

Park and Recreation Commission
Regularly Scheduled Meeting
January 4, 2011 Approved Meeting Minutes

Meeting called to order @ 6:39 pm.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attendees: Jeanne Berlin (JBe), Jan Bowers (JBo), Brian Carling (BC), Dan Johns (DJ), Peter Massaro (PM), Mike McClintock, Chris DellaPenna, Karen Giffin, K&W Engineers

A. Introduction of Karen Giffin

- a. BC introduced Karen Giffin of K&W Engineers to discuss the storm water proposal for CASD South Brandywine Middle School. A new elliptical drain pipe will be installed, crossing the Rt. 82 and Strasburg Rd intersection and discharge into a basin in the park. This will replace the existing pipe. There will be a headwall and erosion control.
- b. Concerned about children entering the park from this intersection, PM asked the height of the wall. The top of the retaining wall will be about 4' on the discharge side (and about 8" on the side facing the intersection). Chris DellaPenna suggested putting a grate, attached to the wing walls, to answer safety concerns.
- c. JBo requested that the total discharge flow be calculated in order to determine whether the rip rap is sufficient, or whether an impact basin may be needed.
- d. Chris DellaPenna will review the plans, communicate with Park & Rec, and recommend that the engineers return to speak with P&R. The Board of Supervisors is awaiting P&R approval.

B. Old Business

1. DellaPenna

- a. While Chris DellaPenna was still present, BC asked if there is extra storm water capacity built into the existing park plan to accommodate the pavilion. Chris pointed out that the location of the building is directly above a drainage trench along the walk way, as well as the large drainage basin. Chris agreed to look at the run-off calculations.
- b. JBo asked Chris about relocating the portable toilets away from the kiosk, positioned with the back of the structures to Buck Run Road, at the edge of the first parking space. Chris explained- that area is the highest level of the parking lot and a small area could therefore be leveled for the toilets.

2. Meeting Minutes

- a. BC made a motion to approve minutes from the November 16, 2010 meeting, with several changes. 8d should read 'BOS' rather than 'BOB' and 'costs' be changed to 'estimated costs'. In item 12d. the position of Treasurer should be removed. JBo seconds the approval with corrections. Motion passes unanimously.
- b. BC motions to approve minutes from December 7, 2010, with the addition of item 11 to reflect the officers that were nominated. JBo seconds approval with changes. Motion passes unanimously.

3. BOS Meeting
 - a. BC supplied the rough schedule of the Pavilion project to the Supervisors. He also supplied the list of upcoming meetings.
4. Patriotic Landmark
 - a. DJ reported that two bricks in the latest shipment arrived damaged. They will be re-ordered.
5. PECO
 - a. BC met with Tag about a protective barrier at the project site for winter. He also discussed the possible volunteer to oversee the project. BC will be asking for confirmation by month's end.
6. Buck & Doe Run Watershed Partnership
 - a. There have been no meetings, therefore no update.
7. Dinniman Grant Update
 - a. BC and DJ have contacted Chris DellaPenna and discussed details of the pavilion project.
 - b. JBo asked if there will be an Engineer's Cost Estimate. BC will ask DellaPenna for an estimate, after the plans arrive. Chris was also given a rough schedule.
 - c. BC has contacted the Planning Commission about a meeting, but has not heard back yet.
8. Portable Toilet Enclosure
 - a. Plans for the enclosure have been approved by BSA Council. Tag has agreed to help the scout with grading the area.
9. 2011 P&R Budget
 - a. The BOS approved the P&R Budget.
10. Nominations to P&R Commission
 - a. BOS re-appointed the Park & Recreation Commission

B. New Business

1. Workshops

BC circulated the list of topics for upcoming 2011 P&R workshops. JBo suggested that we have a park walk, possibly on a weekend, to discuss potential projects and/or concerns.
2. Signage

JBo suggested temporary signs near the pond to discourage ice skating. She also suggested signs near the Boardwalk project to explain the appearance. JBe will check into ordering signs.
3. Web Page

DJ suggested that the P&R page of the Township website be updated. JBe will contact the Township office about changes.
4. Meetings

The next workshop will be January 18. The next regular P&R meeting is scheduled for February 1, 2011 in the Township Building.
5. Motion made by PM to adjourn. Seconded by DJ. Motion passes unanimously to adjourn meeting at 8:55.