

Park and Recreation Commission
Regularly Scheduled Meeting
February 3, 2010 Meeting Minutes

Meeting called to order @ 6:32 pm

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attending members: Brian Carling (BC), Dan Johns (DJ), Jeanne Berlin (JBe), Jan Bowers (JBo), Jay Hunter (JH), Peter Massaro (PM)

Guests: Matt and Justin Marcocelli, Mr. Mark Toth

A. Old Business

1. P&RC meeting minutes

- a. Review and discussion of December 1, 2009 meeting minutes. JBo moved that minutes be accepted as written after the attendees have been added. **Action item** – PM will amend minutes to include attendance log. Motion was seconded by PM. The vote was unanimous.
- b. Review and discussion of January 5, 2010 meeting minutes. JBo moved that the minutes be accepted as written. Motion was seconded by PM. The vote was unanimous.

2. Membership in P&RC

- a. JBo moved to approve officers:
 - a. Brian Carling – Chairperson
 - b. Dan Johns – Vice Chairperson
 - c. Jeanne Berlin – Secretary
 - d. Motion was seconded by PM. The vote was unanimous.
- b. Interview Dave Huff for open position – Not interviewed (did not attend meeting)
- c. Barbara Lowe presented her background and interests in being a member. DJ moved to recommend Barbara Lowe as member to BOS. Motion was seconded by JBo. The vote was unanimous.

3. DCNR Grant Application

- a. BC reports that Township Landscape Architect SSM has learned that our application was not selected for funding.
- b. BC comments that focus of re-submittal might need to focus on trail interconnectivity.
- c. JBo suggests that without funding through DCNR the Township might chose to inform the County that we are withdrawing our application. Purpose would be to gain respect from County for future grant considerations.
- d. PM suggests we wait out the County grant review process and if selected, re-apply to the State as we have in past grant cycles. Also, scope of project could be reduced in future grant applications.

4. Update on BOS meeting of December 22, 2009

- a. Update to be provided by attending liaison. Mr. Toth was not an elected official at the time of this meeting.

5. Update on BOS meeting of January 4, 2010

- a. Update to be provided by attending liaison. Mr. Toth confirmed that the Township is aware that the Turner's are requesting a bench be purchased with donated funds in honor of their son, David Turner, Jr.
6. David Turner, Jr., Memorial
 - a. Mr. Toth reported that the Turner family has suggested that the bench be placed near paved trails so that disabled family members had access.
 - b. JBe reports that approx. 28 people/families have contributed. Thank you notes have been written and mailed to all donors. Approximately \$2,000 has been donated. The cost of the bench (depending on size, inscription etc.) is \$2,000 and \$3,000.
 - c. The proposed inscription will include words to the effect that David was a volunteer member of the Friends of the Park thereby eliminating the concern that this memorial will create a precedent that other residents may follow.
7. Newsletter
 - a. Mr. Toth will check into the new expected completion/mailing date for the newsletter.
 - b. Requested that this topic be discussed during next BOS workshop. If proposed mailing is not in time to solicit donations regarding the patriotic landmark, request permission for separate mailing of donate a brick order form. If this route is chosen, a brief cover letter will be prepared by DJ and attached to the order form.
8. Patriotic Landmark
 - a. **Action item** – CDP has been asked to contact Charles Ginty and DZ General Contracting for the purpose of soliciting bids to construct the Patriotic Landmark per the drawings.
 - b. DJ has received revised bid from DZ General Contracting taking into account the one day of Township provided backhoe and operator service. DJ is also in receipt of an e-mail message from Charles Ginty. The message is not a quote and therefore, DJ will speak to him to clarify his offer.
 - c. **Action item** – DJ and PM will canvas the Branford Village and Brook Crossing developments for donations and brick purchases.
9. PECO Growing Greener Grant
 - a. AGC has graciously agreed to survey the helical anchors.
 - b. **Action item** – PM will forward plans to P&RC Liaison who will present to Chris Della Penna for his review. **Done.**
 - c. **Action item** – PM will speak with former Troop 16 scout leader about donating materials to this project. PM spoke to the former Troop 16 Scout leader on January 10th, 2010. PM will forward KH's engineering estimate of required materials. PM to follow up to determine probability of donations.
 - d. **Action item** – KH will prepare engineering estimate and forward to BC. **Completed week of January 25, 2010.** Lumber estimates are in the neighborhood of \$5,500.
 - e. **Action item** – PM will speak with Duffield Assoc. to determine vendor of helical anchor system. Philadelphia vendor has not returned phone calls to JD. Quote from Danbro (helical anchor vendor) is nearly \$11,000. However, the estimate should not be considered final as bedrock is very shallow (5 to 6-ft) and therefore the proposed system is not feasible. **Action item** – PM will request revised quote.
10. WREN Grant
 - a. Flyer, informational sign and website access to be discussed at next WREN grant subcommittee. Date and time to be determined.
 - b. Public will be invited to participate through invitations to elementary and middle school kids, Township website and HOA.
11. Trail mapping

- a. Justin Smiley of the County Planning Commission attended the January 18th workshop and discussed map of Township Park depicting all trails.
 - b. CDP provided drawings of developments with trail segments for Justin Smiley to add to the existing drawing of the park trail system.
 - c. JBo returned a revised map prepared by Justin Smiley
 - d. JBe will write a thank you to Chester County Planning Commission and specifically Justin for their efforts.
 - e. JBo suggested this tool could be useful in planning future trail interconnectivity.
12. Buck and Doe Run Watershed
- a. Seven municipalities that comprise watershed partnership.
 - b. Partnership has requested an article for their upcoming newsletter. JBo asked Sally Green of the Glen Rose Conservancy if she would care to prepare article. **Action item** – Sally Green to prepare brief article with input from Brandywine Valley Association program of “Red Streams Blue.”
 - c. Mr. Toth confirms Jan Bowers has been appointed Township representative (liaison).

B. New Business

1. Next meeting scheduled for February 16, 2010 @ 6:30 in the Township Bldg. Meeting to include introduction of new Township Manager (Jill Bukata) and training on Central Desktop (George Broadbent)
2. JBo presented grant opportunity from American Water. **Action item** – PM will contact to inquire if our boardwalk project would qualify for consideration.
3. JBo has several magnolia “whips” to donate. Discussed acclimation procedure with Bill Harker who has volunteered to plant them this spring.

DJ moved to adjourn meeting at 8:45 pm. The motion was seconded by PM.