5. CONTRACTOR's Representations

In order to induce TOWNSHIP to enter into this Agreement, CONTRACTOR makes the following representations:

- 5.1 CONTRACTOR has examined and carefully studied the Bid Specifications and Contract Documents (including the Addenda listed in the Bid Form and the other related data identified in the Bidding Specifications.
- 5.2 CONTRACTOR has visited the TOWNSHIP and has become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance or furnishing of the Work.
- 5.3 CONTRACTOR is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.
- 5.4 CONTRACTOR is aware of the general nature of work to be performed for the TOWNSHIP as indicated in the Bidding Specifications and Contract Documents.
- 5.5 CONTRACTOR has given TOWNSHIP written notice of all conflicts, errors, ambiguities

or discrepancies that CONTRACTOR has discovered in the Bidding Specifications or Contract Documents and the written resolution thereof contained in the written addenda by TOWNSHIP and is acceptable to CONTRACTOR, and the Bidding Specifications and Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

- 5.6 CONTRACTOR acknowledges that it has not relied on any representations, oral or written, not enumerated herein, in executing this Contract.

Article 6. Contract Documents

The Contract Documents which comprise the entire agreement between TOWNSHIP and CONTRACTOR concerning the Work consist of the following:

- 6.1 This Agreement.
- 6.2 Notice of Award.
- 6.3 Technical Requirements of the Bid Documents.
- 6.4 Performance Requirements of the Bid Documents.
- 6.5 Addendum number 1.
- 6.6 Bid Form and Affidavits, marked as Exhibits B-H.
- 6.7 Performance Bond Performance Bond in the amount of 100% of the total value of the contract (**excluding the option years, but which shall otherwise remain in place for such option years if exercised**).
- 6.8 The following which may be delivered or issued after the Effective Date of the Agreement are not attached hereto: _____.
(All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents).

The Bid Specifications, in their entirety, shall be considered to be incorporated herein by reference, and all provisions therein relating to the supply of trash and recycling services within the Township shall be considered terms of this Agreement. There are no Contract Documents other than those listed above in this Article 6. The Contract Documents may only be amended, modified or supplemented by written addendum executed by both parties.

Article 7. Miscellaneous

- 7.1 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written approval of the party sought to be bound; and specifically but without limitation moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

- 7.2 TOWNSHIP and CONTRACTOR each binds itself, its successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.
- 7.3 Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon TOWNSHIP and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
- 7.4 CONTRACTOR shall obtain and keep in full force and effect during the term of this Agreement comprehensive liability insurance for the benefit of TOWNSHIP in accordance with Section 2.15 (Liability Insurance) of the Performance Requirements. Such insurance shall name the TOWNSHIP as additional insured. Insurance shall be written with companies reasonably satisfactory to Township.
- 7.5 CONTRACTOR shall indemnify, defend, and save harmless the TOWNSHIP, its officials and employees from and against any liability, injury, loss, accident, or damage to person(s) or property arising out of or relating to it's the performance of its duties under this Agreement, from any cause whatsoever, as well as any claims, actions, costs and expenses including, but not limited to, reasonable counsel fees in connection therewith, excepting any claims or actions due to or arising from the willful misconduct of the TOWNSHIP or its agents or employees or from the sole gross negligent acts of the TOWNSHIP, its officials and employees. CONTRACTOR shall ensure that all employees of the CONTRACTOR and its agents working on its behalf are covered by Workers' Compensation Insurance and shall furnish the TOWNSHIP with certificates thereof. CONTRACTOR, as a material part of the consideration to be rendered to TOWNSHIP, hereby waives all claims and agrees not to assert, at law or in equity or otherwise, any claims or actions against TOWNSHIP for damages to its property or for injury to CONTRACTOR, its agents, employees or third persons, excepting any claims or actions due to or arising from the willful misconduct of the TOWNSHIP or its agents or employees or from the sole acts of the TOWNSHIP, its officials and employees.
- 7.6 Any notice, demand or other communication required, authorized or permitted to be given under this Agreement shall be sufficient if given in writing and delivered to the party to whom or which the notice or demand is directed at the respective address of the party as indicated at the bottom of this Agreement, or to such other address as the party may give by notice complying with the terms of this section. Such notice, demand or other communication shall be delivered to the addressee by one of the following means: (i) personal delivery against receipt; (ii) certified United States mail, postage prepaid, return receipt requested; (iii) electronic mail to the individual representatives referenced below; or (iv) nationally recognized express delivery service, postage or delivery charges prepaid. The notice, demand or other communication shall be deemed given and effective as follows: (i) if by personal delivery or by express delivery service, at the time of delivery; (ii) if by mail, at the time of deposit in the United States mails; or (iii) if by electronic mail, at the time of transmitting the same to the electronic mail address of the other party representative set forth below.
- 7.7 This Agreement, together with the Contract Documents incorporated herein by reference, and exhibits attached hereto, and made part hereof, constitutes the entire understanding and agreement of the parties with respect to the subject matter hereof, and, except as may be otherwise specifically set forth herein, supersedes all prior and contemporaneous agreements and understandings, express or implied, oral or written. Except as may be

