

**East Fallowfield Township
Planning Commission
APPROVED Meeting Minutes
July 7, 2025**

The July 7, 2025 meeting of the East Fallowfield Township Planning Commission (PC) was held in person at the East Fallowfield Township Building.

Attendees:

Deborah Stoff, Vice Chairman
Jerry Dickinson, Member
Joe Heffern, Member
Ray Smith, Member
Guido Giuntini, Member

Not Attended:

Susan Monaghan, Member

Call to Order: The meeting was called to order at 6:38 pm by Deborah Stoff.

Open Meeting:

1. Discuss item priorities and order of below agenda items. Motion to proceed in that order.
2. Election of 2025 Planning Commission Chairperson- Ray Smith volunteered that he would be happy to be the new Chairman.
MOTION: Joe Heffern made a motion to appoint Ray Smith as the 2025 Planning Commission Chairperson. Deborah Stoff seconded.
VOTE: 5-0
3. Election of 2025 Planning Commission Vice Chairperson-
MOTION: Joe Heffern made a motion to appoint Guido Giuntini as the 2025 Planning Commission Vice Chairperson. Deborah Stoff seconded.
VOTE: 5-0
4. Old Business: Deborah Stoff mentioned that Ray Smith and Guido Giuntini will need to meet with Township Manager Swichar to discuss the new Comprehensive Plan. Deborah Stoff stated that the Chester County Planning Commission can consult but they will charge a fee of about \$60,000. It is believed that the County will cover about 60% of that cost. Guido Giuntini stated he would like to meet with Township Manager Swichar to clarify what that fee will cover. Deborah Stoff mentioned that it will most likely need to be built into the 2026 budget.
5. New Business: The new business was also considered the old business.
6. Adjournment:
7. **MOTION:** Deborah Stoff made a motion for the October 7, 2024 Planning Commission meeting to adjourn at 6:46 p.m.

VOTE: 5-0