

Park and Recreation Commission
Regularly Scheduled Meeting
December 2nd, 2008 Approved Meeting Minutes

PM made a motion to call the meeting to order @ 6:45 PM. Motion was seconded by BC. Vote was unanimous.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attendees: Chris Makely (CM), Peter Massaro (PM), Joe Dietrich (JD), Brian Carling (BC), Emango Hopewell (EH), Carol Hopewell (CH), Bill Harker (BH), Dan Johns (DJ)

A. Old Business

1. P&RC meeting minutes
 - a. Review and discussion of P&RC November 18, 2008 meeting minutes. PM made a motion to accept meeting minutes as presented (one change to correct the spelling of Brian Carling's first name on line #7). Vote was seconded by DJ. Vote was unanimous.
2. BOS Meeting on November 25, 2008 (for informational purposes only)
 - a. As of October 31, 2008 fee-in-lieu balance – All funds have been exhausted.
 - b. See attached P&RC Summary of other topics presented.
3. Membership in the commission and the terms of the membership.
 - a. PM informed group that the BOS have requested we advertise opening in the commission caused by the resignation of Cheryle Hanson. It was agreed that the advertisement would consist of the mission statement, expected hours, and that residents only of the Township should apply. It was also agree that PM and JD would craft an advertisement and send it to the Township Secretary for making the necessary arrangements.
 - b. PM discussed recognizing Cheryle Hanson's years of service. It was agreed to prepare a citation to be awarded during the Dec. 30 BOS meeting.
4. Park Construction, Phase 1 – update
 - a. Flag pole area concept design. No further progress on this topic since last meeting.
 - b. Signage – being handled by communications sub-committee
5. Subcommittee reports (to include identifying chairperson and progress updates).
 - a. Pavilion – a packet of information from General Recreation (Cedar Forest Products local representative) was distributed. Included pricing on two different size pavilions. This information combined with the early research on Shadyside Park and Bert Reel Park will be packaged together in a presentation to be made at a subsequent BOS meeting. The purpose of the presentation will be to inform the BOS of the estimated projected costs and to learn what constraints (budgetary, primarily) exists, if any.
 - b. Communications – JD passed around a sign-up sheet for members to record addresses and phone numbers. Information to be used internally only.
 - c. Fund raising – BC mentioned that his subcommittee is now only he and SG and that they have not yet developed a plan.

- d. Garden – BH provided a list of plants (previously submitted) for planting the rain gardens on the east side of the park. This is approximately a \$1,400 purchase for planting two rain gardens. Funding is expected to be provided by the Senator Dinniman Grant. BH projects 40-man hours will be need to plant the approximate 1,200 plants. Target is end of April beginning of May. CM recommended the Township set-up an account at Northcreek Nurseries (vendor). PM will send the information to the Township Secretary. BH also presented an opportunity to obtain (24) 20-ft tall pin oaks from Chester County Trees. He will contact them to find out what they are asking for them. If acceptable, BH has a friend at Tri-Color Tree Farm who may donate the use of his tree spade for suitable consideration by the Township. Lastly, BH volunteered to conduct a tour of Longwood Gardens in the spring to help the group and the BOS recognize different species of plants for subsequent planting in the park.
6. Budget
 - a. As of September 30, 2008, Friends of the park account balance is \$3,584.00
 7. PECO grant – Bryan to provide update. 45 applications were received with available funds of \$135,000.
 8. Wildlife crossing – discussion on position statement provided by Jan Bowers
 9. Pond name – discussion on how to select new name.
- B. New Business
1. Next P&RC meeting (regularly scheduled, advertised meeting) TBA. Start time 6:30 PM.
 2. Next P&RC meeting (workshop) is scheduled for December 16, 2008. Start time 6:30 pm.

Meeting adjourned @ 7:45 PM