otherwise specifically provided herein, this Agreement may not be amended, revoked, changed, altered, or modified in any manner whatsoever, other than by written unanimous agreement of and signed by all parties hereto.

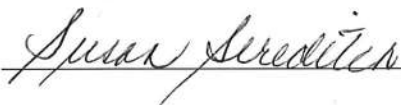
- 7.8 This Agreement shall be governed by, and construed and enforced in accordance, with the laws of the Commonwealth of Pennsylvania, regardless of conflicts of laws principles. All claims arising from this Agreement shall be the exclusive jurisdiction of the Court of Common Pleas of Chester County or the United States District Court for the Eastern District of Pennsylvania.

IN WITNESS WHEREOF, and in consideration of the mutual covenants and undertakings contained herein and for other good and valuable consideration, the receipt, adequacy and sufficiency of which is hereby acknowledged, the Parties hereto, intending to be legally bound, the parties hereto have caused these presents to be executed, under seal, the day and year first above written.

EAST FALLOWFIELD TOWNSHIP:

By: 

(Seal)

Attest: 

Address for giving notices:

East Fallowfield Township
2264 Strasburg Road
East Fallowfield, PA 19320
Email: sswichar@eastfallowfield.org

CONTRACTOR: 

By: Paul Diaz, District Manager

(Seal)

Attest: 

Address for giving notices:

1600 Chestnut Tree Road
Honey Brook, PA 19344

Email: Jamesclark@ajblosenski.com

Agent for serving process:

A.J. Blosenski, Inc.



East Fallowfield Flea & Find

SATURDAY, OCTOBER 3RD

8AM - 1PM



FLEA
Market!
Vendors

East Fallowfield
Township Park
900 Buck Run Road
East Fallowfield, PA 19320



East Fallowfield Flea & Find

SATURDAY, OCTOBER 3RD

8AM - 1PM



Vendors

East Fallowfield Township Park
900 Buck Run Road
East Fallowfield, PA 19320



East Fallowfield Flea & Find

SATURDAY, OCTOBER 3RD

8AM - 1PM



Vendors

East Fallowfield Township Park
900 Buck Run Road
East Fallowfield, PA 19320

East Fallowfield Township Park
900 Buck Run Road
East Fallowfield, PA 19320

**JOIN
US**

OCTOBER 24th
1:00pm-3:00pm





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/11/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA LLC Six PPG Place, Suite 400 Pittsburgh, PA 15222	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:														
CN102070675-PSU-Cas-26-27	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : Lexington Insurance Company</td><td>19437</td></tr><tr><td>INSURER B : N/A</td><td>N/A</td></tr><tr><td>INSURER C : N/A</td><td>N/A</td></tr><tr><td>INSURER D : N/A</td><td>N/A</td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Lexington Insurance Company	19437	INSURER B : N/A	N/A	INSURER C : N/A	N/A	INSURER D : N/A	N/A	INSURER E :		INSURER F :	
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INSURER C : N/A	N/A														
INSURER D : N/A	N/A														
INSURER E :															
INSURER F :															
INSURED The Pennsylvania State University c/o Office of Risk Management Attn: Melanie Mueller 300 Science Park Rd, Suite 213 State College, PA 16802															

