

**EAST FALLOWFIELD TOWNSHIP  
BOARD OF SUPERVISORS  
RE ORGANIZATION MEETING  
January 4, 2010  
6:30 PM  
Unapproved**

In Attendance: George Broadbent, chairman; Chris Makely, vice chairman; Chris Amentas, member; Mark Toth; member, Denise Miller; township secretary, Bob McClintock; solicitor, Jill Bukata; township manager/treasurer. Mr. Barach absent.

Mr. Broadbent turned the Re-Organizational Meeting over to Bob McClintock, township solicitor.

Mr. McClintock asked for a motion to appoint George Broadbent as temporary chairman to open the meeting. Mr. Amentas seconded. Vote: Unanimous.

Mr. Broadbent motioned to appoint Mr. Amentas as the 2010 chairman. Mr. Makely seconded. Vote: Unanimous.

Mr. Broadbent motioned to appoint Mr. Makely as 2010 vice chairman. Mr. Amentas seconded. Vote: Unanimous.

Mr. Amentas called for a moment of silence and pledge to the flag.

**Appointment of Solicitor**

Mr. Amentas motioned to appoint Vince Pompo of Lamb McErlane as township solicitor at the rate of \$190/hr. and paralegal at \$115/hr. (no increase from 2009) Mr. Broadbent seconded. Mr. Makely would like, upon the passage of this motion, to see the firm become more pro-active in terms of the township needs as opposed to re-active.

Sharon Scott objects to appointing the Lamb McErlane Firm based on the fact that they are part of the cabal. Vote: Unanimous.

Mr. Amentas introduced Mark Toth as the new member of the board.

**Meeting dates and times**

Mr. Amentas motioned to establish the following dates and times: Board of Supervisors; 4th Tuesday at 6:30 PM; Park and Recreation on the 6:30 PM on the 1<sup>st</sup> Tuesday; Planning Commission 1<sup>st</sup> Monday at 7:30 PM; Historic Commission 2nd Wednesday at 7:00 PM, Friends of the Park 4<sup>th</sup> Monday at 7PM, BOS Workshop 2<sup>nd</sup> Tuesday at 6:30 PM as needed.

Mr. Amentas introduced Jill Bukata as the new township manager and treasurer.

**Supervisor Liaison Appointments**

Mr. Amentas motioned to appoint the following Supervisor Liaisons as follows:

Chris Amentas –Planning Commission	Chris Makely – Police
Chris Amentas –Zoning Hearing Board	Chris Makely & Mark Toth- Public Works
Mark Toth –Library	George Broadbent - Website

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Gary Barach – Financial Administration  
Jill Bukata – Township Office  
Mark Toth –Historic Commission  
Mark Toth – Emergency Services/Fire Marshall

George Broadbent - Newsletter  
Gary Barach – Trash and Recycling  
George Broadbent – Park & Rec.

### **Appointed Officials**

Mr. Amentas motioned to appoint the following:

Jill Bukata as Township Manager & Treasurer

Denise Miller as Secretary

Part time Administrative Assistant is currently vacant

Rosemary Moore as Bookkeeper

Christopher Porter as Acting Police Chief

Barry Gathercole as Public Works Superintendent

Tim Gathercole as Assistant Public Works Superintendent

Greg Leonard, Justin Gathercole, and John Weaver as Public Works Assistant

Kyle Murphy as part time Public Works Assistant occasional part time temporary employee

Anthony Sirna, James Reagan, Chris Makely, Lou Wilson, Joe Mammerlla, and Chris Short as emergency & other Public Works Assistant

Ed Masterstefone, Stacy Harper, Brian Simmons, Kevin Simmons, Richard McAllister, and Gina Ciminera, as full time Police Officers

Kristin Menna, Alan Haldeman, and Justin Fonack as part time Police Officers

Nancy Baker as part Police Admin. Assistant

James Regan as Fire Marshal & Assistant Emergency Management Coordinator

Anthony Sirna as Assistant Fire Marshall and Emergency Management Coordinator

Keystone Municipal as the Building Inspection Company

Rob McLarnon as Building Inspector, Zoning & Code Official

Central Tax Bureau as the Earned Income Tax Collector

### **Recognition of Boards and Commissions**

#### **Zoning Hearing Board**

Peter Davis as Chairman for the term expiring 2010, Chris Rechenberg as member for the term expiring 2012, and Dennis O'Neill as a member for the term expiring 2010.

