

Park and Recreation Commission  
Regularly Scheduled Meeting  
January 5, 2010 Meeting Minutes

Meeting called to order @ 6:30 pm.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attending Members: Jeanne Berlin (JBe), Jan Bowers (JBo), Brian Carling (BC), Jay Hunter (JH), Dan Johns (DJ), Peter Massaro (PM)

Meeting Minutes taken with expectation of ratifying at next meeting.

A. Old Business

1. Election of officers – No liaison present to confirm member recommendation. Township office has notified BC that all new members must be sworn in before conducting any official business.
  - a. New officers/members should plan to stop by Township building to be sworn-in.
2. P&RC meeting minutes – Review and discussion of December 1, 2009 meeting minutes. No minutes available for review – will add to February agenda.
3. Update on BOS meeting of December 22, 2009
  - a. No liaison present to provide update
4. Update on BOS meeting of January 4, 2010
  - a. No liaison present to provide update
5. David Turner Jr., Memorial
  - a. Township has been asked to keep record of donations.
  - b. P&RC will send a hand-written thank you to donors
  - c. P&RC will notify Turners of donors
  - d. Memorial suggestions
    - a. PM shared Sisk suggestion of naming playground
    - b. BC suggested benches overlooking pond
    - c. JBe suggested renaming pond, Turner's Pond
    - d. BC suggested patriotic landmark be named in honor of David Jr.
  - e. It was unanimously decided that the Turners should be involved throughout the selection process only after sufficient grieving time has lapsed.
6. Newsletter
  - a. No liaison present to provide update
7. Patriotic Landmark
  - a. **Action item** – CDP has been provided DZ's quote in order to solicit bids from local contractors. Project cost is expected to be less than \$10,000 eliminating need for formal bid process. No liaison present to provide update.
  - b. Michael Green offered that Charles Ginty & Assoc. is interested in looking at the project with intent of donating some or all of the necessary services. **Action item** – PM will ask CDP to speak with Charles Ginty to determine interest level and to encourage that he use drawing in Township Bldg. as basis for bid.
  - c. **Action item** – DJ and PM will canvas the Branford Village and Brook Crossing developments for donations and brick purchases.

- d. Canvassing will be more productive if residents have first received newsletter with “buy a brick” insert. **Action item** – George Broadbent at last meeting offered to have a hundred double sided copies prepared and made available for this purpose.
  - e. The deadline on the form may need to be changed or removed as the newsletter has yet to go to print. JBo suggested March 31<sup>st</sup> be the deadline if Memorial Day is still the target dedication day.
  - f. **Action item** – DJ will investigate lead time for brick order.
  - g. Alternative idea was to have a P&RC mailing of the order form but George has indicated the newsletter is within a week or two of publication.
8. PECO Growing Greener Grant
- a. AGC has graciously agreed to survey the helical anchors.
  - b. **Action item** – PM will forward plans to P&RC Liaison who will present to Chris Della Penna for his review. Done.
  - c. **Action item** – PM will speak with former Troop 16 scout leader about donating materials to this project. To be performed.
  - d. **Action item** – JD will recommend the appropriate helical anchor so that a quote could be obtained. Update requested.
  - e. JD has left several messages with the vendor. Alternate construction design might be necessary if vendor does not respond soon.
  - f. Ken Hanson has offered to provide an engineer’s estimate of the board footage and estimated cost for the materials.
9. Trail mapping
- a. Presentation to take place during the January workshop (January 18<sup>th</sup>) by Justin Smiley.
  - b. JD suggested speaking with CDP to obtain information on trail systems in Township developments. **Action item** – BC will request copies of plans from CDP to be available on the 18<sup>th</sup>.

**B. New Business**

- 1. Next meeting scheduled for January 18, 2010 @ 6:30 in the Township Bldg.
- 2. Additional potential member is Dave Huff. PM will invite Dave to February 3, 2010 meeting.

Meeting adjourned @ 7:55 pm.