

Park and Recreation Commission
Regularly Scheduled Meeting
May 4, 2010 Approved Meeting Minutes

Meeting called to order at 6:36 pm.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attending members: Jeanne Berlin, Jan Bowers, Brian Carling, Carol Hopewell, Emango Hopewell, Sally Green, Dan Johns, Barbara Lowe, Peter Massaro

Absent members: Jay Hunter

A. Old Business

1. P&RC meeting minutes
 - a. Unapproved April 6, 2010 meeting minutes were not available.
2. Update on BOS meeting of April 27, 2009
 - a. Our funding for the WREN Funding was approved for the full \$5000
 - b. Certain residents felt the temporary bathrooms were not ADA compliant. Topic discussed. JBo moved that we include in our monthly summary to the Supervisors that the P&RC fully support having an ADA compliant temporary bathroom at the park. PM seconds vote. The vote was unanimous.
3. David Turner Jr., Memorial
 - a. In order to place the order for David's bench, the Turner's were required to pay for it in advance. The Turner's have received an invoice from MacLean's (copy has been provided to be included with monthly summary to Supervisors).
 - b. Minor amounts of site preparation will be necessary for the bench pad. Volunteers are plenty for this task.
 - c. JBo continues to offer necessary services to properly abandon wells at park (bench location is near a well with a 3-ft steel casing extending above grade).
4. Patriotic Landmark
 - a. Ground breaking is scheduled for May 5th, 2010.
 - b. Flag poles and foundation sleeves have arrived.
 - c. Gates to be locked at night by police until earthwork is complete (expected to be only a couple days)
 - d. Manufacturer of retaining wall units has agreed to another manufacturing run of the discontinued block.
 - e. Township newsletter is expected to be mailed shortly with brick order form.
 - f. DJ commented that future orders should be made on a 2X/yr plan to reduce minimum order surcharges and maximize shipping costs. BC moved that the next order deadline be September 1, 2010. **Action item** – vote on this motion. Additionally, future orders will be every six months.
 - g. Discussion of Memorial Day dedication
 - a. DJ has asked resident Buddy Rhodes for help in planning event.
 - b. BC will ask permission for military gun salute – **Action item**.
 - c. PM moved that three flags be ordered. They would be the US, PA State and POW. JBo seconded the motion. The vote was unanimous. Action item – BC will call Township office to expedite order. The order will be
 1. (1) 5 x 8 (US)

2. (1) 4 x 6 (PA and POW)
 3. All will be made of polyester
5. PECO Growing Greener Grant
 - a. Discussed idea of moving the boardwalk from the original meadow location to the frequently eroded trail on the west side of the pond (woods side). **Action item** – BC will speak with NLT to obtain permission for relocation.
 - b. JBo will investigate what needs to be done from a permit perspective as this area might be designated on original CCCD permit application as wetlands.
 - c. BC has asked Mr. Broadbent to address liability of volunteers. JBo recommended we ask Township Solicitor for a waiver form.
 - d. May 18th Workshop to be held at the park and dedicated to this project.
 - e. Grant expiration is 18 months after issuance (12/10)
 6. WREN Grant
 - a. Basin #6 planting is scheduled for May 15th
 - b. Township has agreed to deliver compost and plants to the park
 - c. Flyers are printed and will be delivered to SBMS and EFES by PAM. Sally Green will distribute flyers to local business.
 - d. Michael Green has volunteered to make sign at park entrance announcing event.
 - e. **Action item** – JBe will send sign layout to WREN for review.
 7. Buck and Doe Run Watershed Partnership
 - a. JBo reports that the spring 2010 newsletter contains an article about E. Fallowfield's WREN Grant.
 - b. JBe will forward article to Mr. Broadbent for addition to Township website.
 8. Dinniman Grants
 - a. The pavilion sub-committee will attend BOS May workshop to present current information on recommendation, pricing, etc.
 - b. The group does agree that the highest priority should be a shelter or some form of shade.
 - c. Mr. Broadbent commented that the actual fee-in-lieu account balance may be considerably less than current balance reflects as the audit is not complete.
 - d. JBo reiterated that since the fee-in-lieu account can only be used for select park and recreation items that the prior years of charging for the purchase of a mower and the labor to cut the meadow at the park should be appropriately reimbursed.
 - e. JBo moves that the BOS summary in May include a recommendation that the pavilion size be 24-ft by 44-ft. PM seconds the motion. The vote was unanimous.
 - f. June Workshop to focus on detailed discussion of Dinniman Grants

B. New Business

1. Next workshop scheduled for May 18, 2010 @ 6:30 at Park – rain location TBD. Meeting to discuss the PECO Grant
2. Next regular meeting scheduled for June 1, 2010 @ 6:30 at the Township Bldg.

Meeting adjourned at 9:05 pm.

Meeting adjournment