

Park and Recreation Commission  
Regularly Scheduled Meeting  
March 2, 2010 Meeting Minutes

Meeting called to order @ 6:44 PM

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Members attending: Jeanne Berlin (JBe), Jan Bowers (JBo), Dan Johns (DJ), Peter Massaro (PM), Barbara Lowe (BL)

Absent members: Brian Carling (BC), Jay Hunter (JH)

A. Old Business

1. P&RC meeting minutes

- a. Finalize December 1, 2009 meeting minutes (edited for attendance). JBo moves to accept minutes as presented. Motion was seconded by BL. The vote was unanimous.
- b. Review and discussion of February 3, 2010 meeting minutes. JBe recommended that the word 'disadvantaged' be changed to 'disabled'. PM moves to accept minutes as presented with the one noted change. The motion was seconded by JBo. The vote was unanimous.

2. Update on BOS meeting of February 23, 2009

- a. Update to be provided by attending liaison or attending members – no attending liaison present.
- b. Reported by BC who was in attendance at the meeting. All motions passed.
  - SSM Invoice approved
  - Reimbursement for Park Day and P&R Expenses
  - Congratulations to Barbara Lowe on being the newest voting member!
  - Pursuit of grants to decommission wells – Needs immediate action for PA American Grant!

3. David Turner Jr., Memorial

- a. BOS were updated. They are supportive of the plan.
- b. Turners are pursuing a written quote from Macleans.
- c. 2 more donations totaling \$265 have been received. It is believed that \$100 belongs towards the Patriotic Landmark fund.
- d. PM reported that the Turners expect sufficient donations to cover expected purchase price.

4. Newsletter

- a. Update to be provided by attending liaison – no attending liaison present.
- b. Newsletter has not been completed.
- c. Supervisors have been notified of the importance of the newsletter going out in a timely manner.
- d. JBe will speak w/Township Manager (Jill Bukata) to see what P&R information will be included in the newsletter.
- e. Jill Bukata will attend subsequent P&RC meeting to discuss communication procedures with the office.

5. Patriotic Landmark (DJ reports)
    - a. Mr. Ginty of Ginty Associates has a copy of the plans. He has agreed to submit a quote. His quote will be for materials only as he has offered to donate the cost of the labor.
    - b. Mr. Ginty has negotiated a 25% discount from the hardscape manufacturer.
    - c. DJ met with Brandywine Flag. It has been recommended to consider a 30-ft pole for the American Flag and 25-ft for the two other poles.
    - d. It is recommended that the pole for the American flag stand alone and prominently from the other two poles. Suggested arrangement would be with the American flag at the apex of a triangle with the other two flags 12 to 13-ft apart.
    - e. More details to be provided during the workshop where this topic will be discussed.
  6. PECO Growing Greener Grant
    - a. PM recommended tabling this until future date.
    - b. **Action item** – KH prepared an engineering estimate of \$5500 but has not forwarded the back-up.
  7. WREN Grant
    - a. BH has contacted 5 HOA about meeting with them to discuss rain gardens in their respective developments.
    - b. BH has requested that the May 15<sup>th</sup> rain garden planting date be placed on Township website.
  8. Trail mapping
    - a. JBo has personally thanked Justin Smiley for his efforts in producing the Township trail map.
    - b. County will retain the map and update the map as needed.
    - c. JBo suggested supplying the trail map to the Planning Commission and to the supervisors.
  9. Buck and Doe Run Watershed
    - a. Background: Representatives from 7 municipalities meet 3 to 4 times a year.
    - b. This group was successful in getting a grant for the installation of stream crossing signs.
    - c. JBo requests that this topic be added to our regularly scheduled agenda.
    - d. JBo has forwarded an article from Sally Green to be printed in newsletter.
  10. Friends of the Park
    - a. Meet and greet was poorly attended (likely due to the weather).
- B. New Business
1. Next meeting scheduled for March 16, 2010 @ 6:30 in the Township Bldg. Meeting to discuss the Patriotic Landmark – Dan Johns to lead.
  2. Discuss path forward on PA American Grant for well decommissioning.
  3. Concern was voiced over the difficulty in navigating the township website. P&R information is difficult to find.
  4. DJ will discuss with Mr. Broadbent the possibility of using the Facebook to informally advertise P&R information. Or the possibility of P&R having their own Facebook site or page.

Meeting adjourned @ 8:31 pm