

Park and Recreation Commission
Regularly Scheduled Meeting
November 18th, 2008 Approved Meeting Minutes

Meeting called to order @ 6:37 PM. Motion made by PM. The motion was seconded by DJ. The vote was unanimous.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Take attendance: Peter Massaro (PM), Brian Carling (BC), Jeanne Berlin (JBe), Dan Johns (DJ), Janet Bowers (JBo), Bill Harker (BH), Emango Hopewell (EH), Sally Green (SG), Ken Hanson (KH), Joe Dietrich (JD)

A. Old Business

1. P&RC meeting minutes
 - a. Review and discussion of P&RC October 7, 2008 meeting minutes. PM made a motion to accept meeting minutes as presented. Motion was seconded by BC with the correction of Dave Johns to Dan Johns. The vote was unanimous.
2. BOS Meeting on October 28, 2008 (for informational purposes only)
 - a. As of September 30, 2008 fee-in-lieu balance – All funds have been exhausted.
 - b. See attached P&RC Summary of other topics presented.
3. Membership in the commission and the terms of the membership. JBo distributed a summary of meeting minutes created specifically to answer questions regarding membership in the commission and the terms of the membership. As of January 7, 2008, those members and respective terms are
 - a. Peter Massaro – Chairperson (4-yrs)
 - b. Joe Dietrich – Vice chairperson (4-yrs)
 - c. Ken Hanson (4-yrs)
 - d. Cheryle Hanson (4-yrs)
 - e. Jan Bowers (4-yrs)
 - f. Jeanne Berlin (2-yrs)
 - g. Brian Carling (2-yrs)
 - h. Peter Massaro was re-elected chairperson, Joe Dietrich vice chairperson and Jeanne Berlin secretary.
 - i. Because the Treasurer's position has no monetary responsibilities, JBo moved to eliminate the treasurer's position. BC seconded the motion. The vote was unanimous. Ken Hanson was voted the position of treasurer's liaison.
4. Park Construction, Phase 1 – update
 - a. Flag pole area concept design. Based upon the comments presented during the last meeting, this aspect of the park is going to need more review and discussion. Because we have already accepted Billy Hackmeister's concept for a flag pole, Jeanne Berlin and Peter Massaro met with Billy at the park on November 1, 2008. At that time, it was decided to allow Billy to move his project to the small circular cut out to the west of the playground equipment. The American Flag will be flown in

- this location until such time as the original area can be properly designed, approved funded and constructed. The original area will be the permanent home of the American Flag and potentially other flags depending upon the design.
- b. Signage – being handled by communications sub-committee
5. Subcommittee reports (to include identifying chairperson and progress updates).
 - a. Pavilion – Dan Johns is the chairperson. Presented power point presentation of Shadyside pavilions and the Bert Reel park pavilions. Construction estimates will be obtained and subsequently presented.
 - b. Communications – Jeanne Berlin is the chairperson. Distributed a list of ideas for the sub-committee to be working on.
 - c. Fund raising – no update available.
 - d. Garden – Bill Harker presented a list of plants to be purchased and planted over the coming planting season or longer time period if necessary.
 6. Budget
 - a. As of September 30, 2008, Friends of the park account balance is \$3,584.00
 - b. Waiting for Chris Makely to provide budget items for review.
 - c. Funding future design, development, acquisitions (Beagle Club).
 7. Peco grant – Brian to provide update. Application submitted on November 1, 2008.
 8. Wildlife crossing – discussion on position statement provided by Jan Bowers
 9. Pond name – discussion to follow on how to select new name.

B. New Business

1. Next P&RC meeting (regularly scheduled, advertised meeting) is December 2, 2008. Start time 6:30 PM.
2. Next P&RC meeting (workshop) is scheduled for December 16, 2008. Start time 6:30 pm. Location @ Township Bldg.
3. Pennsylvania Department of Community & Economic Development “How to Plan a Festival or Special Event”. January 13, 2009 in Fort Washington. Fee is \$60.00. See Peter for brochure.
4. Christmas party
5. Update on the Dinniman Grant? Below is an excerpt from my response to Denise
Signage – park rules, informational traffic flow signs (such as no vehicles beyond this point)
Design of the flag pole area
Additional plants for the rain gardens and additional trees for shade and aesthetics
Additional park benches
Additional garbage cans.
Swing set for children aged infants to 3-yr olds
6. Status of the Treasurer position?
7. Update on recouping our Grant Money from County and DCNR. Below is an excerpt from my response to Chris Della Penna:
 - a. Jeanne Berlin had 3 hours for her efforts to select and arrange the purchase of the playground equipment.
 - b. Jeff Schaeffer of Troop 16 had 96 man hours for the construction of park benches.
 - c. I have not heard back from the other scouts involved with construction projects. However, I was a “participant” in each of the three projects mentioned below. Each of these projects was easily as involved as Jeff Schaeffer’s. I feel comfortable reporting an equal (or similar) number of hours for each. If it became necessary to verify the actual number of hours, I’m sure this could be done. In summary:
 - d. Kyle Martin, Troop 48, twin bridges spanning the Dennis Run Tributary – 96 man hours.
 - e. Chris Pearlberg, Troop 16, picnic tables – 96 man hours.
 - f. Ben Selin, Troop 55, informational kiosk – 96 man hours.
 - g. One other scout from Troop 16, picnic tables – 96 man hours. (I’ll forward his name as soon as I get it).
 - h. Denise is asking me to assign a dollar value to the hours. Honestly, I think this is something the BOS need to determine since it is they who are ultimately responsible for the figure selected. As a point of guidance, it would be easy to justify \$75.00/hr for all of the professional services provided (Jan, Ken, Brian, etc.). The scouts should be a much lower figure. Do you think that an average rate of \$25.00/hour is fair?

Meeting adjournment