COVERAGES **CERTIFICATE NUMBER:** CLE-007384643-03 **REVISION NUMBER:** 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			13548268	03/01/2026	03/01/2027	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: For Facility use permit application for the Chester County Master Gardners to reserve pavilion at East Fallowfield Township Park.

CERTIFICATE HOLDER East Fallowfield Township 2264 Strasburg Road East Fallowfield, PA 19320	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA LLC <i>Marsh USA LLC</i>
---	--



Year to Date Stats

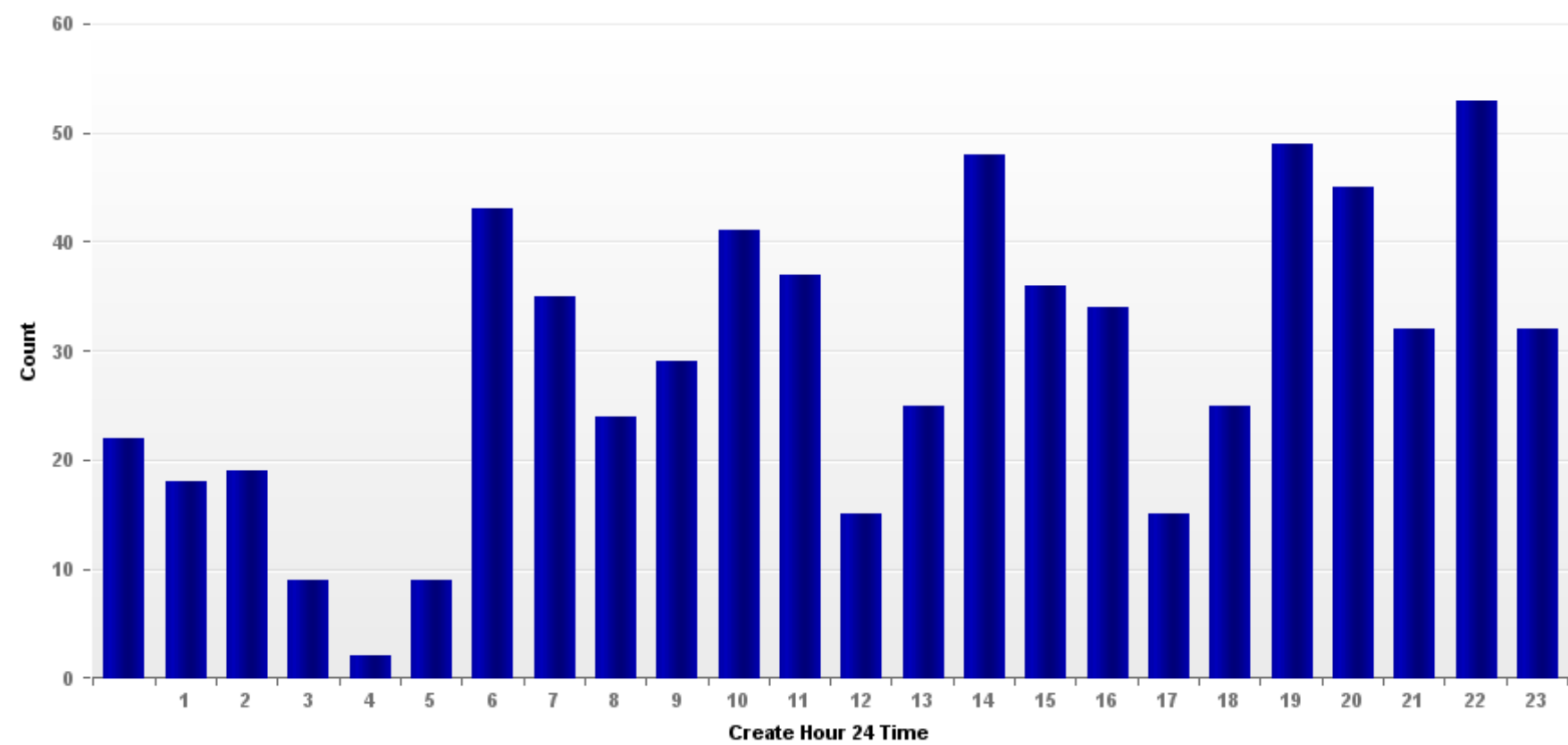
Month	Count
JANUARY	604
FEBRUARY	563
MARCH	633
APRIL	606
MAY	640
JUNE	673
JULY	635
AUGUST	690
SEPTEMBER	10
Year to Date Total:	5,054

