

Park and Recreation Commission
Regularly Scheduled Meeting
June 7, 2011 Approved Meeting Minutes

Meeting called to order @ 6:36 pm.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attendees: Jeanne Berlin (JBe), Jan Bowers (JBo), Dan Johns (DJ), Peter Massaro (PM), Mike McClintock (MM), Michael Green (MG), Mark Toth, Joe Pomorski

A. Old Business

1. Minutes
 - a. Motion made by JBo to accept minutes from April 5, 2011, with changes and pending verification of attendees. PM seconds. Unanimous.
 - b. Motion made by JBo to accept minutes from May 3, 2011 pending verification of attendees. DJ seconds. Unanimous.
2. BOS
 - a. An invitation to the “Hats Off to Our Heroes” Memorial Day event was extended to the Supervisors at their May 24, 2011 meeting. Announcement made of time change for the event from 11:30 to noon.
 - b. A request was made for the BOS to attend our next workshop.
3. Park Usage
 - a. Workshop on June 21 will focus on Park Usage and Rules.
 - b. MM will compile rules, regulations and fees from nearby townships for comparison.
4. PECO Grant- Footbridge
 - a. Boardwalk is completed; a report needs to be provided to Natural Lands Trust.
5. Pavilion
 - a. Building is completed and approved, except paving.
 - b. Township will be cutting a check to Amrec.
 - c. DJ will discuss Progressive materials at a future meeting.
6. Memorial Day Event “Hats Off to Our Heroes”
 - a. Well-attended, approximately 250 people.
 - b. BC had suggested that additional tents be provided for shade.
 - c. JBe suggests water cooler near Patriotic Landmark.
 - d. MM suggests additional ice next year (increase to 150#)
 - e. Possibly serve veterans and active duty first, rather than seat them separately.
 - f. DJ would like to see more children in attendance. JBe said that a decorated bike parade may accomplish that.
 - g. JBo reported on expenses and budget; event came in under budget. She suggested increasing budget due to increase in the size of the event.
 - h. JBo suggested BOS be made aware of volunteer time involved in the event.
7. Picnic Tables
 - a. Discussion tabled. [no pun intended]

8. Newsletter

- a. DJ remarked on the outstanding job done on the EF Newsletter, although it would have been nice if it was delivered a little earlier.
- b. Mark Toth said that the intended delivery date of the next township newsletter is September 5.

9. Park Day Committee

- a. Mark suggested that a committee be formed to plan Park Day, the fall event, including advertising and fundraising.
- b. JBo suggested that a 501C3 be set up so that there is a separate bank account. This would also provide tax deductions for donations to Friends of the Park. Mark will look into it.
- c. BC previously suggests that 5 members form a committee. DJ suggested that this idea should be relayed to Jen first, before proceeding.

10. Landscape Maintenance

- a. Tabled to future meeting.

11. Social Media

- a. Mark requested that photos be sent to him for Facebook. Mark is planning to overhaul the Township website.

12. Park Prioritization Plan

- a. The need for a discussion of future park projects/development was presented, in order to prioritize them.
- b. Mark Toth will coordinate South Brandywine Middle School water project with getting water and sewer to the park.
- c. JBo suggests a work session to review the master plan phases and prioritize the order of amenities.
- d. PA American Water Company will be at the June BOS meeting to review concept of getting water and sewer into the park. Mark will ask them to attend the P&R July meeting.
- e. PM suggests that we consider postponing the October 5 Fall Event for one year, so that P&R can focus their attention on future projects in the park. JBe suggested that skipping a year may motivate more residents to volunteer and help with the event. MT said that a prioritized list of park projects would help him solicit private donations. DJ suggested that no decision be made about postponing Park Day until it can be discussed with the Carlings. JBo asked that the water company be asked to attend our July 5 meeting, and that a decision about Park Day be made at that time.

13. Reimbursements

- a. PM will send his receipts to JBo. The Township has already received the list from JB (Memorial Day expenses).

14. Vegetation Plan

- a. JBo looked into a vegetation management plan. Natural Lands Trust could provide consulting services for the 100 acres for \$3,000 to \$5,000. A Stewardship Assessment could cost \$5,000 to \$7,000. A PECO Grant could fund these projects. P&R could apply for the funding involving a 50/50 grant. The advantage to having a plan- it would be a basis to getting subsequent grants.
- b. JBe suggested a small sign at each end of the wooded pond trail, warning hikers to stay on path: "Danger: Poison Ivy/ Stay on Path"

B. New Business

1. Next workshop is scheduled for July 5, 2011 at 6:30 at the Township Building.

2. Next regular meeting scheduled for June 21, 2011 at 6:30 at the park.

Motion made by PM to adjourn. Seconded by MM. Motion passes unanimously to adjourn meeting at 8:57.