

Park and Recreation Commission  
Regularly Scheduled Meeting  
January 6, 2009 Approved Minutes

Call meeting to order.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attendees: Peter Massaro (PM), Jeanne Berlin (JBe), Jan Bowers (JBo)

Absent: Joe Dietrich, Brian Carling, Ken Hanson

Note: No official business conducted due to lack of a quorum.

A. Old Business

1. P&RC meeting minutes
  - a. Review and discussion of P&RC December 2, 2008 meeting minutes. No discussion and no vote due to lack of quorum. Will be revisited during next meeting.
2. Oath of office – forms were completed, signed and returned to Denise Miller.
3. Personal financial disclosure forms – Forms were distributed.
4. BOS Meeting on December 30, 2008 (for informational purposes only)
  - a. As of November 30, 2008 fee-in-lieu balance – no information available.
  - b. P&RC Summary of other topics presented has been previously distributed.
5. Membership in the commission and the terms of the membership – discussion on candidates for open position.
  - a. JBo volunteered to poll all non-voting members to see who was interested in the open commission position. Those candidates will be interviewed during the January 20<sup>th</sup> workshop.
6. Park Construction, Phase 1 – update
  - a. Flag pole area concept design. No further progress on this topic since last meeting.
  - b. Signage – being handled by communications sub-committee
  - c. Final inspection by Fran Rubert – identified outstanding issues, specifically access to the picnic table area. We should provide feedback about planned pavilion location so that the trail is properly placed.
  - d. The group was in agreement that Chris Della Penna should be in contact with SC to discuss remedies to the water sheeting across the lower paved trail by the pond from basin #5. The group agreed that is important for the health of the pond to have any solution include directing this water into the woods and not directly into the pond.
7. Subcommittee reports (progress updates).
  - a. Pavilion – presentation made to BOS on January 5, 2009. BOS indicated they will discuss during an upcoming workshop.
  - b. Communications – working on mock-up of signs and directory of P&RC participants.
  - c. Fund raising – no one present to report.
  - d. Garden – revised planting list provided. Intend on planting basins 1, 3, and 7 in spring. Basin 4 to be planted in the fall. Recommends that basin #4 be aerated and nutrients be added. This may allow further percolation and decrease drainage to basin

#5 which is causing the water to sheet across the trail. This committee is proposing to have a plant sale in the spring. Potentially could hold sale over two consecutive weekends. The second would be the day we are planting the basins. Wedgewood Gardens has indicated an interest in fundraising events. BH will further explore possibilities.

8. Budget

a. As of September 30, 2008, Friends of the park account balance is \$3,584.00

9. PECO grant – No new update available.

10. Chester County trees, 20-ft tall oaks for sale

a. Bill contacted the nursery. When Bill informed the business that he intended to use another nursery with a tree spade, he hasn't heard back from Chester County Trees.

B. New Business

1. Next P&RC regularly scheduled, advertised meeting is February 3, 2009. Start time 6:30 PM.

2. Next P&RC workshop is scheduled for January 20, 2009. This is inauguration day. Discuss alternate day/start time.

3. Pennsylvania Department of Community & Economic Development "How to Plan a Festival or Special Event". January 13, 2009 in Fort Washington. Fee is \$60.00. See Peter for brochure.

Meeting adjournment