TOP Event SubType to Date	Count to Date
PATROL CHECK - OUTSIDE AREAS	1,929
BUSINESS CHECK	719
TRAFFIC STOP	449
REPORT	282
PHONE ASSIGNMENT	172
MISCELLANEOUS POLICE NATURE	109
TRAFFIC-GENERAL/HAZARDS (PD)	109
SCHOOL CHECK	97
FOR POLICE DEPT.INFORMATION	88
ANIMAL COMPLAINT	87
FALL / LIFT ASSIST - BLS	69
RESPIRATORY DIFFICULTY - ALS	68



Monthly Event Count by Hour of the Day

Date Range:	AUGUST
Total Events:	697



Chester County Department of Emergency Services

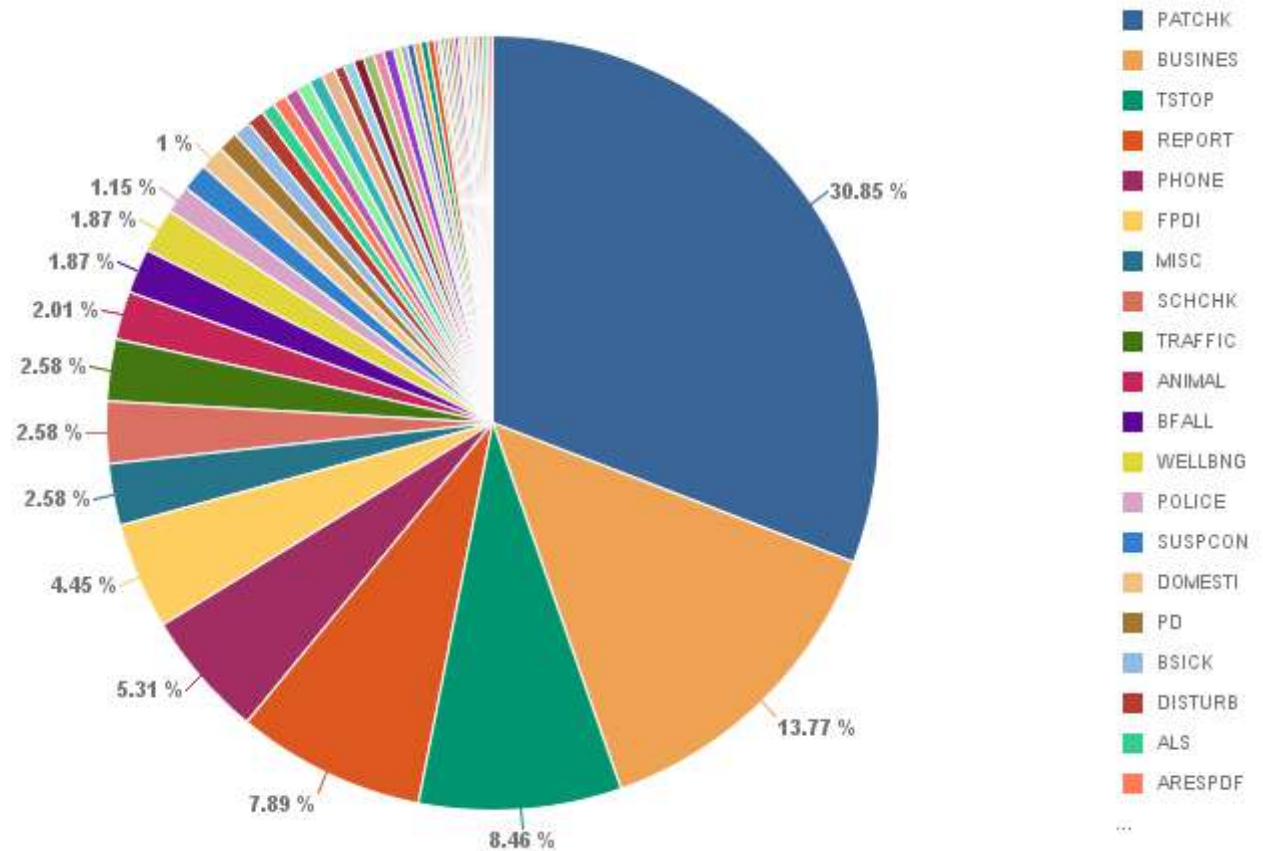
East Fallowfield Police Department



Monthly Event Count by All Sub Types

Date Range: AUGUST
Total Events: 697

Event Type	Type	Count
POLICE	PATCHK	215
POLICE	BUSINES	96
POLICE	TSTOP	59
POLICE	REPORT	55
POLICE	PHONE	37
POLICE	FPDI	31
POLICE	MISC	18
POLICE	SCHCHK	18
POLICE	TRAFFIC	18
MEDICAL	BFALL	13
POLICE	WELLBNG	13
ALARM	POLICE	8
POLICE	SUSPCON	8
POLICE	DOMESTI	7
ACCIDENT	PD	6



Run Date: 09/01/2026 08:31:56 AM

Last DW Refresh Date: 09/01/2026 01:30:00 AM



Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
POLICE	PATROL CHECK - OUTSIDE AREAS	215
POLICE	BUSINESS CHECK	96
POLICE	TRAFFIC STOP	59
POLICE	REPORT	55
POLICE	PHONE ASSIGNMENT	37
