

Park and Recreation Commission
Regularly Scheduled Meeting
July 7, 2009 Approved Meeting Minutes

Meeting called to order by PM @ 7:17 PM.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Members attending: Peter Massaro (PM), Joe Dietrich (JD), Jan Bowers (JBo), Jeanne Berlin (JBe), Brian Carling (BC), Dan Johns (DJ)
Members absent: Ken Hanson (KH)

A. Old Business

1. P&RC meeting minutes
 - a. PM made a motion to accept as presented the meeting minutes for the April 7, May 5 and June 2, 2009 meetings. The motion was seconded by JBo. The vote to approve was unanimous.
2. County Grant application
 - a. **Action item** - PM will forward to JBe a letter from Planning Commission that approves of concept to construct ADA compliant bridge and trail as described in both the DCNR and County Grant applications. **Action item** - JBe will use the format of this letter for preparing a similar letter from the P&RC.
 - b. **Action item** – JBo will continue to pursue Senator Dinniman’s office to determine approximate date of grant notification for the 2008 and 2009 grants.
3. Friends of the park – Update on upcoming October 4, 2009 fall event (PM distributed summary of ideas/needs for this event).
 - a. Expected expenses to be less than \$500.00
 - b. Request permission to conduct tours of the bomb shelter. If permission is granted, this will require the Township providing temporary power and lighting. **Action item** – Chris Makely will speak with Ryan Ray to see if he is willing to donate a generator and lighting for this event.
 - c. **Action item** – Chris Makely to speak with a local tractor/wagon owner to see if they would be interested in volunteering to conduct a hay ride.
4. WREN Grant
 - a. **Action item** – PM to forward e-mail messages from Kent Brusstar to Sally Green so she can begin to communicate with him regarding the planting of rain garden # 6.
5. Update on BOS meeting of June 23, 2009
 - a. Ask for volunteers to attend future BOS meetings to present P&RC monthly summaries. JD when available will attend. Other members will step in as needed.
6. Plant Sale:
 - a. Last month, the BOS suggested that a lock box be placed in the foyer of the Township Bldg. where residents could deposit order forms and payments. This past month, the BOS have decided it would be better if the Township support staff physically receive the orders and place them in a folder for reconciliation by P&RC on an every other week basis.
7. Signage in the park
 - a. Update on order to be provided by Jeanne Berlin.

8. PECO Grant
 - a. **Action item** – PM will send to Chris Makely a copy of the PECO grant notification letter and acceptance letter so that he can ensure the grant acceptance letter is mailed to the correct location.
 9. Newsletter
 - a. JBe presented draft version of newsletter. Requested comments. **Action item** – PM to include in July BOS Summary intention of awarding gift certificate to The Whip Tavern to a randomly selected resident who completes and returns coupon in newsletter. Gift certificate to be funded solely from the members of P&RC. Drawing to be held during October BOS Meeting. **Action item** – BH to provide plant order form for insertion in the newsletter. **Action item** – JBe to prepare final newsletter for printing in early August.
- B. New Business
1. August 2008 meeting minutes include personal information about a resident from a nearby township. It was requested that the minutes be edited to retain the intent of the information but remove the personal information. **Action item** – PM will edit minutes accordingly and submit to Mr. Makely.
 2. Eagle Scout Projects
 - a. PM presented the idea of Billy Hackmeister of Troop 55 adding erecting of the 20 park signs to supplement his Eagle Scout service project. All in attendance were in favor of the idea. **Action item** – PM to include this information in the P&RC summary for the BOS July meeting.
 3. Workshop scheduled for July 21, 2009 @ 6:30 pm. Place to be determined.

Meeting adjournment