

Park and Recreation Commission  
September 4, 2007 Unapproved Meeting Minutes

Meeting called to order at 6:40 PM.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attendees: Peter Massaro, Ken Hanson, Brian Carling, Jeanne Berlin, Joe Dietrich, Joe Bradley, Peter Simone and Erik Karlsson of Simone Collins, Chris Della Penna.

A. Old Business

1. Simone Collins presented and explained their re-design of the east entrance, associated parking lot, tot-lot equipment and trails. Attached are the meeting minutes as prepared by SC.
  - a. Expect to meet with them on the 18<sup>th</sup> to discuss stormwater design and grading plan.
  - b. Wet area in meadow along Strasburg Road should be investigated by the health department. P&RC will ask the BOS to investigate the source.
  - c. Location of flag pole – not discussed
  - d. Location of informational kiosk – not discussed
2. Review and discussion of P&RC August 7, 2007 meeting minutes. Minutes were discussed. KH made a motion to accept the August 7<sup>th</sup> meeting minutes without change. JB seconded. Unanimous vote. Zero abstaining.
3. Nominations for P&RC officers are listed below. Vote to occur in October.
  - a. Chairperson – Peter Massaro
  - b. Vice Chairperson – Joe Dietrich
  - c. Secretary – Jeanne Berlin
  - d. Treasurer – Ken Hanson
4. Discussion on BOS meeting of August 22, 2007.
  - a. SC letter – received verbal authorization to instruct SC to begin working on re-design of east entrance and associated components.
  - b. County grant update – Township was planning on submitting contract addendum on August 23, 2007. Peter reports that he has received the fully executed addendum from the County and will provide it to the Township.
  - c. T-Mobile – the Township has submitted a letter to T-mobile informing them that there might be alternate locations to consider. No response at this time.
  - d. Request for funding (\$280.00) for Kyle Martin's Eagle Scout project was approved. Peter reports that the necessary receipts were submitted and that Kyle has been reimbursed.
5. Tree guide - Jan spoke with Thorndale Printing about a different back cover advertisement. What they submitted was reviewed by the group. JB made a motion to accept the advertisement sent electronically to all members of the Commission. KH seconded. Unanimous vote. Zero abstaining.
6. Workshop locations – reschedule again for Sept. 12<sup>th</sup> meeting to be held at Shadyside Park. Peter to confirm with Mike Euler of West Bradford Township.

7. Peco Grant – Brian Carling reports that he had made progress on the grant application. He feels that a CAD drawing would be helpful for the reviewer to envision the boardwalk that will “snake” around the wet area. Brian knows of a high school student who might be able to prepare this drawing.
8. Charity golf event to benefit the park – not discussed.
9. Park and Recreation Commission website – not discussed.
10. Open discussion – no discussion

B. New Business – no new topics

Meeting adjourned at 8:00 pm.