POLICE	FOR POLICE DEPT.INFORMATION	31
POLICE	MISCELLANEOUS POLICE NATURE	18
POLICE	SCHOOL CHECK	18
POLICE	TRAFFIC-GENERAL/HAZARDS (PD)	18
POLICE	ANIMAL COMPLAINT	14
MEDICAL	FALL / LIFT ASSIST - BLS	13
POLICE	WELL-BEING CHECK	13
ALARM	POLICE	8
POLICE	SUSPICIOUS CONDITION(S)(JO/IP)	8
POLICE	DOMESTIC (JO/IP)	7
ACCIDENT	PROPERTY DAMAGE	6
MEDICAL	SICK PERSON - BLS	5
POLICE	DISTURBANCE (JO/IP)	5
ACCIDENT	ALS	4
MEDICAL	RESPIRATORY DIFFICULTY - ALS	4

Run Date: 09/01/2026 08:31:56 AM

Last DW Refresh Date: 09/01/2026 01:30:00 AM



Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
POLICE	NOISE COMPLAINT (JO/IP)	4
POLICE	PARKING COMPLAINT	4
POLICE	PFA SERVICE/VIOLATION	4
POLICE	WARRANT HIT / SERVICE	4
FIRE	POLES,WIRES,TRANSFORMER	3
MEDICAL	EMOTIONAL DISORDER - BLS	3
MEDICAL	HEART PROBLEMS - ALS	3
POLICE	ASSIST OTHER PD	3
POLICE	ESCORT - PERSON/MONEY	3
POLICE	HARASSMENT (JO/IP)	3
ALARM	FIRE	2
ALARM	MEDICAL - BLS	2
FIRE	GAS LEAK INSIDE	2
MEDICAL	INJURED PERSON - BLS	2
POLICE	ASSAULT - NO INJURIES (JO/IP)	2
POLICE	ERRATIC DRIVER (JO/IP)	2
ALARM	CARBON MONOXIDE	1
FIRE	ASSIST THE AMBULANCE	1
FIRE	BARN	1
FIRE	FIRE POLICE REQUEST	1