#### **Planning Commission**

Garth Monaghan term expiring December 31, 2010

John Schwab term expiring December 31, 2013

Jim Weeks term expiring December 31, 2011

Vince Lyons term expiring December 31, 2013

Fran Digian term expiring December 31, 2014

Ryan Ray term expiring December 31, 2010

Jim Durborow term expiring December 31, 2010

Mr. Broadbent moved to accept the Zoning Hearing Board and the Planning Commission as presented.

Mr. Makely 2<sup>nd</sup>. Sharon Scott said there should be a motion for township employees. Mr. Broadbent amended his motion to accept the supervisor liaison appointments and township employees as presented.

Mr. Makely seconded. Sharon Scott opposed the appointment of Acting Police Chief Christopher Porter and Ed Masterstefone and has questions on the Central Tax contract and employee wages. Mr. Amentas is

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not certain if Central Tax is a yearly contract. Vote: Unanimous.

### **Park & Recreation Commission**

Mr. Amentas motioned to accept the following members.

Voting Members:

Peter Massaro term expiring 2014

Jeanne Berlin term expiring 2011

Brian Carling term expiring 2011

Jan Bowers term expiring 2014

Dan Johns term expiring 2013

Jay Hunter term expiring 2014

Non voting members

Sally Green, Michael Green, Emango Hopewell, and Carol Hopewell

Mr. Makely seconded. Vote: Unanimous.

### **Friends of the Park**

Cherlye Hanson, Jennifer Carling, Sue Massaro, Susan Sisk, Lauren Gill, and Barb Bradley.

Mr. Broadbent motioned to accept the Friends of the Park members as presented. Mr. Amentas seconded.

Vote: Unanimous.

### **Historic Commission**

Paula Coyne term expiring December 2011

Art Deleo term expiring December 2011

Sue Monaghan expiring 2011

Fred Bissinger

Lee Schlingman term expiring December 2013

Garth Monaghan term expiring December 2013

Joe McCormick term expiring December 2013

Mr. Amentas motioned to accept the members of the Historic Commission as presented with the exception of Mr. Bissinger. Mr. Broadbent seconded. Vote: Unanimous.

### **Agricultural Security**

Chris Amentas as Board of Supervisor chairman

Garth Monaghan - Farmer

Paula Coyne - Resident

William Elkins – Farmer

Jaqueline Colyer – Farmer

Mr. Amentas motioned to accept the Agricultural Security Committee as presented with himself as Board Chairman with Garth Monaghan filling the vacant farmer position. Mr. Broadbent seconded.

Sharon Scott comments on the appointments. Vote: Unanimous.

### **Vacancy Board**

Mr. Makely motioned to re-appoint Clarence “Buddy” Rhoades to the vacancy board. Mr. Broadbent seconded. Sharon Scott objected to the motion. Vote: Unanimous.

### **Regional Appeals Board**

Mr. Amentas motioned to appoint Evan Fields as township representative in connection with the Regional Appeals Board. Mr. Broadbent seconded. Sharon Scott opposed the motion. Vote: Unanimous.

Mr. Amentas is opposed and would like clarification in regards to Mr. Fields role and to find someone who is certified. Mr. Broadbent seconded. Vote: Unanimous.

UCC Regional Appeals Board Representative - Vacant

Mr. Amentas recognized the following: Sharon Scott as 4 year auditor- 2010-2013, Earl Doan as 6 year auditor 2009-2013, and Jim Sisk as 6 year 2009-2013. Tax Collector vacant. Ed Porter won the election but declined.

### **2009 State Supervisor's Association Convention Delegates**

Mark Toth

### **Animal Control**

SPCA \$100.00 for 2010 plus \$35.00 per unclaimed stray cat or dog. Mr. Makely stated that the Township can sign the contract if this becomes a problem.

