

EAST FALLOWFIELD TOWNSHIP BUDGET MEETING
November 30, 2010 Approved minutes
9:00 PM

Attendance – Chris Amentas, Chairman; George Broadbent, Member; Gary Barach, Member; Mark Toth, Member; and Jill Bukata, Township Manager and Treasurer. Member Chris Makely was absent.

Mr. Amentas opened the meeting with the pledge of allegiance and a moment of silence.

October 31, Treasurer's Report – After Board discussion Mr. Broadbent made a motion to accept the October 31, Treasurer's Report. Mr. Toth seconded. Mr. Amentas and Mr. Barach opposed. Motion failed.

Payment authorizations – Mr. Amentas made a motion to approve the payment authorizations as presented. Mr. Broadbent seconded. Mr. Barach asked about the outstanding auditor's fees and how much they are owed. Mrs. Bukata replied "there is \$2,500.00 outstanding." Mr. Barach asked what check # 4063 is for. Mrs. Bukata replied "engineering services for speed humps on Wilmington Road approved at a Board of Supervisors meeting." Mr. Barach stated to hold the check until further review. Mr. Barach asked about the \$7,699.00. Mrs. Bukata replied "fire department worker's comp." Mr. Broadbent stated that he spoke with Chief Porter and the speed signs out on Wilmington Road may not have been authorized as well as the whole township. All speed limit signs have to be authorized by the Board. Mr. Amentas amended his motion to include "with the exception of item #4063 for \$4,715.54." Vote: Unanimous.

2011 trash fee – Mr. Barach asked if residents come to the office window to pay their trash bill. Mrs. Bukata replied "yes." Mr. Barach suggested that no payments be taken at the office window. Mrs. Bukata replied that they need to take window payments because some residents pay \$20.00 at a time. Mr. Barach stated that there should be policy of "no cash." Mr. Amentas asked how \$20.00 would be posted to the trash account. Mrs. Bukata replied it gets posted to their account. Mr. Broadbent made a motion to set the trash fee for 2011 for \$305.00 with the establishment of a \$5.00 per month per late fee. A 10% discount will be applied to any payments made before January 15, 2011. Quarterly payments in equal amounts will be made on January 15, April 15, July 15, and October 15, 2011. Any balance over 60 days may be turned over to collections. Mr. Amentas suggested putting "Once you are delinquent by 2 payments you may be turned over to collections." Mr. Broadbent amended his motion from "60 days" to "delinquent by 2 payments." Conrad DeAbreu commented on the different types of collections services. Mr. Toth seconded. Vote: Unanimous.

Freightliner – Mr. Amentas made a motion to purchase the freightliner in 4 installments beginning on December 1, 2010 continuing on an annual basis until the balance is paid in full on December 1, 2014. Mr. Broadbent seconded. Vote: Unanimous.

2011 Budget – Mr. Broadbent made a motion to advertise the 2011 budget as presented. Mr. Barach seconded. Mrs. Bukata presented a budget summary to the Board. Mrs. Bukata stated that there is a wage freeze for the non-uniformed employees for 2011 and the township secretary is budgeted for 80 hours of overtime with 48 hours for the Board of Supervisors meetings. Mr. Broadbent asked if the police received a raise. Mrs. Bukata replied that they do not receive a raise but due to the arbitration award effective October 2010 they received a salary increase but no raise for 2011. Mr. Toth asked Mrs. Bukata if she could schedule Denise Miller for fewer meetings. Mrs. Bukata replied "yes." Vote: Unanimous.

Adjournment – Mr. Amentas made a motion to adjourn the meeting at 11:35 PM. Mr. Toth seconded. Vote: Unanimous.

Respectfully Submitted,

Denise Miller, Township Secretary