Run Date: 09/01/2026 08:31:56 AM

Last DW Refresh Date: 09/01/2026 01:30:00 AM



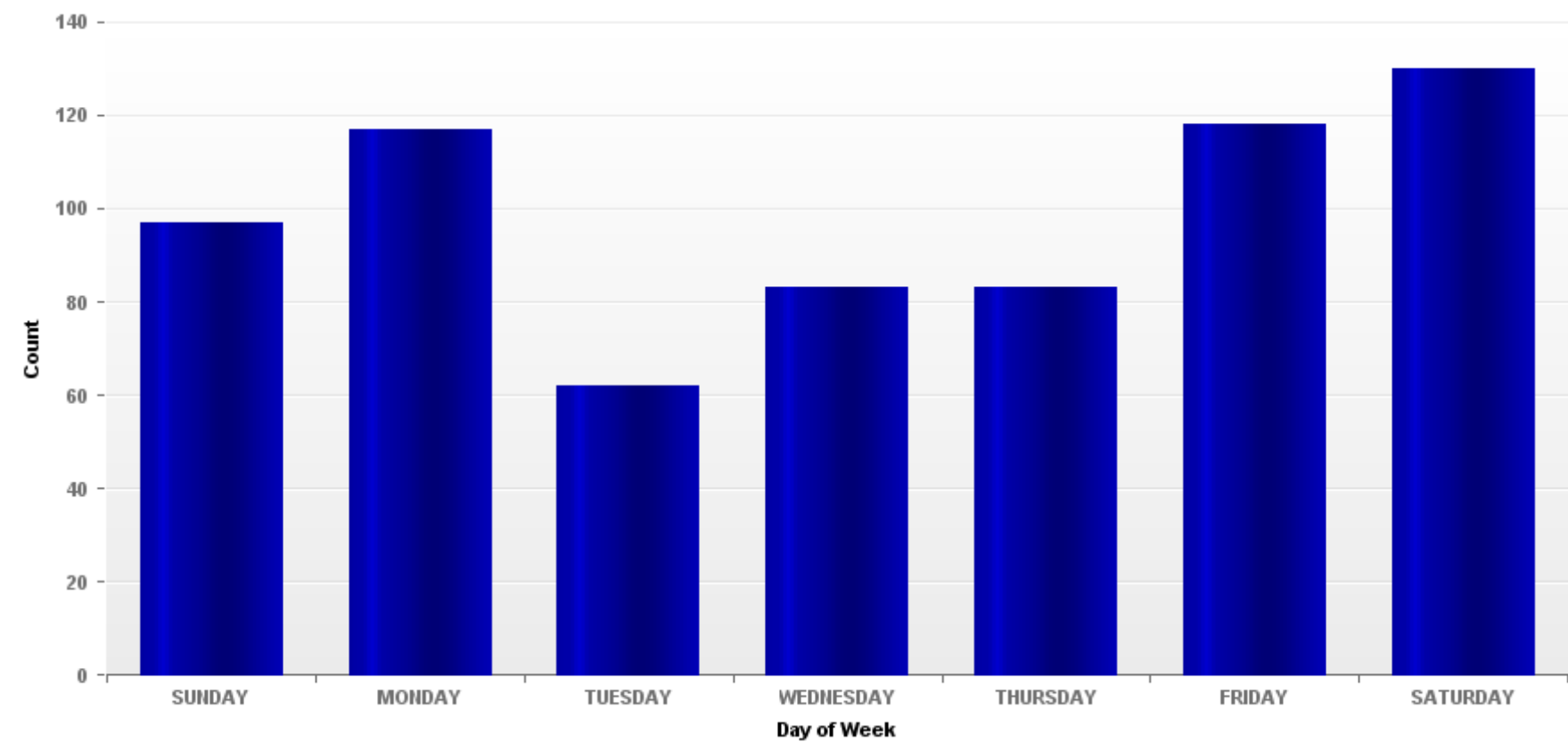
Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
FIRE	PUBLIC SERVICE	1
MEDICAL	CVA/STROKE - ALS	1
MEDICAL	DOA - BLS	1
MEDICAL	FALLS - ALS	1
MEDICAL	HEMORRHAGING - ALS	1
MEDICAL	HYPO TENSION - ALS	1
MEDICAL	OVERDOSE - ALS	1
MEDICAL	OVERDOSE - BLS	1
MEDICAL	SHOOTING - W/INJ (JO/IP)-ALS	1
POLICE	HOUSE CHECK	1
POLICE	KEYS - LOCKED (VEH,HSE,ETC)	1
POLICE	THEFT (JO/IP)	1
POLICE	UNKNOWN TYPE	1