### **Designated Banks**

TD Bank

Sovereign Bank

Coatesville Savings Bank

### **Other Appointments**

Mr. Amentas motioned to re appoint Buckley, Brion, McGuire, Morris & Sommer LLP at the rate of \$170.00 for attorneys and \$70.00 for paralegals with no increase from 2009 fees. Mr. Broadbent seconded. Sharon Scott objected to this appointment. Vote: Unanimous.

Mr. Amentas motioned to re appoint Jamie MacCombie at the rate of \$125.00 and \$100.00 for the Senior Professional Engineer. Mr. Broadbent seconded. Mr. Amentas stated that the motion should be to appoint the firm instead of Mr. MacCombie. Mr. Broadbent stated that a fee schedule was submitted with the appointment request letter. Mr. Amentas asked what exactly does Jamie MacCombie do. Mr. Makely replied they are water and sewer engineers. Mr. Amentas amended his motion to appoint Herbert E. MacComie, Jr., P.E. consulting engineers & surveyors to act as the township water and sewage engineering consultants at the rates set forth in the fee schedule dated November 3, 2009. Mr. Broadbent seconded. Sharon Scott asked about the rates. Mr. Makely stated that there is a fee schedule. Mr. Amentas read the fee schedule.

Vote: Unanimous.

Mr. Amentas read over the fees for Resolution 2010-01; Della Penna Engineering: \$100.00 per hour, transportation-.50 a mile, large format black & white copies-40/sf, reproduction-charged to project, materials or equipment- cost + 15%, sub consultant-cost + 15%. Mr. Amentas motioned to approve Resolution 2010-01 to appoint Della Penna Engineering with the rates indicated in the Resolution. Mr. Broadbent seconded. Mr. Makely asked Mr. McClintock if Della Penna Engineering still an at will employee by the passage of this Resolution. Mr. McClintock replied yes. Glenn Colyer asked if there is an outside audit company that should be mentioned. Mr. Amentas replied that is on the regular agenda.

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Conrad DeAbreu stated on the contract it doesn't show what actually comes out of escrow money. Mr. Amentas replied that this Resolution is the contract and it doesn't need to be in there.

Also, sometimes money gets taken out of escrow and sometimes the builders get billed directly. Mr. Broadbent stated that the township pays Chris Della Penna and then the builders pay the township. Mr. McClintock explained that Mr. Della Penna's bills come to the township and then the township passes them on to the specific developers. Sharon Scott has concern with the payment process.  
Vote: Unanimous.

Mr. Amentas motioned to approve Resolution 2010-02 for the 2009 audit with McGladrey & Pullen. Mr. Broadbent seconded. Sharon Scott asked the cost. Mr. Broadbent replied that the Board of Supervisors will determine the compensation based upon their proposal. Mr. Amentas asked if the township has received a proposal yet. Mr. Makely replied that they are trying to get it bundled with the 2009 audit. Mr. Amentas asked if it's typical to appoint an audit firm without the cost. Mr. McClintock replied it may not be typical and points out that if the Board is not in agreement with the cost they are not locked in with this motion. Vote: Unanimous.

**PUBLIC COMMENT:**

Conrad DeAbreu of 105 Cumberland Drive asked about website changes. Mr. Broadbent replied that there is now a new website and if something is in 3 different places then they are all updated.

Sharon Scott of 325 Hephzibah Hill Road asked about the administrative assistant vacancy. Mr. Makely replied that Arlene Eubanks requested a leave of absence that needs to be discussed in an executive meeting.

Mrs. Scott asked if the new Manager going to do the agenda and other concerns. Mr. Amentas replied that Ms. Bukata will be heavily involved in the agenda.

Dan Tribbett introduced himself as the new fire chief of Pomeroy.

Mr. Amentas motioned to adjourn the Board of Supervisor meeting. Mr. Amentas seconded. Vote: Unanimous.

Respectfully submitted,

Denise Miller,  
Township Secretary