Monthly Event Count by Day of Week

Date Range:	AUGUST
Total Events:	697

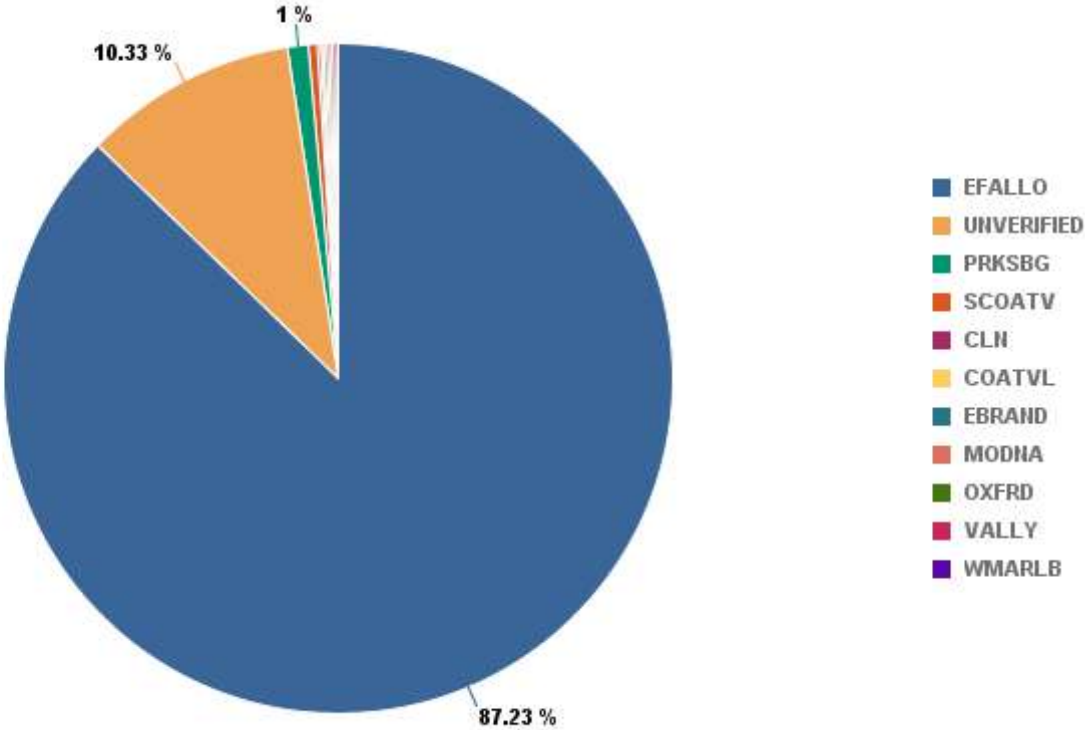




Monthly Event Count by Municipality

Date Range:	AUGUST
Total Events:	697

Event City	Count
EFALLO	608
UNVERIFIED	72
PRKSBG	7
SCOATV	3
CLN	1
COATVL	1
EBRAND	1
MODNA	1
OXFRD	1
VALLY	1
WMARLB	1
Total:	697



08/29/2026

Good morning, I hope this letter finds you well. After a lot of thought it is with a heavy heart that I Officer Andrew Schreiber wish to resign from the East Fallowfield Police Department. After discussing the matter with my family, I feel that this is a wise decision as it will benefit my health and family. As I have been serving East Fallowfield since 2021 and South Coatesville Borough since 2007, 19 years of service is a large chapter of my life that I believe I'm ready to close. Chief Chad Osborne, Sergeant Brian Simmons I can't thank you enough for your support and wisdom, truly. Thank you for your time, attention and the opportunity, I will miss you all.

Sincerely

Andrew J. Schreiber

A handwritten signature in black ink, appearing to read "A. J. Schreiber", with a stylized flourish at the end.

Vehicle Mileage Records

Roads Dept

Mileage

Month: August. 2026

Start

End

Total

2006 F-250 Pickup						150,220	150,275	55
2026 F250 Pickup						3043	4000	957
2023 F-350 Utility Body						18,247	19,183	936
2017 F-350 Pickup						45,456	45,837	381
2023 F-550 Dump						5,756	5,798	42
2019 F-650 Dump						9647	9660	13
2020 F-750 Brush body						11116	11221	105
2016 Freightliner Dump						14,827	14,882	55
2011 Freightliner Dump						19,945	19,955	10
2005 Freightliner Dump						37,644	37,699	55
2006 Freightliner Dump						29,534	29,547	13
2022 Backhoe						713	729	16
2005 Loader						3,092	3,096	4
2018 Case skid steer						645	649	4
2003 TN 70 Tractor						2,693	2,701	8
2005 TL 100 Tractor						2,574	2,586	12

East Fallowfield *Township*

Road Department Monthly Report

August 2026

Activity	Hours	Year to Date
Sign Repair	6	82
Yard Waste Pick up	70	492
Road Maintenance	7.5	185.5
Brooks Crossing TWP Grass	16	80
Gutter Work	16	160
Road Clean Up	17.25	254.25
Tree work	15.5	79.5
Storm Drain Maint.	96.5	410
Road Inspection	7	59.5
Mowing Twp Roadsides	21	176
Parks	114	777.5
Plowing & Salting	0	156
Police Maint.	21.5	98.5
Equipment Maint.	97.5	929.3
Office Admin.& PA 1 Call	10	65
Holiday	0	192
Vacation	32	225
Sick	19.25	187.5
Personal	10.5	37
Overtime	12	331.3
Building Maint.	20.5	383
Trash & Recycling	32	234
Other	42	214.5
Total Hours	684	5,821
Submitted By, Justin Gathercole		



East Fallowfield Township Board and Commission Application

Name: Robert Beck Telephone: 610-389-7994

Address: 26 Park Ave. Date: 9/4/26

Email Address: beckvalley @ hotmail.com

Years as a Township Resident: 26 Occupation: Retired

Background/Interests: I am recently retired from a career in Financial Analysis for a series of companies. Currently, I am about renovate my historic barn I also hike and garden most days.

Please check the board(s) or commission(s) that you would be willing to serve on:

☐ Park and Recreation Commission

☒ Historic Commission

☐ Planning Commission

☐ Environmental Advisory Committee (EAC)

☐ Zoning Hearing Board

☐ Municipal Building Committee

☐ Agricultural Security Commission

The above boards typically meet on a monthly basis or twice monthly. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

☒ Yes

☐ No

☐ Seasonally - from _____ to _____

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

I have an interest in old buildings and structures. In addition, I am interested in how the structures tie in with their history and what it was like when they were built.

Concerns for the Township, if any:

